



Date: Tuesday, July 02, 2024
Time: 9:00 AM
Location: Hearing Room, 1st Floor, 200 West Oak Street, Fort Collins

ADMINISTRATIVE MATTERS AGENDA

Pledge of Allegiance

Public Comment

All who wish to comment must follow the Rules and Procedures for Public Comment as established by the Board of County Commissioners: <https://www.larimer.org/public-comment-rules>

PLEASE NOTE: We are taking public comments via email and phone, in addition to in-person comments. If commenting via email, please send your comment to bcc-admin@larimer.org. **You must register by 4:30pm the Monday before the meeting to participate by phone.** If you wish to be called, please email bcc-admin@larimer.org or call (970) 498-7010 and provide your name, topic for comment and phone number. You will be called at that number when it is your turn.

Approval of Minutes

1. Draft minutes for the week of June 24, 2024

Upcoming Schedule Review

1. Schedule review for the week of July 8, 2024

Consent Agenda

The Consent Agenda consists of items of no perceived controversy and routine administrative actions, such as Abatements, Agreements, Deeds, Final Plats, Liquor Licenses, Resolutions and other matters previously reviewed by the Board of County Commissioners. Staff recommends approval of the Consent Agenda. A Commissioner may request that an item be “pulled” off the agenda and considered separately. Items pulled from the agenda will be considered after the Board takes action on the remainder of the Consent Agenda.

[Please click here for Consent Agenda and related documents](#)

Comments from Commissioners' Guests

Myles Crane, Colorado Commission on Aging 2024 Allen Buckingham Award winner

Discussion Items

Discussion Items enable the Board of County Commissioners to receive information, conduct deliberations and take necessary actions as directing staff or making official decisions. If a hearing to receive testimony from the public is planned for any discussion item, the agenda will list the item as a hearing.

1. **Wellness Court Accreditation and Anniversary**

Submitted by: Emily Humphrey, Director – Community Justice Alternatives

DESCRIPTION: The 8th Judicial District in Larimer County currently has five problem solving courts that support justice involved individuals, their families and the community. This discussion item will be to acknowledge the Wellness Court on their 10-year anniversary and being the first mental health court in Colorado to receive accreditation by the State Court Administrator's Office, specifically the Colorado Problem Solving Courts Statewide Advisory Committee. Chief Judge Blanco and her team will be present to share in this recognition.

County Manager Update

Update to the Board of County Commissioners regarding administrative matters and other items that do not require in-depth discussion or are for informational purposes only.

Commissioner Activity Reports

The Board of County Commissioners represent the County on various committees and task forces and serve as liaisons to the County's boards and commissions. Commissioners report the activities they have been involved in over the past week.

Legal Matters

None requested

Per the Americans with Disabilities Act (ADA), Larimer County will provide a reasonable accommodation to qualified individuals with a disability who need assistance. Services can be arranged with at least seven (7) business days' notice. Please email us at bcc-admin@larimer.org, or call (970) 498-7010 or Relay Colorado 711. "Walk-in" requests for auxiliary aids and services will be honored to the extent possible but may be unavailable if advance notice is not provided.

MINUTES OF THE BOARD OF COUNTY COMMISSIONERS

MONDAY, JUNE 24, 2024

LAND USE HEARING

There was not a Land Use Hearing this week.

TUESDAY, JUNE 25, 2024

ADMINISTRATIVE MATTERS MEETING

The Board of County Commissioners met at 9:00 a.m. with County Manager Lorenda Volker. Chair Pro Tem Stephens presided. Commissioner Shaddock-McNally was present. Commissioner Kefalas was excused. Also present were Sarah Martin and Tom Clayton, Commissioner’s Office, and Elizabeth Carter, Deputy Clerk.

Chair Pro Tem Stephens opened the meeting with the Pledge of Allegiance.

PUBLIC COMMENT: There was no public comment in person or online.

Chair Pro Tem Stephens closed public comment.

2. APPROVAL OF THE MINUTES FOR THE WEEK OF JUNE 17, 2024:

M O T I O N

Commissioner Shaddock-McNally moved that the Board of County Commissioners approve the minutes for the week of June 17, 2024.

Motion carried 2-0.

3. REVIEW OF THE SCHEDULE FOR THE WEEK OF JULY 1, 2024: Ms. Martin reviewed the upcoming schedule with the Board.

4. CONSENT AGENDA:

AGREEMENTS

1. COLLABORATIVE MANAGEMENT MEMORANDUM OF UNDERSTANDING EFFECTIVE JULY 1, 2024, TO JUNE 30, 2025

2. CONSTRUCTION SERVICES AGREEMENT – 2024 PID OVERLAY – CLUB ESTATES GID & RIDGEWOOD MEADOWS PID - LC PN 8811

APPOINTMENTS

1. RECOMMENDED REAPPOINTMENTS TO THE OFFICE ON AGING ADVISORY COUNCIL-Jacque Penfold, Deborah Tellez, and Lorrie Wellman

2. RECOMMENDED APPOINTMENTS TO THE OFFICE ON AGING ADVISORY COUNCIL-Appoint Sarah Olear, Bill Gedge, and Samantha Whiteside to a full-term appointment to the Office on Aging Advisory Council beginning July 1, 2024, and ending June 30, 2027

