

CITY OF GREEN COVE SPRINGS CITY COUNCIL REGULAR SESSION

321 WALNUT STREET, GREEN COVE SPRINGS, FLORIDA
TUESDAY, APRIL 06, 2021 – 7:00 PM



Anyone wishing to address the city council regarding any topic on this agenda is requested to complete a card available at the city clerk's desk. Speakers are respectfully requested to limit their comments to three (3) minutes.

The city council prohibits the use of cell phones and other electronic devices which emit an audible sound during all meetings with the exception of law enforcement, fire and rescue or health care providers on call. Persons in violation may be requested to leave the meeting

AGENDA

Invocation & Pledge of Allegiance to the Flag - **Pastor Doug Matyi - CCSO Chaplain**

Roll Call

Mayor to call on members of the audience wishing to address the Council on matters not on the Agenda.

AWARDS & RECOGNITION

1. Proclamation - Water Conservation Month

CONSENT AGENDA

All matters under the consent agenda are considered to be routine by the city council and will be enacted by one motion in the form listed below. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately. Backup documentation and staff recommendations have been previously submitted to the city council on these items.

2. City Council approval of payment of 3/4 of Law Enforcement Basic Recruitment Program for J. Mares. **Derek Asdot**
3. City Council Approval to award Bid Number LC 2021-03 – Tree Trimming & Removal Services to Taylor Tree Services and authorization for the mayor to sign a Professional Services Agreement between the City and Taylor Tree Services. **Steve Thomas**
4. City Council approval of Invoices #5 - #8 in the amount of 219,627.50 to Mastry / Yanmar, for purchase of generators as part of the Hazard Mitigation Grant Program (HMGP), Federally-Funded Subaward and Grant Agreement # H0297 / Project Number 4337-217-R, for \$537,018.75, for Utility Mitigation and Generator Project to install generators on 17 of the City's lift stations. Note: The City has received 75% funding from HMGP. Staff received an advance from HMGP in the amount of \$333,578.20. **Scott Schultz**

5. City Council approval of Contractors Pay Request #8 in the amount of \$15,323.04 and Contractors **Final** Pay Request #9 in the amount of \$41,291.50 to Jax Utilities Management for Bid Award LC 2020-07, US 17 / SR 16 Force Main Modifications in the amount of \$412,915.00. **Scott Schultz**
6. City Council approval to surplus items listed on Attachment A. **Scott Schultz**
7. City Council approval to purchase thirty-three (33) pole mounted transformers from Gresco in the amount of \$34,893.00 to replenish inventory and prepare for hurricane season. **Andy Yeager**
8. City Council approval of, and authorization for the Mayor to execute, Disbursement Request #11 in the amount of \$24,500.00 to the Design Loan Agreement for the Florida Department of Environmental Protection (FDEP), Drinking Water State Revolving Fund (SRF) Loan Application DW 100102 for \$356,800.00, for the design of capital improvements to the City's Water System. This is the final invoice for the Magnolia Point Cul-de-Sac Pressure Improvement portion of the overall project. **Scott Schultz**
9. City Council approval of the purchase of a vehicle to be utilized for Narcotics Investigations. This vehicle will be purchased with restricted funds from the Equitable Sharing Program from the United States Department of Justice. This purchase is a permissible use of seizure funds per Section VIII Subsection D; Guide to Equitable Sharing for State and Local Law Enforcement Agencies. Per the City of Green Cove Springs Purchasing Manual three (3) quotes have been secured and are attached for review. **Derek Asdot**
10. City Council Approval for pay request # 2 in the amount of \$ 129,261.57 from Jax Utilities Management, Inc, for the Construction of the new paving of the parking and drive through circle at the ASACC facility. This payment is the final. **Steve Thomas**
11. City Council approval to purchase twenty-three (23) dual-voltage pole mounted transformers from Tri-State in the amount of \$34,794.00 for the US 17 Voltage Conversion Project. **Andy Yeager**
12. City Council approval of the Annual Police Memorial Ceremony. **Kimberly Thomas**
13. City Council approval of Pay Application #2 to Terry's Electric for Chapman Substation Construction Improvements in the amount of \$83,855.41, leaving a balance of \$568,058.60 in contract number LC 2020-17 in the total amount of \$879,086. **Andy Yeager**

COUNCIL BUSINESS

14. FMPA - March 2021 **Bob Page**
15. City Manager and City Attorney Reports and/or Correspondence/Executive Summary Reports.
16. City Council Reports and/or Correspondence.

Adjournment

The City Council meets the first and third Tuesday of each month beginning at 7:00 p.m., unless otherwise scheduled. Meetings are held in City Hall at 321 Walnut Street. Video and audio recordings of the meetings are available in the City Clerk's Office upon request.

City may take action on any matter during this meeting, including items that are not set forth within this agenda.

Minutes of the City Council meetings can be obtained from the City Clerk's office. The Meetings are usually recorded, but are not transcribed verbatim for the minutes. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recordings, if available, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

Persons who wish to appeal any decision made by the City Council with respect to any matter considered at this meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is based. The City is not responsible if the in-house recording is incomplete for any reason.

ADA NOTICE

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the City Clerk's office no later than 5:00 p.m. on the day prior to the meeting.

PUBLIC PARTICIPATION:

Pursuant to Section 286.0114, Florida Statutes, effective October 1, 2013, the public is invited to speak on any "proposition" before a board, commission, council, or appointed committee takes official action regardless of whether the issue is on the Agenda. Certain exemptions for emergencies, ministerial acts, etc. apply. This public participation does not affect the right of a person to be heard as otherwise provided by law.

EXPARTE COMMUNICATIONS

Oral or written exchanges (sometimes referred to as lobbying or information gathering) between a Council Member and others, including staff, where there is a substantive discussion regarding a quasi-judicial decision by the City Council. The exchanges must be disclosed by the City Council so the public may respond to such exchanges before a vote is taken.