



Town of Paradise Adjourned Town Council Meeting Agenda

November 07, 2016

Date/Time: Monday, November 7, 2016 at 6:00 p.m.
Location: Town Hall Council Chamber, 5555 Skyway, Paradise, CA

Mayor, Jody Jones
Vice Mayor, Scott Lotter
Council Member, Greg Bolin
Council Member, Steve "Woody" Culleton
Council Member, John J. Rawlings

Town Manager, Lauren Gill
Town Attorney, Dwight L. Moore
Town Clerk, Dina Volenski
Community Development Director, Craig Baker
Finance Director/Town Treasurer, Gina Will
Public Works Director/Town Engineer, Marc Mattox
Division Chief, CAL FIRE/Paradise Fire, David Hawks
Chief of Police, Gabriela Tazzari-Dineen

Meeting Procedures

- I. The Mayor is the Presiding Chair and is responsible for maintaining an orderly meeting. The Mayor calls the meeting to order and introduces each item on the agenda.
- II. The Town staff then provides a report to Council and answers questions from the Council.
- III. Citizens are encouraged to participate in the meeting process and are provided several opportunities to address Council. Any speaker addressing the Council is limited to three minutes per speaker - fifteen minutes per agenda item
 - A. If you wish to address the Council regarding a specific agenda item, please complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the meeting. This process is voluntary and allows for citizens to be called to the speaker podium in alphabetical order. Comments and questions from the public must be directed to the Presiding Chair and Town Council Members (please do not address staff.) Town staff is available to address citizen concerns Monday through Thursday at Town Hall between the hours of 8am and 5pm.
 - B. If you wish to address Council regarding an item not on the agenda, you may do so under Item 4, "Public Communication." Again, please fill out a card and give it to the Town Clerk before the meeting. State Law prohibits Council action on items not listed on a public agenda.

In compliance with the Americans with Disabilities Act (ADA) Compliance, persons who need special accommodations to participate in the Town Council meeting may contact the Town Clerk at least three business days prior to the date of the meeting to provide time for any such accommodation.

1. OPENING

- a. Call to Order
 - b. Pledge of Allegiance to the Flag of the United States of America
 - c. Invocation
 - d. Roll Call
- Proclamation - National Runaway Prevention Month.
 - Presentation - Report on 2016 Make A Difference Day
 - Presentation - Update on Sewer Feasibility Study by Mike Massaro of Bennett Engineering

2. CONSENT CALENDAR

One roll call vote is taken for all items. Consent items are considered to be routine business that does not call for discussion.

- 2a. p7 Approve minutes of the October 3, 2016 Special Meeting and the October 11, 2016 Regular Meeting.
- 2b. p13 Approve October 2016 cash disbursements in the amount of \$1,157,322.09.
- 2c. p21 Waive second reading of the entire Town Ordinance No. 564 and approve reading by title only; AND 2. Adopt Town Ordinance No. 564, "An Ordinance Amending Text Regulations within Paradise Municipal Code Title 17 Relative to Agricultural Employee Housing"
- 2d. p25 Review and file the 4th Quarter Investment Report for the Fiscal Year Ending June 30, 2016.
- 2e. p30 Authorize the award and purchase of the Tree/Brush Chipper Bid to RDO Equipment of Sacramento, CA in the amount of \$37,129.00 with financing provided through a lease purchase with USbancorp Government Leasing.
- 2f. p31 Approve the extension of the Memorandum of Understanding with the Butte County Sheriff's Office for Emergency Notification Services until April 30, 2017.
- 2g. p36 1. Declare the described office items as surplus property; and, 2. Adopt Resolution No. 16-74, A Resolution declaring certain Town Furniture/Equipment to be surplus and obsolete and authorizing disposal through sale, donation or destruction by the Town Manager or her designee.

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. PUBLIC COMMUNICATION

For matters that are not on the Council business agenda, speakers are allowed three (3) minutes to address the Council. The Town Council is prohibited from taking action on matters that are not listed on the public agenda. The Council may briefly respond for clarification and may refer the matter to the Town staff.

5. PUBLIC HEARINGS

For items that require a published legal notice and/or a mailed notice.

Public Hearing Procedure:

- A. Staff Report
- B. Mayor opens the hearing for public comment in the following order:
 - i. Project proponents (in favor of proposal)
 - ii. Project opponents (against proposal)
 - iii. Rebuttals – if requested
- C. Mayor closes the hearing
- D. Council discussion and vote

5a. p38 Conduct the public hearing to ascertain whether the public necessity, convenience, health, safety or welfare requires the removal of poles, overhead wires and associated overhead structures within designated areas of the town and the underground installation of wires and facilities for supplying electric, communication or similar or associated service for the following boundaries:

UD16-1: Skyway between Neal Road and 5555 Skyway

UD16-2: Almond Street between Pearson Road and Elliott Road, Black Olive Drive between Pearson Road and Cedar Street, Foster Road between Pearson Road and Skyway, Birch Street between Skyway and Black Olive Drive, and Fir Street between Skyway and Almond Street

Upon closing the public hearing consider adopting the following resolutions:

1. Adopt Resolution No. 16-75, A Resolution (1) declaring and determining a certain area with the Town as an Underground District Skyway (Underground District 16-1), and (2) finding and determining that public necessity, health or safety require the removal of poles, overhead wires, and associated structures, and ordering removal of same (Underground District 16-1) (ROLL CALL VOTE)

2. Adopt Resolution No. 16-76, A Resolution (1) declaring and determining a certain area with the Town as an Underground District Almond (Underground District 16-2), and (2) finding and determining that public necessity, health or safety require the removal of poles, overhead wires, and associated structures, and ordering removal of same (Underground District 16-2) (ROLL CALL VOTE)

- 5b. p55 1. Conduct the first of two public hearings to solicit comments regarding a proposed Substantial Amendment to the 2009/10 and 2013/14 Community Development Block Grant Annual Plans.

6. COUNCIL CONSIDERATION

Action items are presented by staff and the vote of each Council Member must be announced. A roll call vote is taken for each item on the action calendar. Citizens are allowed three (3) minutes to comment on agenda items.

- 6a. p59 Consider taking one or more of the following actions: 1. Determining if the representative on the Butte County Mosquito and Vector Control District should be a Town Council Member or a member of the community; 2. Advertising in the local newspaper, on Facebook and on the Town's Website for volunteers from the community to fill the position; 3. Appointing a Town Council Member to be the representative on the Butte County Mosquito and Vector Control District, to either a two-year or four-year term; or, 4. Provide alternative direction to staff. (ROLL CALL VOTE)

- 6b. p62 Conduct a public discussion and upon conclusion of the public discussion, consider waiving the reading of entire Ordinance No. 565 and approve reading by title only; and, (1) Introduce Ordinance No. 565, An Ordinance Amending Portions of Chapter 8.12 of the Paradise Municipal Code Relating to Felling, Removal, Destruction, Damaging and Replacement of Trees; or (2) Consider an alternative direction to staff. (ROLL CALL VOTE)

- 6c. p92 1. Reject the bids received relating to Contract 14-02, Cypress Curve Realignment Project and authorize staff to re-advertise the project for bids. (ROLL CALL VOTE)

- 6d. p100 1. Receive and file operating and capital budget update for fiscal years 2015/16 and 2016/17; and 2. Approve staff recommended budget adjustments for fiscal year 2016-17. (ROLL CALL VOTE)

7. COUNCIL INITIATED ITEMS AND REPORTS

- a. Council initiated agenda items
- b. Council reports on committee representation
- c. Future Agenda Items

8. STAFF COMMUNICATION

- 8a. Town Manager Report
- Community Development Director

9. CLOSED SESSION

- 9a. Pursuant to Government Code sections 54956.95 and 54956.9(e)(3), the Town Council will hold a closed session with Town Attorney Dwight Moore and Town Manager Lauren Gill concerning claims against the Town of Paradise by Victoria Woodward, Edward Thomas, Estate of Andrew Thomas, Manuel C. Hernandez, AAL/Personal Representative, Estate of Darien Rayne Ehorn and Brent Ehorn, Guardian ad litem for Kolbi Hernandez.

- 9b. Pursuant to Government Code Section 54956.8, the Town Council will hold a closed session with the Town's negotiators relating to an exchange of real property as follows:

Property:

- 951 American Way, Paradise, CA, Assessor Parcel No. 055-180-077
- American Way, Paradise, CA, Assessor Parcel No. 055-180-075 (western portion)

Town Negotiator: Lauren M. Gill

Negotiating Party: M. C. Horning, Jr. - Tom Wrinkle

Issue: Terms-Price

10. ADJOURNMENT

STATE OF CALIFORNIA) COUNTY OF BUTTE)	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	

TOWN/ASSISTANT TOWN CLERK SIGNATURE	

Town of Paradise, California

PROCLAMATION

WHEREAS Homeless and Runaway Youth Month is a time for service providers, researchers, policymakers and community members to come together in raising awareness of the homeless youth crisis; and

WHEREAS, more than 200,000 youth under the age of 24 years old are homeless in California and between 1.6 and 2.8 million youth nationwide run away or become homeless in a given year; and

WHEREAS, homeless youth face significant barriers to meeting basic needs, including access to shelter and medical care, have lower rates of high school graduation, and are at increased risk for mental health problems including depression, anxiety and suicide; and

WHEREAS, by helping homeless youth get off the streets now, we can prevent them from entering long-term homelessness; and

WHEREAS, Paradise youth are vital community assets and resources, bringing unique knowledge, idealism, skills, perspectives, ideas and creativity to the community; and

WHEREAS, the citizens of Paradise California are the key to ending youth homelessness by acting as mentors and role models for youth, guiding them toward available resources, productive choices and creating opportunities for youth to successfully transition into adulthood.

NOW, THEREFORE, I Jody Jones, Mayor of the Town of Paradise, on behalf of the Town Council and the citizens of Paradise California, by the virtue of the authority vested in me, do hereby recognize November 2016 as Homeless and Runaway Youth Month in the Town of Paradise.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the official seal of the Town of Paradise to be affixed hereto this 7th day of November, 2016.




Jody Jones, Mayor

**MINUTES
PARADISE TOWN COUNCIL
SPECIAL MEETING – 5:00 PM – October 03, 2016**

1. OPENING

The special meeting of the Town Council was called to order by Mayor Jody Jones at 5:04 p.m. in the Town Council Chamber located at 5555 Skyway, who led the Pledge of Allegiance to the Flag of the United States of America.

COUNCIL MEMBERS PRESENT: John Rawlings, Scott Lotter and Jody Jones, Mayor.

COUNCIL MEMBERS ABSENT: Greg Bolin, and Steve “Woody” Culleton.

STAFF PRESENT: Town Manager Lauren Gill, Town Attorney Dwight Moore, Town Clerk Dina Volenski, Finance Director/Town Treasurer Gina Will and Administrative Analyst Colette Curtis.

2. COUNCIL CONSIDERATION - ACTION CALENDAR

- a. **MOTION BY LOTTER, seconded by Rawlings**, adopted Resolution No. 16-69, a Resolution adopting Tax-Advantaged Bonds Post-Issuance Compliance Procedures (the “Procedures”) and taking related actions. (The adoption of these Procedures is being proposed in conjunction with the issuance of the 2016 Successor Agency Refunding Bonds. These Procedures will also apply to future tax-exempt bonds issued by the Town.) Roll call vote was unanimous by all present with Bolin and Culleton absent and not voting.

- b. **MOTION BY LOTTER, seconded by Rawlings**, adopted Resolution No. 16-70, a Resolution adopting Continuing Disclosure Compliance Procedures (the “Procedures”) and taking related actions. (The adoption of these Procedures is being proposed in conjunction with the issuance of the 2016 Successor Agency Refunding Bonds. These Procedures will also apply to future bond issued by the Town and its related entities.) Roll call vote was unanimous by all present with Bolin and Culleton absent and not voting.

3. ADJOURNMENT

Mayor Jones adjourned the Council Meeting at 5:09 p.m.

Date Approved:

By: _____
Jody Jones, Mayor

Attest: _____
Dina Volenski, CMC, Town Clerk

MINUTES
PARADISE TOWN COUNCIL
REGULAR MEETING – 6:00 PM – October 11, 2016

1. OPENING

The Paradise Town Council Meeting was called to order by Mayor Jody Jones at 6:00 p.m. in the Town Hall Council Chamber located at 5555 Skyway, Paradise, California. Following the pledge of allegiance, an invocation was offered by Council Member Greg Bolin.

COUNCIL MEMBERS PRESENT: Greg Bolin, Steve “Woody” Culleton, Scott Lotter, John J. Rawlings and Jody Jones, Mayor.

COUNCIL MEMBERS ABSENT: None.

STAFF PRESENT: Town Manager Lauren Gill, Town Attorney Dwight Moore, Town Clerk Dina Volenski, Administrative Services/Finance Director Gina Will, Community Development Director Craig Baker, Building/Onsite Sanitary Official Anthony Lindsey, Assistant Planner Susan Hartman, Police Chief Gabriela Tazzari-Dineen, Business & Housing Services Director Kate Anderson, Administrative Analyst Colette Curtis and Public Works Director/Town Engineer Marc Mattox.

- 1a. Proclamation Acknowledging Domestic Violence Awareness Month (180-40-26)
- 1b. Presentation of proceeds from the Wine in the Pines Committee to the Boys and Girls Club
- 1c. Update on Paradise Sewer Project - Town Engineer Marc Mattox
- 1d. Presentation - Tree Grant Application - Division Chief Hawks

2. CONSENT CALENDAR

MOTION by Culleton, seconded by Bolin, approved the following consent calendar items 2a-2m as presented. Roll call vote was unanimous.

- 2a. Approved Minutes of the September 13, 2016 regular meeting.
- 2b. Approved September 2016 cash disbursements in the amount of \$1,301,331.47 (310-10-31)
- 2c. Adopted Resolution No. 16-71, a Resolution of the Town Council of the Town of Paradise Amending and Re-Adopting Conflict of Interest Code for the Agencies and Departments of the Town of Paradise Which Incorporate by Reference the Fair Political Practices Commission's Standard Model Conflict of Interest. (540-20-33)

- 2d. Approved writing off of uncollectible miscellaneous invoices and citations. (340-40-14)
- 2e. 1. Waived the second reading of Town Ordinance No. 563 and read by title only; and, 2. Adopted Town Ordinance No. 563, " An Ordinance Amending Text Regulations and adopting the 2016 California Building Standards Code within Paradise Municipal Code Title 15 relating to Buildings and Construction". (540-16-132)
- 2f. Adopted Resolution No. 16-72, A Resolution of the Town Council of the Town of Paradise Authorizing Destruction of Certain Town Records Maintained in the Finance Department Pursuant to Government Code Section 34090. The records listed in Exhibit B have been retained for four or more years and are eligible for destruction. (160-20-17)
- 2g. Authorized the Police Department to award the Police Patrol Vehicle Bid (three 2017 Ford Interceptor Utility vehicles) to Oroville Ford, 1726 Montgomery St., Oroville CA 95965. (The purchase of three vehicles will cost a total of \$88,295.61, which will be purchased on a five (5) year lease. The lease payment will be funded by Measure C funds, with no General Fund expenditures.) (480-35-02, 380-45-054, 395-70-17)
- 2h. Authorized the Police Department to award the Installation of Police Patrol Vehicle Emergency Equipment and Mobile Data Computer (MDC) Bid (install emergency equipment into three 2017 Ford Interceptor Utility vehicles) to Sutter Buttes Communications, 445 N. Palora Ave., Yuba City, CA 95991. (480-35-02, 380-45-054, 395-70-17)
- 2i. Concurred with staff recommendation to file a CEQA Notice of Exemption for the Almond St. Multi-Modal Improvements Project. (950-40-33)
- 2j. Adopted Resolution No. 16-73, a Resolution of The Town Council of The Town of Paradise Making Findings Concerning Sole Vendor For The Purchase of A Bucket/Boom Truck From T & J Equipment Inc. Pursuant To Paradise Municipal Code Sections 2.45.070B and 245.070F. (380-40-59)
- 2k. 1. Concurred with staff's recommendation of Bennett Engineering Services to perform engineering services for the Downtown Paradise Equal Mobility Project; and, 2. Approved the Professional Services Agreement with Bennett Engineering Services and authorized the Town Manager and Town Mayor to execute; and, 3. Authorized the Town Manager to execute additional work orders up to 15% of the contract amount. (950-40-35, 510-20-146)
- 2l. 1) Considered the bids received in response to the request for bids dated October 3, 2016; and, 2) Accepted the low bid submitted by Towne Ford Sales, Redwood City, in the amount of \$27,656.75 and authorized the Town Manager to execute lease/purchase documents with USbancorp Government Leasing and Finance for this vehicle. (380-45-054, 380-40-059)

2m. Accepted the donation of four self-contained breathing apparatus with an estimated value of \$24,250 from Paradise Rotary Club to the Town of Paradise Fire Department. (395-50-13)

3. ITEMS REMOVED FROM CONSENT CALENDAR - None

4. PUBLIC COMMUNICATION

1. Anna Horn, 589 Newland Rd received an Administrative Citation regarding a Code Enforcement issue and requested consideration for the citation to be decreased.

5. PUBLIC HEARINGS

For items that require a published legal notice and/or a mailed notice.

Public Hearing Procedure:

- A. Staff Report
- B. Mayor opens the hearing for public comment in the following order:
 - i. Project proponents (in favor of proposal)
 - ii. Project opponents (against proposal)
 - iii. Rebuttals – if requested
- C. Mayor closes the hearing
- D. Council discussion and vote

5a. Mayor Jones announced that the Town Council would conduct a public hearing to receive comment on the following

1. Concur with the project "CEQA determination" finding adopted by the Planning Commission on September 20, 2016, and embodied within Planning Commission Resolution No. 16-01; and, 2. Waive the first reading of entire Town Ordinance No. 564 and read by title only (roll call vote); and, 3. Introduce Town Ordinance No. 564, "An Ordinance Amending Text Regulations within Paradise Municipal Code Title 17 Relative to Agricultural Employee Housing ";(Adoption of this Ordinance would result in text amendments to various chapters of Title 17 (Zoning Ordinance) of the Paradise Municipal Code to comply with California Health and Safety Code Sections 17021.5 and 17021.6 with respect to housing for agricultural employees. The proposed text amendments will include amendments to individual zoning district regulations and zoning ordinance definitions.)

The Public Hearing was opened at 6:37 p.m.

There was no public comment.

The Public hearing was closed at 6:37 p.m.

MOTION by Rawlings, seconded by Bolin, 1. Concurred with the project "CEQA determination" finding adopted by the Planning Commission on September 20, 2016, and embodied within Planning Commission Resolution No. 16-01; and, 2. Waived the first reading of entire Town Ordinance No. 564 and read by title only; and, 3. Introduced Town Ordinance No. 564, "An Ordinance Amending Text Regulations within Paradise Municipal Code Title 17 Relative to Agricultural Employee Housing ";(Adoption of this Ordinance results in text amendments to various chapters of Title 17 (Zoning Ordinance) of the Paradise Municipal Code to comply with California Health and Safety Code Sections 17021.5 and 17021.6 with respect to housing for agricultural employees. The text amendment includes amendments to individual zoning district regulations and zoning ordinance definitions.) Roll call vote was unanimous.

6. COUNCIL CONSIDERATION

- 6a. Town Engineer/Public Works Director Marc Mattox presented an update on the Paradise Police Department Building Electrical Emergency Repair - Information only, no action was taken.
- 6b. **MOTION by Lotter, seconded by Culleton**, 1. Awarded Contract No. 15-02, Maxwell Dr SR2S Project, to Knife River Construction of Chico, CA in the amount of their Base Bid of \$630,041.50; and, 2. Authorized the Town Manager to execute an agreement with Knife River Construction relating to Contract No. 15-02 and to approve contingency expenditures not exceeding 10%. Roll call vote: Ayes of Bolin, Culleton, Lotter and Mayor Jones; noes of Rawlings. (950-40-26, 510-20-147)

7. COUNCIL INITIATED ITEMS AND REPORTS

- 7a. Council initiated agenda items. – None
- 7b. Council reports on Committee Representation

Council Member Bolin attended the tree ordinance committee meeting, the item will be addressed at the next Council meeting

Council Member Rawlings attended the Butte County Association of Government meeting on September 22, 2016; supported attendance at the PASH fundraising event and thanked Paradise Police Department for the medallion he received.

Council Member Lotter, attended League of California Cities (LCC) conference in Long Beach and announced that the Council pays their own hotel accommodations and transportation costs; attended the bi-annual meeting of the Police Department; attended memorial service for Bud Parrott and announced the Town Council Candidate Forum on October 17, 6:30 p.m. at Town Hall.

