

**MAYOR**  
Shirley Sessions

**CITY COUNCIL**  
Barry Brown, Mayor Pro Tem  
John Branigin  
Jay Burke  
Nancy DeVetter  
Spec Hosti  
Monty Parks



**CITY MANAGER**  
Dr. Shawn Gillen

**CLERK OF COUNCIL**  
Jan LeViner

**CITY ATTORNEY**  
Edward M. Hughes

## **CITY OF TYBEE ISLAND**

### **AGENDA**

### **REGULAR MEETING OF TYBEE ISLAND CITY COUNCIL**

### **December 09, 2021 at 6:30 PM**

*Please silence all cell phones during Council Meetings*

#### Consideration of Items for Consent Agenda 6:30PM

#### Opening Ceremonies

- Call to Order
- Invocation: Mac McLean, Code Enforcement
- Pledge of Allegiance

#### Announcements

#### Recognitions and Proclamations

1. Proclamation: 2021 Small Business Saturday

#### Consideration of the approval of the minutes of the meetings of the Tybee island City Council

2. Minutes, November 10, 2021, City Council Meeting
3. Minutes, November 12, 2021, Special City Council Meeting

If there is anyone wishing to speak to anything on the agenda other than the Public Hearings, please come forward

#### Consideration of Approval of Consent Agenda

#### Public Hearings

4. SPECIAL REVIEW: Build Boardwalk Crossover – 708 Butler Ave. – 40005 20006 – Zone R-2 – Christopher Koncul

#### Consideration of Local Requests & Applications – Funding, Special Events, Alcohol License

5. Special Event: YMCA Critz Tybee Run Fest, February 4 - 5, 2022
6. Information for consideration of alcohol license renewals for calendar year 2022
7. Information for consideration of entertainment license renewals for calendar year 2022
8. Agenda Request: Alcohol & Entertainment License Request: Hadley Family LLC dba The Wind Rose Bar & Grill (New Owner)  
Liquor, Beer, Wine, Sunday Sales

**P.O. Box 2749 – 403 Butler Avenue, Tybee Island, Georgia 31328-2749**  
**(866) 786-4573 – FAX (866) 786-5737**  
**[www.cityoftybee.org](http://www.cityoftybee.org)**



9. Alcohol License request: Beer & Wine Package Sales-Sunday Sales: T.S. Chu & Company
10. Agenda Request: Alcohol License Request: Chu's Convenience Mart #101: Beer & Wine, Package Sales - Sunday Sales (New Owner)
11. Agenda Request: Alcohol License Request: Chu's Convenience Mart #102, Beer & Wine, Package Sales-Sunday Sales (New Owner)

#### Consideration of Bids, Contracts, Agreements and Expenditures

12. Contract: Greenline Architecture, City Hall Renovation
13. Tracy O'Connell: Purchasing Policy
14. Out-of-State Travel: Chief Robert Bryson: Quantico, Virginia, FBI Academy. He will be attending the graduation of Captain Tiffany Hayes from the FBI Academy.
15. George Shaw: Comp Plan Update Adoption
16. Approval 2021-752, Tybee Strand Promenade Restrooms, Basin Company
17. Budget Amendments
  - a. Transfer \$45,000 from the FY21 General Fund surplus to the Capital Fund
  - b. Transfer \$15,685 from the IT Department to the HR Department to fund unemployment charges
18. Award ITB 2021-763: Lighthouse Area Sewer - Phase 2. Budget, \$1,400,000, Capital Improvement Program FY 2022
19. Film Fees Update

#### Council, Officials and City Attorney Considerations and Comments

20. Bubba Hughes: Ante Litem, Beth Atkins
21. Bubba Hughes: Update on Marine Science Center
22. Barry Brown: Jaycee Park Survey
23. Shawn Gillen: Introduction of Jeremy Kendrick, Tybee Island Fire Chief
24. Shawn Gillen: Updated on Crossover Benches
25. Shawn Gillen: Intergovernmental Agreement, TSPLOST Funds
26. Shawn Gillen: Announcement of the appointment of Michelle Owens to Assistant City Manager. In addition, resources are being realigned in order to devote more resources to STVR and to enhance work flow.

#### Minutes of Boards and Committees

27. PC MINUTES - NOV. 15, 2021

#### Executive Session

Discuss litigation, personnel and real estate

#### Possible vote on litigation, personnel and real estate discussed in executive session

#### Adjournment

*Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact Jan LeViner at 912.472.5080 promptly to allow the City to make reasonable accommodations for those persons.*

**\*PLEASE NOTE:** Citizens wishing to speak on items listed on the agenda, other than public hearings, should do so during the citizens to be heard section. Citizens wishing to place items on the council



meeting agenda must submit an agenda request form to the City Clerk's office by Thursday at 5:00PM prior to the next scheduled meeting. Agenda request forms are available outside the Clerk's office at City Hall and at [www.cityoftybee.org](http://www.cityoftybee.org).



#### THE VISION OF THE CITY OF TYBEE ISLAND

*"is to make Tybee Island the premier beach community in which to live, work, and play."*



#### THE MISSION OF THE CITY OF TYBEE ISLAND

*"is to provide a safe, secure and sustainable environment by delivering superior services through responsible planning, preservation of our natural and historic resources, and partnership with our community to ensure economic opportunity, a vibrant quality of life, and a thriving future."*

