



**AGENDA  
CITY OF CEDAR FALLS, IOWA  
CITY COUNCIL MEETING  
MONDAY, JUNE 07, 2021  
7:00 PM AT CITY HALL**

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The City is providing in-person and electronic options for this meeting in accordance with the Governor's Proclamation of Disaster Emergency regarding meetings and hearings. The City encourages in-person attendees to follow the latest CDC guidelines to reduce the risk of COVID-19 transmission.

The meeting will be accessible via video conference and the public may access/participate in the meeting in the following ways:

- a) By dialing the phone number +13126266799 or +19292056099 or +12532158782 or +13017158592 or +13462487799 or +16699006833 and when prompted, enter the meeting ID (access code) 962 7287 1738.
- b) iPhone one-tap: +13126266799,,96272871738# or +19292056099,,96272871738#
- c) Join via smartphone or computer using this link: <https://zoom.us/j/96272871738>.
- d) View the live stream on Channel 15 YouTube using this link: <https://www.youtube.com/channel/UCCzeig5nIS-dIEYisqah1uQ> (view only).
- e) Watch on Cedar Falls Cable Channel 15 (view only).

To request to speak when allowed on the agenda, participants must click "Raise Hand" if connected by smartphone or computer, or press \*9 if connected by telephone. All participants will be muted by the presiding officer when not actually speaking.

**Call to Order by the Mayor**

**Roll Call**

**Approval of Minutes**

1. Regular Meeting of May 17, 2021.

**Agenda Revisions**

**Public Forum.** (Speakers will have one opportunity to speak for up to 5 minutes on topics germane to City business.)

**Special Presentations**

2. Proclamation recognizing June 13-19, 2021 as Bird-Friendly City Week.
3. Proclamation recognizing June 19, 2021 as Juneteenth - Freedom Day.

**Special Order of Business**

4. Public hearing on a proposal to undertake a public improvement project for the Ashworth Drive Extension Project, and to authorize acquisition of private property for said project.
  - a) Receive and file proof of publication of notice of hearing. (Notice published May 21, 2021)
  - b) Written communications filed with the City Clerk.
  - c) Staff comments.

- d) Public comments.
  - e) Resolution approving a public improvement project for the Ashworth Drive Extension Project, and authorizing acquisition of private property for said project.
5. Public hearing on the proposed plans, specifications, form of contract & estimate of cost for the West 27th Street Sanitary Sewer Extension Project.
- a) Receive and file proof of publication of notice of hearing. (Notice published May 21, 2021)
  - b) Written communications filed with the City Clerk.
  - c) Staff comments.
  - d) Public comments.
  - e) Resolution approving and adopting the plans, specifications, form of contract & estimate of cost for the West 27th Street Sanitary Sewer Extension Project.
6. Public hearing on the proposed plans, specifications, form of contract & estimate of cost for the Oak Park Boulevard Sanitary Sewer Replacement Project.
- a) Receive and file proof of publication of notice of hearing. (Notice published May 21, 2021)
  - b) Written communications filed with the City Clerk.
  - c) Staff comments.
  - d) Public comments.
  - e) Resolution approving and adopting the plans, specifications, form of contract & estimate of cost for the Oak Park Boulevard Sanitary Sewer Replacement Project.

**Old Business**

- 7. Pass Ordinance #2989, amending Section 26-118 of the Code of Ordinances by removing certain property located west of Cedar Heights Drive and north of Huntington Road from the A-1, Agricultural District and R-1, Residential Zoning District, and placing the same in the MU, Mixed Use Residential Zoning District, upon its second consideration.
- 8. Pass Ordinance #2990, amending Chapter 2, Administration, of the Code of Ordinances relative to Boards and Commissions, upon its second consideration.
- 9. Pass Ordinance #2991, amending Chapter 23, Traffic and Motor Vehicles, of the Code of Ordinances relative to prohibiting parking on portions of Algonquin and Ashworth Drives, upon its second consideration.