Council Member Culleton attended LCC Conference, announced Cowboy poetry event on Thursday, October 13, 2016; invited the public to attend the PASH Annual Art Show on Saturday, November 12, 2016 at Town Hall and encouraged citizens to acknowledge and thank the Paradise Police officers.

Mayor Jones also attended the LCC Conference and reported on a possible Transportation bill in the future.

8. STAFF COMMUNICATION

The Town Manager reported on the Police Department awards ceremony and encouraged participation in the Arlan Hudson Make a Difference Day being held October 21-23. The event will be kicked off on Friday, October 21, 2016, 8:00 a.m. at Paradise Community Park with breakfast and sign-ups for different activities.

No Community Development report.

9. CLOSED SESSION

At 7:02 p.m. Mayor Jones announced that the Town Council would adjourn to hold the following closed session:

- 9a. Pursuant to Government Code sections 54956.95 and 54956.9(e)(3), the Town Council will hold a closed session with Town Attorney Dwight Moore and Town Manager Lauren Gill concerning claims against the Town of Paradise by Victoria Woodward, Edward Thomas, and Estate of Andrew Thomas.

At 7:26 p.m. Mayor Jones reconvened the Town Council meeting and reported that the Council took action in closed session and direction was given to Legal Counsel.

10. ADJOURNMENT

At 7:28 p.m. Mayor Jones adjourned the Council meeting to November 7, 2016 at 6:00 p.m., Paradise Town Hall, 5555 Skyway, Paradise, CA 95969, for the purpose of holding a Regular Adjourned meeting pursuant to Government Code Section 54955.

Date Approved:

By:

Jody Jones, Mayor

Attest:

Dina Volenski, CMC, Town Clerk

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

FOR THE PERIOD OF
OCTOBER 1, 2016 - OCTOBER 31, 2016

October 1, 2016 - October 31, 2016

Check Date	Pay Period End	DESCRIPTION	AMOUNT
10/07/16	10/02/16	Net Payroll - Direct Deposits & Checks	\$117,636.72
10/21/16	10/16/16	Net Payroll - Direct Deposits & Checks	\$125,045.74
TOTAL NET WAGES PAYROLL			\$242,682.46

Accounts Payable

PAYROLL VENDORS: TAXES, PERS, DUES, INSURANCE, ETC.	\$265,028.01
OPERATIONS VENDORS: SUPPLIES, CONTRACTS, UTILITIES, ETC.	\$649,611.62
TOTAL CASH DISBURSEMENTS - ACCOUNTS PAYABLE (Detail attached)	<u>\$914,639.63</u>
GRAND TOTAL CASH DISBURSEMENTS	<u><u>\$1,157,322.09</u></u>

APPROVED BY: _____
LAUREN GILL, TOWN MANAGER

APPROVED BY: _____
GINA S. WILL, FINANCE DIRECTOR/TOWN TREASURER

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

From Payment Date: 10/1/2016 - To Payment Date: 10/31/2016

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
AP - US Bank TOP AP Checking									
<u>Check</u>									
65654	10/03/2016	Open			Accounts Payable	BRUNO, SHERRY	\$226.40		
65655	10/03/2016	Open			Accounts Payable	BUZZARD , CHRIS	\$446.23		
65656	10/03/2016	Open			Accounts Payable	EVERBANK COMMERCIAL FINANCE, INC	\$906.47		
65657	10/03/2016	Open			Accounts Payable	GALLAGHER, CRAIG	\$390.71		
65658	10/03/2016	Open			Accounts Payable	HAUNSCHILD, MARK	\$270.55		
65659	10/03/2016	Open			Accounts Payable	HERNANDEZ, SHELLEY	\$226.40		
65660	10/03/2016	Open			Accounts Payable	HONEYWELL, JANICE, J.	\$955.41		
65661	10/03/2016	Open			Accounts Payable	JEFFORDS, ROBERT, D.	\$478.07		
65662	10/03/2016	Open			Accounts Payable	MOORE, DWIGHT, L.	\$14,076.00		
65663	10/03/2016	Open			Accounts Payable	SBA Monarch Towers III LLC	\$126.53		
65664	10/03/2016	Open			Accounts Payable	WESTAMERICA BANK	\$770.70		
65665	10/03/2016	Open			Accounts Payable	Aflac	\$203.58		
65666	10/03/2016	Open			Accounts Payable	BLOOD SOURCE	\$55.00		
65667	10/03/2016	Open			Accounts Payable	Met Life	\$8,488.94		
65668	10/03/2016	Open			Accounts Payable	OPERATING ENGINEERS	\$765.00		
65669	10/03/2016	Open			Accounts Payable	PARADISE POLICE OFFICERS ASSOCIATION	\$2,246.14		
65670	10/03/2016	Open			Accounts Payable	SUN LIFE INSURANCE	\$3,985.76		
65671	10/03/2016	Open			Accounts Payable	SUPERIOR VISION SVC NGLIC	\$667.01		
65672	10/03/2016	Open			Accounts Payable	TOP CONFIDENTIAL MID MGMT ASSOCIATION	\$100.00		
65673	10/07/2016	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$50.00		
65674	10/07/2016	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$194.76		
65675	10/13/2016	Open			Accounts Payable	A Stitch Above Embroidery & Shirt Printing	\$41.02		
65676	10/13/2016	Open			Accounts Payable	AIRGAS SAFETY, INC.	\$128.88		
65677	10/13/2016	Open			Accounts Payable	ALHAMBRA	\$71.53		
65678	10/13/2016	Open			Accounts Payable	ANDERSON & ASSOC., INC.	\$1,216.62		
65679	10/13/2016	Open			Accounts Payable	Asbury Environmental Services	\$169.68		
65680	10/13/2016	Open			Accounts Payable	AT&T & CALNET3 - CIRCUIT LINES	\$219.60		
65681	10/13/2016	Open			Accounts Payable	AT&T/CALNET3 - REPEATER LINES	\$597.42		
65682	10/13/2016	Open			Accounts Payable	AT&T/CALNET3 - COMMUNITY PARK	\$39.13		
65683	10/13/2016	Open			Accounts Payable	AT&T/CALNET3 - Summary	\$5,218.89		
65684	10/13/2016	Open			Accounts Payable	AT&T/CALNET3 - TH/FDPD FIBER LINES	\$2,244.32		
65685	10/13/2016	Open			Accounts Payable	BASIC LABORATORY	\$801.00		
65686	10/13/2016	Open			Accounts Payable	Bear Electric Solutions	\$1,985.00		
65687	10/13/2016	Open			Accounts Payable	BOYS AND GIRLS CLUB	\$1,905.31		
65688	10/13/2016	Open			Accounts Payable	BUTTE CO RECORDER	\$1.00		
65689	10/13/2016	Open			Accounts Payable	BUTTE COUNTY PROBATION	\$817.50		
65690	10/13/2016	Open			Accounts Payable	BUTTE REGIONAL TRANSIT	\$222,034.25		
65691	10/13/2016	Open			Accounts Payable	CALIFORNIA BUILDING STANDARDS COMMISSION	\$117.00		
65692	10/13/2016	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF CONSERVATION	\$510.06		
65693	10/13/2016	Open			Accounts Payable	CATALYST WOMEN'S ADV. INC	\$1,774.00		

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

From Payment Date: 10/1/2016 - To Payment Date: 10/31/2016

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
65694	10/13/2016	Open			Accounts Payable	CLARK ROAD ANIMAL HOSPITAL	\$167.10		
65695	10/13/2016	Open			Accounts Payable	COMPANIONS ANIMAL HOSPITAL	\$182.68		
65696	10/13/2016	Open			Accounts Payable	Curtis, Colette	\$91.80		
65697	10/13/2016	Open			Accounts Payable	DIVISION OF THE STATE ARCHITECT	\$0.90		
65698	10/13/2016	Open			Accounts Payable	DON'S SAW & MOWER	\$102.02		
65699	10/13/2016	Open			Accounts Payable	ENLOE MEDICAL CENTER, INC.	\$773.00		
65700	10/13/2016	Open			Accounts Payable	EVERGREEN JANITORIAL SUPPLY, INC.	\$560.64		
65701	10/13/2016	Open			Accounts Payable	FOOTHILL MILL & LUMBER	\$11.56		
65702	10/13/2016	Open			Accounts Payable	GINNO CONSTRUCTION INC	\$44,054.70		
65703	10/13/2016	Open			Accounts Payable	GOLDEN STATE EMERGENCY VEHICLE SERVICE, INC.	\$985.38		
65704	10/13/2016	Open			Accounts Payable	GREAT AMERICA LEASING CORP.	\$175.84		
65705	10/13/2016	Open			Accounts Payable	HUNTERS PEST CONTROL	\$55.00		
65706	10/13/2016	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$3,089.30		
65707	10/13/2016	Open			Accounts Payable	KEN'S HITCH & WELDING	\$61.42		
65708	10/13/2016	Open			Accounts Payable	KNIFE RIVER CONSTRUCTION	\$1,370.66		
65709	10/13/2016	Open			Accounts Payable	L.N. CURTIS & SONS	\$272.16		
65710	10/13/2016	Open			Accounts Payable	LEHR AUTO ELECTRIC STOMMEL, INC.	\$211.93		
65711	10/13/2016	Open			Accounts Payable	LOCATE PLUS CORPORATION	\$25.00		
65712	10/13/2016	Open			Accounts Payable	Mark Thomas & Company Inc	\$11,831.41		
65713	10/13/2016	Open			Accounts Payable	MID VALLEY TITLE & ESCROW	\$40,000.00		
65714	10/13/2016	Open			Accounts Payable	NCCSIF TREASURER	\$75,248.00		
65715	10/13/2016	Open			Accounts Payable	NORTH VALLEY BARRICADE, INC.	\$59.40		
65716	10/13/2016	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$9,398.27		
65717	10/13/2016	Open			Accounts Payable	NORTHSTAR ENGINEERING INC	\$11,082.49		
65718	10/13/2016	Open			Accounts Payable	O'REILLY AUTO PARTS	\$466.11		
65719	10/13/2016	Open			Accounts Payable	Pacific Excavation	\$9,800.00		
65720	10/13/2016	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$134.14		
65721	10/13/2016	Open			Accounts Payable	PARADISE AUTO BODY	\$683.60		
65722	10/13/2016	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$78.86		
65723	10/13/2016	Open			Accounts Payable	PARADISE POST/NORTH VALLEY COMMTY MEDIA	\$1,393.74		
65724	10/13/2016	Open			Accounts Payable	PARADISE RECREATION & PARK DISTRICT	\$868.00		
65725	10/13/2016	Open			Accounts Payable	PEERLESS BUILDING MAINT	\$1,440.00		
65726	10/13/2016	Open			Accounts Payable	PETERS RUSH HABIB & MCKENNA	\$900.00		
65727	10/13/2016	Open			Accounts Payable	PETERSON TRACTOR CO	\$42.84		
65728	10/13/2016	Open			Accounts Payable	R & R CONSTRUCTION	\$1,397.50		
65729	10/13/2016	Open			Accounts Payable	RE CONSTRUCTION	\$1,780.00		
65730	10/13/2016	Open			Accounts Payable	Riebes Auto Parts	\$107.65		
65731	10/13/2016	Open			Accounts Payable	SCREEN & WINDOW SHOP	\$180.94		
65732	10/13/2016	Open			Accounts Payable	SKYWAY PET HOSPITAL,	\$121.41		
65733	10/13/2016	Open			Accounts Payable	SUTTER BUTTES COMMUNICATIONS, INC.	\$285.00		
65734	10/13/2016	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$195.12		

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

From Payment Date: 10/1/2016 - To Payment Date: 10/31/2016

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
65735	10/13/2016	Open			Accounts Payable	THOMAS ACE HARDWARE - POLICE DEPT.	\$11.22		
65736	10/13/2016	Open			Accounts Payable	Trademark Visual, Inc.	\$119.31		
65737	10/13/2016	Open			Accounts Payable	TUCKER PEST CONTROL INC	\$126.00		
65738	10/13/2016	Open			Accounts Payable	UNIFORMS TUXEDOS & MORE	\$61.26		
65739	10/13/2016	Open			Accounts Payable	Viewu LLC	\$1,477.28		
65740	10/13/2016	Open			Accounts Payable	W.F. "Bud" Johnston	\$140.00		
65741	10/13/2016	Open			Accounts Payable	WITTMEIER AUTO CENTER	\$410.62		
65742	10/13/2016	Open			Accounts Payable	Yerman, Jack	\$27.00		
65743	10/13/2016	Open			Accounts Payable	YOUTH FOR CHANGE	\$1,907.80		
65744	10/20/2016	Voided/Spoiled	Printer Error	10/20/2016	Converted/Imported		\$0.00	\$0.00	\$0.00
65745	10/20/2016	Open			Accounts Payable	Houdek, Michael	\$784.00		
65746	10/20/2016	Open			Accounts Payable	MID VALLEY TITLE & ESCROW	\$40,000.00		
65747	10/21/2016	Open			Accounts Payable	ICMA 457 - VANTAGEPOINT	\$50.00		
65748	10/21/2016	Open			Accounts Payable	STATE DISBURSEMENT UNIT	\$194.76		
65749	10/25/2016	Voided/Spoiled	New Bank	10/25/2016	Converted/Imported		\$0.00	\$0.00	\$0.00
65751	10/27/2016	Open			Accounts Payable	ACCESS INFORMATION PROTECTED	\$52.98		
65752	10/27/2016	Open			Accounts Payable	ACE RENTALS	\$12.99		
65753	10/27/2016	Open			Accounts Payable	ACI ENTERPRISES, INC.	\$463.32		
65754	10/27/2016	Open			Accounts Payable	AgendaPal Corporation	\$399.00		
65755	10/27/2016	Open			Accounts Payable	AIRGAS SAFETY, INC.	\$214.51		
65756	10/27/2016	Open			Accounts Payable	ALHAMBRA	\$63.46		
65757	10/27/2016	Open			Accounts Payable	Alvies, John	\$671.00		
65758	10/27/2016	Open			Accounts Payable	ANDERSON & ASSOC., INC.	\$811.08		
65759	10/27/2016	Open			Accounts Payable	ARAMARK UNIFORM SERV. INC.	\$124.04		
65760	10/27/2016	Open			Accounts Payable	Asbury Environmental Services	\$135.00		
65761	10/27/2016	Open			Accounts Payable	AT&T & CALNET3 - CIRCUIT LINES	\$1,049.97		
65762	10/27/2016	Open			Accounts Payable	Azco Supply Inc	\$19.35		
65763	10/27/2016	Open			Accounts Payable	BASIC LABORATORY	\$803.00		
65764	10/27/2016	Open			Accounts Payable	BESSEGHINI, MARTHA	\$11.50		
65765	10/27/2016	Open			Accounts Payable	Big O Tires	\$262.95		
65766	10/27/2016	Open			Accounts Payable	Biometrics4ALL, Inc	\$20.25		
65767	10/27/2016	Open			Accounts Payable	BUTTE COLLEGE, PUBLIC SERVICE CENTER	\$150.00		
65768	10/27/2016	Open			Accounts Payable	CALIFORNIA STATE DEPARTMENT OF JUSTICE	\$1,012.00		
65769	10/27/2016	Open			Accounts Payable	CHICO ELECTRIC	\$34,000.00		
65770	10/27/2016	Open			Accounts Payable	CHOICE PROPERTY SERVICES	\$75.00		
65771	10/27/2016	Open			Accounts Payable	COMCAST CABLE	\$291.05		
65772	10/27/2016	Open			Accounts Payable	COMCAST CABLE	\$317.45		
65773	10/27/2016	Open			Accounts Payable	COMCAST CABLE	\$52.05		
65774	10/27/2016	Open			Accounts Payable	CRAIG DREBERTS AUTOMOTIVE	\$135.17		
65775	10/27/2016	Open			Accounts Payable	DATCO SERVICES CORPORATION	\$178.50		
65776	10/27/2016	Open			Accounts Payable	DAY WIRELESS SYSTEMS - MILWAUKIE, OR	\$101.75		
65777	10/27/2016	Open			Accounts Payable	DURHAM PENTZ TRUCK CENTER	\$806.03		
65778	10/27/2016	Open			Accounts Payable	ENLOE MEDICAL CENTER, INC.	\$1,452.00		
65779	10/27/2016	Open			Accounts Payable	Entersect	\$84.95		
65780	10/27/2016	Open			Accounts Payable	FEATHER RIVER HOSPITAL	\$528.00		

TOWN OF PARADISE

CASH DISBURSEMENTS REPORT

From Payment Date: 10/1/2016 - To Payment Date: 10/31/2016

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
65781	10/27/2016	Open			Accounts Payable	FLATT, JUSTIN	\$58.00		
65782	10/27/2016	Open			Accounts Payable	FLORES, LUIS, A.	\$174.00		
65783	10/27/2016	Open			Accounts Payable	FLORES, TIMOTHY, C.	\$10.00		
65784	10/27/2016	Open			Accounts Payable	FOOTHILL MILL & LUMBER	\$438.31		
65785	10/27/2016	Open			Accounts Payable	GENESIS SOCIETY	\$500.00		
65786	10/27/2016	Open			Accounts Payable	Golden State Emergency Vehicle Service, Inc.	\$1,968.35		
65787	10/27/2016	Open			Accounts Payable	GREAT AMERICA LEASING CORP.	\$187.70		
65788	10/27/2016	Open			Accounts Payable	GRIGG, JAMES	\$40.00		
65789	10/27/2016	Open			Accounts Payable	HireRight, Inc.	\$16.26		
65790	10/27/2016	Open			Accounts Payable	HUNTERS PEST CONTROL	\$55.00		
65791	10/27/2016	Open			Accounts Payable	I.M.P.A.C. PAYMENTS IMPAC GOV SVCS/US BANCORP	\$2,407.31		
65792	10/27/2016	Open			Accounts Payable	INLAND BUSINESS MACHINES	\$462.82		
65793	10/27/2016	Open			Accounts Payable	INTERSTATE OIL COMPANY	\$237.11		
65794	10/27/2016	Open			Accounts Payable	INTERSTATE SALES	\$408.72		
65795	10/27/2016	Open			Accounts Payable	LADRINI, PSD, CAROL	\$11.50		
65796	10/27/2016	Open			Accounts Payable	LES SCHWAB TIRE CENTER - MOTORPOOL	\$115.58		
65797	10/27/2016	Open			Accounts Payable	Lintronics Electrical Co	\$85.25		
65798	10/27/2016	Open			Accounts Payable	MAGNESON TRACTOR, Douglas, Magneson	\$700.00		
65799	10/27/2016	Open			Accounts Payable	Mark Thomas & Company Inc	\$6,594.14		
65800	10/27/2016	Open			Accounts Payable	Meyers Police Canine Training	\$600.00		
65801	10/27/2016	Open			Accounts Payable	NATIONAL BAND & TAG COMPANY	\$260.00		
65802	10/27/2016	Open			Accounts Payable	NORTHGATE PETROLEUM CO	\$4,620.96		
65803	10/27/2016	Open			Accounts Payable	NORTHSTAR ENGINEERING INC	\$10,571.98		
65804	10/27/2016	Open			Accounts Payable	NSP3	\$206.91		
65805	10/27/2016	Open			Accounts Payable	NWN Corporation	\$7,863.40		
65806	10/27/2016	Open			Accounts Payable	O'REILLY AUTO PARTS	\$893.71		
65807	10/27/2016	Open			Accounts Payable	OFFICE DEPOT ACCT#36233169	\$932.81		
65808	10/27/2016	Open			Accounts Payable	PACIFIC GAS & ELECTRIC	\$10,060.86		
65809	10/27/2016	Open			Accounts Payable	PARADISE IRRIGATION DIST	\$881.98		
65810	10/27/2016	Open			Accounts Payable	PARADISE POST/NORTH VALLEY COMMTY MEDIA	\$431.94		
65811	10/27/2016	Open			Accounts Payable	PARADISE SURPLUS	\$25.75		
65812	10/27/2016	Open			Accounts Payable	PEERLESS BUILDING MAINT	\$560.00		
65813	10/27/2016	Open			Accounts Payable	PETERS RUSH HABIB & MCKENNA	\$1,520.00		
65814	10/27/2016	Open			Accounts Payable	PETERSON TRACTOR CO	\$2,405.46		
65815	10/27/2016	Open			Accounts Payable	PETTY CASH CUSTODIAN, HELEN CHEUNG	\$149.50		
65816	10/27/2016	Open			Accounts Payable	PLATT	\$140.83		
65817	10/27/2016	Open			Accounts Payable	PRO FORCE LAW ENFORCEMENT	\$159.93		
65818	10/27/2016	Open			Accounts Payable	PUBLIC SAFETY TRAINING CONSULTANTS	\$110.00		
65819	10/27/2016	Open			Accounts Payable	RAINEY, CHRIS	\$112.00		
65820	10/27/2016	Open			Accounts Payable	RAMOS, DANIEL J.	\$115.00		
65821	10/27/2016	Open			Accounts Payable	Riebes Auto Parts	\$985.47		
65822	10/27/2016	Open			Accounts Payable	RITE AID	\$99.99		
65823	10/27/2016	Open			Accounts Payable	RITE AID	\$99.99		

