

# CITY OF GREEN COVE SPRINGS CITY COUNCIL REGULAR SESSION

321 WALNUT STREET, GREEN COVE SPRINGS, FLORIDA  
TUESDAY, JULY 06, 2021 – 7:00 PM



---

Anyone wishing to address the city council regarding any topic on this agenda is requested to complete a card available at the city clerk's desk. Speakers are respectfully requested to limit their comments to three (3) minutes.

The city council prohibits the use of cell phones and other electronic devices which emit an audible sound during all meetings with the exception of law enforcement, fire and rescue or health care providers on call. Persons in violation may be requested to leave the meeting

---

## AGENDA

---

Invocation & Pledge of Allegiance to the Flag - **Chaplain Joseph Williams - CCSO**

Roll Call

Mayor to call on members of the audience wishing to address the Council on matters not on the Agenda.

### PUBLIC HEARINGS

1. Second and Final reading of Ordinance O-14-2021 modifying Chapter 66, Solid Waste, of the City Code of Ordinances. **Mike Null**

### PRESENTATIONS

2. Kimberly Miller, Camp Cadet Director would like to present a Plaque of Appreciation to the Council for their ongoing support.

### CONSENT AGENDA

All matters under the consent agenda are considered to be routine by the city council and will be enacted by one motion in the form listed below. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Backup documentation and staff recommendations have been previously submitted to the city council on these items.

3. City Council establishes workshop dates for reviewing the Operating Budget and Capital Improvement Plan for FY 2021/2022. **Marlena Guthrie**
4. City Council establishes hearing dates for the first and final hearings to adopt the City of Green Cove Springs Operating Budget and Five Year Capital Improvement Plan for FY 2021/2022. **Marlena Guthrie**

5. City Council approval of Contractor's Pay App #2 for CR 209 S in the amount of \$140,481.25 and Contractor's Pay App #1 for Wilkes Point Road in the amount of \$107,302.50 to General Underground under Bid Award LC 2020-06 for a total amount of \$1,631,644.00. **Scott Schultz**
6. City Council approval of an exemption through June 30, 2022 for warehouse management to the existing Purchasing Policies to purchase PVC conduit, PVC pipe, and other appurtenances, up to \$50,000.00, with an e-mail approval process. **Scott Schultz**
7. City Council approval of, and authorization for the Mayor to execute, Disbursement Request #2 which includes Contractor's Pay Request #1 for Williams Industrial Services, LLC, in the amount of \$669,305.42 (already paid) and Mittauer & Associates Invoice # 21240 in the amount of \$6,000.00, for the Florida Department of Environmental Protection (FDEP), State Revolving Fund (SRF), Harbor Road Water Reclamation Facility (WRF) Expansion, Phase 2, SRF Agreement No. WW1000420. **Scott Schultz**
8. City Council approval of Resolution No. R-13-2021, a resolution authorizing a new FDOT State Highway System Lighting, Maintenance, and Compensation Agreement. Contract No. TBD, for the period of July 1, 2021 through June 30, 2028 in the amount of \$36,164.70 and authorizing the City Manager to execute said Agreement. **Mike Null**
9. City Council approval of a PO to paint the downstairs of The City Hall Building to Florida Paint Company in the amount of \$ 33,765.00. **Steve Thomas**
10. City Council approval for Detective Erin Vineyard to attend the Police Internal Affairs Course. **Derek Asdot**
11. City Council approval for Commander John Guzman to attend the Police Internal Affairs Course. **Derek Asdot**
12. City Council approval to issue a purchase order in the amount of \$28,010.85 to Irby for electric conduit for the Magnolia Point Third Feed Project. **Scott Schultz**
13. City Council approval of a Pay Application # 1 from KBT Contracting Corp in the amount of \$48,302.28 for design & build out of ASACC classroom for AMikids, and approval of Change Order # 1 for replacing the windows in an amount not to exceed \$15,200.00. **Steve Thomas**
14. City Council approval to issue a Purchase Order to Jax Utilities Management, Inc in the amount of \$29,884.00 for a Stormwater Repair at the Augusta Savage Facility. **Steve Thomas**
15. City Council approval of Contractor's Pay Request #2 for Williams Industrial Services, LLC, in the amount of \$459,854.82, for the Florida Department of Environmental Protection (FDEP), State Revolving Fund (SRF), Harbor Road Water Reclamation Facility (WRF) Expansion, Phase 2, SRF Agreement No. WW1000420. **Scott Schultz**
16. City Council approval of Minutes from 5/04/2021 Regular Session. **Erin West**
17. City Council approval of Resolution No. R-12-2021, a Resolution authorizing a new FDOT Maintenance Agreement, Contract No. TBD, for the period of July 16, 2021 through July 15, 2024 in the amount of \$38,673.64 (annually) and authorizing the Mayor, City Clerk, and City Attorney to execute said Agreement. **Mike Null**

18. City Council review and approval of 2022 Food Truck Friday Dates. *Michael Daniels*
19. City Council approval of the new process for Proclamations, Letter of Honor, and Key to the City. *Erin West*
20. City Council approval of Pay Application #5 to Terry's Electric for Chapman Substation Construction Improvements in the amount of \$122,787.50, leaving a balance of \$299,076.80 in contract number LC 2020-17 in the total amount of \$879,086.00. *Andy Yeager*

### COUNCIL BUSINESS

21. FMPA - July 2021 *Bob Page*
22. City Council designation of Voting Delegate for the Annual Florida League of Cities Conference in Orlando, Florida on August 12-14, 2021. *Erin West*
23. City Manager and City Attorney Reports and/or Correspondence/Executive Summary Reports.
24. City Council Reports and/or Correspondence.

### Adjournment

**The City Council meets the first and third Tuesday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in City Hall at 321 Walnut Street. Video and audio recordings of the meetings are available in the City Clerk's Office upon request.**

**City may take action on any matter during this meeting, including items that are not set forth within this agenda.**

**Minutes of the City Council meetings can be obtained from the City Clerk's office. The Meetings are usually recorded, but are not transcribed verbatim for the minutes. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recordings, if available, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.**

**Persons who wish to appeal any decision made by the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The City is not responsible if the in-house recording is incomplete for any reason.**

---

### ADA NOTICE

---

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

### PUBLIC PARTICIPATION:

Pursuant to Section 286.0114, Florida Statutes, effective October 1, 2013, the public is invited to speak on any "proposition" before a board, commission, council, or appointed committee takes official action

regardless of whether the issue is on the Agenda. Certain exemptions for emergencies, ministerial acts, etc. apply. This public participation does not affect the right of a person to be heard as otherwise provided by law.

#### **EXPARTE COMMUNICATIONS**

Oral or written exchanges (sometimes referred to as lobbying or information gathering) between a Council Member and others, including staff, where there is a substantive discussion regarding a quasi-judicial decision by the City Council. The exchanges must be disclosed by the City Council so the public may respond to such exchanges before a vote is taken.