



CITY COUNCIL MEETING
City Hall—Council Chambers, 3989 Central Ave NE
Monday, April 22, 2024
6:00 PM

Mayor
Amada Márquez Simula
Councilmembers
Connie Buesgens
Kt Jacobs
Rachel James
Justice Spriggs
Interim City Manager
Kevin Hansen

AGENDA

ATTENDANCE INFORMATION FOR THE PUBLIC

Members of the public who wish to attend may do so in-person, or by using Microsoft Teams Meeting at columbiaheightsmn.gov/joinameeting: **ID 287 822 303 488, Passcode MGP9KV**. Additionally members of the public may view the meeting live at columbiaheightsmn.gov/watch. For questions please call the Administration Department at 763-706-3610.

Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.

WELCOME/CALL TO ORDER/ROLL CALL

MISSION STATEMENT

Columbia Heights is a vibrant, healthy and connected City. We are here to actively support the community, deliver equitable services, build and strengthen connections, improve upon our past, and uphold our successes. We strive to be better and ensure Columbia Heights is a great place for everyone, today and in the future.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the Flag: "I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

APPROVAL OF AGENDA

(The Council, upon majority vote of its members, may make additions and deletions to the agenda. These may be items submitted after the agenda preparation deadline.)

PROCLAMATIONS, PRESENTATIONS, RECOGNITION, ANNOUNCEMENTS, GUESTS

- A. United States Representative Ilhan Omar.**
- B. Presentation of VFW Award to Investigator Tabitha Wood.**
- C. Earth Day Proclamation.**
- D. Central Avenue Future Improvements.**

CONSENT AGENDA

These items are considered to be routine by the City Council and will be enacted as part of the Consent Agenda by one motion. Items removed from consent agenda approval will be taken up as the next

order of business. (The City Council will make motion to approve the Consent Agenda following the statement of all items.)

1. **Approve the April 8, 2024 City Council Meeting Minutes.**
MOTION: Move to approve the April 8, 2024 City Council Meeting minutes.
2. **Approve April 4, 2024 Public Improvement Hearing Minutes.**
MOTION: Move to accept the April 4, 2024 Public Improvement Hearing Minutes.
3. **Accept March 4th, 2024, Regular EDA Meeting Minutes.**
MOTION: Move to accept the March 4th, 2024, EDA Meeting Minutes.
4. **Approve March 12, 2024 Sustainability Commission Minutes.**
MOTION: Move to accept the March 12, 2024 Sustainability Commission Minutes.
5. **League of Minnesota Cities Emerging Leader Award Letter of Support for Jesse Hauf.**
MOTION: Move to approve the letter of support for Jesse Hauf to be submitted for the LMC Emerging Leader Award.
6. **Allocate Use of Funds and Authorize Expenditures Using 2023 Public Safety Aid.**
MOTION: Move to allocate 2023 Public Safety Aid funds in the amount of \$483,899 for the expenses as listed in the Summary of Current Status section.
MOTION: Move to authorize the purchases as outlined in the Summary of Current Status section.
7. **Accept Proposal for Professional Services for the MSC Preliminary Plans, Project No. 2111.**
MOTION: Move to award the professional services contract for the preparation of a Final Site Plan and Schematic Design, Project 2111, to the firm of Oertel Architects based upon their proposal dated April 16, 2024 for a not to exceed fee of \$131,580, plus reimbursables, appropriated from Fund 411-52111-3050.
8. **Award Of Professional Services For Development of Safe Streets For All Citywide Safety Action Plan.**
MOTION: Move to award the Safe Streets for All Citywide Safety Action Plan development, Municipal Project No. 2407, to the consulting engineering firm of Bolton & Menk based upon their qualified, responsible proposal for a cost not-to-exceed \$257,999 which will be funded with federal funds, a state match, and from Fund 101.3100.43050.2407 as needed.
9. **Accept Corrective Asphalt Materials Proposal For Bituminous Street Surface Treatment, Project 2401.**
MOTION: Move to accept the proposal from Corrective Asphalt Materials to apply reclaimite to select city streets, Project 2401, for an estimated cost of \$46,178.40 appropriated from Funds 430.3100.45185.2401 and 212.3190.45185.2401.

10. License Agenda.

MOTION: Move to approve the items as listed on the business license agenda for April 22th 2024, as presented.

11. Rental Occupancy Licenses for Approval.

MOTION: Move to approve the items listed for rental housing license applications for April 22, 2024, in that they have met the requirements of the Property Maintenance Code.

12. Review of Bills.

MOTION: Move that in accordance with Minnesota Statute 412.271, subd. 8 the City Council has reviewed the enclosed list to claims paid by check and by electronic funds transfer in the amount of \$1,110,456.90.

PUBLIC HEARINGS

This is the public's opportunity to speak regarding this matter. Speakers that are in-person are asked to complete a Speaker Form and submit it to the City Clerk. Speakers attending virtually should send a request to speak with this information to the moderator using the chat function and wait to be called on to speak. When speaking, virtual attendees should turn their camera on. Any comments made after the public hearing is closed will not be considered by the City Council and will not be included as part of the formal record for this matter as the item will have been voted on and the item formally closed by the Council.

13. No Public Hearings.

ITEMS FOR CONSIDERATION

Ordinances and Resolutions

14. Second reading of Ordinance 1695, Creating a Time of Sale requirement Within the City of Columbia Heights.

MOTION: Move to waive the reading of Ordinance No. 1695, there being ample copies available to the public.

MOTION: Move to approve Ordinance No. 1695, being an ordinance amending chapter 5a of the Columbia Heights City Code to establish the Certificate of Property Maintenance and its associated requirements, and amending parallel references to reflect the section change, and direct staff to send a summary of the ordinance as presented, for publication in the legal newspaper.

15. Consideration of a Rental License Exemption for 3806 Jackson Street NE.

MOTION: Move to waive the reading of Resolution 2024-033, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2024-033, a resolution approving the single-family rental exemption request for the rental application at 3806 Jackson Street NE, Columbia Heights, MN 55421.

16. Consideration of a Rental License Exemption for 3857 Quincy Street NE.

MOTION: Move to waive the reading of Resolution 2024-034, there being ample copies available to the public.

MOTION: Move to adopt Resolution 2024-034, a resolution approving the single-family rental exemption request for the rental application at 3857 Quincy Street NE, Columbia Heights, MN 55421.

17. Consideration of Approval of Temporary One-year Rental License.

MOTION: Move to adopt Resolution Number 2024-035, being Resolution of the City Council of the City of Columbia Heights approving a one-year temporary rental housing license pursuant to City Code of the rental license listed.

Bid Considerations

New Business and Reports

CITY COUNCIL AND ADMINISTRATIVE REPORTS

Report of the City Council

Report of the City Manager

COMMUNITY FORUM

The Community Forum is the public's opportunity to address the Council regarding any matter that has not had a public hearing earlier in the meeting.

Speakers that are in-person are asked to complete a Speaker Form and submit it to the City Clerk.

Once called to the podium, the speaker should state their name and connection to Columbia Heights.

Speakers attending virtually should send a request to speak as well as their address and connection to Columbia Heights to the moderator using the chat function and wait to be called on to speak.

When speaking, virtual attendees should turn their camera on.

All speakers should limit their comments to five (5) minutes.

Personal attacks, threats, the use of profanity, and other disrespectful comments are prohibited.

The City Council will listen to the public comments, ask clarifying questions, and if needed, request staff to follow up or direct the matter to be added to an upcoming agenda. Generally, the City Council will not take official action on items raised at the Community Forum at the meeting on which they are raised.

ADJOURNMENT

Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.