

**MAYOR**  
Shirley Sessions

**CITY COUNCIL**  
Barry Brown, Mayor Pro Tem  
John Branigin  
Jay Burke  
Nancy DeVetter  
Spec Hosti  
Monty Parks



**CITY MANAGER**  
Dr. Shawn Gillen

**CLERK OF COUNCIL**  
Jan LeViner

**CITY ATTORNEY**  
Edward M. Hughes

## **CITY OF TYBEE ISLAND**

### **AGENDA** **REGULAR MEETING OF TYBEE ISLAND CITY COUNCIL** **January 14, 2021 at 6:30 PM**

*Please silence all cell phones during Council Meetings*

#### Consideration of Items for Consent Agenda 6:30PM

##### Opening Ceremonies

Call to Order  
Invocation: Susan Hill, All Saints Episcopal Church  
Pledge of Allegiance

##### Announcements

##### In Memorial

1. In Memoriam 2020

##### Recognitions and Proclamations

2. 2020 Retirees  
Janice G. Elliott - 20 years  
Phyllis George - 15 years  
Melanie Smith - 25 years

##### Consideration of the approval of the minutes of the meetings of the Tybee island City Council

3. Minutes: December 10, 2020

##### Consideration of Boards, Commissions and Committee Appointments

4. Planning Commission: Marie Gooding
5. Planning Commission: Susan Hill
6. Planning Commission: Charles "Bud" Matlock (Incumbent)
7. Planning Commission: E. Craig Meyer
8. Planning Commission: David McNaughton (Incumbent)
9. Ethics Commission: Lee Cheek
10. Ethics Commission: Trey Conners
11. Ethics Commission: Nancy Frankenhauser
12. Ethics Commission: Michael Pappas (Incumbent)
13. Ethics Commission: Mark Reed (Incumbent)

**P.O. Box 2749 – 403 Butler Avenue, Tybee Island, Georgia 31328-2749**  
**(866) 786-4573 – FAX (866) 786-5737**  
**[www.cityoftybee.org](http://www.cityoftybee.org)**



14. Ethics Commission: Marie Rodriguez
15. Ethics Commission: Frances Kaye Strickland (Incumbent)
16. Tybee Island Development Authority/Main Street Board of Directors: Beth Martin
17. Tybee Island Development Authority/Main Street Board of Directors: Michael Flores

Reports of Staff, Boards, Standing Committees and/or Invited Guest. Limit reports to 10 minutes.

18. Eric Landon, CRC Comp Plan Process

Consideration of Approval of Consent Agenda

Public Hearings

19. Variance: Requesting to go over required 35 foot height ordinance - 1801 Chatham Avenue, 40009 13006, Zone R-2, Walt Freeman. WITHDRAWN BY PETITIONER

Consideration of Bids, Contracts, Agreements and Expenditures

20. Award for ITB 2020-757, Mechanical Bar Screen. Funding for this project was in the FY2021 Capital Improvement Program under Account Number 505-4350-54-1400. Total cost is \$236,874 from Southern Civil, LLC
21. Contract: Basin Company, LLC, Providing and Installation of Storm Shutters
22. Water Tank Maintenance – 78 Van Horn  
Critical tank maintenance requires that ALL equipment be removed. Verizon has installed a temporary pole on site for their equipment. Chatham County ICS will be providing an additional temporary pole to transfer all remaining public safety radio equipment, with the exception of the microwave drum antenna connecting this site to the County network. Comcast will provide a temporary point-to-point circuit as a workaround. The cost is to establish a secure site just north of the tower, erect the temporary pole, transfer the equipment, provide temporary land-based communications and return all equipment to the tank when maintenance is complete.
23. Budget amendment to move funds from Fund Balance to Capital Building Improvements for renovation of old Marine Science Center building.
24. Budget Adjustment: Salt Meadows Project: Nutter and Associates, Hydrologic Analysis Reassessment for Leonard property driveway maintenance project
25. Award of ITB 2020-755, Memorial Park Pavilion and Budget Amendment, SPLOST Memorial Park Pavilion, to Savannah Construction and Preservation in the amount of \$112,950.

Consideration of Ordinances, Resolutions

26. Resolution: 2021-1, Superintendent of Elections
27. Resolution: 2021-02, Municipal Election
28. First Reading: 2021-01, Article VIII, Short Term Rental Properties

Council, Officials and City Attorney Considerations and Comments

29. Bubba Hughes: Ante Litem Notice: Mark Douglas Deloach
30. Nancy DeVetter: Code Review Committee recommendations
31. Shawn Gillen: Enter into a contract with Greenline Architecture for an assessment and design for the new use of the Old Marine Science Center Building.



32. Shawn Gillen: Authorization of 80hrs of COVID 19 Sick Leave for employees during calendar year 2021
33. Shawn Gillen: Discuss Code Review Committee Recommendations
34. Jan LeViner: Call to Election

#### Minutes of Boards and Committees

35. Planning Commission Minutes, December 21, 2020

#### Executive Session

Discuss litigation, personnel and real estate

#### Possible vote on litigation, personnel and real estate discussed in executive session

#### Adjournment

*Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact Jan LeViner at 912.472.5080 promptly to allow the City to make reasonable accommodations for those persons.*

**\*PLEASE NOTE:** Citizens wishing to speak on items listed on the agenda, other than public hearings, should do so during the citizens to be heard section. Citizens wishing to place items on the council meeting agenda must submit an agenda request form to the City Clerk's office by Thursday at 5:00PM prior to the next scheduled meeting. Agenda request forms are available outside the Clerk's office at City Hall and at [www.cityoftybee.org](http://www.cityoftybee.org).



#### THE VISION OF THE CITY OF TYBEE ISLAND

*"is to make Tybee Island the premier beach community in which to live, work, and play."*



#### THE MISSION OF THE CITY OF TYBEE ISLAND

*"is to provide a safe, secure and sustainable environment by delivering superior services through responsible planning, preservation of our natural and historic resources, and partnership with our community to ensure economic opportunity, a vibrant quality of life, and a thriving future."*