**New Business**

**Consent Calendar:** (The following items will be acted upon by voice vote on a single motion without separate discussion, unless someone from the Council or public requests that a specific item be considered separately.)

- 10. Receive and file the Mayor's Monthly Report for May 2021.
- 11. Receive and file the report of the Mayor relative to the appointment of standing committees for 2021.
- 12. Receive and file the resignation of Willie B. Barney, Jr. as a member of the Human Rights Commission effective June 15, 2021.
- 13. Approve the following recommendations of the Mayor relative to the reappointment of members to Boards and Commissions:

- a) Stephanie Houk Sheetz, Metropolitan Transit Authority Board of Trustees, term ending 06/30/2024.
  - b) Lauren Finke, Art & Culture Board, term ending 07/01/2025.
  - c) Kendra Wohler, Art & Culture Board, term ending 07/01/2025.
14. Receive and file the Committee of the Whole minutes of May 17, 2021 relative to the following items:
    - a) Downtown Zoning Ordinance.
    - b) Recreation Update.
  15. Receive and file a communication from the Civil Service Commission relative to a certified list for the position of Public Safety Officer.
  16. Receive and file Departmental Monthly Reports of April, 2021.
  17. Approve the following applications for cigarette/tobacco/nicotine/vapor permits:
    - a) Cypress Lounge, 209 State Street Suite A.
    - b) Fareway, 4500 South Main Street.
    - c) Fareway, 214 North Magnolia Drive.
    - d) Hill Street News & Tobacco, 2217 College Street.
    - e) King Star, 2228 Lincoln Street.
    - f) Kwik Star, 7500 Nordic Drive.
    - g) Kwik Star, 2019 College Street.
    - h) Kwik Star, 4515 Coneflower Parkway.
    - i) Panther Travel Center, 1525 West Ridgeway Avenue.
    - j) Suds, 2223 1/2 College Street.
    - k) Tobacco Outlet Plus, 4116 University Avenue Suite 104-105.
    - l) Walgreens, 2509 Whitetail Drive.
    - m) Walmart, 525 Brandilynn Boulevard.
  18. Approve the following applications for beer permits and liquor licenses:
    - a) Kwik Star, 2019 College Street, Class C beer & Class B wine - renewal.
    - b) Kwik Star, 7500 Nordic Drive, Class C beer & Class B wine - renewal.
    - c) Famous Dave's, 6222 University Avenue, Class C liquor -renewal.
    - d) Harry's Five and Dime, 123 Main Street, Class C liquor - renewal.
    - e) Los Cabos Mexican Restaurant, 112-114 Main Street, Class C liquor & outdoor service - renewal.
    - f) Montage, 222-224 Main Street, Class C liquor & outdoor service - renewal.
    - g) Mulligan's Brick Oven Grill & Pub, 205 East 18th Street, Class C liquor & outdoor service - renewal.
    - h) Hy-Vee Food Store, 6301 University Avenue, Class E liquor - renewal.
    - i) Prime Mart, 2323 Main Street, Class E liquor - renewal.
    - j) Moonshine Mob Bar, 419 Main Street, Class C liquor & outdoor service - sidewalk café.
    - k) Amvets, 1934 Irving Street, Class A liquor & outdoor service - temporary expansion of outdoor service area. (June 25-27, 2021)
    - l) Sturgis Falls Celebration, Gateway Park, Special Class C liquor & outdoor service - 5-day permit.

**Resolution Calendar:** (The following items will be acted upon by roll call vote on a single motion without separate discussion, unless someone from the Council or public requests that a specific item be considered separately.)

19. Resolution levying a final assessment for costs incurred by the City to remove snow and ice from the property located at 1122 West 22nd Street.
20. Resolution levying a final assessment for costs incurred by the City to remove snow and ice from the property located at 2413 Olive Street.
21. Resolution levying a final assessment for costs incurred by the City to remove snow and ice from the property located at 804 West Seerley Boulevard.
22. Resolution levying a final assessment for costs incurred by the City to remove snow and ice from the property located at 818 West Seerley Boulevard.

