



CITY COUNCIL MEETING
City Hall—Council Chambers, 3989 Central Ave NE
Monday, May 13, 2024
6:00 PM

Mayor
Amada Márquez Simula
Councilmembers
Connie Buesgens
Kt Jacobs
Rachel James
Justice Spriggs
Interim City Manager
Kevin Hansen

AGENDA

ATTENDANCE INFORMATION FOR THE PUBLIC

Members of the public who wish to attend may do so in-person, or by using Microsoft Teams Meeting at columbiaheightsmn.gov/joinameeting: ID 286 466 516 904, Passcode cjnZoS. Additionally, members of the public may view the meeting live at columbiaheightsmn.gov/watch. For questions, please call the Administration Department at 763-706-3610.

Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.

WELCOME/CALL TO ORDER/ROLL CALL

MISSION STATEMENT

Columbia Heights is a vibrant, healthy and connected City. We are here to actively support the community, deliver equitable services, build and strengthen connections, improve upon our past, and uphold our successes. We strive to be better and ensure Columbia Heights is a great place for everyone, today and in the future.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag: "I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

APPROVAL OF AGENDA

(The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items submitted after the agenda preparation deadline.)

PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS

CONSENT AGENDA

These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business. (The City Council will make motion to approve the Consent Agenda following the statement of all items.)

1. Approve the April 22, 2024 City Council Meeting Minutes.

MOTION: Move to approve the April 22, 2024 City Council Meeting minutes.

- 2. Accept July 5, 2023 Planning Commission Meeting Minutes.**
MOTION: Move to accept the July 5, 2023 Planning Commission Meeting minutes.
- 3. Accept October 24, 2023 Planning Commission Meeting Minutes.**
MOTION: Move to accept the October 24, 2023 Planning Commission Meeting minutes.
- 4. Accept the February 6, 2024 Planning Commission Meeting Minutes.**
MOTION: Move to accept the February 6, 2024 Planning Commission Meeting minutes.
- 5. Accept the April 2, 2024 Planning Commission Meeting Minutes.**
MOTION: Move to accept the April 2, 2024 Planning Commission Meeting minutes.
- 6. Accept March 12, 2024 Sustainability Commission Minutes.**
MOTION: Move to accept the March 12, 2024 Sustainability Commission minutes.
- 7. Amending the Community Development Fee Schedule to Add Time of Sale Inspections.**
MOTION: Move to waive the reading of Resolution 2024-32, there being ample copies available to the public.
MOTION: Move to approve Resolution 2024-32, a resolution amending the 2024 Community Development fee schedule.
- 8. Approve Resolution 2024-40 Amending 2024 Budget (re Transfer of Funds).**
MOTION: Motion to waive the reading of Resolution 2024-40, being a resolution amending the 2024 budget to use certain additional revenue, there being ample copies available to the public.
MOTION: Motion to adopt Resolution 2024-40 being a Resolution amending the 2024 budget to use certain additional revenue.
- 9. Adopt Resolution 2024-43 Accepting State IJJA Match Funding Grant Agreement For Safe Streets For All Citywide Safety Action Plan Development.**
MOTION: Move to waive the reading of Resolution 2024-43, there being ample copies available to the public.
MOTION: Move to adopt Resolution 2024-43, being a resolution accepting MnDOT IJJA Discretionary Match Program grant funding in the amount of up to \$48,000 in state funding to be used towards the match requirements of the federal SS4A program.
- 10. Award of Professional Services for Construction Surveying and Staking for 2024 Concrete Alley Construction Project.**
MOTION: Move to approve the proposal for Construction Surveying and Staking for 2024 Concrete Alley Construction with Bolton & Menk, Inc. for an estimated cost of \$18,300.00 appropriated from Fund 415.6400.43050.2406.
- 11. Annual declaration that the City of Columbia Heights does not waive the monetary limits on the Municipal Tort Liability under Minnesota Statutes, Section 466.04.**
MOTION: Move to declare that the City of Columbia Heights does not waive the monetary limits on the Municipal Tort Liability under Minnesota Statutes, Section 466.04.

12. License Agenda.

MOTION: Move to approve the items as listed on the business license agenda for May 13th, 2024, as presented.

13. Rental Occupancy Licenses for Approval.

MOTION: Move to approve the items listed for rental housing license applications for May 13, 2024, in that they have met the requirements of the Property Maintenance Code.

14. Review of Bills.

MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list to claims paid by check and by electronic funds transfer in the amount of \$2,324,614.98.

