



# Regular Council Meeting Agenda

Tuesday, April 16, 2024 at 6:30 PM  
8301 Westview Drive, Houston, Texas 77055

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**The City Council of Hilshire Village, Texas will meet on Tuesday, April 16, 2024, at 6:30 PM in the City Hall Council Chambers at 8301 Westview, Houston, Texas 77055.**

Individuals may personally engage with the City Council during the meeting at City Hall or through written communication. Please ensure your comments are submitted in advance to [Cassie.Stephens@HilshireVillageTexas.com](mailto:Cassie.Stephens@HilshireVillageTexas.com).

Participants attending the meeting via videoconference will not have audio or video functionalities enabled.

[View Zoom Meeting](#)

## **1. CALL TO ORDER**

**1.A.** Invocation (Council Member Cooper)

**1.B.** Pledge of Allegiance

**1.C.** Roll Call

## **2. CITIZEN'S COMMENTS**

This is an opportunity for citizens to speak to Council about agenda and non-agenda items. Comments are limited to up to three minutes. If the topic the speaker wishes to address is on the agenda, the speaker can either speak at this time or defer comments until such time the item is discussed.

Speakers must address the council at the microphone and give their name and address before voicing their concerns.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the City staff for action may be placed on a future City Council agenda. A copy of any prepared remarks or notes to be used and distributed by the speaker must be presented to the City Secretary prior to the beginning of the meeting.

## **3. REPORTS TO COUNCIL**

**3.A.** Spring Valley Police Report

**3.B.** Building Official's Report

- 3.C. City Engineer's Report  
On-Going Plan Review  
Ditch Regrading and Drainage Easement Improvements  
Hilshire Green Paving, Drainage & Utility Improvements  
Pine Chase Grove Water Meter Area  
Street Pavement Point Repairs  
Wirt Road Safety Project/Interlocal Agreements
- 3.D. Fire Commissioner's Report (Mayor Buesinger)
- 3.E. Mayor Buesinger's Report
- 3.F. City Secretary's Report: (City Secretary Stephens)  
City Hall Call Log  
Consent Agenda
- 3.G. City Treasurer's Report (City Secretary Stephens)  
Quarterly Finance Report - FY 2024 Q2  
Houston Annual Water Rate Increase, Effect on City's Budget

#### 4. **CONSENT AGENDA**

- 4.A. Approve Disbursements
- 4.B. Approve Minutes from the Regular Council Meeting March 19, 2024
- 4.C. Approve Check Registers

#### 5. **DISCUSSION AND POSSIBLE ACTION**

- 5.A. Discussion and Possible Approval of Ordinance Number 839-2024 amending the City's General Budget for Fiscal Year Ending 2023. (City Secretary Stephens)
- 5.B. Discussion and Possible Approval and Acceptance of the City of Hilshire Village's Fiscal Year Ending 2023 Audit (Belt, Harris, Pechacek)
- 5.C. Discussion and possible action to approve the City of Hilshire Village Resolution # 2024-257 creating a new TexPool account to invest utility funds.
- 5.D. Discussion and possible approval of a Contractor to perform the asphalt point repair areas located on Pine Creek Lane, and the intersection of Burkhart Road and Guinea Drive.
- 5.E. Discussion and possible approval to appoint Kyle Sears to the Harris-Galveston Subsidence District.
- 5.F. Discussion and possible action regarding amended ordinance language for tree removals on private property.
- 5.G. Discussion and possible action to select locations for additional street lights including purchasing and dedicating a 5-foot front easement to CenterPoint.

6. **DISCUSSION**

7. **ADDITIONAL COUNCIL COMMENTS**

8. **FUTURE AGENDA TOPICS**

May

Tree Removal Amendments in Ordinance Format

SVPD Police Week Proclamation

HCAD Certified Estimates

June

VFD Budget Review & Approval

Renew Contract for City Designated Newspaper - Memorial Examine

9. **ANNOUNCEMENTS**

Civic Club Spring Event in Pine Chase Grove on Sunday 4/21 @ 5 PM

10. **ADJOURNMENT**

NOTES:

\*Agenda items may be considered in any order.

\* In the event a quorum of the city council is not present, the members who are present may meet as a sub-committee of the council to discuss the agenda items above.

\*City Council may recess into a closed meeting at any time during the open meeting to discuss any of the matters listed above as authorized by Texas Government Code, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), and 551.086 (Certain Public Power Utilities: Competitive Matters).

**I, Cassie Stephens, do hereby certify that the above Notice of Meeting and Agenda for the City Council of the City of Hilshire Village was posted in a place convenient and readily accessible April 12, 2024 at 3:00 p.m.**

This facility is wheelchair-accessible and accessible parking spaces are available. Requests for accommodations or interpretative service must be made 48 hours before this meeting. Please contact the City Hall at 713-973-1779 or FAX -713-973-7793 for further information.