CASH DISBURSEMENTS REPORT

From Payment Date: 10/1/2016 - To Payment Date: 10/31/2016

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
65824	10/27/2016	Open			Accounts Payable	SAN DIEGO POLICE EQUIPMENT CO., INC.	\$3,237.24		
65825	10/27/2016	Open			Accounts Payable	STATEWIDE TRAFFIC SAFETY & SIGNS INC	\$2,096.88		
65826	10/27/2016	Open			Accounts Payable	STRADLING YOCCA CARLSON & RAUTH	\$5,000.00		
65827	10/27/2016	Open			Accounts Payable	THOMAS ACE HARDWARE - ENG. DEPT.	\$310.44		
65828	10/27/2016	Open			Accounts Payable	THOMAS ACE HARDWARE - FIRE DEPT.	\$30.51		
65829	10/27/2016	Open			Accounts Payable	THOMAS ACE HARDWARE - POLICE DEPT.	\$2.57		
65830	10/27/2016	Open			Accounts Payable	Tri Flame Propane	\$188.49		
65831	10/27/2016	Open			Accounts Payable	TUCKER PEST CONTROL INC	\$126.00		
65832	10/27/2016	Open			Accounts Payable	TURNBOW, DAVID LYNN	\$67.00		
65833	10/27/2016	Open			Accounts Payable	TURNBOW, DEBBIE	\$137.00		
65834	10/27/2016	Open			Accounts Payable	UNIFORMS TUXEDOS & MORE	\$123.52		
65835	10/27/2016	Open			Accounts Payable	VALLEY OAK VETERINARY CENTER	\$240.01		
65836	10/27/2016	Open			Accounts Payable	VALLEY TOXICOLOGY SERVICE	\$609.00		
65837	10/27/2016	Open			Accounts Payable	VERIZON WIRELESS	\$324.68		
65838	10/27/2016	Open			Accounts Payable	VERIZON WIRELESS	\$494.79		
65839	10/27/2016	Open			Accounts Payable	VERIZON WIRELESS	\$185.34		
65840	10/27/2016	Open			Accounts Payable	VERIZON WIRELESS	\$155.44		
65841	10/27/2016	Open			Accounts Payable	WAYNE MURPHY	\$4,800.00		
65842	10/27/2016	Open			Accounts Payable	WITTMEIER AUTO CENTER	\$886.01		
65843	10/27/2016	Open			Accounts Payable	WRIGHT, ROBERT	\$355.00		
66000	10/25/2016	Voided/Spoiled	New Bank	10/25/2016	Converted/Imported		\$0.00	\$0.00	\$0.00
Type Check Totals:									
EFT									
498	10/03/2016	Open			Accounts Payable	CALPERS	\$122,120.41		
499	10/04/2016	Open			Accounts Payable	CALPERS	\$3,900.00		
500	10/07/2016	Open			Accounts Payable	CALPERS - RETIREMENT	\$27,131.68		
501	10/07/2016	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$4,710.79		
502	10/07/2016	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$6,183.19		
503	10/07/2016	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$20,813.28		
504	10/17/2016	Open			Accounts Payable	STATE BOARD OF EQUALIZATION	\$185.09		
505	10/17/2016	Open			Accounts Payable	STATE BOARD OF EQUALIZATION	\$64.00		
506	10/21/2016	Open			Accounts Payable	CALPERS - RETIREMENT	\$26,774.96		
507	10/21/2016	Open			Accounts Payable	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$5,979.30		
508	10/21/2016	Open			Accounts Payable	ING LIFE INS & ANNUITY COMPANY	\$9,424.68		
509	10/21/2016	Open			Accounts Payable	INTERNAL REVENUE SERVICE	\$24,888.77		
Type EFT Totals:									
AP - US Bank TOP AP Checking Totals									
							\$662,463.48	\$0.00	\$0.00

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	187	\$662,463.48	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	3	\$0.00	\$0.00
	Stopped	0		\$0.00

CASH DISBURSEMENTS REPORT

From Payment Date: 10/1/2016 - To Payment Date: 10/31/2016

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference	
					Total	190	\$662,463.48	\$0.00		
					EFTs	Status	Count	Transaction Amount	Reconciled Amount	
					Open	12	\$252,176.15	\$0.00		
					Reconciled	0	\$0.00	\$0.00		
					Voided	0	\$0.00	\$0.00		
					Total	12	\$252,176.15	\$0.00		
					All	Status	Count	Transaction Amount	Reconciled Amount	
					Open	199	\$914,639.63	\$0.00		
					Reconciled	0	\$0.00	\$0.00		
					Voided	3	\$0.00	\$0.00		
					Stopped	0	\$0.00	\$0.00		
					Total	202	\$914,639.63	\$0.00		
Grand Totals:										
					Checks	Status	Count	Transaction Amount	Reconciled Amount	
					Open	187	\$662,463.48	\$0.00		
					Reconciled	0	\$0.00	\$0.00		
					Voided	3	\$0.00	\$0.00		
					Stopped	0	\$0.00	\$0.00		
					Total	190	\$662,463.48	\$0.00		
					EFTs	Status	Count	Transaction Amount	Reconciled Amount	
					Open	12	\$252,176.15	\$0.00		
					Reconciled	0	\$0.00	\$0.00		
					Voided	0	\$0.00	\$0.00		
					Total	12	\$252,176.15	\$0.00		
					All	Status	Count	Transaction Amount	Reconciled Amount	
					Open	199	\$914,639.63	\$0.00		
					Reconciled	0	\$0.00	\$0.00		
					Voided	3	\$0.00	\$0.00		
					Stopped	0	\$0.00	\$0.00		
					Total	202	\$914,639.63	\$0.00		



TOWN OF PARADISE
Council Agenda Summary
Date: November 7, 2016

Agenda No. 2(c)

ORIGINATED BY: Susan Hartman, Assistant Planner
REVIEWED BY: Lauren Gill, Town Manager
SUBJECT: Adoption of Town Ordinance No. 564

COUNCIL ACTION REQUESTED: Adopt a **MOTION TO:**

1. Waive second reading of the entire Town Ordinance No. 564 and approve reading by title only (roll call vote); **AND**
2. Adopt Town Ordinance No. 564, "An Ordinance Amending Text Regulations within Paradise Municipal Code Title 17 Relative to Agricultural Employee Housing"

BACKGROUND: On October 11, 2016, the Town Council introduced the above-noted Town ordinance for purposes of eventual adoption. The intent of the proposed ordinance is to bring the zoning regulations into compliance with the state's Employee Housing Act (Health and Safety Code Sections 17021.5 and 17021.6) regarding farm labor housing and further implement the Housing Element of the Paradise General Plan.

DISCUSSION: Town staff recommends that the Town Council waive the second reading of this entire ordinance; read it by title only; and formally adopt Town Ordinance No. 564 (copy attached). Once adopted, the provisions of this ordinance will be effective thirty days thereafter.

FINANCIAL IMPACT: A nominal cost for publication of the ordinance within the local newspaper and for codification will be borne by the Town of Paradise.

Attachment

**TOWN OF PARADISE
ORDINANCE NO. 564**

**AN ORDINANCE AMENDING TEXT REGULATIONS WITHIN
PARADISE MUNICIPAL CODE TITLE 17 RELATIVE TO AGRICULTURAL EMPLOYEE HOUSING**

SECTION 1. Definitions for agricultural employee housing shall be added to Section 17.04.500 [General Definitions] of the Paradise Municipal Code to read as follows:

“Agricultural employee housing” means housing consisting of no more than 36 beds in group quarters or 12 units or spaces designed for use by a single family or household as described in California Health and Safety Code Sections 17021.6 and 17008.

“Agricultural employee housing, limited residential” means housing providing accommodations for six or fewer employees as described in California Health and Safety Code Sections 17021.5 and 17008.

SECTION 2. A new category to Uses shall be added to Sections 17.10.200 [Permitted and conditional uses] of the Paradise Municipal Code to read as follows:

AG-10	AG-20	Uses
P	P	Agricultural employee housing, limited residential

A new category to Uses shall be added to Sections 17.11.200 [Permitted and conditional uses] of the Paradise Municipal Code to read as follows:

AR-1	AR-3	AR-5	Uses
P	P	P	Agricultural employee housing, limited residential

A new category to Uses shall be added to Sections 17.12.200 [Permitted and conditional uses] of the Paradise Municipal Code to read as follows:

RR-1	RR-2/3	RR-1/2	Uses
P	P	P	Agricultural employee housing, limited residential

A new category to Uses shall be added to Sections 17.14.200 [Permitted and conditional uses] of the Paradise Municipal Code to read as follows:

TR-1	TR-1/2	TR-1/3	Uses
P	P	P	Agricultural employee housing, limited residential

A new category to Uses shall be added to Sections 17.17.200 [Permitted and conditional uses] of the Paradise Municipal Code to read as follows:

P/C/S M-F	Uses
P	Agricultural employee housing, limited residential

A new category to Uses shall be added to Sections 17.20.200 [Permitted and conditional uses] of the Paradise Municipal Code to read as follows:

P/C/S			Uses
<u>N-C</u>	<u>C-B</u>	<u>C-C</u>	
S	A	-	Agricultural employee housing, limited residential

A new category to Uses shall be added to Sections 17.26.200 [Permitted and conditional uses] of the Paradise Municipal Code to read as follows:

<u>C-F</u>	<u>C-S</u>	Uses
P	P	Agricultural employee housing, limited residential

SECTION 3. The Town Council finds and determines that adoption of this ordinance is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061 (General Rule Exemption) because there is no possibility that such adoption and subsequent enactment will have a significant effect on the environment.

SECTION 4. This ordinance shall take effect thirty (30) days after the date of its passage. Before the expiration of fifteen (15) days after its passage, this ordinance or a summary thereof shall be published in a newspaper of general circulation published and circulated within the Town of Paradise along with the names of the members of the Town Council of Paradise voting for and against same.

PASSED AND ADOPTED by the Town Council of the Town of Paradise, County of Butte, State of California, on this 7th day of November, 2016 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ORDINANCE NO. 564

Jody Jones, Mayor

ATTEST:

Dina Volenski, CMC, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney



**Town of Paradise
Council Agenda Summary
Date: November 7, 2016**

Agenda Item: 2(d)

Originated by: Gina S. Will, Administrative Services Director/Town Treasurer
Reviewed by: Lauren Gill, Town Manager
Subject: Quarterly Investment Report

Council Action Requested:

Review and file the 4th Quarter Investment Report for the Fiscal Year Ending June 30, 2016; or,

Alternatives:

Give alternative direction for investment or reporting.

Background:

Attached is a report on the Town's cash and investments for the quarter ended June 30, 2016.

A US Bank checking account is currently being used for payroll, accounts payable and other operating purposes. Most accounts payable disbursements are drawn through checks, and most payroll disbursements are processed through direct deposit. Deposits are fully collateralized and after reserve requirements, provide an earnings credit rate of 0.22% up to the amount of monthly fees.

The Town uses the State of California managed Local Agency Investment Fund (LAIF) for investment of cash in excess of immediately needed operating capital. With same day liquidity and comparable yields, LAIF is currently the best investment option for the Town. Funds are able to be transferred electronically through phone authorization between LAIF and the Town checking account. The Town will continue to research other investment options that match LAIF's liquidity and security in order to improve investment yield.

In June of 2011, the Town established an irrevocable trust to begin funding the future obligations associated with retiree health as required by GASB 45. The funds are being managed by Self-Insured Schools of California (SISC) and can only be used for the payment of retiree health benefits.

The Town establishes escrow funds at the start of each new lease. The escrow fund is drawn down to zero through the process of purchasing equipment against the lease. Interest is accrued on any unspent escrow balance. The "other" investment type represents these available escrow funds as well as petty cash balances. As of June 30, 2016, there were no unspent escrow funds.

Discussion

The roughly \$327,000 increased investment balance as of June 30, 2016 as compared to June 30, 2015 is a reflection of improved cash flow reserves in key funds and especially the general

fund. As is illustrated by both of the attached graphs, the trend and focus the last five years has been to replace depleted reserves with the goal of reducing and eliminating the need to borrow cash for operations. Last fiscal year the Town needed a \$2.5 million TRAN which was funded September 18, 2015. This fiscal year the Town funded a TRAN of \$2.25 million as of October 19, 2016.

The GASB 45 trust investment managed by SISC experienced a 0.94% return on investment during the 4th quarter of 2015/16. The economy is improving; however, investors are skeptical creating volatility and interest rates remain historically low. Long term, SISC has been successful with its allocation model of approximately 60% equity and 40% fixed income.

The Town Treasurer has directed the Trustee, Wells Fargo Bank, to invest the reserve funds of the Paradise Redevelopment 2009 Bond in accordance with the Town's investment policy. The reserve funds had been yielding less than 0.01% in mutual funds. The reserve funds are now invested in CD's which will yield 0.75% over a one year period. While these investments and balances are not part of the Town's idle or operating cash, the yield will ultimately lessen the amount the Town will be required to contribute in future debt service payments.

Fiscal Impact Analysis:

Isolating the gain from the GASB 45 trust, the Town earned \$6,189.66 for the quarter ended June 30, 2016. That is compared to \$4,177.75 for the quarter ended June 30, 2015. Again, isolating the GASB 45 return, the Town realized over 14 basis points more in yield compared to a year ago (LAIF interests rates have improved over 27 basis points compared to a year ago), but had about \$288,000 less average balances invested. For the 2015/16 fiscal year, the Town earned \$20,867.58 after isolating the GASB 45 return. Last fiscal year, the Town earned \$22,787.27.

TOWN OF PARADISE
 QUARTERLY SUMMARY OF INVESTMENTS
 For Quarter Ended June 30, 2016

<u>Investment</u>	<u>Type</u>	<u>For Quarter Ended June 30, 2016</u>			<u>For Quarter Ended June 30, 2015</u>			<u>Net Change</u>
		<u>Yield</u>	<u>Book Value</u>	<u>Market Value*</u>	<u>Yield</u>	<u>Book Value</u>	<u>Market Value*</u>	
US Bank	Checking	0.22%	915,041.84	915,041.84	0.50%	1,141,240.97	1,141,240.97	(226,199.13)
Local Agency Investment Fund (LAIF)	Savings	0.55%	3,965,566.40	3,968,029.90	0.29%	3,412,590.71	3,413,873.77	552,975.69
SISC GASB 45 Trust B	Various	0.94%	91,008.77	91,008.77	-1.02%	67,670.09	67,670.09	23,338.68
Fiscal Agents & Petty Cash	Other	0.00%	1,750.00	1,750.00	0.06%	43,760.78	43,760.78	(42,010.78)
	Totals		4,973,367.01	4,975,830.51		4,665,262.55	4,666,545.61	308,104.46
Total Quarterly Earnings on accrual basis			7,035.68		3,477.74			
Total Annual Earnings (July 1st - June 30th)			19,348.79		24,597.46			

* Market Value determined by LAIF

Reserve Funds Invested

Paradise RDA Bond 2009	\$	340,000.00
	\$	<u>340,000.00</u>

<u>Issuer</u>	<u>FDIC Number</u>	<u>Yield</u>	<u>Settlement Date</u>	<u>Maturity Date</u>	<u>Type</u>	<u>Investment</u>	<u>Earnings</u>
Goldman Sachs	33124	0.750%	12/18/15	12/16/16	CD	248,000.00	1,854.90
BMW Bank	35141	0.750%	12/18/15	12/16/16	CD	92,000.00	688.11
						<u>340,000.00</u>	<u>2,543.01</u>

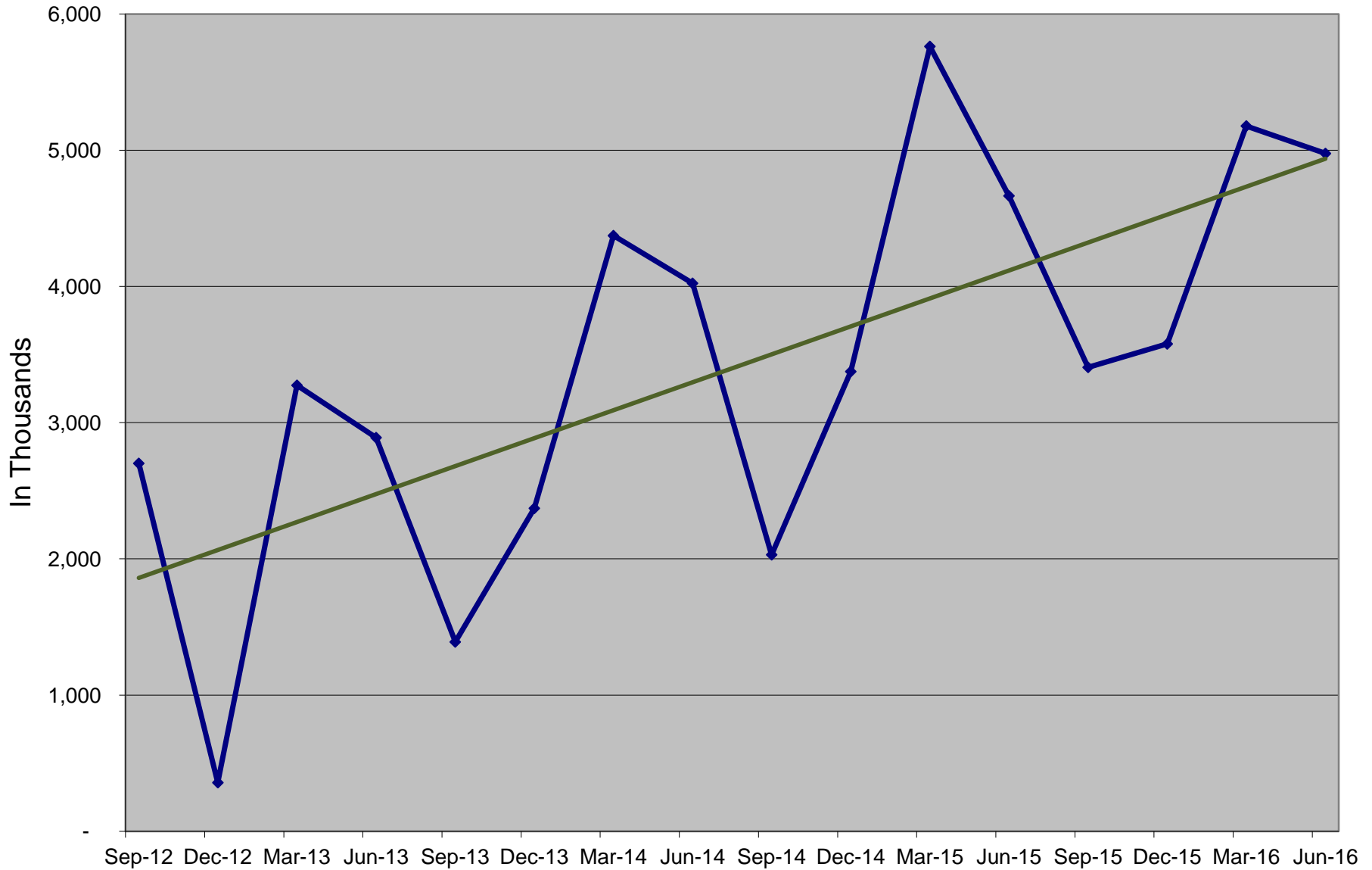
In compliance with the California Code Section 53646; the Treasurer of the Town of Paradise hereby certifies that sufficient investment liquidity and anticipated revenues are available to meet the Town's budgeted expenditure requirements for the next six months.

Investments in the report meet the requirements of the Town of Paradise's adopted investment policy.

