



**CITY COUNCIL MEETING**  
**City Hall—Council Chambers, 590 40th Ave NE**  
**Monday, September 27, 2021**  
**7:00 PM**

**Mayor**  
*Amáda Márquez Simula*  
**Councilmembers**  
*John Murzyn, Jr.*  
*Connie Buesgens*  
*Nick Novitsky*  
*Kt Jacobs*  
**City Manager**  
*Kelli Bourgeois*

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**AMENDED AGENDA**

Agenda amended on 9/28/21 to correct resolution 2021-74 and to add additional correspondence at Pg. 164.

**ATTENDANCE INFORMATION FOR THE PUBLIC**

Members of the public who wish to attend may do so in-person, by calling **1-312-626-6799** and entering meeting ID **818 1674 2219** or by Zoom at <https://us02web.zoom.us/j/81816742219>. For questions please call the Administration Department at 763-706-3610.

**CALL TO ORDER/ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**MISSION STATEMENT**

*Our mission is to provide the highest quality public services. Services will be provided in a fair, respectful and professional manner that effectively addresses changing citizen and community needs in a fiscally-responsible and customer-friendly manner.*

**APPROVAL OF AGENDA**

*(The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items submitted after the agenda preparation deadline.)*

**PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS**

- A. Domestic Violence Awareness Month Proclamation.**
- B. Columbia Heights Pride Proclamation.**
- C. Polish American Heritage Month Proclamation.**

**CONSENT AGENDA**

*(These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business.)*

MOTION: Move to approve the Consent Agenda as presented.

- 1. Approve September 13, 2021 City Council Meeting Minutes.**

MOTION: Move to approve the City Council Meeting minutes of September 13, 2021.

- 2. Accept August 17, 2021 Traffic Commission Minutes.**  
MOTION: Move to accept the August 17, 2021 Traffic Commission minutes.
- 3. Final Payment for Silver Lake Water Quality Pond Reconstruction, City Project 1808.**  
MOTION: Move accept the work for Silver Lake Water Quality Pond Reconstruction, City Project 1808, and authorize final payment of \$20,012.80 to Sunram Construction, Inc. of Corcoran, Minnesota.
- 4. Final Payment for Zone 3B Seal Coat, City Project 2101.**  
MOTION: Move to accept the work for 2021 Seal Coat, City Project No. 2101 (Zone 3B), and authorize final payment of \$2,713.26 to Pearson Bros. Inc. of Hanover, Minnesota.
- 5. Final Payment For 37th Avenue Bituminous Trail and Pedestrian Improvements, City Project 1907.**  
MOTION: Move accept the work for 37th Avenue Bituminous Trail and Pedestrian Improvements, City Project 1907, and authorize final payment of \$17,086.52 to Sunram Construction, Inc. of Corcoran, Minnesota.
- 6. Adopt Resolution 2021-75 Being a Resolution Establishing Amount of City Share and Amount of Special Assessments on Projects to be Levied.**  
MOTION: Move to waive the reading of Resolution 2021-75, there being ample copies available for the public.  
MOTION: Move to adopt Resolution 2021-75 being a resolution establishing amount of City share and amount of special assessments on projects to be levied.
- 7. Designate “No Parking” on the East Side of Heights Drive Between The Driveway Entrances for 4617 Heights Drive and 4623 Heights Drive.**  
MOTION: Move to designate “No Parking” on the east side of Heights Drive between the driveway entrances for 4617 Heights Drive and 4623 Heights Drive, as recommended by the Traffic Commission.
- 8. Memorandum of Understanding Amendment for SACA Land Sale.**  
MOTION: Move to approve the amended Memorandum of Understanding as presented.
- 9. Review of Bills.**  
MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list to claims paid by check and by electronic funds transfer in the amount of \$1,632,785.34.
- 10. Rental Occupancy Licenses for Approval.**  
MOTION: Move to approve the items listed for rental housing license applications for September 27, 2021, in that they have met the requirements of the Property Maintenance Code.

**11. License Agenda.**

MOTION: Move to approve the items as listed on the business license agenda for September 27, 2021 as presented.

**PUBLIC HEARINGS**

**12. First Reading of Ordinance No. 1670, an Ordinance Amending Chapter 5.3 of the Columbia Heights City Code to revise Purpose and Intent, Definitions, License, Prohibited Sales, License Holder Responsibility, Compliance Checks and Inspections, and Violations and Penalties of Tobacco Regulations.**

MOTION: Move to waive the reading of Ordinance No. 1670, there being ample copies available to the public.

MOTION: Move to set the second reading of Ordinance No. 1670, being an Ordinance amending Chapter 5.3 of the Columbia Heights City Code to revise Purpose and Intent, Definitions, License, Prohibited Sales, License Holder Responsibility, Compliance Checks and Inspections, and Violations and Penalties of tobacco regulations, for October 11, 2021 at approximately 7:00 p.m. in the City Council Chambers.

**ITEMS FOR CONSIDERATION**

**Ordinances and Resolutions**

**13. Resolution 2021-74 Adopting a Proposed Budget for the Year 2022, Setting the Proposed City Levy, Approving the HRA Levy, Approving a Tax Rate Increase, and Establishing a Budget Hearing Date for Property Taxes Payable in 2022.**

MOTION: Move to waive the reading of Resolution 2021-74, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2021-74, being a resolution adopting a proposed budget for the year 2022, setting the proposed city levy, approving the HRA levy, approving a tax rate increase, and establishing a budget hearing date for property taxes payable in 2022 of December 13, 2021, at approximately 7:00 p.m. in the city council chambers.

**CITY COUNCIL AND ADMINISTRATIVE REPORTS**

**Report of the City Council**

**Report of the City Manager**

**Report of the City Attorney**

**COMMUNITY FORUM**

*At this time, individuals may address the City Council about any item not included on the regular agenda. Speakers that are in-person are requested to come to the podium. All speakers need to state their name and connection to Columbia Heights, and limit their comments to five (5) minutes. All speakers are also asked to fill out this information as well as their address on a form for the Council Secretary's record. Those in attendance virtually should send this information in the chat function to the*

*moderator. The City Council will listen to brief remarks, ask clarifying questions, and if needed, request staff to follow up or direct the matter to be added to an upcoming agenda. Generally, the City Council will not take official action on items raised at the Community Forum at the meeting on which they are raised.*

**ADJOURNMENT**

*Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.*