



MINUTES

Finance and Audit Committee Meeting
Monday, January 7, 2019
Council Chambers
550 E 6th St. Beaumont, Ca
Regular Session: 6:00 PM

REGULAR MEETING

CALL TO ORDER at 6:05 p.m.

Present: Committee Members: Mayor Martinez, Treasurer *vacant*, Chair Steve Cooley, Vice Chair Richard Bennecke, Member Stephen Martino, Member Joann Roberts (in attendance at 6:18 p.m.)

Absent: Council Member Carroll, Member Ana Olvera, and Alternate Member Andrew Forster

Action on any requests for excused absence:

Pledge of Allegiance

Approval/Adjustments to Agenda: **None**

Conflict of Interest Disclosure: **None**

PUBLIC COMMENT PERIOD (ITEMS NOT ON THE AGENDA):

Any one person may address the Committee on any matter not on this agenda. If you wish to speak, please fill out a "Public Comment Form" provided at the back table and give it to the Committee Chair or Secretary. There is a three (3) minute limit on public comments. There will be no sharing or passing of time to another person. State Law prohibits the Committee from discussing or taking actions brought up by your comments.

No speakers

ACTION ITEMS/PUBLIC HEARINGS/REQUESTS

1. Adoption of Minutes
Motion by Vice Chair Bennecke
Second by Committee Member Martino
To approve of Minutes dated November 5, 2018.
Approved by a 4 / 0 vote
2. Risk Management Processes
Motion by Vice Chair Bennecke
Second by Mayor Martinez
To receive and file.
Approved by a 4 / 0 vote
3. Internal Control Checklist
Motion by Vice Chair Bennecke

Second by Mayor Martinez
To receive and file.
Approved by a 5 / 0 vote

4. Draft Fraud Prevention Program and Policy
Policy was reviewed.

5. September 2018 and October 2018 Financial Reports
Motion by Member Martino
Second by Vice Chair Bennecke
To review and approve for presentation to City Council on January 15, 2019.
Approved by a 5 / 0 vote

6. Future Agenda Items
 - **Bus Pass Process**
 - **Second Review of Fraud Prevention Policy**
 - **FAC Responsibilities**

7. Finance Director's Comments
 - FY18 Audit update
 - Member End Terms/Applications Due Jan 8, 2019

8. Meeting Review - Treasurer's Monthly Finance and Audit Committee Report to Council

ADJOURNMENT

Adjournment of the Finance and Audit Committee of the January 7, 2019 Meeting at 7:12 p.m.

The next regular meeting of the Finance and Audit Committee Meeting is scheduled for Monday, February 4, 2019 at 6:00 p.m.

Beaumont City Hall – Online www.BeaumontCa.gov