Respectfully submitted,

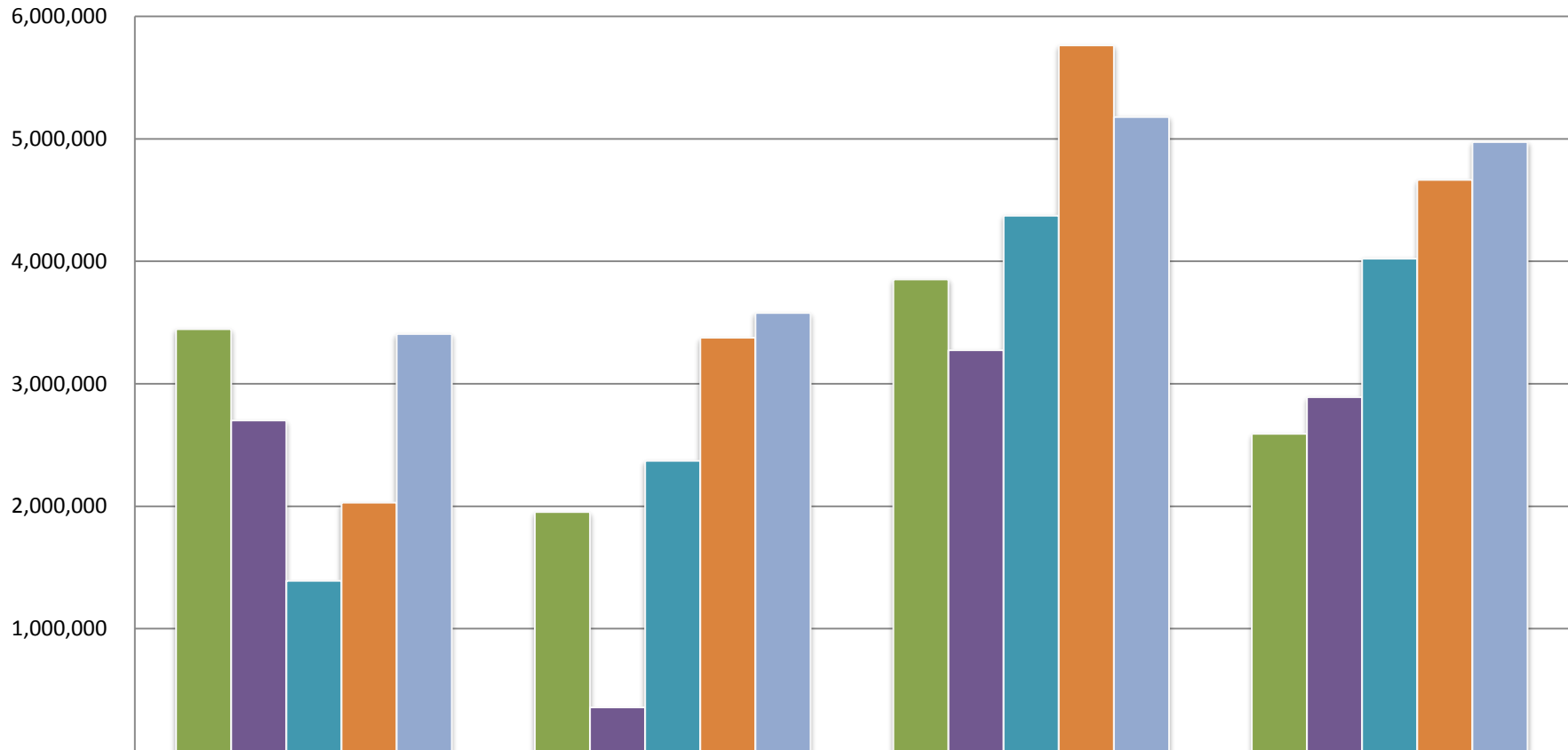
Gina S. Will
 Finance Director/Town Treasurer

**Town of Paradise
Investment Balances with Trendline
September 2012 - June 2016**



	Sep-12	Dec-12	Mar-13	Jun-13	Sep-13	Dec-13	Mar-14	Jun-14	Sep-14	Dec-14	Mar-15	Jun-15	Sep-15	Dec-15	Mar-16	Jun-16
Series1	2,701	357	3,274	2,890	1,390	2,371	4,373	4,023	2,030	3,375	5,762	4,665	3,406	3,578	5,178	4,976

Town of Paradise Investment Balances 2011/12 - 2015/16



	Sept. 30th	Dec. 31st	March 31st	June 30th
■ 2011/12	3,446,611	1,952,141	3,852,176	2,591,170
■ 2012/13	2,701,104	357,101	3,274,156	2,890,429
■ 2013/14	1,389,733	2,370,880	4,372,599	4,022,638
■ 2014/15	2,029,885	3,375,031	5,764,007	4,665,263
■ 2015/16	3,406,433	3,577,592	5,178,404	4,973,367



**TOWN OF PARADISE
Council Agenda Summary
Date: November 7, 2016**

Agenda No. 2(e)

ORIGINATED BY: Marc Mattox, Public Works Director / Town Engineer

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: Public Works Chipper Purchase

COUNCIL ACTION REQUESTED:

1. Authorize the award and purchase of the Tree/Brush Chipper Bid to RDO Equipment of Sacramento, CA in the amount of \$37,129.00 with financing provided through a lease purchase with USbancorp Government Leasing.

Background:

The Town of Paradise Public Works Department performs various tree and brush removal projects for maintenance and during emergencies. Historically, the Department has operated a 1986 Brush Bandit Model JDC100. This piece of equipment is plagued with engine issues, needs a new chipping drum, and no longer is supported for replacement parts. Most importantly, it is also out of compliance for current safety standards for operating employees.

During the 2016-2017 Fiscal Year budget process, Town Council approved a five year lease up to \$40,000 total for a new Tree/Brush Chipper. On October 14, 2016, staff issued a request for bids relating to a trailer-mounted hydraulically fed chipper in the 12" (30.5 cm) capacity class.

Analysis:

On November 1, 2016, 3 bids were received by the Town Clerk and publicly opened. A list of bids received are shown in below:

<i>Bidder</i>	<i>Bid Amount</i>
<i>RDO Equipment of Sacramento, CA</i>	<i>\$37,129.00</i>
<i>Bailey's of Woodland, CA (lower model)</i>	<i>\$40,630.19</i>
<i>Bailey's of Woodland, CA (higher model)</i>	<i>\$44,910.30</i>

Staff recommends authorizing the purchase of a Vermeer Brush Chipper BC1000XL, 74hp Deutz Tier 4 Final (Stage IV) from RDO Equipment in the amount of their bid, \$37,129.00.

Purchasing this piece of equipment will serve the Town of Paradise for many years to come and will increase efficiency and safety of Town staff.

Financial Impact:

The chipper will be paid for using gas-tax funds on a five-year lease for a base price of \$37,129.00. Minor costs are expected for the financing of this purchase.



**Town of Paradise
Council Agenda Summary
Date: November 7, 2016**

Agenda Item: 2(f)

Originated by: Colette Curtis, Administrative Analyst II
Reviewed by: Lauren Gill, Town Manager
Subject: Extension of Memorandum of Understanding with the Butte County Sheriff's Office for Emergency Notification Services

Council Action Requested:

Approve the extension of the Memorandum of Understanding with the Butte County Sheriff's Office for Emergency Notification Services until April 30, 2017.

Background:

In December 2013 the Town of Paradise contracted with the Butte County Sheriff's Office (BCSO) to provide Emergency Notification Services for \$16,618.00, with the contract expiring September 30, 2016. On October 12, 2016 BCSO notified the Town of their intent to amend the Memorandum of Understanding (MOU) for the Emergency Mass Notification System to extend the MOU through April 30, 2017, during which time BCSO will prepare a Request for Proposal for a new contract.

Fiscal Impact Analysis:

This extension is for an additional 7 months (October 1, 2016 – April 30, 2017), with a prorated contract amount of \$3,631.67. Amounts for emergency notification services were factored into the 2016/17 budget so little budget impact is anticipated.

ATTACHMENTS:

Amendment to Contract and cover letter from the Butte County Sheriff's Office.



KORY L. HONEA
SHERIFF - CORONER

Town of Paradise
5555 Skyway
Paradise, CA 95969

12 October, 2016

Ms. Gill,

Included with this letter is an amendment to our Memorandum of Understanding for the Emergency Mass Notification System with Airbus DS Communications (formerly Cassidian).

We are extending the MOU through April 30, 2017 during which time we shall prepare a Request for Proposal for a new contract.

Please review and if there are no questions, please sign both amendments in blue ink and return.

Thank you,

Kathleen Greaney

Administrative Analyst

kgreaney@buttecounty.net

530-538-6275

AMENDMENT TO CONTRACT LESS THAN OR EQUAL TO \$25,000.00

This Amendment to the Contract identified below, between the County of Butte and the Contractor identified below, reflects the mutual agreement between the parties to amend this Contract in consideration for the mutual promises contained herein.

Amendment Number	1	Date of Amendment	10/12/16		
Contract Number	R41472	Date of Contract	12/10/13		
Contractor	Town of Paradise				
Previous Contract Price	\$16,618.00	<input checked="" type="checkbox"/>	Fixed Price	<input type="checkbox"/>	Not-to-Exceed Price
Net Change this Amendment	\$ 3,631.67	<input checked="" type="checkbox"/>	Fixed Price	<input type="checkbox"/>	Not-to-Exceed Price
Revised Contract Price	\$20,249.67	<input checked="" type="checkbox"/>	Fixed Price	<input type="checkbox"/>	Not-to-Exceed Price
Original Completion Date	09/30/16				
Revised Completion Date	04/30/17				

Description of Additional Changes: (If any provision of the Contract is being modified by this Amendment, include the amended form of the modified provision below.)

MOU for Emergency Mass Notification with Airbus DS Communications is extended for 7 months.
Share of cost is \$3,631.67

Exhibit A attached

All other terms of the Contract shall remain in full force and effect and are hereby reaffirmed as originally stated or as previously amended by prior written amendment to this contract.

County

Contractor

 Tamara Ingersoll
 Contracts Manager, OOC
 General Services Department
 Date


 Lauren Giff Town Manager
 Town of Paradise
 Date 10/20/2016

REVIEWED FOR CONTRACT POLICY COMPLIANCE

REVIEWED AS TO FORM

 General Services Contracts Division
 Date

 Bruce Alpert
 County Counsel
 Date

AMENDMENT TO CONTRACT LESS THAN OR EQUAL TO \$25,000.00

This Amendment to the Contract identified below, between the County of Butte and the Contractor identified below, reflects the mutual agreement between the parties to amend this Contract in consideration for the mutual promises contained herein.

Amendment Number	1	Date of Amendment	10/12/16		
Contract Number	R41472	Date of Contract	12/10/13		
Contractor	Town of Paradise				
Previous Contract Price	\$16,618.00	<input checked="" type="checkbox"/>	Fixed Price	<input type="checkbox"/>	Not-to-Exceed Price
Net Change this Amendment	\$ 3,631.67	<input checked="" type="checkbox"/>	Fixed Price	<input type="checkbox"/>	Not-to-Exceed Price
Revised Contract Price	\$20,249.67	<input checked="" type="checkbox"/>	Fixed Price	<input type="checkbox"/>	Not-to-Exceed Price
Original Completion Date	09/30/16				
Revised Completion Date	04/30/17				

Description of Additional Changes: (If any provision of the Contract is being modified by this Amendment, include the amended form of the modified provision below.)

MOU for Emergency Mass Notification with Airbus DS Communications is extended for 7 months.
Share of cost is \$3,631.67

Exhibit A attached

All other terms of the Contract shall remain in full force and effect and are hereby reaffirmed as originally stated or as previously amended by prior written amendment to this contract.

County

Contractor

 Tamara Ingersoll
 Contracts Manager, OOC
 General Services Department

Date

[Signature] 10/20/2016

 Lauren Gill, Town Manager
 Town of Paradise

Date

REVIEWED FOR CONTRACT POLICY COMPLIANCE

REVIEWED AS TO FORM

 General Services Contracts Division

Date

 Bruce Alpert
 County Counsel

Date

EXHIBIT A
Airbus DS Communications
R41472

4 Participating Agencies

	Total Annual	OEM Grant	BCSO	City of Chico	Town of Paradise
Yr 1	\$ 48,780.00	\$ 24,390.00	\$ 6,098.00	\$ 6,098.00	\$ 6,098.00
Yr 2	\$ 42,080.00	\$ 21,040.00	\$ 5,260.00	\$ 5,260.00	\$ 5,260.00
Yr 3	\$ 42,080.00	\$ 21,040.00	\$ 5,260.00	\$ 5,260.00	\$ 5,260.00
	\$ 132,940.00	\$ 66,470.00	\$ 16,618.00	\$ 16,618.00	\$ 16,618.00
6 month amendment	\$ 21,790.00	\$ 10,895.00	\$ 3,631.67	\$ 3,631.67	\$ 3,631.67
Total 3 1/2 yr contract	\$ 154,730.00	\$ 77,365.00	\$ 20,249.67	\$ 20,249.67	\$ 20,249.67



TOWN OF PARADISE
Council Agenda Summary
November 7, 2016

AGENDA NO. 2(g)

ORIGINATED BY: Gina Will, Finance Director/Town Treasurer

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: Declaration of Certain Town Furniture/Equipment from the Finance Department to be Surplus and Obsolete.

COUNCIL ACTION REQUESTED:

- 1.) Declare the described office items as surplus property; and
- 2.) Adopt Resolution No. 16-___, declaring certain Town Furniture/Equipment to be surplus and obsolete and authorizing disposal through sale, donation or destruction by the Town Manager or her designee.

BACKGROUND: Due to the recent decision to open the front door at Town Hall and move the Clerk's office to the front of the building, the Finance department has been left with unusable, obsolete and broken furniture. The property listed below may be declared as unusable or outdated as it can no longer be used effectively for Town purposes. It is recommended to sell, destroy or donate these items as surplus property.

FINANCIAL IMPACT: The disposal of these office items will have no negative impact on the General Fund.

SURPLUS ITEMS:

- 2 old desks and returns
- 2 TV style stands
- 2 broken office chairs
- 2 desk hutches/organizers
- 2 small desks
- 2 bookcases

**TOWN OF PARADISE
RESOLUTION NO. 16-__**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE DECLARING
CERTAIN TOWN PROPERTY TO BE SURPLUS AND AUTHORIZING DISPOSAL THEREOF**

WHEREAS, the Town of Paradise wishes to dispose of certain furniture/equipment from the Finance Department that is no longer functional or necessary to the Town's operations through public auction, internet sale, salvage or other legal method.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PARADISE AS FOLLOWS:

Section 1. The following Finance Department equipment is declared to be surplus:

- 2 old desks and returns
- 2 TV style stands
- 2 broken office chairs
- 2 desk hutches/organizers
- 2 small desks
- 2 bookcases

Section 2. Pursuant to Paradise Municipal Code Section 2.45.130, the Town Manager is hereby authorized to dispose of the property set forth in Section 1 through public auction, internet, sale, salvage, donation or other legal method.

PASSED AND ADOPTED by the Town Council of the Town of Paradise on this 7th day of November, 2016, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

By: _____
Jody Jones, Mayor

ATTEST:

Dina Volenski, CMC, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney



TOWN OF PARADISE
Council Agenda Summary
Date: November 7, 2016

Agenda No. 5(a)

ORIGINATED BY: Marc Mattox, Public Works Director / Town Engineer

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: Formation of Underground Utility Districts

COUNCIL ACTION REQUESTED:

1. Adopt a resolution (1) declaring and determining a certain area with the Town as an Underground District Skyway (Underground District 16-1), and (2) finding and determining that public necessity, health or safety require the removal of poles, overhead wires, and associated structures, and ordering removal of same (Underground District 16-1)
2. Adopt a resolution (1) declaring and determining a certain area with the Town as an Underground District Almond (Underground District 16-2), and (2) finding and determining that public necessity, health or safety require the removal of poles, overhead wires, and associated structures, and ordering removal of same (Underground District 16-2)

Background:

The California Public Utilities Commission (CPUC) created Rule 20A to establish a mechanism to fund the undergrounding of existing overhead utility facilities. The impetus behind the creation of Rule 20A was from cities and counties desiring to improve the safety and aesthetic appearance of main thoroughfares. Funds to pay for the undergrounding are generated from a portion of the utility rates paid by the customer. For an entity such as the Town of Paradise, the total allocation of funds is based upon the number of utility services within the Town's jurisdiction.

Once a Rule 20A underground district is formed, Chapter 13.12 of the Paradise Municipal Code requires that all electrical installations in connection with new structures and major remodeling of existing structures must be undergrounded in accordance with applicable code requirements. When the undergrounding of existing overhead utilities is ordered, a portion of the Rule 20A funds are used for the provision of underground electric service to each affected property. Pacific Gas and Electric (PG&E) will be responsible to install the conduit and termination box on, under or within any structure on all premises served. Telephone and cable television underground services are provided in accordance with current rules and procedures on file with the CPUC.

Analysis:

Underground District 16-1 encompasses Skyway between Neal Road and 5700 Skyway, as shown in attached maps and listings. This project area is considered the gateway entrance to the Town of Paradise and has approximately 23,000 daily vehicles using the roadway. Undergrounding services in this project area will improve power reliability, safety and aesthetics. If approved, all impacted facilities would be required to be undergrounded by December 31, 2020.

Underground District 16-2 encompasses Almond Street between Pearson Road and Elliott Road, Black Olive Drive between Pearson Road and Cedar Street, Foster Road between Pearson Road and Skyway, Birch Street between Skyway and Black Olive Drive, and Fir Street between Skyway and Almond Street. This project area is within the Town’s central downtown and undergrounding efforts will coincide with planned infrastructure improvements relating to sidewalks, drainage, bike lanes, road rehabilitation and lighting. Undergrounding services in this project area will also improve power reliability, safety and aesthetics. If approved, all impacted facilities would be required to be undergrounded by July 31, 2019, to coincide with the construction of the Almond Street Multi-Modal Improvements project, a comprehensive effort for pedestrian, bicycle, lighting and road rehabilitation improvements.

Both undergrounding projects and the objective for their construction is in accordance with the provisions of the CPUC Rule 20A and Chapter 13.12 Overhead Utility Removal and Underground Installation.

These projects are exempt from CEQA under the authority: Categorical Exemption (14 CCR 15300 et seq.) Calss 2, 15302(d), Replacement or Reconstruction.

Financial Impact:

These underground projects will be funded using Rule 20A work credits, an electric tariff filed with the CPUC. The Town’s current allocation of Rule 20A credits as of September 2016 is insufficient to complete the proposed projects. In consulting with PG&E and the Director of Public Works for Butte County, the Town will request an allocation from the County’s available Rule 20A work credits sufficient to complete the proposed underground projects. Provisions within Rule 20A permit such a transfer.

Estimated Cost:

Underground District 16-1 Skyway	\$2,500,000
Underground District 16-2 Almond	<u>\$3,800,000</u>
TOTAL	\$6,300,000

Proposed Funding

Town’s available Rule 20A work credits	\$4,983,669
Amount insufficient	\$1,316,331
Funds requested from Butte County Rule 20A work credits	\$1,400,000

Attachments:

- 16-1 Skyway – Resolution, Vicinity Map, Project Map, Parcel Listing
- 16-2 Almond – Resolution, Vicinity Map, Project Map, Parcel Listing

**TOWN OF PARADISE
RESOLUTION NO. 16-___**

RESOLUTION (1) DECLARING AND DETERMINING A CERTAIN AREA WITH THE TOWN AS AN UNDERGROUND DISTRICT SKYWAY (UNDERGROUND DISTRICT 16-1), AND (2) FINDING AND DETERMINING THAT PUBLIC NECESSITY, HEALTH OR SAFETY REQUIRE THE REMOVAL OF POLES, OVERHEAD WIRES, AND ASSOCIATED STRUCTURES, AND ORDERING REMOVAL OF SAME (SKYWAY UNDERGROUND DISTRICT 16-1).

