



**ESTUARY TRANSIT DISTRICT  
REGULAR BOARD MEETING**  
ETD Offices, 91 N. Main St, Middletown, CT  
with Remote Options  
October 11, 2024 at 9:00 AM

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**AGENDA**

- I. Call to Order — L. Strauss, Chair
- II. Roll Call — T. Griswold, Secretary
  1. Welcome New Member Towns
- III. Visitors' Comments as They Pertain to Agenda Items
- IV. Secretary's Report — T. Griswold
  1. Acceptance of Board Meeting Minutes of August 9, 2024
  2. Acceptance of Expansion Committee Meeting Minutes of August 9, 2024
  3. Acceptance of Transit Advisory Committee Meeting Minutes of September 10, 2024
  4. Acceptance of Marketing Committee Meeting Minutes of September 12, 2024
  5. Acceptance of Facilities Committee Minutes of October 8, 2024
  6. Acceptance of Finance Committee Minutes of October 9, 2024
- V. Communications — T. Griswold
  1. Portland Membership
- VI. Treasurer's Report — C. Norz
- VII. Committee Reports
  1. Facilities Committee — J. Gay, Chair
  2. Finance Committee — C. Norz, Chair
  3. Marketing Committee — L. Strauss, Chair
  4. Legislative Committee — J. Gay, Chair
  5. Transit Advisory Committee — T. Griswold, Chair
  6. Expansion Committee - T. Griswold, Chair
  7. Personnel Committee — J.Hall, Chair
  8. COG Update — B. Geraghty, Transit Planner
- VIII. Executive Director's Report — J. Comerford
- IX. Transit Planner's Report - B. Geraghty
  1. Expansion Ridership

- X. Finance Director's Report — H. Famiglietti
  - 1. Budget vs. Actual
  - 2. Cash Flow
- XI. Operations Director's Report — J. Whitcomb
  - 1. 2024 Ridership
  - 2. Customer Service Report
- XII. Maintenance Director's Report — J. Comerford
- XIII. New Business
  - 1. Bus Purchase Authorizing Resolution No. 25-006
  - 2. Fixed Route Planning Software Purchasing Resolution No. 25-007
  - 3. 2025 Meeting Schedule
  - 4. December Meeting and Holiday Party
  - 5. Board Retreat
- XIV. Old Business
- XV. Chair Comments
- XVI. Board Members Comments
- XVII. Executive Session
- XVIII. Next Meeting — December 13, 2024, at 10:00 AM with Remote Options
- XIX. Adjournment

Join Zoom Meeting

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*Language Assistance is available. If you need assistance, please call Chris at 860-510-0429 ext. 104 at least 48 hours prior to the meeting.*