



**CITY COUNCIL MEETING**  
**City Hall—Council Chambers, 590 40th Ave NE**  
**Monday, October 11, 2021**  
**7:00 PM**

**Mayor**  
*Amada Márquez Simula*  
**Councilmembers**  
*John Murzyn, Jr.*  
*Connie Buesgens*  
*Nick Novitsky*  
*Kt Jacobs*  
**City Manager**  
*Kelli Bourgeois*

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**AGENDA**

**ATTENDANCE INFORMATION FOR THE PUBLIC**

Members of the public who wish to attend may do so in-person, by calling **1-312-626-6799** and entering meeting ID **895 9348 1234** or by Zoom at <https://us02web.zoom.us/j/89593481234>. For questions please call the Administration Department at 763-706-3610.

**CALL TO ORDER/ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**MISSION STATEMENT**

*Our mission is to provide the highest quality public services. Services will be provided in a fair, respectful and professional manner that effectively addresses changing citizen and community needs in a fiscally-responsible and customer-friendly manner.*

**APPROVAL OF AGENDA**

*(The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items submitted after the agenda preparation deadline.)*

**CONSENT AGENDA**

*(These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business.)*

MOTION: Move to approve the Consent Agenda as presented.

**1. Approve September 27, 2021 City Council Meeting Minutes.**

MOTION: Move to approve the City Council Meeting minutes of September 27, 2021.

**2. Approve June 23, 2021 Park & Recreation Commission Meeting Minutes.**

MOTION: Move to approve the Parks & Recreation Commission Meeting Minutes of June 23, 2021.

**3. Approve the Expenditures for the Replacement of all Automatic External Defibrillators, (AED) in the Police Department and Fire Department.**

MOTION: Approve an expenditure of \$31006.75 for the purchase of 25 new Defibrillators for the Police and Fire Department purchased from the AED Superstore. This funding will be a paid out of the 2021 Police department budget.

- 4. Authorize Captain Markham’s Attendance at Northwestern School of Police Staff and Command.**  
MOTION: Move to authorize the attendance of Captain Matt Markham at the Northwestern School of Police Staff and Command being held in River Falls from January 10 through March 18, 2022.
- 5. Approving the 2022 Contract with Medica for Employee Health Insurance.**  
MOTION: Move to approve Medica as the City’s health insurance provider for 2022 and authorize the City Manager to sign the contract.
- 6. Approve the Joint Powers Agreement with Anoka County for Election Expenses.**  
MOTION: Move to approve the Joint Powers Agreement with Anoka County for Election Expenses.
- 7. Approve Business License Agenda.**  
MOTION: Move to approve the items as listed on the business license agenda for October 11, 2021 as presented.
- 8. Rental Occupancy Licenses for Approval.**  
MOTION: Move to approve the items listed for rental housing license applications for October 11, 2021, in that they have met the requirements of the Property Maintenance Code.
- 9. Review of Bills.**  
MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list to claims paid by check and by electronic funds transfer in the amount of \$1,332,790.90.

**PUBLIC HEARINGS**

- 10. First Reading of Ordinance No. 1671, an Ordinance Amending Chapter 3, Article 3 of the Columbia Heights City Code Relating to the Addition of a Youth Commission.**  
MOTION: Move to close the public hearing and waive the reading of Ordinance No. 1671, there being ample copies available to the public.  
MOTION: Move to set the second reading of Ordinance No. 1671, being an Ordinance Amending Chapter 3, Article 3 of the Columbia Heights City Code Relating to the Addition of a Youth Commission, for Oct 25, 2021 at approximately 7 pm in the City Council Chambers.
- 11. Consideration of Resolution No. 2021-81 for a Minor Subdivision to Split an Existing Lot Located at 4600 7th Street NE.**  
MOTION: Move to close the public hearing and waive the reading of Resolution No. 2021-81, there being ample copies available to the public.  
MOTION: Move to approve Resolution 2021-81, a resolution of the City Council for the City of Columbia Heights, Minnesota, approving a Minor Subdivision for the property located at 4600 7th Street NE.

## ITEMS FOR CONSIDERATION

### Ordinances and Resolutions

- 12. Second Reading of Ordinance No. 1670, an Ordinance Amending Chapter 5.3 of the Columbia Heights City Code to Revise Purpose and Intent, Definitions, License, Prohibited Sales, License Holder Responsibility, Compliance Checks and Inspections, and Violations and Penalties of Tobacco Regulations.**

MOTION: Move to waive the reading of Ordinance No. 1670, there being ample copies available to the public.

MOTION: Move to approve Ordinance No. 1670, being an Ordinance amending Chapter 5.3 of the Columbia Heights City Code to revise Purpose and Intent, Definitions, License, Prohibited Sales, License Holder Responsibility, Compliance Checks and Inspections, and Violations and Penalties of tobacco regulations, and direct staff to send a summary of the ordinance, as presented, for publication in the legal newspaper.

## CITY COUNCIL AND ADMINISTRATIVE REPORTS

### Report of the City Council

### Report of the City Attorney

### Report of the City Manager

## COMMUNITY FORUM

*At this time, individuals may address the City Council about any item not included on the regular agenda. Speakers that are in-person are requested to come to the podium. All speakers need to state their name and connection to Columbia Heights, and limit their comments to five (5) minutes. All speakers are also asked to fill out this information as well as their address on a form for the Council Secretary's record. Those in attendance virtually should send this information in the chat function to the moderator. The City Council will listen to brief remarks, ask clarifying questions, and if needed, request staff to follow up or direct the matter to be added to an upcoming agenda. Generally, the City Council will not take official action on items raised at the Community Forum at the meeting on which they are raised.*

## ADJOURNMENT

*Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.*