3. RECOMMENDED MIDTERM APPOINTMENTS TO THE OFFICE ON AGING ADVISORY COUNCIL-Appoint Mary Lisco, Mari Temmer, Cole Neder, and Deborah Courtner to a midterm appointment to the Office on Aging Advisory Council beginning July 17, 2024, and ending June 30, 2026

4. RECOMMENDED MIDTERM APPOINTMENT TO THE STORM MOUNTAIN PUBLIC IMPROVEMENT DISTRICT-Appoint Connie Garrett to a midterm appointment to the Storm Mountain PID beginning June 25, 2024, and ending November 30, 2026

LIQUOR LICENSES

1. LIQUOR LICENSE RENEWAL-COLONY MARKETS LTD DBA OVERLAND FOOD-FERMENTED MALT BEVERAGE & WINE- LAPORTE, CO

2. LIQUOR LICENSE RENEWAL- WAPITI PARK CORPORATION DBA ROCKY MOUNTAIN GATEWAY #1-HOTEL AND RESTAURANT-ESTES PARK, CO

3. 2. LIQUOR LICENSE RENEWAL- WAPITI PARK CORPORATION DBA ROCKY MOUNTAIN GATEWAY #2-FERMENTED MALT BEVERAGE & WINE-ESTES PARK, CO

MISCELLANEOUS

1. REQUEST FOR APPROVAL TO ENTER UPON LANDS- David Redding

2.. REQUEST FOR APPROVAL TO ENTER UPON LANDS-Jeffrey Albert

POLICIES

1. HUMAN RESOURCES RECRUITMENT POLICY

2. HUMAN RESOURCES POLICY AND PROCEDURE: LEGAL COMPLIANCE POLICY

RESOLUTIONS

1. FINDINGS AND RESOLUTION APPROVING THE RIVERSIDE COLORADO LLC REZONING

2. FINDINGS AND RESOLUTION APPROVING THE RIVERSIDE COLORADO LLC SPECIAL REVIEW AND APPEALS

3. RESOLUTION TO OPT OUT OF REQUIRING AUTHORIZATIONS TO OPERATE FOR AMBULANCE SERVICE PROVIDERS ON OR AFTER JULY 1, 2024

4. RESOLUTION TO TEMPORARILY LOWER THE MEMBERSHIP AND QUORUM OF THE RED FEATHER LAKES PLANNING ADVISORY COMMITTEE (RFLPAC)

M O T I O N

Commissioner Shadduck-McNally moved the Board of County Commissioners approve the Consent Agenda for June 25, 2024.

Motion carried 2-0.

5. COMMISSIONERS' GUESTS: The Commissioners did not have any guests.

6. DISCUSSION ITEMS: There were no discussion items.

7. COUNTY MANAGER UPDATE: County Manager Volker briefly detailed the events of the previous week.

8. COMMISSIONER ACTIVITY REPORTS: The Board briefly detailed their attendance at events during the previous week.

9. LEGAL MATTERS: None requested.

With there being no further business, the Board adjourned at 9:35 a.m.

JOHN KEFALAS, Chair
BOARD OF COUNTY COMMISSIONERS

TINA HARRIS
CLERK AND RECORDER

ATTEST:

Elizabeth Carter, Deputy Clerk







DRAFT COMMISSIONERS' SCHEDULE

JULY 8 – 14, 2024



Current and detailed information for all Work sessions, Administrative Matters meetings (discussion items and the Consent Agenda) and Land Use Hearings is viewable in the Commissioners' Office or at

<https://www.larimer.gov/bocc/commissioners-meetings#/uws/>

Monday, July 8, 2024

- 9:30am – 10:00am Commissioner Stephens may participate in the virtual National Association of Counties Transportation Committee Resolutions meeting
- 10:00am – 12:00pm  Work Session for a Quarterly Update on the 2024-2028 Strategic Plan
Commissioners' Conference Room, 2nd Floor
- 12:00pm – 1:00pm Commissioner Shadduck-McNally may participate in the virtual Colorado Forest Health Council Leveraging Resources Committee meeting
- 1:30pm – 2:30pm  Work Session with Lesli Ellis, Director of Community Planning, Infrastructure & Resources, Commissioners' Conference Room, 2nd Floor
- 2:00pm – 3:30pm Commissioner Shadduck-McNally may participate in the virtual Colorado Counties, Inc., Wildfire meeting
- 3:00pm – 6:00pm   Land Use Items with Development Review Team, Hybrid: In person, Hearing Room, 1st Floor or virtually via Zoom

Tuesday, July 9, 2024

- 9:00am – 12:00pm   Administrative Matters meeting, Hearing Room, 1st Floor

PLEASE NOTE: In addition to in-person comments, we are taking comments via email and by phone. **You must register by 4:30pm the Monday before the meeting to participate by phone.** Either email bcc-admin@larimer.org or call 970-498-7010 and provide your name, topic for comment and phone number. You will be called at that number when it is your turn. Please submit your email comment to bcc-admin@larimer.org.