WHEREAS, the California Public Utilities Commission (CPUC) has authorized electric and telecommunication utilities to convert overhead utility lines and facilities to underground pursuant to Electric Rule 20 and Telecommunication Rule 32, and

WHEREAS, pursuant to certain criteria, CPUC rules allow participating cities and counties to establish legislation authorizing the creation of underground utility districts within which existing overhead electric distribution and telecommunication distribution and service facilities will be converted to underground, and

WHEREAS, the Town of Paradise has adopted Ordinance No. 156 authorizing the Town Council to designate areas within which all existing overhead poles, overhead wires and overhead equipment associated with the distribution of electric power, telecommunication services and cable television should be removed and replaced with underground wires and facilities; and

WHEREAS, the Director of Public Works for the Town of Paradise has consulted with the affected public utilities and such utilities have agreed that the proposed underground conversion district, designated the Skyway Underground District 16-1 and more particularly described in Exhibit "A" attached hereto and incorporated herein by reference, meets the criteria established by the rules of the CPUC, to wit,

- that such undergrounding will avoid or eliminate an unusually heavy concentration of overhead electric facilities, and
- that the street or road or right-of-way is extensively used by the general public and carries a heavy volume of pedestrian or vehicular traffic, and
- that the street or road or right-of-way is considered an arterial street or major collector as defined in the Governor's Office of Planning and Research General Plan Guidelines, and

WHEREAS, each year the Town of Paradise is notified by Pacific Gas and Electric (PG&E) regarding the allocation of work credits for conversion of overhead electric distribution lines and facilities to underground, known as Rule 20A allocations, and

WHEREAS, the Director of Public Works for Town of Paradise has consulted with PG&E and the Director of Public Works for Butte County, and they have agreed that the Town may borrow against accumulated Butte County Rule 20A work credits sufficient to complete the proposed overhead to underground conversion project.

WHEREAS, the Town of Paradise and the affected utilities have agreed by letter that each utility shall complete the engineering of their respective portion of Skyway Underground District 16-1 overhead to underground utility conversion, and

WHEREAS, the Town of Paradise and the affected utilities have agreed by letter that PG&E shall be responsible for preparation of the trench profile and composite drawings and that PG&E shall be designated as “trench lead” to manage trenching, installation of substructures, and pavement restoration and such other work, and

WHEREAS the Director of Public Works of the Town of Paradise and the affected utilities have agreed on a work schedule which meets their respective capabilities and further agreed to waive any administrative fees, costs or special street restoration requirements for purposes of this project, and

WHEREAS, to the extent required, the Town of Paradise has agreed to provide easements or rights of way on private property as may be necessary for installation of utility facilities in a form satisfactory to the affected utilities, and

WHEREAS, the Town Council of the Town of Paradise has now received the report from the Director of Public Works recommending that the area identified in Exhibit “A” should be designated as an underground utility district within which all existing overhead poles, overhead wires and overhead equipment associated with the distribution of electric power, telecommunication services and cable television should be removed and replaced with underground wires and facilities; and

WHEREAS, upon the recommendation of the Director of Public Works, the Town Council of the Town of Paradise has determined that the proposed Skyway Underground District 16-1 is categorically exempt from environmental review pursuant to the CEQUA Guidelines section 15302(d), and

WHEREAS, the Town of Paradise has notified all affected property owners within the proposed Skyway Underground District 16-1 and inviting same to attend a public hearing to discuss formation of the proposed district, and

WHEREAS, on November 7, 2016, the Town Council of the Town of Paradise held a public hearing at which time the Council did receive and consider the recommendation of the Director of Public Works and did hear any and all

objections or protests that were raised by the owners of property within the above described district pertaining to designating this area an underground utility district;

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Paradise as follows:

Section 1. The public interest requires the removal of all existing utility poles [excepting those poles supporting streetlights and traffic signals], overhead wires and associated overhead structures and installation of underground wires and facilities for supplying electric power, communication, or similar associated services within the areas as shown in Exhibit “A”, attached hereto, with such area being designated as the Skyway Underground District 16-1, and

Section 2. That the utility companies, cable television services and other affected services shall commence work on installation of underground facility installation in Skyway Underground District 16-1 and that as each phase of the project is complete and ready for conversion from overhead to underground utility facilities, all fronting property owners shall be notified by first class letter, postage pre-paid, of the schedule for conversion of all utility service lines, and

Section 3. PG&E shall use the underground conversion allocation computed pursuant to decisions of the California Public Utilities Commission for the purpose of providing to each premises requiring it in Skyway Underground District 16-1 a maximum of one hundred feet of individual electric service trenching and conductor (as well as backfill, paving and conduit, if required) and each other serving utility shall provide service trenching and conductor in accordance with its rules and tariffs on file with the California Public Utilities Commission or as required by its Franchise Agreement with the Town of Paradise, and

Section 4. PG&E shall use such underground conversion allowance allocation, up to a maximum amount of \$1500 per service entrance excluding permit fees, for the conversion of electric service panels to accept underground service in the Skyway Underground District 16-1, and

Section 5. That upon notification as specified in Section 2, all property owners in Skyway Underground District 16-1 shall have underground electrical entrance facilities installed and inspected pursuant to the Town of Paradise Electrical Code within sixty (60) days and that should any property owner fail to install satisfactory underground electrical entrance facilities by the date specified in the notice, the electric utility shall notify the Director of Public Works who shall, within thirty (30) days direct the electric utility in writing to discontinue electrical service to the property, without recourse, pursuant to Rule 11 until electrical entrance facilities are ready to accept underground electrical conductors and have passed the necessary inspection requirements, and

Section 6. That once all services have been converted from overhead to underground, the utility companies, cable television services and other affected services shall remove all poles (except as specified above) and associated overhead facilities in Skyway Underground District 16-1, by December 31, 2020.

PASSED AND ADOPTED by the Town Council of the Town of Paradise on this 7th day of November, 2016, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

By: _____
Jody Jones, Mayor

ATTEST:

Dina Volenski, CMC, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney

TOWN OF PARADISE
UNDERGROUND DISTRICT NO. 16-1
SKYWAY

All that certain real property situated in the Town of Paradise, County of Butte, State of California, more particularly described as follows:

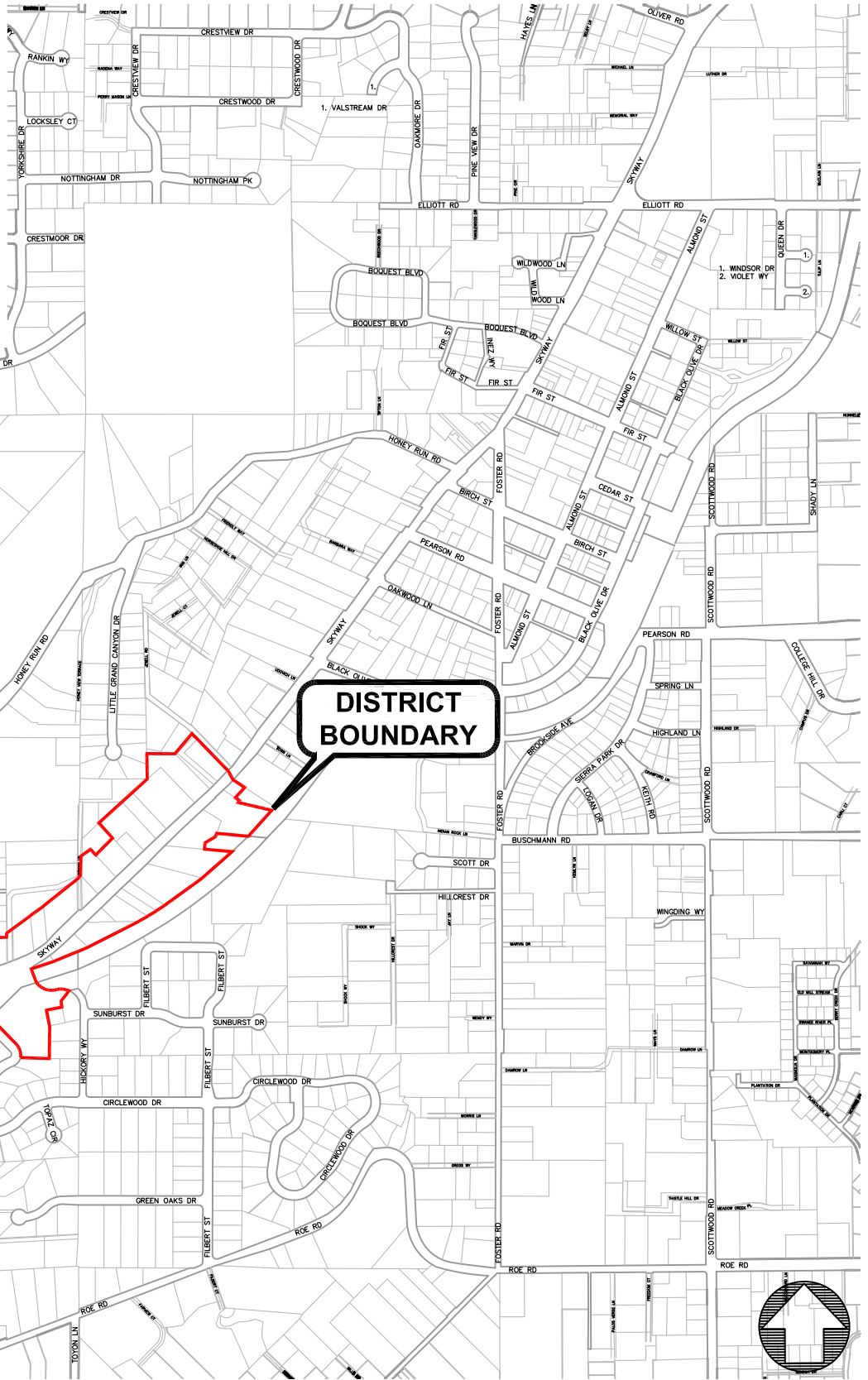
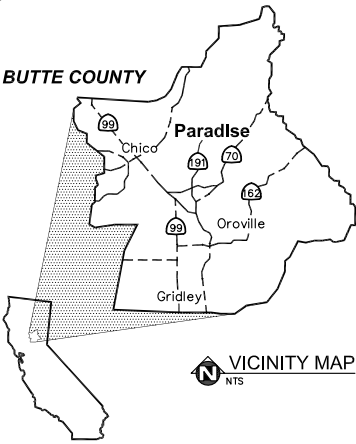
Skyway between Neal Road and 5700 Skyway, as shown in the attached map;

Together with those certain parcels of land abutting the right of way lines of Skyway, said parcels being assigned Assessor's Parcel Numbers: 052-250-086-000, 052-250-078-000, 052-250-077-000, 052-250-120-000, 052-250-103-000, 052-250-102-000, 052-250-094-000, 052-250-088-000, 052-250-085-000, 051-220-003-000, 051-220-044-000, 051-220-054-000, 051-220-005-000, 051-220-088-000, 051-250-076-000, 051-310-049-000, 052-260-090-000, 052-260-142-000, 052-260-141-000, 052-260-076-000, 052-260-077-000, 052-260-078-000, 052-260-092-000, 052-260-093-000, 052-260-080-000, 052-260-140-000, and 052-250-114-000.

Marc Mattox
Public Works Director / Town Engineer
Town of Paradise

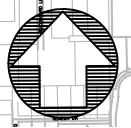


BUTTE COUNTY



DISTRICT BOUNDARY

SCALE: 1" = 1,000'

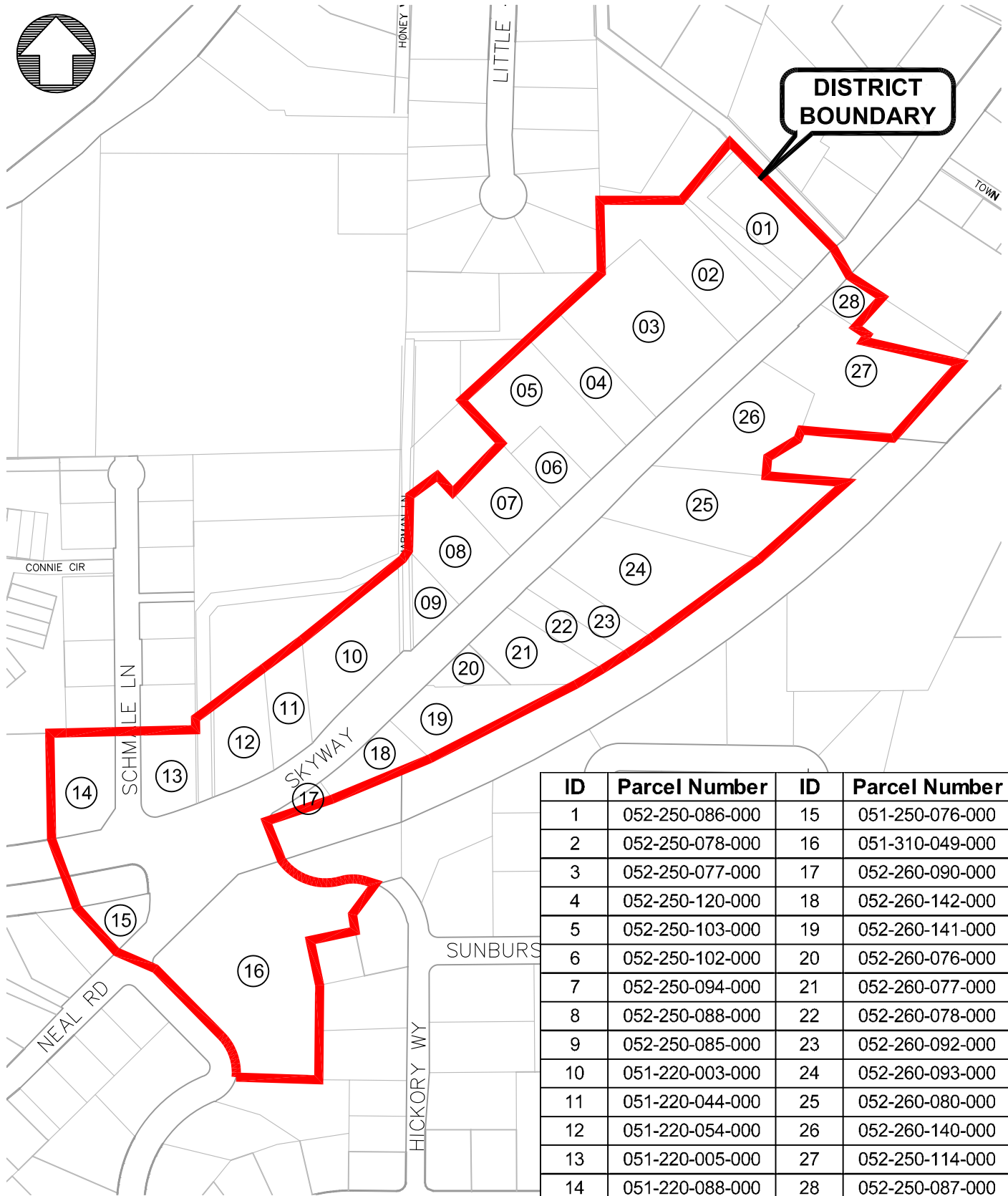
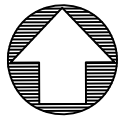


TOWN OF PARADISE
PUBLIC WORKS DEPARTMENT

5555 Skyway
Paradise, California 95969
Phone: (530) 872-6291 Fax: (530) 877-5059

UD16-1: Skyway

Vicinity Map



ID	Parcel Number	ID	Parcel Number
1	052-250-086-000	15	051-250-076-000
2	052-250-078-000	16	051-310-049-000
3	052-250-077-000	17	052-260-090-000
4	052-250-120-000	18	052-260-142-000
5	052-250-103-000	19	052-260-141-000
6	052-250-102-000	20	052-260-076-000
7	052-250-094-000	21	052-260-077-000
8	052-250-088-000	22	052-260-078-000
9	052-250-085-000	23	052-260-092-000
10	051-220-003-000	24	052-260-093-000
11	051-220-044-000	25	052-260-080-000
12	051-220-054-000	26	052-260-140-000
13	051-220-005-000	27	052-250-114-000
14	051-220-088-000	28	052-250-087-000

SCALE: 1" = 300'



TOWN OF PARADISE
PUBLIC WORKS DEPARTMENT

5555 Skyway
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UD16-1: Skyway

District Boundary & Parcel

**TOWN OF PARADISE
RESOLUTION NO.16-___**

RESOLUTION (1) DECLARING AND DETERMINING A CERTAIN AREA WITH THE TOWN AS AN UNDERGROUND DISTRICT SKYWAY (UNDERGROUND DISTRICT 16-1), AND (2) FINDING AND DETERMINING THAT PUBLIC NECESSITY, HEALTH OR SAFETY REQUIRE THE REMOVAL OF POLES, OVERHEAD WIRES, AND ASSOCIATED STRUCTURES, AND ORDERING REMOVAL OF SAME (ALMOND UNDERGROUND DISTRICT 16-2).

WHEREAS, the California Public Utilities Commission (CPUC) has authorized electric and telecommunication utilities to convert overhead utility lines and facilities to underground pursuant to Electric Rule 20 and Telecommunication Rule 32, and

WHEREAS, pursuant to certain criteria, CPUC rules allow participating cities and counties to establish legislation authorizing the creation of underground utility districts within which existing overhead electric distribution and telecommunication distribution and service facilities will be converted to underground, and

WHEREAS, the Town of Paradise has adopted Ordinance No. 156 authorizing the Town Council to designate areas within which all existing overhead poles, overhead wires and overhead equipment associated with the distribution of electric power, telecommunication services and cable television should be removed and replaced with underground wires and facilities; and

WHEREAS, the Director of Public Works for the Town of Paradise has consulted with the affected public utilities and such utilities have agreed that the proposed underground conversion district, designated the Almond Underground District 16-2 and more particularly described in Exhibit "A" attached hereto and incorporated herein by reference, meets the criteria established by the rules of the CPUC, to wit,

- that such undergrounding will avoid or eliminate an unusually heavy concentration of overhead electric facilities, and
- that the street or road or right-of-way is extensively used by the general public and carries a heavy volume of pedestrian or vehicular traffic, and

WHEREAS, each year the Town of Paradise is notified by Pacific Gas and Electric (PG&E) regarding the allocation of work credits for conversion of overhead electric distribution lines and facilities to underground, known as Rule 20A allocations, and

WHEREAS, the Director of Public Works for Town of Paradise has consulted with PG&E and the Director of Public Works for Butte County, and they have agreed that the Town may borrow against accumulated Butte County Rule 20A work credits sufficient to complete the proposed overhead to underground conversion project.

WHEREAS, the Town of Paradise and the affected utilities have agreed by letter that each utility shall complete the engineering of their respective portion of Almond Underground District 16-2 overhead to underground utility conversion, and

WHEREAS, the Town of Paradise and the affected utilities have agreed by letter that PG&E shall be responsible for preparation of the trench profile and composite drawings and that PG&E shall be designated as “trench lead” to manage trenching, installation of substructures, and pavement restoration and such other work, and

WHEREAS the Director of Public Works of the Town of Paradise and the affected utilities have agreed on a work schedule which meets their respective capabilities and further agreed to waive any administrative fees, costs or special street restoration requirements for purposes of this project, and

WHEREAS, to the extent required, the Town of Paradise has agreed to provide easements or rights of way on private property as may be necessary for installation of utility facilities in a form satisfactory to the affected utilities, and

WHEREAS, the Town Council of the Town of Paradise has now received the report from the Director of Public Works recommending that the area identified in Exhibit “A” should be designated as an underground utility district within which all existing overhead poles, overhead wires and overhead equipment associated with the distribution of electric power, telecommunication services and cable television should be removed and replaced with underground wires and facilities; and

WHEREAS, upon the recommendation of the Director of Public Works, the Town Council of the Town of Paradise has determined that the proposed Almond Underground District 16-2 is categorically exempt from environmental review pursuant to the CEQA Guidelines section 15302(d), and

WHEREAS, the Town of Paradise has notified all affected property owners within the proposed Almond Underground District 16-2 and inviting same to attend a public hearing to discuss formation of the proposed district, and

WHEREAS, on November 7, 2016, the Town Council of the Town of Paradise held a public hearing at which time the Council did receive and consider the recommendation of the Director of Public Works and did hear any and all

objections or protests that were raised by the owners of property within the above described district pertaining to designating this area an underground utility district;

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Paradise as follows:

Section 1. The public interest requires the removal of all existing utility poles [excepting those poles supporting streetlights and traffic signals], overhead wires and associated overhead structures and installation of underground wires and facilities for supplying electric power, communication, or similar associated services within the areas as shown in Exhibit “A”, attached hereto, with such area being designated as the Almond Underground District 16-2, and

Section 2. That the utility companies, cable television services and other affected services shall commence work on installation of underground facility installation in Almond Underground District 16-2 and that as each phase of the project is complete and ready for conversion from overhead to underground utility facilities, all fronting property owners shall be notified by first class letter, postage pre-paid, of the schedule for conversion of all utility service lines, and

Section 3. PG&E shall use the underground conversion allocation computed pursuant to decisions of the California Public Utilities Commission for the purpose of providing to each premises requiring it in Almond Underground District 16-2 a maximum of one hundred feet of individual electric service trenching and conductor (as well as backfill, paving and conduit, if required) and each other serving utility shall provide service trenching and conductor in accordance with its rules and tariffs on file with the California Public Utilities Commission or as required by its Franchise Agreement with the Town of Paradise, and

Section 4. PG&E shall use such underground conversion allowance allocation, up to a maximum amount of \$1500 per service entrance excluding permit fees, for the conversion of electric service panels to accept underground service in the Almond Underground District 16-2, and

Section 5. That upon notification as specified in Section 2, all property owners in Almond Underground District 16-2 shall have underground electrical entrance facilities installed and inspected pursuant to the Town of Paradise Electrical Code within sixty (60) days and that should any property owner fail to install satisfactory underground electrical entrance facilities by the date specified in the notice, the electric utility shall notify the Director of Public Works who shall, within thirty (30) days direct the electric utility in writing to discontinue electrical service to the property, without recourse, pursuant to Rule 11 until electrical entrance facilities are ready to accept underground electrical conductors and have passed the necessary inspection requirements, and

Section 6. That once all services have been converted from overhead to underground, the utility companies, cable television services and other affected services shall remove all poles (except as specified above) and associated overhead facilities in Almond Underground District 16-2, by July 31, 2019.

