

MINUTES
PARADISE TOWN COUNCIL
REGULAR MEETING – 6:00 PM – May 10, 2016

1. OPENING

The May 10, 2016 Town Council Meeting was called to order at 6:01 pm by Mayor Jody Jones who led the Pledge of Allegiance to the Flag of the United States of America. Council Member Culleton offered an Invocation.

COUNCIL MEMBERS PRESENT: Greg Bolin, Steve “Woody” Culleton, Scott Lotter, John J. Rawlings and Jody Jones, Mayor. No members were absent.

STAFF PRESENT: Town Clerk Joanna Gutierrez, Town Manager Lauren Gill, Town Attorney Dwight Moore, Finance Director/Town Treasurer Gina Will, Business & Housing Services Supervisor Kate Anderson, Assistant Town Clerk Dina Volenski, Human Resources Manager Crystal Peters, Onsite Sanitary Official Doug Danz, Public Works Director/Town Engineer Marc Mattox, Community Development Department Director Craig Baker, Police Chief Gabriela Tazzari-Dineen, North Division Chief David Hawks.

Proclamation: Mayor Jones presented the Mental Health Awareness Month to Tony Steffanetti of Butte County Department of Behavioral Health. (180-40-26)

Presentation by North Division Chief David Hawks and Public Works Director/Town Engineer pertaining to the Wildland Fire Exercise and One-Way Evacuation. An inter-agency simulation of the contra-flow plan for southbound Skyway is planned for June 22, 2016.

2. CONSENT CALENDAR

MOTION by Bolin, seconded by Culleton, adopted all consent calendar items 2a – 2g as presented by unanimous roll call vote.

- 2a. Approved the minutes of the April 12, 2016 Regular Council Meeting.
- 2b. Approved Cash Disbursements for April 2016 in the amount of \$1,170,770.15. (310-10-31)
- 2c. Accepted the 2015 Annual Report of the Paradise Planning Commission to the Town Council regarding the Implementation Status of the 1994 Paradise General Plan. (760-40-55)
- 2d. Accepted the 2015 Annual Report of the Paradise Planning Commission Regarding Progress Toward Implementation of the 1994 Paradise General Plan Housing Element. (760-40-57)

- 2e. Adopted the following resolutions to give notice and request consolidation of 2016 General Municipal Election with the Statewide General Election on November 8, 2016, and direct the Town Clerk to transmit certified copies to the Butte County election department staff for placement on the Butte County Board of Supervisor's meeting agenda:
- (1) Resolution No. 16-16, A Resolution Calling and Giving Notice for the Holding of a General Municipal Election for the Election of Three Council Members. (530-10-53)
 - (2) Resolution No. 16-17, A Resolution Requesting the Butte County Board of Supervisors to Consolidate a General Municipal Election. (530-10-53)
 - (3) Resolution No. 16-18, A Resolution Adopting Regulations for Candidate Statements. (530-10-53)
- 2f. Approved amended job descriptions for Senior Accountant and Financial Services Analyst positions; and, amended position control and budget appropriation for the Senior Accountant and the Financial Services Analyst positions. (610-10-15, 610-10-17 & 610-10-18)
- 2g. Concurred with staff recommendation to file a CEQA Notice of Exemption for the Skyway at Black Olive Signalization Project. (950-40-30)

3. ITEMS REMOVED FROM CONSENT CALENDAR – None.

4. PUBLIC COMMUNICATION

1. Ward Habriel informed of the Paradise Garden Tour scheduled for June 4th and 5th. The Garden Tour is sponsored by the Garden Club to provide scholarships for horticulture students. Tickets are \$20 each and will be sold at three local outlets.

5. PUBLIC HEARINGS – None.

6. COUNCIL CONSIDERATION

- 6a. **MOTION by Rawlings, seconded by Lotter**, awarded Contract No. 14-04, Measure C Pearson Rd Improvements Project, to Knife River Construction of Chico, CA in the amount of their Base Bid of \$1,119,215.80; and, (2) Authorized the Town Manager to execute an agreement with Knife River Construction relating to Contract No. 14-04 and to approve contingency expenditures not exceeding 10%. Roll call vote was unanimous. (510-20-127 & 950-40-23)
- 6b. **MOTION by Lotter, seconded by Bolin**, awarded Contract No. 16-05, Measure C Road Rehabilitation Project 2016, to VSS, International of West Sacramento, CA in the amount of their base bid and additive alternate bid total of \$467,499.000 and authorized the Town Manager to

execute an agreement with VSS International relating to Contract No. 16-05 and to approve contingency expenditures not exceeding 10%. Roll call vote was unanimous. (510-20-128 & 950-40-29)

- 6c. Financial information was presented by Finance Director Gina Will concerning: (1) Estimated actual projections for fiscal year 2015/16; (2) Measure C Citizen Oversight Committee recent meeting; and, (3) Budget planning process for fiscal year 2016/17. No action was requested; information only. (340-40-14 & 395-70-17)
- 6d. **MOTION by Rawlings, seconded by Lotter**, adopted Resolution No. 16-19, A Resolution of the Town Council of the Town of Paradise Amending Chapters 4 and 8 and Appendix D of the Town of Paradise Manual for the Onsite Treatment of Wastewater, which shall take effect immediately. Roll call vote was unanimous. (960-30-18)

7. COUNCIL INITIATED ITEMS AND REPORTS

- a. Council initiated agenda items: None
- b. Council reports on committee representation

Council Member Bolin, Vice Mayor Lotter, Town Manager Gill and Community Development Services Director Baker met with Local Area Formation Committee (LAFCo) staff regarding the sphere of influence and Municipal Service Review update.

