



CITY COUNCIL MEETING
City Hall—Council Chambers, 3989 Central Ave NE
Monday, August 12, 2024
6:00 PM

Mayor
Amáda Márquez Simula
Councilmembers
Connie Buesgens
Kt Jacobs
Rachel James
Justice Spriggs
City Manager
Aaron Chirpich

AGENDA

ATTENDANCE INFORMATION FOR THE PUBLIC

Members of the public who wish to attend may do so in-person, or by using Microsoft Teams Meeting at columbiaheightsmn.gov/joinameeting: ID 286 466 516 904, Passcode cjnZoS. Additionally, members of the public may view the meeting live at columbiaheightsmn.gov/watch. For questions, please call the Administration Department at 763-706-3610.

Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.

WELCOME/CALL TO ORDER/ROLL CALL

MISSION STATEMENT

Columbia Heights is a vibrant, healthy and connected City. We are here to actively support the community, deliver equitable services, build and strengthen connections, improve upon our past, and uphold our successes. We strive to be better and ensure Columbia Heights is a great place for everyone, today and in the future.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag: "I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

APPROVAL OF AGENDA

(The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items submitted after the agenda preparation deadline.)

PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS

- A. Monarch Butterfly Day Proclamation.**
- B. Senior Citizen Day Proclamation.**

CONSENT AGENDA

These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next order of business. (The City Council will make motion to approve the Consent Agenda following the statement of all items.)

- 1. Approve the July 22, 2024 City Council Meeting Minutes.**
MOTION: Move to approve the July 22, 2024 City Council Meeting minutes.
- 2. Approve the August 4, 2024 City Council Work Session Meeting Minutes.**
MOTION: Move to approve the August 4, 2024 City Council Work Session Meeting minutes.
- 3. Accept April 18, 2024 Charter Commissioner Meeting Minutes.**
MOTION: Move to accept the April 18, 2024 Charter Commission Meeting minutes.
- 4. Accept July 1st EDA Meeting Minutes.**
Motion: Move to accept the July 1st, 2024, EDA Meeting minutes.
- 5. Accept May 7, 2024 Planning Commission Meeting Minutes.**
MOTION: Move to accept the May 7, 2024 Planning Commission Meeting minutes.
- 6. Accept June 5, 2024 Library Board Minutes.**
MOTION: Move to Accept the Library Board minutes from June 5, 2024
- 7. Adopt Resolution 2024-58, Appointing Park and Recreation Commission Member Brian Timm.**
MOTION: Move to waive the reading of Resolution 2024-58, there being ample copies available to the public.
MOTION: Move to adopt Resolution 2024-58, appointing City of Columbia Heights Board and Commission Member Brian Timm.
- 8. Corrective Resolution of a Minor Subdivision (Lot Line Adjustment) 334 and 344 40th Avenue NE.**
MOTION: Move to waive the reading of Resolution 2024-56, there being ample copies available to the public.
MOTION: Move to approve Resolution 2024-56, a resolution approving a Minor Subdivision for the properties located at 334 and 344 40th Avenue NE, within the City of Columbia Heights, Minnesota, subject to certain conditions stated in the resolution.
- 9. Renew Lease Agreement for Mailing Equipment With Quadiant Leasing.**
MOTION: Move to approve renewal of the mailing equipment lease with Quadiant leasing at the nationally bid price of \$418.63 per month
- 10. License Agenda.**
MOTION: Move to approve the items as listed on the business license agenda for August 12th, 2024, as presented.
- 11. Rental Occupancy Licenses for Approval.**
MOTION: Move to approve the items listed for rental housing license applications for August 12, 2024, in that they have met the requirements of the Property Maintenance Code.

12. Review of Bills.

MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list to claims paid by check and by electronic funds transfer in the amount of \$2,811,325.58.

PUBLIC HEARINGS

This is the public's opportunity to speak regarding this matter. Speakers that are in-person are asked to complete a Speaker Form and submit it to the City Clerk. Speakers attending virtually should send a request to speak with this information to the moderator using the chat function and wait to be called on to speak. When speaking, virtual attendees should turn their camera on. Any comments made after the public hearing is closed will not be considered by the City Council and will not be included as part of the formal record for this matter as the item will have been voted on and the item formally closed by the Council.

13. Consideration of Resolution 2024-050, Revocation of the License to Operate Rental Units Within the city of Columbia Heights against the rental property at 3849 Edgemoor Place NE for failure to meet the requirements of the Residential Maintenance Codes.

MOTION: Move to close the public hearing and waive the reading of Resolution 2024-050, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2024-050, being a Resolution of the City Council of the city of Columbia Heights approving revocation, pursuant to City Code, of the rental license listed.

14. Consideration of Resolution 2024-57, Revocation of the License to Operate Rental Units Within the city of Columbia Heights against the rental property at 4207/4209 2nd Street NE for failure to meet the requirements of the Residential Maintenance Codes.

MOTION: Move to close the public hearing and waive the reading of Resolution 2024-57, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2024-57, being a Resolution of the City Council of the city of Columbia Heights approving revocation, pursuant to City Code, of the rental license listed.

ITEMS FOR CONSIDERATION

Ordinances and Resolutions

15. First Reading of Ordinance No. 1700, an Ordinance to Amend Chapter 9 - Land Use: 9.103 Definitions, 9.104 Administration and Enforcement, 9.105 Nonconformities, 9.106 General Development Standards, 9.107 Specific Development Standards, 9.109 Residential Districts, 9.110 Commercial Districts, and 9.111 Industrial Districts.

MOTION: Move to waive the reading of Ordinance No. 1700, there being ample copies available to the public.

MOTION: Move to set the second reading of Ordinance 1700, being an ordinance to amend Chapter 9 - Land Use: 9.103 Definitions, 9.104 Administration and Enforcement, 9.105 Nonconformities, 9.106 General Development Standards, 9.107 Specific Development Standards, 9.109 Residential Districts, 9.110 Commercial Districts, and 9.111

Industrial Districts, in the City of Columbia Heights for August 26, 2024 at approximately 6:00pm.

16. Approval of Ordinance 1703, Establishing a Moratorium on Cannabis Retail Businesses.

MOTION: Move to waive the reading of Ordinance No. 1703, there being ample copies available to the public.

MOTION: Move to approve Interim Ordinance 1703, being an interim ordinance establishing a moratorium on cannabis retail businesses within the City of Columbia Heights.

Bid Considerations

No Bid Considerations.

New Business and Reports

No New Business or Reports.

CITY COUNCIL AND ADMINISTRATIVE REPORTS

Report of the City Council

Report of the City Manager

COMMUNITY FORUM

The Community Forum is the public's opportunity to address the Council regarding any matter that has not had a public hearing earlier in the meeting.

Speakers that are in-person are asked to complete a Speaker Form and submit it to the City Clerk.

Once called to the podium, the speaker should state their name and connection to Columbia Heights.

Speakers attending virtually should send a request to speak as well as their address and connection to Columbia Heights to the moderator using the chat function and wait to be called on to speak.

When speaking, virtual attendees should turn their camera on.

All speakers should limit their comments to five (5) minutes.

Personal attacks, threats, the use of profanity, and other disrespectful comments are prohibited.

The City Council will listen to the public comments, ask clarifying questions, and if needed, request staff to follow up or direct the matter to be added to an upcoming agenda. Generally, the City Council will not take official action on items raised at the Community Forum at the meeting on which they are raised.

ADJOURNMENT

Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.