Legal Matters with William Ressue, County Attorney
- 1:30pm – 3:00pm Administrative Direction to County Management, Sprague Lake Conference Room, 2nd Floor
- 3:30pm – 5:00pm Commissioner Shadduck-McNally may attend the Rodeo Board meeting, Hybrid; In person, Thomas M. McKee 4-H Youth and Community Building, 5280 Arena Circle, Loveland or virtually via Zoom link: <https://larimer-org.zoom.us/j/99861644548?pwd=S1h5OWtsZXI2OWo0Nkg3Y3Vwa2FsZz09>
Meeting ID: 998 6164 4548; Passcode: 664066

- 4:30pm – 6:00pm Commissioner Shadduck-McNally will attend the Loveland Urban Renewal Authority Board meeting, Loveland City Council Chambers, 500 East 3rd Street, Loveland
- 6:00pm – 9:00pm Commissioner Kefalas will attend the Environmental and Science Advisory Board meeting, Hybrid: In person, Carter Lake Conference Room, 1st Floor or virtually via Zoom
- 7:00pm – 8:00pm Commissioner Stephens will attend the Estes Park Town Board meeting, Estes Park Town Hall, 170 MacGregor Avenue, Estes Park

Wednesday, July 10, 2024

- 10:00am – 11:00am Commissioner Kefalas will attend the Platte River Power Authority Black Hollow Solar Groundbreaking event, Black Hollow project site, Severance
- 12:00pm – 1:00pm Commissioner Shadduck-McNally may participate in the virtual National Association of Counties Environment, Energy & Land Use meeting
- 12:30pm – 3:00pm Commissioner Kefalas will attend the Agricultural Advisory Board meeting, Hybrid: In person, 1525 Blue Spruce Drive, Fort Collins or virtually via Zoom
- 5:00pm – 5:30pm Commissioner Shadduck-McNally will attend The Nectary Pollinator & Sensory Garden preview party, Poudre Libraries Garden, 301 East Olive Street, Fort Collins
- 6:00pm – 9:00pm Commissioner/Planning Commissioner Work Session, Hybrid: In person, Hearing Room, 1st Floor or virtually via Zoom

Thursday, July 11, 2024

- 11:00am – 12:30pm Commissioner Shadduck-McNally may participate in the virtual Counties and Commissioners Acting Together County Revenue Authority Group meeting
- 1:30pm – 3:30pm Commissioner Shadduck-McNally may attend the Office on Aging Advisory Council meeting, Hybrid: In person, 1501 Blue Spruce Drive, Fort Collins or virtually via Zoom
- 3:00pm – 4:00pm Commissioner Stephens may participate in the virtual Fort Collins Urban Renewal Authority Finance Committee meeting
- 4:30pm – 5:30pm Commissioner Stephens may attend the US-34 Coalition meeting, Hybrid: In person, Severance Town Hall, 3 South Timber Ridge Parkway, Severance or virtually via Microsoft Teams
- 6:00pm – 8:00pm Commissioner Stephens may attend the North Front Range Metropolitan Planning Organization Planning Council meeting, Hybrid: In person, Severance Town Hall, 3 South Timber Ridge Parkway, Severance or virtually via Microsoft Teams

Friday, July 12, 2024

- 8:00am – 5:00pm Commissioner Stephens will attend the National Association of Counties Annual Conference, Tampa, Florida
- 8:30am – 9:30am Commissioner Shadduck-McNally may participate in the virtual Colorado Forest Health Council meeting
- 8:30am – 2:30pm Commissioner Kefalas will attend the State Board of Human Services meeting, 195 West 14th Street, Rifle

Saturday, July 13, 2024

8:00am – 5:00pm

Commissioner Stephens will attend the National Association of Counties Annual Conference, Tampa, Florida

10:00am – 11:00am

Commissioner Kefalas will host Storytime at the Larimer County Farmers' Market, 200 West Oak Street, Fort Collins

Sunday, July 14, 2024

8:00am – 5:00pm




Commissioner Stephens will attend the National Association of Counties Annual Conference, Tampa, Florida

2:00pm – 6:00pm

Commissioner Shadduck-McNally may attend the Nueva Vida Soccer Fiesta, Nueva Vida Mobile Home Park, 411 South Court Street, Fort Collins

Unless otherwise noted, all meetings are held at the Larimer County Administrative Services Building, 200 West Oak, Fort Collins, Colorado

Meetings and agendas are subject to change.

-  Decision may be made at this meeting
-  Televised meeting on Comcast Fort Collins Cable Channel 14 and 881 (HD) and Connexion Channel 14
-  Meeting will be broadcast on the internet: <https://www.youtube.com/user/LarimerCounty>

Meetings of Boards and Commissions can now be found online at www.larimer.gov/boards

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