PASSED AND ADOPTED by the Town Council of the Town of Paradise on this 7th day of November, 2016, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

By: _____
Jody Jones, Mayor

ATTEST:

Dina Volenski, CMC, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney

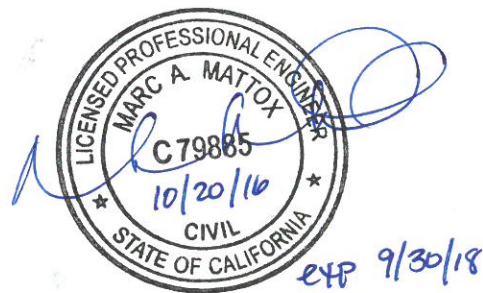
**TOWN OF PARADISE
UNDERGROUND DISTRICT NO. 16-2
ALMOND STREET**

All that certain real property situated in the Town of Paradise, County of Butte, State of California, more particularly described as follows:

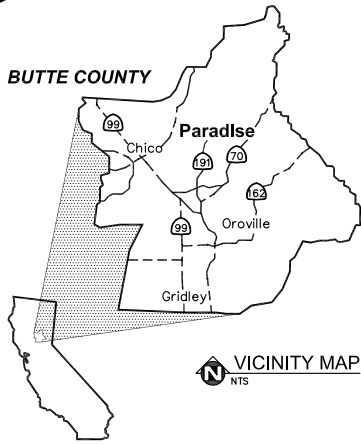
Almond Street between Pearson Road and Elliott Road, Black Olive Drive between Pearson Road and Cedar Street, Foster Road between Pearson Road and Skyway, Birch Street between Skyway and Black Olive Drive, and Fir Street between Skyway and Almond Street, as shown in the attached map;

Together with those certain parcels of land abutting the right of way lines of Almond Street, Black Olive Drive, Foster Road, Birch Street, Cedar Street, and Fir Street, said parcels being assigned Assessor's Parcel Numbers: 052-201-036-000, 052-192-014-000, 052-192-006-000, 052-194-015-000, 052-194-002-000, 052-221-001-000, 052-221-007-000, 052-221-002-000, 052-221-011-000, 052-221-010-000, 052-222-001-000, 052-222-012-000, 052-222-011-000, 052-221-004-000, 052-222-002-000, 052-222-003-000, 052-222-006-000, 052-222-005-000, 052-222-015-000, 052-203-014-000, 052-203-029-000, 052-203-029-000, 052-203-028-000, 052-203-022-000, 052-203-026-000, 052-203-024-000, 052-203-012-000, 052-201-033-000, 052-201-034-000, 052-201-015-000, 052-201-031-000, 052-203-001-000, 052-203-030-000, 052-203-031-000, 052-203-033-000, 052-203-032-000, 052-202-013-000, 052-202-006-000, 052-202-007-000, 052-202-001-000, 052-201-013-000, 052-201-029-000, 052-201-018-000, 052-201-030-000, 052-201-010-000, 052-201-001-000, 052-201-002-000, 052-201-003-000, 052-201-004-000, 052-201-005-000, 052-201-006-000, 052-201-007-000, 052-201-009-000, 052-201-008-000, 052-142-016-000, 052-142-017-000, 052-141-015-000, 052-141-026-000, 052-141-012-000, 052-141-013-000, 052-141-011-000, 052-141-010-000, 052-141-009-000, 052-142-010-000, 052-142-004-000, 052-142-018-000, 052-142-001-000, 052-123-002-000, 052-141-005-000, 052-141-031-000, 052-141-002-000, 052-141-001-000, 052-141-003-000, 052-141-004-000, 052-122-026-000, 052-122-034-000, 052-122-022-000, 052-122-025-000, 052-122-008-000, 052-122-999-000, 052-122-031-000, 052-122-032-000, 052-122-002-000, 052-122-023-000, 052-122-024-000, 052-122-033-000, 052-150-057-000, 052-150-053-000, 052-150-053-000, 052-141-008-000, 052-141-007-000, 052-203-014-000, 052-222-002-000, and 052-122-033-000.

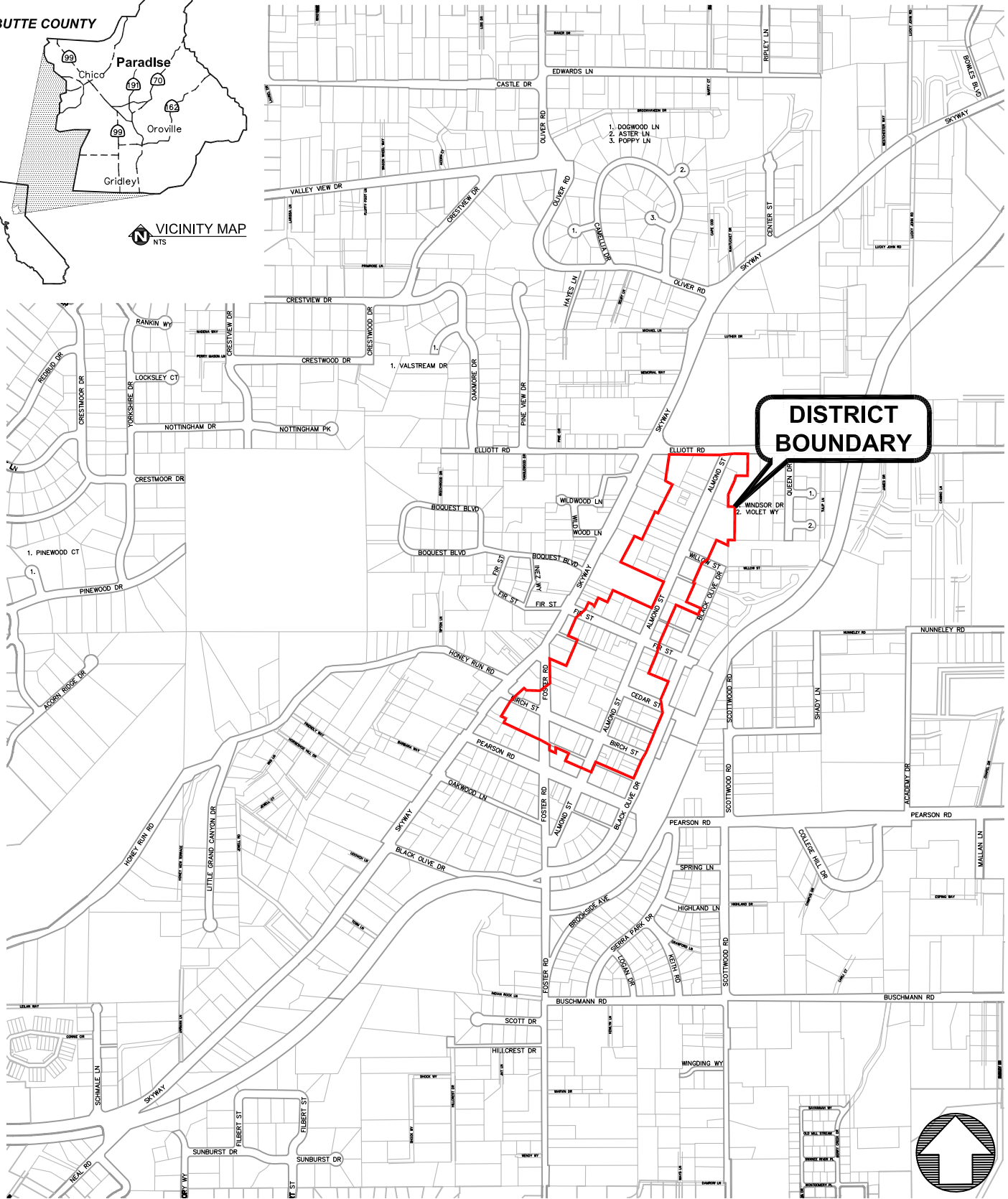
Marc Mattox
Public Works Director / Town Engineer
Town of Paradise



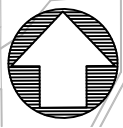
BUTTE COUNTY



VICINITY MAP
NTS



SCALE: 1" = 1,000'

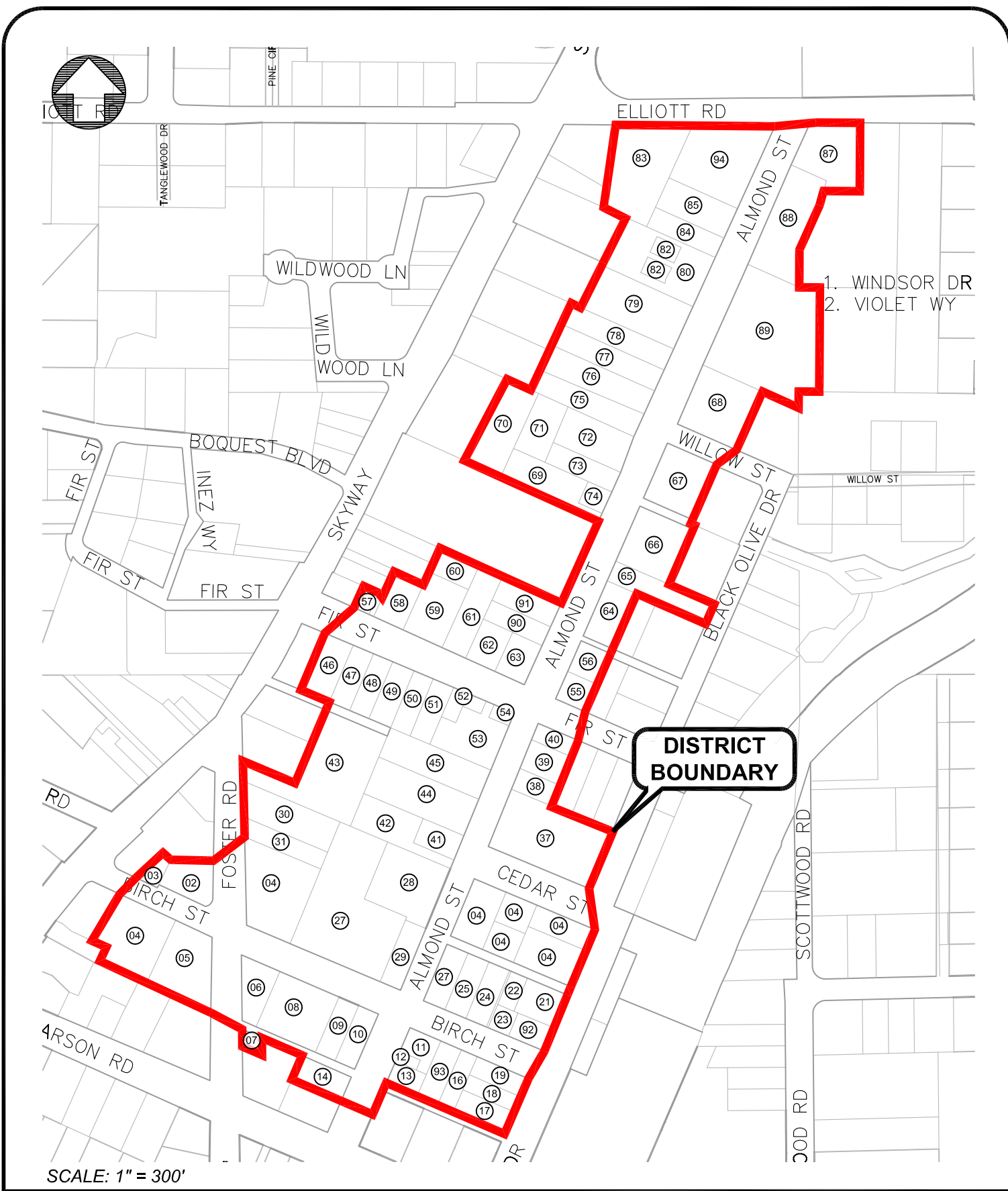


TOWN OF PARADISE PUBLIC WORKS DEPARTMENT

5555 Skyway
Paradise, California 95969
Phone: (530) 872-6291 Fax: (530) 877-5059

UD16-2: Almond

Vicinity Map



SCALE: 1" = 300'



TOWN OF PARADISE
PUBLIC WORKS DEPARTMENT

5555 Skyway
 Paradise, California 95969
 Phone: (530) 872-6291 Fax: (530) 877-5059

UD16-2: Almond

District Boundary & Parcel

1 of 2

ID	Parcel Number	ID	Parcel Number
1	052-201-036-000	48	052-201-003-000
2	052-192-014-000	49	052-201-004-000
3	052-192-006-000	50	052-201-005-000
4	052-194-015-000	51	052-201-006-000
5	052-194-002-000	52	052-201-007-000
6	052-221-001-000	53	052-201-009-000
7	052-221-007-000	54	052-201-008-000
8	052-221-002-000	55	052-142-016-000
9	052-221-011-000	56	052-142-017-000
10	052-221-010-000	57	052-141-015-000
11	052-222-001-000	58	052-141-026-000
12	052-222-012-000	59	052-141-012-000
13	052-222-011-000	60	052-141-013-000
14	052-221-004-000	61	052-141-011-000
15	052-222-002-000	62	052-141-010-000
16	052-222-003-000	63	052-141-009-000
17	052-222-006-000	64	052-142-010-000
18	052-222-005-000	65	052-142-004-000
19	052-222-015-000	66	052-142-018-000
20	052-203-014-000	67	052-142-001-000
21	052-203-029-000	68	052-123-002-000
22	052-203-029-000	69	052-141-005-000
23	052-203-028-000	70	052-141-031-000
24	052-203-022-000	71	052-141-002-000
25	052-203-026-000	72	052-141-001-000
26	052-203-024-000	73	052-141-003-000
27	052-203-012-000	74	052-141-004-000
28	052-201-033-000	75	052-122-026-000
29	052-201-034-000	76	052-122-034-000
30	052-201-015-000	77	052-122-022-000
31	052-201-031-000	78	052-122-025-000
32	052-203-001-000	79	052-122-008-000
33	052-203-030-000	80	052-122-999-000
34	052-203-031-000	81	052-122-031-000
35	052-203-033-000	82	052-122-032-000
36	052-203-032-000	83	052-122-002-000
37	052-202-013-000	84	052-122-023-000
38	052-202-006-000	85	052-122-024-000
39	052-202-007-000	86	052-122-033-000
40	052-202-001-000	87	052-150-057-000
41	052-201-013-000	88	052-150-053-000
42	052-201-029-000	89	052-150-053-000
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44	052-201-030-000	91	052-141-007-000
45	052-201-010-000	92	052-203-014-000
46	052-201-001-000	93	052-222-002-000
47	052-201-002-000	94	052-122-033-000



TOWN OF PARADISE
PUBLIC WORKS DEPARTMENT

5555 Skyway
Paradise, California 95969
Phone: (530) 872-6291 Fax: (530) 877-5059

UD16-2: Almond

District Boundary & Parcel
2 of 2



**Town of Paradise
Council Agenda Summary
Date: November 7, 2016**

Agenda Item: 5(b)

Originated by: Colette Curtis, Administrative Analyst II
Reviewed by: Lauren Gill, Town Manager
Subject: **Public Hearing for a Substantial Amendment to the 2009/10 and 2013/14 CDBG Annual Plans**

Council Action Requested:

1. Conduct the first of two public hearings to solicit comments regarding a proposed Substantial Amendment to the 2009/10 and 2013/14 Community Development Block Grant Annual Plans.

Background:

The Town of Paradise has been a U.S. Department of Housing and Development (HUD) entitlement city since 1994. HUD awards grants to entitlement community grantees to carry out a wide range of community development activities directed toward revitalizing neighborhoods, economic development, and providing improved community facilities and services.

In the 2009/10 CDBG Annual Plan, the Town budgeted \$80,000 towards a Commercial Façade Program, and in 2013/14 \$40,000 was budgeted for Business Assistance. While the Town does offer a Small Business Assistance Program, there have been few applicants and no applications have met the criteria for the program at this point. At the same time, the Town's Housing Assistance Programs (First Time Home Buyer Assistance and Owner-Occupied Rehabilitation Assistance) have seen a large increase in applications and are unable to keep up with demand with the funding currently available.

Discussion:

In light of the current funding situation in the Business and Housing Department, staff has proposed making a Substantial Amendment to the 2009/10 and 2013/14 Annual Plans. An amendment to the Annual Plan is considered "substantial" when the amendment is more than 25% of the current year's funding allocation. The proposed amendment would re-allocate the \$80,000 in funding budgeted for Commercial Façade from the 2009/10 Program Year and the \$40,000 allocated to Business Assistance from the 2013/14 Program Year to Housing Assistance. Since the proposed Substantial Amendment would be for \$120,000 which is more than 25% of the current year's allocation of \$172,295, this amendment is considered a "substantial amendment" and must follow the 2010 Council adopted Citizen Participation Plan guidelines for approval before being submitted to HUD.

Public Participation Process:

- **Public Hearing No. 2:** Tuesday, December 13th, 2016 at 6:00 p.m., or as soon thereafter as possible, in the Town Hall Council Chambers at 5555 Skyway, Paradise, California. This public hearing is to solicit comments from the public regarding the Substantial Amendment to the 2009/10 and 2013/14 Annual Plans. The public is encouraged to submit written comments on any aspect of the CDBG funding to Colette Curtis, 5555 Skyway, and Paradise, CA 95969.
- **The Draft Substantial Amendment** will be available to the public on December 13th, 2016. The draft will be available on the Town's website (www.townofparadise.com); at the Butte County Public Library on Clark Road in Paradise, at the Paradise Senior Center; at the Family Resource Center and at the Paradise Chamber of Commerce. The public comment period is from December 13th 2016 – January 10th, 2017. Written comments should be addressed to Colette Curtis, 5555 Skyway, Paradise, CA 95969.
- **Town Council on the final Substantial Amendment:** Tuesday, January 10th, 2017, at 6:00 p.m., or as soon thereafter as possible, in the Town Hall Council Chambers at 5555 Skyway, Paradise, California. The Council will consider approving the submission of the proposed Substantial Amendment and receive additional public comment at this time.

Fiscal Impact Analysis:

The impact of this agenda item will be to reallocate \$120,000 in previously granted funds from Business Assistance and Commercial Façade to Housing Assistance. Not only will this aid the Housing Assistance Programs in meeting their demand, it will also spend down older funds which must be spent as soon as possible per HUD guidelines.



TOWN OF PARADISE

SUBSTANTIAL AMENDMENT TO THE 2009-10 and 2013 -14 ANNUAL PLANS

<p><u>Jurisdiction:</u></p> <p>TOWN OF PARADISE</p> <p>www.townofparadise.com</p>	<p><u>CDBG Contact Person and Address:</u></p> <p>Colette Curtis 5555 Skyway, Paradise, CA 95969 Phone: 530-872-5915 Fax: 530-877-5059 Email: ccurtis@townofparadise.com</p>
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According to federal regulations and the Town of Paradise Citizen Participation Plan, any changes to an adopted CDBG budget that amounts to more than 25% of the annual allocation, and/or a cancellation or addition of a new project/activity, requires: (a) public notification for solicitation of comments, (b) two public hearings, and (c) Town Council approval. The amendment is then submitted to HUD for acceptance.

The following amendment to the 2009-10 and 2013-14 CDBG Annual Plans is proposed for Council Consideration.

