



CITY COUNCIL MEETING AGENDA

Tuesday, October 15, 2024 at 7:00 PM

Baxter City Hall, 13190 Memorywood Drive, Baxter, MN

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PRESENTATIONS

ADDITIONS OR CHANGES TO THE AGENDA

PUBLIC COMMENTS - *Comments received from the public may be placed on a future meeting agenda for consideration.*

CONSENT AGENDA - *The following items are considered non-controversial by staff and are recommended to be read and passed in one motion. Any council person, staff, citizen, or meeting attendee can request one or more items be pulled from the Consent Agenda and the item will be pulled and addressed immediately after the passage of the Consent Agenda; otherwise, the following items will be passed in one motion:*

1. Approve City Council Work Session Minutes from October 1, 2024
2. Approve City Council Minutes from October 1, 2024
3. Approve the Payment of Bills and Finance Report (Addendum A)
4. Accept the Utilities Commission Minutes from October 2, 2024
5. Approve ASTECH Pay Estimate No. 2 in the amount of \$94,028.91 for the 2024 Micro Surfacing Project
6. Accept the 2024 Water CAMP Report
7. Approve the Thein Well Company Change Order No. 2 in the Increased Amount of \$7,450.50 for the 2024 Well Rehabilitation Project
8. Approve the Traut Companies Change Order No. 1 in the Increased Amount of \$23,492.50 for Additional Well Exploration Services related to the 2024 Well Replacement Exploration
9. Approve the Anderson Brothers Construction Company of Brainerd, LLC Partial Pay Estimate No. 11 in the amount of \$99,923.35 for the 2023 Commercial and Residential Full Depth Reclamation and Quiet Zone Improvements Project
10. Approve the RL Larson Excavating, Inc. Change Order No. 6 in the increased amount of \$19,162.66 and extend the Final Completion Date to July 11, 2025 for the 2024 South Forestview Improvements Project, Municipal Project No. 4138

11. Approve RL Larson Excavating, Inc Partial Pay Estimate No. 6 in the amount of \$698,703.87 for the 2024 South Forestview Area Improvements Project, Municipal Project No. 4138
12. Approve the Knife River Corporation – North Central Change Order No. 5 in the Increased Amount of \$27,290.39 for the 2024 Mill & Overlay and Full Depth Reclamation Improvements Project, Municipal Project Number 4424
13. Approve the Knife River Corporation – North Central Partial Pay Estimate No. 5 in the amount of \$777,280.94 for the 2024 Mill & Overlay and Full Depth Reclamation Improvements Project, Municipal Project Number 4424
14. Approve the Wideth Agreement for Professional Engineering Services in the Not to Exceed Amount of \$9,950 for the 2028 Olivewood Drive, Jadewood Drive and Jewelwood Drive Area Improvements Feasibility Report
15. Approve the Wideth Agreement for Professional Engineering Services in the Not to Exceed Amount of \$8,500 for the 2030 Welton Road Area Improvements Feasibility Report
16. Adopt Resolution No. 2024-082 to Enter into the Cooperative Construction Agreement with MnDOT and City of Baxter and Crow Wing County for SP 1805-81
17. Approve the Trade-ins of 2005 Toro 3500-D Groundmaster and 2003 John Deere 1445 Mowers and Purchase of the 2023 John Deere Z950M Mower from Midwest Machinery Co.
18. Adopt Resolutions 2024-085 & 2024-086 Approving the Reassessment of PID 40070529 and a Compromise Agreement / Settlement Stipulation between Baxter PS 2016 LLC and the City related to the 2024 Mill & Overlay and Full Depth Reclamation and Reconstruction Improvements Project, Municipal Project Number 4424
19. Accept Planning Zoning Commission Minutes from October 8, 2024
20. Accept Donation from the Greater Lakes Association of Realtors for a Community Entrance Kiosk Map on Paris Road
21. Adopt Ordinance 2024-015 and Resolutions 2024-083 and 2024-084 approving a Zoning Ordinance Text Amendment to allow columbaria as a conditional use accessory to a religious institution and a conditional use permit to allow a columbarium at 6190 Fairview Road
22. Authorize Contract Execution for Employee Dental Insurance Renewal with Delta Dental Pathfinder 6 Plan
23. Authorize Contract Execution of Lincoln Financial Life and Disability Insurance Coverage for Sourcewell Ancillary Programs
24. Renew the Sourcewell Health Insurance Contract for 2025 with Blue Cross Blue Shield and Authorize Contract Execution
25. Authorize Execution of a Contract with USICG (formerly Hildi Inc.) to Provide a Required Other Post-Employment Benefits Actuarial Valuation Study in Conjunction with GASB 75
26. Adopt Resolution 2024-087 to Remove the Assessment on Parcel 40120511 of the 2024 Mill and Overlay and Full Depth Reclamation Project, City Project No. 4424

27. Approve 2025 Delayed Payment of Tax on Special Assessments for Applicants with Eligible Hardships
28. Approve Revision to the Hardship Deferral Criteria of the Special Assessment Policy
29. Approve Conditional Hire of Dan Lasher as Patrol Officer
30. Approve Conditional Hire of Justin Thesing as Patrol Officer

PULLED AGENDA ITEMS**OTHER BUSINESS**

31. Adopt Resolution No. 2024-080 Ordering Preparation of Report for the 2025 Commercial Full Depth Reclamation Improvements Project Municipal Project No. 4425
32. Adopt Resolution No. 2024-081 Receiving Revised Feasibility Report and Calling the Improvement Hearing for the 2025 Commercial Full Depth Reclamation Improvements Project Municipal Project No. 4425

COUNCIL COMMENTS

33. Connie Lyscio
34. Zach Tabatt
35. Jeff Phillips
36. Mark Cross
37. Darrel Olson

CITY ADMINISTRATOR'S REPORT**CITY ATTORNEY'S REPORT****ADJOURN**