PUBLIC HEARINGS

This is the public's opportunity to speak regarding this matter. Speakers that are in-person are asked to complete a Speaker Form and submit it to the City Clerk. Speakers attending virtually should send a request to speak with this information to the moderator using the chat function and wait to be called on to speak. When speaking, virtual attendees should turn their camera on. Any comments made after the public hearing is closed will not be considered by the City Council and will not be included as part of the formal record for this matter as the item will have been voted on and the item formally closed by the Council.

15. First Reading of Ordinance 1698, Creating a Housing Trust Fund Within the City of Columbia Heights, and Designating the EDA as the Fund's Administrator.

MOTION: Move to close the hearing and waive the reading of Ordinance No. 1698, there being ample copies available to the public.

MOTION: Move to set the second reading of Ordinance No. 1698, being an ordinance establishing a Housing Trust Fund, and designating the Columbia Heights Economic Development Authority as the administrator of the fund, for May 28th, 2024, at approximately 6:00 p.m. in the Council Chambers.

ITEMS FOR CONSIDERATION

16. Consideration of a Rental License Exemption for 3857 Quincy Street NE.

MOTION: Move to waive the reading of Resolution 2024-034, there being ample copies available to the public.

MOTION: Move to deny Resolution 2024-034, a resolution approving the single-family rental exemption request for the rental application at 3857 Quincy Street NE, Columbia Heights, MN 55421 based on the applicant's inability to produce documents requested at the April 22, 2024 City Council meeting.

17. Consideration of a Rental License Exemption for 4314 7th Street NE.

MOTION: Move to waive the reading of Resolution 2024-038, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2024-038, a resolution approving the single-family

rental exemption request for the rental application at 4314 7th Street NE, Columbia Heights, MN 55421.

18. Consideration of a Rental License Exemption for 4356 Quincy Street NE.

MOTION: Move to waive the reading of Resolution 2024-039, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2024-039, a resolution approving the single-family rental exemption request for the rental application at 4356 Quincy Street NE, Columbia Heights, MN 55421.

Bid Considerations

Ordinances and Resolutions

19. Temporary Protected Status Resolution.

MOTION: Move to read and approve Resolution 2024-41, a resolution of the City Council for the City of Columbia Heights, calling for temporary protected status for Ecuadorian Immigrants.

20. Minor Subdivision for 5085 Central Avenue NE.

MOTION: Move to waive the reading of Resolution 2024-036, there being ample copies available to the public.

MOTION: Move to approve Resolution 2024-036, a resolution approving a Minor Subdivision for the property located at 5085 Central Avenue NE, within the City of Columbia Heights, Minnesota, subject to certain conditions stated in the resolution.

21. First Reading of Ordinance No. 1696, an Ordinance amending Chapter 9.106 General Development Standards (M) to establish Tree Preservation and Planting Standards.

MOTION: Move to waive the reading of Ordinance No. 1696, there being ample copies available to the public.

MOTION: Move to set the second reading of Ordinance Amendment No. 1696, an Ordinance amending chapter 9.106 General Development Standards (M) of the City Code of 2005 to establish Tree Preservation and Planting Standards, for May 28, 2024.

22. First Reading of Ordinance No. 1697, an Ordinance amending Chapter 9.107 Specific Development Standards (16) Day Care Centers.

MOTION: Move to waive the reading of Ordinance No. 1697, there being ample copies available to the public.

MOTION: Move to set the second reading of Ordinance Amendment No. 1697, an Ordinance amending chapter 9.107 Specific Development Standards (16) of the City Code of 2005 to amend the on-site outdoor play area requirement for child day care centers, for May 28, 2024.

New Business and Reports

CITY COUNCIL AND ADMINISTRATIVE REPORTS

Report of the City Council

Report of the City Manager

COMMUNITY FORUM

The Community Forum is the public's opportunity to address the Council regarding any matter that has not had a public hearing earlier in the meeting.

Speakers that are in-person are asked to complete a Speaker Form and submit it to the City Clerk.

Once called to the podium, the speaker should state their name and connection to Columbia Heights.

Speakers attending virtually should send a request to speak as well as their address and connection to Columbia Heights to the moderator using the chat function and wait to be called on to speak.

When speaking, virtual attendees should turn their camera on.

All speakers should limit their comments to five (5) minutes.

Personal attacks, threats, the use of profanity, and other disrespectful comments are prohibited.

The City Council will listen to the public comments, ask clarifying questions, and if needed, request staff to follow up or direct the matter to be added to an upcoming agenda. Generally, the City Council will not take official action on items raised at the Community Forum at the meeting on which they are raised.

ADJOURNMENT

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