Reallocate funds from Commercial Façade and Business Assistance to Housing Assistance

The 2009-2010 Commercial Façade budget of \$80,000 will be moved into the existing Housing Assistance Activity. The 2013-2014 Business Assistance Budget of \$40,000 will also be moved into the existing Housing Assistance Activity.

2009-2010
CDBG Annual Plan Amendment

Program Year	Original Commercial Façade Funds	Transferred to Housing Assistance	Funds Remaining in Commercial Façade
2009-10	\$80,000	\$80,000	\$0

2013-2014
CDBG Annual Plan Amendment

Program Year	Original Business Assistance Funds	Transferred to Housing Assistance	Funds Remaining in Business Assistance
2003-14	\$40,000	\$40,000	\$0

PUBLIC PARTICIPATION:

Based on the Town of Paradise Public Participation Plan, the Substantial Amendment is required to go through two public hearings before it is adopted by Council and submitted to HUD. The Town published one Public Notice of the Substantial Amendment that was published in the Paradise Post on October 22, 2016. The public notice listed the two different public hearing dates in which the public would have the opportunity to submit comments before the public hearing, or attend and speak on the item at the meeting. The first public hearing was held on November 10th, 2016, the second public hearing was held on December 13th, 2016. After the second and final public hearing, the Substantial amendment will be posted for public review for 30 days, ending on January 13th, 2017. The Draft Substantial Amendment will be posted on the Town's website at www.townofparadise.com and copies will be available for public review at Town Hall, the Paradise Branch of the Butte County Library, the Senior Center, the Chamber of Commerce, and the Family Resource Center.



**TOWN OF PARADISE
COUNCIL AGENDA SUMMARY
DATE: November 7, 2016**

AGENDA ITEM: 6(a)

ORIGINATED BY: Dina Volenski, Town Clerk
REVIEWED BY: Lauren Gill, Town Manager
SUBJECT: Appointment of Paradise Representative to the Butte County Mosquito and Vector Control District

COUNCIL ACTION REQUESTED: Consider taking one or more of the following actions: 1. Determining if the representative on the Butte County Mosquito and Vector Control District should be a Town Council Member or a member of the community; 2. Advertising in the local newspaper, on Facebook and on the Town's Website for volunteers from the community to fill the position; 3. Appointing a Town Council Member to be the representative on the Butte County Mosquito and Vector Control District, to either a two-year or four-year term; or, 4. Provide alternative direction to staff.

BACKGROUND: On December 11, 2012, the Town Council appointed Terry Mallan to a four-year term as the Town of Paradise representative on the Butte County Mosquito and Vector Control District. Mr. Mallan's term expires on December 31, 2016.

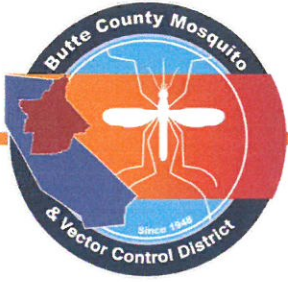
Mr. Mallan has served as the Town of Paradise representative for the Butte County Mosquito and Vector Control District for 18 years and is unable to continue as the Town of Paradise representative.

The Butte County Mosquito and Vector Control District is a non-profit special district governed by a board of eleven trustees that set policy for the District. County Supervisors and City Councils appoint trustees. The Board of Trustees meets regularly on the second Wednesday of each month at 6:30 pm, alternating between the District headquarters in Oroville at 5117 Larkin Road or the Chico substation at 444 Otterson Drive in Chico.

Health and Safety Code (HSC) Section 2024 governs the District's Board appointments. Pursuant to HSC, Section 2022(a) each person appointed by a board of supervisors to be a member of a board of trustees shall be a voter in that county and a resident of that portion of the county that is within the district (District's service area). Additionally, pursuant to HSC, Section 2024(a) except as provided in Section 2023, the term of office for a member of the board of trustees shall be for a term of two or four years, at the discretion of the appointing authority. Terms of office commence at noon on the first Monday in January. Members of the Board of Trustees serve without compensation, but do receive an amount to not exceed \$100.00 per month for expenses incurred while on official business.

DISCUSSION: Due to Mr. Mallan's term expiring on December 31, 2016, consider discussion to determine if the Town Council would like to appoint a Town Council Member to serve as the representative on the board or advertise to recruit a member of the community to serve as the representative on the board.

FINANCIAL IMPACT: There is no financial impact regarding this appointment.



Butte County Mosquito and Vector Control District

5117 Larkin Road • Oroville, CA 95965-9250
Phone: 530-533-6038 • Fax: 530-534-9916
www.BCMVCD.com

Matthew C. Ball
Manager

October 13, 2016

Paradise Town Council
5555 Skyway
Paradise, CA 95969



Dear Council Members:

The appointment of Terry Mallan, representing the Town of Paradise to our Board of Trustees will expire at the end of this year.

Mr. Mallan has faithfully served as a Trustee for the Butte County Mosquito and Vector Control District for 18 years, and his knowledge and technical expertise has provided valuable contributions to the technical, financial, and governmental aspects of the District program. He has been a strong and consistent advocate of public health protection for the residents of Butte County, Hamilton City, the State of California, and the nation, and his service and experience have been a valuable contribution to the mosquito and vector control program of Butte County and the Board will miss Mr. Mallan's participation, leadership, and ideas

For your information, Health and Safety Code (HSC) Section 2024 governs the District's Board appointments. Pursuant to HSC, Section 2022(a) each person appointed by a board of supervisors to be a member of a board of trustees shall be a voter in that county and a resident of that portion of the county that is within the district (District's service area). Additionally, pursuant to HSC, Section 2024(a) expect as provided in Section 2023, the term of office for a member of the board of trustees shall be for a term of two or four years, at the discretion of the appointing authority. Terms of office commence at noon on the first Monday in January. Members of the Board of Trustees serve without compensation, but do receive an amount to not exceed \$100.00 per month for expenses incurred while on official business.

Please call if you have any questions.

Sincerely,

A handwritten signature in blue ink that appears to read "Matthew C. Ball".

Matthew C. Ball
Manager

MCB:ds

cc: Terry Mallan

bdaptpar



TOWN OF PARADISE
Council Agenda Summary
Date: November 7, 2016

Agenda No. 6(b)

ORIGINATED BY: Craig Baker, Community Development Director

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: Consideration of an Ordinance Amending Portions of Chapter 8.12 of the Paradise Municipal Code Relating to Felling, Removal, Destruction, Damaging and Replacement of Trees

COUNCIL ACTION REQUESTED: Conduct a public discussion concerning this agenda item. Upon conclusion of the public discussion, adopt either the recommended action or an alternative action.

RECOMMENDATION: Adopt a **MOTION TO:**

1. Concur with the determination of the Planning Director that the ordinance amendments are exempt from the requirements of the California Environmental quality Act (CEQA) pursuant to CEQA section 15061 (general rule exemption); **AND**
2. Waive the first reading of Town of Paradise Ordinance No. ____ and read by title only (roll call vote); **AND**
3. Introduce Town Ordinance No. ____, "An Ordinance Amending Portions of Chapter 8.12 of the Paradise Municipal Code Relating to Felling, Removal, Destruction, Damaging and Replacement of Trees"; **OR**
4. Adopt an alternative directive to staff.

BACKGROUND: The purpose of this agenda item is to present staff recommendations for possible Town Council consideration of text amendments to the town's Tree Ordinance Regulations. The proposed text amendments are primarily intended to remove or alleviate regulatory obstacles to the felling and removal of diseased trees. Other objectives include elimination of tree replacement for single-family residential land uses, elimination of permit requirements for felling qualifying trees that are causing visible property damage and elimination of a provision that does not allow a tree expert to certify that a qualifying tree must be felled and also do the work for financial gain.

High levels of tree mortality are occurring on forested lands in Paradise and surrounding areas due to prolonged drought conditions and bark beetles. Large numbers of trees are dying locally due to four consecutive years of drought that have weakened trees and made them more

susceptible to bark beetle attacks. Information provided by Cal Fire indicates that tree mortality rates in some areas of Paradise are up to fifteen trees per acre. The drought stress is exacerbated in forests with too many trees competing for limited resources, especially water. Tree losses due to drought stress and bark beetle attacks are expected to increase until precipitation levels return to normal or above normal for one to multiple years.

Trees that appear healthy and green during periods of normal or above normal precipitation can become severely compromised and easy targets for bark beetles during periods of drought. When, where, and the extent to which bark beetle-related tree mortality occurs is influenced by forest stand conditions and weather patterns. A dramatic rise in the number of dead trees follows one to several years of inadequate moisture.

Stressed trees are suitable host material for bark beetles and their successful colonization results in more beetles and higher levels of tree mortality. The more severe and prolonged the drought, the greater the number of dead trees.

Over the course of the past several weeks, town staff, Town Council members, Cal Fire staff members and a local arborist met and discussed possible amendments to the town's Tree Ordinance Regulations to promote and expedite the felling and removal of diseased trees, particularly those experiencing bark beetle attacks. Other recommended amendments are also included; some are intended to clean-up and clarify the ordinance and others are the result of staff's experience administering the regulations.

DISCUSSION: For your consideration and recommended introduction, town staff and the Town Attorney have prepared an ordinance document that includes proposed amendments to portions of Chapter 8.12 of the Paradise Municipal Code (PMC). Following is an outline of the proposed text amendments (listed in the order that they appear in the proposed ordinance) that are most noteworthy:

- Amend section 8.12.020 to include a goal of maintaining a health forested environment by promoting the removal of diseased trees.
- Amend various sections of the ordinance to increase the number of qualifying trees that can be removed from a single site in a twelve month period without a hearing from four to eight trees (activities related to single-family land uses would still be exempt from a hearing requirement for any number of trees).
- Amend section 8.12.040(A) to eliminate the provision that prohibits a tree expert to certify that a tree must be felled if he/she receives a financial benefit from the felling of a qualifying tree. This current provision requires a prospective permittee to contract with two tree contractors; one for the certification and another to do the work, which is more costly for the permittee.

- Amend section 8.12.030(C)(2) to potentially permit the Planning Director to act upon tree felling permits that are subject to a public hearing, but not a discretionary land use entitlement, rather than the Planning Commission exclusively.
- For purposes of creating a fire-safe environment for new single-family land uses, add a subsection to Section 8.12.030(B) to allow qualifying trees within 30 feet of structures to be felled with a tree permit issued administratively. This amendment is consistent with Cal Fire standards.
- Clarify section 8.12.030(e) by adding text indicating that a modification to an administratively-approved tree permit that results in nine or more qualifying trees proposed to be felled shall require a public hearing (excepting single-family land use activities). This is already a legal requirement, but it should be clarified.
- Amend section 8.12.090 to eliminate the requirement for a tree permit for diseased (but not dead) trees certified as such by a tree expert or by other evidence such as photographs. Dead trees are already exempt from permit requirements.
- Further amend section 8.12.090 to eliminate the need for a tree permit to remove a qualifying tree that is causing visible damage to property improvements.
- Amend section 8.12.090(B)(4) to allow a tree expert, as defined, to prepare a thinning or management plan to remove qualifying trees. This section currently requires a registered professional forester (RPF) to prepare such plans. A tree expert is defined in the ordinance as a certified arborist, an RPF or a State-licensed tree contractor with seven or more years of local experience. The broader definition of tree expert benefits the prospective permittee.
- Amend section 8.12.090 (D) to eliminate the requirement for the formal declaration of a natural emergency situation by the Town Council to allow the Town Manager to authorize the felling of qualifying trees without a permit if they pose an immediate and significant risk.
- Amend section 8.12.120 to limit tree replacement or the payment of an in-lieu fee to commercial, industrial, multiple-family, community service or community facilities land uses. Further amend the section to require replacement trees to be a minimum of five gallons in size, rather than fifteen gallons. Experience has shown that many of the replacement trees listed in the ordinance are very difficult to find in a fifteen gallon size. In addition, five gallon trees are often less likely to be root-bound.
- Amend section 8.12.120(A) to allow fewer replacement trees to be incorporated into required landscape plans, based upon input provided by a tree expert or a landscape

- architect. Commercial projects resulting in the removal of large numbers of trees can find it impractical to plant all replacement trees on-site.
- Amend section 8.12.120(F) to eliminate tree replacement for activities associated with the maintenance and development of single-family residential land uses. It is at times impractical, difficult to enforce and there is no responsibility for the landowner or subsequent landowners to care for the replacement tree.
- Amend section 8.12.150 to reduce the appeal period for tree felling permits subject to a hearing from ten to seven days in order to be consistent with the appeal periods for other town discretionary permits.
- Amend section 8.12.160 to add a definition of a “diseased tree” to accommodate a permit exemption for a diseased tree.

In drafting the proposed text amendments, town staff has attempted to strike a thoughtful, equitable balance between tree protection, the needs of a functioning, improving and evolving foothill community and the need to aggressively promote the health of the town’s forested environment in the face of increasing drought-induced tree mortality and disease.

The Planning Director has determined, and the Town Attorney has concurred, that the nature of the proposed text amendments is such that there is no possibility that adoption and implementation of the amendments would result in a direct and significantly adverse effect upon the environment. Therefore, the proposed amendments can be found to be exempt from the requirements of the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines section 15061(b)(3) (General Rule Exemption).

Attached with this Council agenda summary for your consideration and recommended introduction is an ordinance document that contains only those sections within the ordinance that are recommended for amendment. A second document, the entire tree ordinance including all sections, is also attached for context. Both documents show recommended text deletions in ~~strike-out~~ font and text additions in shaded print.

FINANCIAL IMPACT: Indeterminate at this time, as several of the amendments would result in fewer tree felling permits being issued, while others may result in increases in the number of permits issued. There will be a nominal cost associated with publication of a summary of the ordinance within the local newspaper.

Attachments

**LIST OF ATTACHMENTS FOR PROPOSED TREE ORDINANCE AMENDMENTS
NOVEMBER 7, 2016**

1. Town Ordinance No. _____, "An Ordinance Amending Portions of Chapter 8.12 of the Paradise Municipal Code Relating to Felling, Removal, Destruction, Damaging and Replacement of Trees" (showing only sections proposed for amendment)
2. Town Tree Ordinance Regulations with recommended text amendments (showing all sections for context)
3. Notice of Exemption dated October 28, 2016 and signed by the Planning Director

TOWN OF PARADISE

ORDINANCE NO. ____

AN ORDINANCE AMENDING PARADISE MUNICIPAL CODE SECTIONS 8.12.020, 8.12.040, 8.12.050, 8.12.090, 8.12.120, 8.12.150 AND 8.12.160 RELATING TO FELLING, REMOVAL, DESTRUCTION, DAMAGING AND REPLACEMENT OF TREES

The Town Council of the Town of Paradise, State of California, does **ORDAIN AS FOLLOWS:**

SECTION 1. Paradise Municipal Code section 8.12.020 is hereby amended to read as follows:

8.12.020 - Purpose of regulations controlling tree removal.

A. In enacting the following regulations, it is important to note that the town is situated in a scenic foothill forest area with a reputation as a restful urban forest. It is the responsibility of all residents and/or property owners of the town to maintain the aesthetic beauty of the town for the benefit of all residents and visitors to the town.

B. The residents of the town believe that trees are a valuable asset that make our environment a healthier and more beautiful place in which to live. It is, therefore, important that the following advantages be emphasized and recognized:

1. Trees enhance the habitat of desirable wild life.
2. Trees aid in preventing erosion, storm damage and flood damage.
3. Trees reduce wind velocity by creating wind breaks.
4. Trees reduce traffic noise, provide shade and promote clean air by converting carbon dioxide to oxygen, and/or absorb pollutants and particulate matter.
5. Trees improve the aesthetics of the town.
6. Tree preservation enhances the environmental and economic values of property.
7. Trees protect stream corridor habitats.

C. The provisions of this chapter are intended:

1. To limit the indiscriminate felling, removal and destruction of healthy trees.
2. To preserve the natural beauty of the area.
3. To maintain a healthy, forested environment by promoting the felling and removal of trees significantly affected by pathogens or invasive insects.
34. To promote proper tree care and management through education.

SECTION 2. Paradise Municipal Code section 8.12.040 is hereby amended to read as follows:

8.12.040 - Permit and permit fee required.

A. It shall be unlawful to fell a qualifying tree without a duly issued permit in accordance with the provisions of this chapter. A permit shall be required for the felling of qualifying trees that measure either thirty-one (31) inches or greater in circumference or ten (10) inches or greater in diameter at breast height (dbh). All tree measurements shall be taken

at breast height, defined as four (4) feet, six (6) inches above natural grade as measured on the uphill side of the tree. Any permit application filed with town officials proposing the felling of a total of ~~five~~ **nine (59)** or more qualifying trees from a single legal parcel within a twelve (12) consecutive month period shall contain a written explanation by a tree expert under penalty of perjury that the qualifying tree or trees must be felled based on circumstances for felling and/or removal under Section 8.12.090 of this chapter. ~~Evaluations relating to such certification shall be done only by a tree expert who does not have a financial benefit from the approval of the permit application.~~ No person shall fell or remove a qualifying tree from real property prior to permit approval.

B. A permit fee for the felling of any qualifying tree shall be established by the town council. The permit fee and any cost charged for evaluation by a tree expert shall be the responsibility of the property owner.

C. Except as provided in Section 8.12.090 of this chapter, tree felling permit applications shall be subject to review, approval or denial as follows:

1. Tree felling permit applications proposing to fell a total of ~~five~~ **nine (59)** or more qualifying trees from a single legal parcel within a twelve (12) consecutive month period shall be subject to approval or denial by the planning commission or by the planning director based on which one has the approval authority for a related planning and/or land use entitlement application pursuant to town subdivision and zoning regulations.

2. Tree felling permit applications proposing the felling of ~~five~~ **nine (59)** or more qualifying trees from a single legal parcel within a twelve (12) consecutive month period shall be subject to approval or denial by the **planning director or the planning commission upon referral by the planning director**, whenever the application is not related to a planning or land use entitlement.

3. Tree felling permit applications proposing the felling of ~~four~~ **eight (48)** or fewer qualifying trees from a single legal parcel within a twelve (12) consecutive month period or the felling of any number of qualifying trees relating to a single-family residential land use shall be acted upon by the town manager, or his/her designee and may in the judgment of the town manager require an evaluation by a tree expert.

4. **For purposes of creating a fire-safe environment for new single-family land uses, qualifying trees located within thirty (30) feet of new building foundations may be felled subject to the issuance of a tree felling permit issued administratively by the town manager or his/her designee.**

D. A tree felling permit shall be valid for a period of ninety (90) days after the date of issuance. An extension of ~~the~~ **an unexpired** permit for up to an additional forty-five (45) days may be granted by the town manager, or his/her designee if acts of nature prevent the felling of trees due to unusual and extraordinary circumstances beyond the control of the permittee.

E. A minor modification to an approved, unexpired tree felling permit may be granted at the discretion of the town manager or his/her designee for up to three (3) additional, deleted or alternative qualifying trees, based upon a clear demonstration of the need for such a modification due to unforeseen circumstances. If any increase in the number of qualifying trees for an administratively approved tree felling permit results in a total of nine (9) or more qualifying trees proposed to be felled, a public hearing before the planning director or by the planning commission upon referral by the planning director shall be required (excepting single-family land uses).

F. In reviewing an application, the town council, planning commission, planning director or town manager may require a second opinion from a tree expert regarding the necessity to fell one or more qualifying trees. The cost for such a second opinion shall be at the sole expense of the permittee.

SECTION 3. Paradise Municipal Code section 8.12.050 is hereby amended to read as follows:

8.12.050 Permit applications. Permit applications shall include the following information:

- A. Name of legal landowner;
- B. Address of property where qualifying trees are to be felled and/or removed;
- C. Number, diameter or circumference (at dbh), trees species type and location of qualifying trees proposed for felling and/or removal;
- D. Expected date of commencement of felling and/or removal;
- E. The reason for the proposed tree felling and/or removal of each tree;
- F. History of past tree felling permits of affected property, if applicable; and
- G. A plot plan map if ~~four~~ **eight (48)** trees or less; and a plot plan map drawn to scale if ~~five~~ **nine (59)** trees or more.

SECTION 4. Paradise Municipal Code section 8.12.090 is hereby amended to read as follows:

8.12.090 Felling of trees.

A. The following activities shall be exempt from the provisions of this chapter and shall not require the application and issuance of a tree felling permit:

- 1. Felling of trees that are less than thirty-one (31) inches in circumference or less than ten (10) inches in diameter measured at breast height (dbh).

2. Felling of any tree that is dead (a dead tree is defined as one in which one hundred (100) percent of the foliage-bearing crown is dead or fading in color from a normal green to yellow, sorrel or brown, excluding normal autumn coloration changes).