23. Resolution approving and authorizing execution of an Easement Agreement, in conjunction with a sidewalk café at 419 Main Street.
24. Resolution approving and authorizing execution of a Service/Product Agreement with WEX Health, Inc. relative to providing COBRA Administrative Services.
25. Resolution approving and authorizing execution of the renewal of the City's Long Term Disability Policy with National Insurance Services for FY22-FY24.
26. Resolution approving a Proposal for Facilitation Services, and authorizing execution of a contract with Iowa State University Extension relative to the Racial Equity Task Force.
27. Resolution approving and authorizing execution of an Agreement in Support of the Cedar Falls Community Theatre, Inc. relative to an FY2022 Community Betterment Grant.
28. Resolution approving and authorizing execution of an Agreement in Support of the Cedar Falls Historical Society relative to an FY2022 Community Betterment Grant.
29. Resolution approving and authorizing execution of an Agreement in Support of the College Hill Partnership relative to an FY2022 Community Betterment Grant.
30. Resolution approving and authorizing execution of an Agreement in Support of the University of Northern Iowa - Gallagher Bluedorn relative to an FY2022 Community Betterment Grant.
31. Resolution approving and authorizing execution of an Agreement in Support of the Robert J. Hibbs Cedar Falls VFW Post 3896 Gold Star Family Memorial relative to an FY2022 Community Betterment Grant.
32. Resolution approving and authorizing execution of an Agreement in Support of the Waterloo-Cedar Falls Symphony relative to an FY2022 Community Betterment Grant.
33. Resolution approving and authorizing execution of a Service/Product Agreement with ePRepSolutions, LLC for a Comprehensive Financial Analysis of Recreation & Community Programs.
34. Resolution approving and authorizing execution of a Service/Product Agreement with Bear Creek Archeology, Inc. for cultural resources identification survey (CRIS) services in the industrial park, in conjunction with the Iowa Economic Development Authority (IEDA) Certified Site Program.
35. Resolution approving a College Hill Neighborhood (CHN) Overlay Zoning District site plan for facade improvements at 2125 College Street.
36. Resolution approving and accepting an Ingress and Egress Easement relative to the 302 Main Street and 123 East 3rd Street properties.
37. Resolution approving the Blain's Corner 2nd Addition Minor Subdivision Plat.
38. Resolution approving a Hwy-1, Highway Commercial Zoning District site plan for construction of a grocery store at 315 Brandilynn Boulevard, as recommended by City staff. (contingent upon approval of previous item)
39. Resolution approving and authorizing the expenditure of funds for the purchase of an end loader for the Public Works Department.
40. Resolution approving and authorizing execution of a Lease Agreement with the Black Hawk County Solid Waste Management Commission relative to the use of certain city-owned property located at 1500 Bluff Street by the WasteTrac environmental education team.
41. Resolution approving the Certificate of Completion and accepting the work of Boulder Contracting, LLC for the 2020 Street Patching Project.

42. Resolution receiving and filing the bids, and approving and accepting the low bid of Peterson Contractors Inc., in the amount of \$6,520,858.73, for the Cedar Heights Drive Reconstruction Project, and authorizing the City Engineer to execute the required contract, bond and insurance, using the Iowa Department of Transportation (IDOT) electronic file management system.
43. Resolution approving and authorizing execution of Supplemental Agreement No. 3 to the Professional Service Agreement with Snyder & Associates, Inc. for construction services relative to the Cedar Heights Drive Reconstruction Project.

**Allow Bills and Claims**

44. Allow Bills and Claims of June 7, 2021.

**City Council Referrals**

**City Council Updates**

**Staff Updates**

**Executive Session** to discuss

45. Executive Session to evaluate the performance of the City Administrator pursuant to Iowa Code Section 21.5(1)(i).

**Adjournment**