Council Member Rawlings attended the BCAG Grand Opening of the Butte Regional Transit Center, the Measure C Committee meeting and the Destination Paradise meeting.

Vice Mayor Lotter attend the LCC Legislative Action Days; met with Assemblyman Gallagher and Senator Nielson regarding the upper ridge, and the need for road maintenance funding from the State, and the need for a state program to assist with housing and homelessness that are related to unresolved mental health issues. Vice Mayor Lotter will be participating in a mentoring process in the Council Chamber tomorrow related to a citizen engagement outreach by Assemblyman Gallaher's office for high school students.

Council Member Culleton was one of the Masters of Ceremony for the Gold Nugget Day Paradise and attended the citizen engagement outreach by Assemblyman Gallagher's office at Town Hall.

Mayor Jones attend the LCC Transportation policy committee meeting where speakers were very hopeful about transportation funding becoming available to cities, attended the Butte County Homeless Symposium to learn about resources available in Butte County, attended Finance Committee meetings and employee negotiations.

c. Future Agenda Items:

An item initiated by Council Member John Rawlings relating to Measure C priorities is scheduled for the June 14, 2016 Council Meeting.

8. STAFF COMMUNICATION

a. Town Manager Report: None

b. Community Development Director Baker reported on several projects: a building permit is ready to issue for the project located on the former Carousel hotel property; Eye Life Institute project is progressing; Safeway has purchased property for the project site; Lynn's Paradise Plans has resubmitted a construction application; the Verizon cell tower is near completion; and the request for a map extension for Mountain Terrace will be considered at the May 17th Planning Commission meeting.

c. Public Works Director/Town Engineer Mattox reported that the staff has met with the project engineer for the sewer project feasibility study, that plans are in progress for community outreach that include a website along with formation of a stakeholder group, and that regular updates will be presented to the Town Council by staff and the project engineers.

d. Public Works Director/Town Engineer Mattox reviewed a schedule for eleven projects that are scheduled to take place within the next four years:

1. Clark Road Safety Enhancement
2. Measure C Pearson Rd Improvements
3. Measure C Road Rehabilitation
4. Cypress Curve Realignment
5. Pearson Safe Routes to School (SR2S) Connectivity Project
6. Skyway-Black Olive Signalization
7. Maxwell SR2S Improvements (Sidewalks & Drainage)
8. Memorial Trailway Enhancements
9. Downtown Equal Mobility Program
10. Almond Street Multi-Modal Project
11. Ponderosa Elementary SR2S

9. CLOSED SESSION

At 7:18 p.m. the Town Council adjourned to closed session for the following matters:

9a. Pursuant to Government Code Section 54957.6, the Town Council will hold a closed session to meet with Lauren Gill, Gina Will and Crystal Peters, its designated representatives, regarding labor relations between the Town of Paradise and the Confidential/Mid-Management Association, General Employees Unit, Management Group, Police Mid-Management and the Paradise Police Officers Association.

- 9b. Pursuant to Government Code section 54956.9(d)(e)(3), the Town Council will hold a closed session with the Town Legal Counsel and Town Manager relating to significant exposure to litigation based on a Tort Claim from Edward Thomas against the Town of Paradise.
- 9c. Pursuant to Government Code section 54956.9(a), the Town Council will meet in closed session with Town Attorney Dwight Moore and Town Manager Lauren Gill relating to existing litigation as follows: Town of Paradise vs. Brandy L. Braun, Butte County Superior Court Case No. 164611.
- 9d. At the request of the Town Clerk, Joanna Gutierrez, pursuant to Government Code Section 54957, the Town Council will meet in closed session with Town Clerk Joanna Gutierrez relating to the duration of the employment agreement for Town Clerk services to consider accepting her proposed effective retirement date of July 1, 2016.

At 9:04 p.m. Mayor Jones reconvened the meeting and reported the following:

- 9a. Council received an update on labor relations; no action was taken.
- 9b. Direction was given to staff; no action taken.
- 9c. Attorney Moore reported that a stipulation relating to Town vs. Braun will be submitted to the Judge
- 9d. Council accepted the resignation of Town Clerk, Joanna Gutierrez, effective July 1, 2016.

10. ADJOURNMENT

Mayor Jones adjourned the Council Meeting at 9:05 p.m.

Date approved: June 14, 2016

By: _____/s/_____
 Jody Jones, Mayor

Attest: _____/s/_____
 Joanna Gutierrez, CMC, Town Clerk