3. Felling of any tree that is diseased (a diseased tree is defined as one that, based upon certification by a tree expert or other substantial evidence, has a strong likelihood of dying within one year and infecting other trees in the area with pathogens or invasive insects).

34. Felling of any fruit or nut tree (fruit or nut trees are those tree species that are commonly grown in orchards for the production of food products and do not include trees indigenous to Paradise).

5. Felling of any tree that is directly causing visible damage to property improvements.

46. Felling of any tree by a public utility for the purpose of repairing, maintaining or installing service lines.

57. Tree(s) that must be felled to accommodate street maintenance activities or the establishment of a town-funded capital improvement project.

B. A tree felling permit shall be issued only if one or more of the circumstances listed in this subsection exist, based on substantial evidence.
Circumstances:

1. The tree(s) are hazardous.

~~2. The tree(s) are causing damage to property improvements.~~

32. The tree(s) to be harvested are in an area zoned by the town for commercial timber harvesting as defined in Section 17.04.500 of the Paradise Municipal Code.

43. The tree(s) must be felled in order to maintain long-term forest stability; through a thinning plan or timber stand management plan prepared by a ~~registered professional forester~~ tree expert as defined in this chapter with consideration of the following:

a. The tree(s) are infested or infected by insects, pathogens or parasites that immediately threaten the viability of those trees or have the capacity of spreading to surrounding trees.

b. The tree(s) are not indigenous to the area and are considered noxious to indigenous plants.

54. The tree(s) must be felled for fire hazard reduction purposes based upon the following:

a. At least fifty (50) percent of the larger diameter trees within a given stand (overstory) shall remain.

b. Completion of fire hazard measures as required by the State Forest Practices Rules under Title 14 of the California Code of Regulations ~~Section 1038(d)~~.

65. The tree(s) must be felled to reasonably accommodate the following activities:

a. The tree interferes with the construction and establishment of a town authorized structure or structure addition.

b. The tree interferes with the construction of a town authorized driveway, parking lot or area, walkway, patio, swimming pool or deck.

c. The tree is located within an area to be graded or filled as approved by the town.

d. The tree interferes with the repair or installation of a town authorized wastewater treatment and disposal system.

e. The tree interferes with the construction of private or public access and/or drainage improvements.

f. The tree interferes with the repair, safe operation or an essential function of a town authorized land use.

g. The tree prevents or interferes with the establishment or expansion of a town permitted accessory land use.

h. The tree interferes with the installation, repair or the safe operation of a ~~public or~~ private utility service.

i. The tree must be felled for a reason or reasons similar to the forgoing.

C. Reasonable conditions may be imposed upon the issuance of a tree felling permit.

D. ~~In the event of a town-declared natural emergency situation,~~ The tree felling application requirement ~~shall~~ may be waived by the town manager or his/her designee upon notification and verification by a tree expert or the submittal of other substantial evidence that the qualifying tree(s) create an emergency/dangerous situation or create a significant risk of spreading pathogens or insect infestations to surrounding trees.

SECTION 5. Paradise Municipal Code section 8.12.120 is hereby amended to read as follows:

8.12.120 Tree replacement/tree replacement fee.

A. For each qualifying tree felled to maintain or develop commercial, industrial, multiple-family, community service, or community facilities land uses, one ~~fifteen~~ five gallon minimum size replacement tree of a tree species listed within subsection B of this section, except as provided within subsections 8.12.120 C, D, E and F, shall be planted by the permittee within twelve (12) months thereafter or within one year of occupancy, whichever occurs first. Replacement trees shall be planted on the site where the tree or trees were felled. Any exceptions to the aforementioned tree planting requirement involving tree felling permits shall be submitted in writing to the planning commission, the planning director or to the town manager, as applicable, at or before the time that the tree felling permit application is acted upon. For development projects requiring a town-approved landscape plan that includes a significant percentage of replacement trees required by this section, the planning director, based upon a written review provided by a tree expert or a licensed landscape architect, may grant an exception to the number of replacement trees. Property owners shall receive tree planting in lieu credit for evidence protected natural saplings with a diameter between one (1) inch to three (3) inches and growing on the site for no more than fifty (50) percent of the total number of qualifying trees authorized to be felled.

B. The following is a list of suggested restocking species:

1. Conifer Species.
 - a. Ponderosa Pine, *Pinus ponderosa*
 - b. Sugar Pine, *Pinus lambertiana*
 - c. Douglas Fir, *Psuedosuga menziesii*
 - d. White Fir, *Abies concolor*
 - e. Incense Cedar, *Calocedrus decurrens*
 - f. Coast Redwood, *Sequoia sempervirens*
 - g. Sierra Redwood, *Sequoiadendron giganteum*
2. Hardwood Species.
 - a. Black Oak, *Quercus kelloggii*
 - b. Canyon Live Oak, *Quercus chrysolepis*

- c. Blue Oak, *Quercus douglasii*
- d. California Valley Oak, *Quercus lobata*
- e. Scrub Oak, *Quercus dumosa*
- f. Big Leaf Maple, *Acer macrophyllum*
- g. Western Dogwood, *Cornus nuttallii*

C. There shall be established a tree replacement fund for the purpose of financing the replacement of felled trees.

D. Whenever a tree felling permit is issued for the felling of trees on property that cannot accommodate the planting of replacement trees, the permittee shall pay an in-lieu fee identified in the town Master Fee Schedule Resolution for each qualifying tree to be felled.

E. All fees collected pursuant to subsection D shall be deposited in the tree replacement fund and shall be used exclusively to plant and maintain trees on town- and/or publicly-owned property, or for the town to purchase, lease or otherwise acquire land or recorded rights for the planting and maintenance of trees.

F. Tree felling activities associated with the maintenance and development of single-family residential land uses or conducted pursuant to Section 8.12.090, B, 54, shall be exempt from the requirements of this section relating to tree replacement requirements and the payment of an in-lieu fee.

SECTION 6. Paradise Municipal Code section 8.12.150 is hereby amended to read as follows:

8.12.150 Appeal.

A. Except as provided within subsection 8.12.150 B, appeals shall be allowed solely for felling permits of ~~five~~ ~~nine~~ ~~(59)~~ trees or more and shall be limited to: (1) the permit applicant, or (2) an owner of real property that is located within three hundred (300) lineal feet of a legal parcel for which a tree felling permit has been approved authorizing the felling of fifty (50) percent or more of the qualifying trees on the parcel, or (3) any citizen of the town when a tree felling permit has been approved authorizing the felling of twenty (20) or more qualifying trees equaling fifty (50) percent or more of the qualifying trees on a single legal parcel. Any aforementioned eligible party may appeal a decision rendered under this chapter to the town council. The appeal to the town council must be filed within ~~ten~~ ~~(10)~~ ~~seven~~ ~~(7)~~ calendar days of the decision date. All appeals shall be filed in writing with the town clerk along with the required appeal fee. The appeal shall state the reasons for the requested reversal or modification of the decision.

B. Tree felling permits authorizing the felling of any number of qualifying trees relating to a single family residential land use shall not be subject to appeal.

C. Public hearings concerning such appeals shall be conducted within forty-five (45) days after the receipt of a written appeal.

SECTION 7. Paradise Municipal Code section 8.12.160 is hereby amended to read as follows:

8.12.160 Definitions.

"Appeals board" shall be the town council for the purpose of hearing appeals concerning decisions rendered under this chapter on behalf of the town pursuant to the provisions of this chapter.

"Bark beetle brood material" is any residue less than six (6) inches in diameter resulting from pine species removal.

"Building footprint" means the cumulative area within the outside walls of any building or structure authorized for construction by town issuance of a building permit.

"Damage" means any intentional action or gross negligence which causes injury, death or disfigurement of a tree.

"Dead tree" means a tree in which one hundred (100) percent of the foliage-bearing crown is dead or fading in color from a normal green to yellow, sorrel or brown, excluding normal autumn coloration changes.

"Diseased tree" shall mean a tree that, based upon certification by a tree expert or other substantial evidence, has a strong likelihood of dying within one year and infecting other trees in the area with pathogens or invasive insects and/or becoming a hazard as a result of the disease.

"Dbh" means diameter at breast height, specifically four (4) feet, six (6) inches above natural grade as measured on the uphill side.

"Drip line" means the outermost line of the tree's canopy projected straight downward to the ground surface. As depicted in plain view, the drip line appears as an irregularly shaped circle.

"Face cut" means the initial cut while felling a tree that removes a wedge-shaped piece of wood and determines the direction of fall. Also known as an undercut.

"Girdle" means to encircle the stem of a living tree with cuts that completely sever all bark layers to kill the tree by preventing the passage of carbohydrates to the roots.

"Hazardous" means presenting an imminent danger to people, existing structures or fenced animals.

"Landmark tree" means a tree that has been designated by resolution of the town council to be of high value because of its species, size, age, appearance, historical significance, or other professional criteria.

"Legal parcel" means an independent, lawfully created property that meets the minimum subdivision and zoning standards at the time the parcel was established.

"Overstory" means that portion of a stand of trees forming the upper canopy or uppermost layer of leaves.

"Permittee" means a property owner who has been issued a tree felling permit by the town.

~~"Tree expert" means a California registered professional forester; or an arborist certified by the Western Chapter of the International Society of Arboriculture; or a state licensed contractor, with seven (7) years or more local tree service experience.~~

"Qualifying tree" means any living woody perennial plant characterized by having one or more main stems or trunks, one stem or trunk of which measures either thirty-one (31) inches or more in circumference or ten (10) inches or more in diameter at breast height (dbh). Trees shall be measured at a level that is located four (4) feet six (6) inches above natural grade as measured on the uphill side of the tree.

"Town council" means the governing, legislative body of the town.

"Town manager" means the town manager of the town, or his/her designee.

"Tree expert" means a California registered professional forester; or an arborist certified by the Western Chapter of the International Society of Arboriculture; or a state licensed contractor, with seven (7) years or more local tree service experience.

"Tree felling permit" means a permit issued by the town authorizing a person to fell, top the crown, destroy or remove a tree pursuant to the authority of this chapter.

"Tree maintenance activities" means physical actions performed by a person that are intended to sustain a tree. Such activities shall include, but are not limited to: tree felling and removal, tree transplanting, pruning and application of pesticides upon trees.

"Tree advisory committee" The tree advisory committee is composed of up to five (5) individuals appointed by the town council. The committee is charged with duties designated and delegated by the town council on matters pertaining to the management of tree resources within the town.

SECTION 8. Pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15061(b)(3), the proposed ordinance is exempt from environmental review because there is no possibility that its adoption will have a significant effect on the environment.

SECTION 9. This ordinance shall take effect thirty (30) days after the date of its passage. Before the expiration of fifteen (15) days after its passage, this ordinance or a summary thereof shall be published in a newspaper of general circulation published and circulated within the Town of Paradise along with the names of the members of the Town Council of Paradise voting for and against same.

PASSED AND ADOPTED by the Town Council of the Town of Paradise, County of Butte, State of California, on this ____ day of _____, by the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

JODY JONES, Mayor

ATTEST:

DINA VOLINSKI, Town Clerk

APPROVED AS TO FORM:

DWIGHT L. MOORE, Town Attorney

Chapter 8.12
FELLING, REMOVAL, DESTRUCTION, DAMAGING AND
REPLACEMENT OF TREES

Sections:

- 8.12.010 Title of ordinance.
- 8.12.020 Purpose of regulations controlling tree removal.
- 8.12.030 Reserved.
- 8.12.040 Permit and permit fee required.
- 8.12.050 Permit applications.
- 8.12.060 Notice of public hearing.
- 8.12.062 Timing of tree permit hearing.
- 8.12.065 Posting of approved permit.
- 8.12.075 Permit revocation.
- 8.12.080 Penalty.
- 8.12.085 Enforcement penalties and legal procedure.
- 8.12.087 Investigations; penalties; enforcement.
- 8.12.090 Felling of trees.
- 8.12.100 Damage to trees.
- 8.12.110 Protection of trees during construction.
- 8.12.112 Designation of landmark trees.
- 8.12.115 Felling or alteration of landmark trees.
- 8.12.117 Declassification of landmark trees.
- 8.12.120 Tree replacement/tree replacement fee.
- 8.12.130 Bark beetle brood material.
- 8.12.140 Removal of slash and felled trees.
- 8.12.145 Education.
- 8.12.150 Appeal.
- 8.12.160 Definitions.

8.12.010 Title of ordinance. The ordinance codified in this chapter shall be known as the "Town of Paradise Tree Preservation Ordinance."
(Ord. No. 482, § 2, 5-27-2008)

8.12.020 - Purpose of regulations controlling tree removal.

A. In enacting the following regulations, it is important to note that the town is situated in a scenic foothill forest area with a reputation as a restful urban forest. It is the responsibility of all residents and/or property owners of the town to maintain the aesthetic beauty of the town for the benefit of all residents and visitors to the town.

B. The residents of the town believe that trees are a valuable asset that make our environment a healthier and more beautiful place in which to live. It is, therefore, important that the following advantages be emphasized and recognized:

1. Trees enhance the habitat of desirable wild life.
2. Trees aid in preventing erosion, storm damage and flood damage.
3. Trees reduce wind velocity by creating wind breaks.
4. Trees reduce traffic noise, provide shade and promote clean air by converting carbon dioxide to oxygen, and/or absorb pollutants and particulate matter.
5. Trees improve the aesthetics of the town.
6. Tree preservation enhances the environmental and economic values of property.
7. Trees protect stream corridor habitats.

C. The provisions of this chapter are intended:

1. To limit the indiscriminate felling, removal and destruction of **healthy** trees.
2. To preserve the natural beauty of the area.
3. To maintain a healthy, forested environment by promoting the felling and removal of trees significantly affected by pathogens or invasive insects.
34. To promote proper tree care and management through education.

8.12.030 Reserved.

8.12.040 - Permit and permit fee required.

A. It shall be unlawful to fell a qualifying tree without a duly issued permit in accordance with the provisions of this chapter. A permit shall be required for the felling of qualifying trees that measure either thirty-one (31) inches or greater in circumference or ten (10) inches or greater in diameter at breast height (dbh). All tree measurements shall be taken at breast height, defined as four (4) feet, six (6) inches above natural grade as measured on the uphill side of the tree. Any permit application filed with town officials proposing the felling of a total of **five nine (59)** or more qualifying trees from a single legal parcel within a twelve (12) consecutive month period shall contain a written explanation by a tree expert under penalty of perjury that the qualifying tree or trees must be felled based on circumstances for felling and/or removal under Section 8.12.090 of this chapter. ~~Evaluations relating to such certification~~

~~shall be done only by a tree expert who does not have a financial benefit from the approval of the permit application.~~ No person shall fell or remove a qualifying tree from real property prior to permit approval.

B. A permit fee for the felling of any qualifying tree shall be established by the town council. The permit fee and any cost charged for evaluation by a tree expert shall be the responsibility of the property owner.

C. Except as provided in Section 8.12.090 of this chapter, tree felling permit applications shall be subject to review, approval or denial as follows:

1. Tree felling permit applications proposing to fell a total of ~~five~~ **nine (59)** or more qualifying trees from a single legal parcel within a twelve (12) consecutive month period shall be subject to approval or denial by the planning commission or by the planning director based on which one has the approval authority for a related planning and/or land use entitlement application pursuant to town subdivision and zoning regulations.

2. Tree felling permit applications proposing the felling of ~~five~~ **nine (59)** or more qualifying trees from a single legal parcel within a twelve (12) consecutive month period shall be subject to approval or denial by the **planning director or the planning commission upon referral by the planning director**, whenever the application is not related to a planning or land use entitlement.

3. Tree felling permit applications proposing the felling of ~~four~~ **eight (48)** or fewer qualifying trees from a single legal parcel within a twelve (12) consecutive month period or the felling of any number of qualifying trees relating to a single-family residential land use shall be acted upon by the town manager, or his/her designee and may in the judgment of the town manager require an evaluation by a tree expert.

4. **For purposes of creating a fire-safe environment for new single-family land uses, qualifying trees located within thirty (30) feet of new building foundations may be felled subject to the issuance of a tree felling permit issued administratively by the town manager or his/her designee.**

D. A tree felling permit shall be valid for a period of ninety (90) days after the date of issuance. An extension of ~~the~~ **an unexpired** permit for up to an additional forty-five (45) days may be granted by the town manager, or his/her designee if acts of nature prevent the felling of trees due to unusual and extraordinary circumstances beyond the control of the permittee.

E. A minor modification to an approved, unexpired tree felling permit may be granted at the discretion of the town manager or his/her designee for up to three (3) additional, deleted

or alternative qualifying trees, based upon a clear demonstration of the need for such a modification due to unforeseen circumstances. If any increase in the number of qualifying trees for an administratively approved tree felling permit results in a total of nine (9) or more qualifying trees proposed to be felled, a public hearing before the planning director or by the planning commission upon referral by the planning director shall be required (excepting activities associated with single-family residential land uses).

F. In reviewing an application, the town council, planning commission, planning director or town manager may require a second opinion from a tree expert regarding the necessity to fell one or more qualifying trees. The cost for such a second opinion shall be at the sole expense of the permittee.

8.12.050 Permit applications. Permit applications shall include the following information:

- A. Name of legal landowner;
- B. Address of property where qualifying trees are to be felled and/or removed;
- C. Number, diameter or circumference (at dbh), trees species type and location of qualifying trees proposed for felling and/or removal;
- D. Expected date of commencement of felling and/or removal;
- E. The reason for the proposed tree felling and/or removal of each tree;
- F. History of past tree felling permits of affected property, if applicable; and
- G. A plot plan map if ~~four~~ **eight (48)** trees or less; and a plot plan map drawn to scale if ~~five~~ **nine (59)** trees or more.

8.12.060 Notice of public hearing. Written notice of the planning commission or planning director, as appropriate, public hearing on an application for a tree felling permit shall be provided by the town at least ten (10) days prior to the hearing date. The notice of public hearing shall include the location, time and date of the public hearing and shall be given by mail, using addresses from the latest equalized assessment roll, to all owners of property located within a minimum three hundred-foot distance of any boundary of the subject property. The applicant shall be responsible for costs incurred by the town for mailing the notice of public hearing.

8.12.062 Timing of tree permit hearing. Concurrently with the approval or conditional approval of any development project application involving tree felling activities that are subject to review under this chapter, a tree felling permit application for the project shall be reviewed and acted upon by the planning commission or planning director, as appropriate.

8.12.065 Posting of approved permit. Prior to the commencement of tree felling activity, a town approved tree felling permit shall be clearly posted by the applicant or his/her representative at the site of tree felling and/or removal activities. Once the permitted tree felling is completed, the permittee shall remove the permit and/or any other posted documentation within seven (7) days.

8.12.075 Permit revocation. The town manager and his/her designee shall have the authority to revoke any town approved tree felling permit if it is determined that the permittee has failed to comply with the conditions of the approved tree permit or the provisions of this chapter.

8.12.080 Penalty. It is unlawful for any person to commit an act which is prohibited by this chapter. Any violation of this chapter shall constitute an infraction. The felling, removal or damage of a tree in violation of this chapter shall be punishable by a fine of not more than one thousand dollars (\$1,000.00) per tree. Any person found guilty of violating this chapter shall be fully responsible for all costs relating to enforcement, investigation and legal costs associated with an infraction.

8.12.085 Enforcement penalties and legal procedure.

A. All departments and employees of the town vested with the duty or authority to issue permits shall conform to the provisions of this chapter and shall issue no permit for tree felling in conflict with the provisions of this chapter, and any such permit issued in conflict with the provisions of this chapter shall be null and void.

B. In addition to complying with the provisions of this chapter, no tree felling permit shall be issued if the activities described in the application would violate the zoning provisions of Title 17 of the Paradise Municipal Code.

C. The enforcement of the provisions of this chapter shall be vested with the town manager or his/her designee.

8.12.087 Investigations; penalties; enforcement. Investigations, penalties and enforcement of the provisions of this chapter shall be conducted or applied as specified and regulated in this code.

8.12.090 Felling of trees.

A. The following activities shall be exempt from the provisions of this chapter and shall not require the application and issuance of a tree felling permit:

1. Felling of trees that are less than thirty-one (31) inches in circumference or less than ten (10) inches in diameter measured at breast height (dbh).

2. Felling of any tree that is dead (a dead tree is defined as one in which one hundred (100) percent of the foliage-bearing crown is dead or fading in color from a normal green to yellow, sorrel or brown, excluding normal autumn coloration changes).

3. Felling of any tree that is diseased (a diseased tree is defined as one that, based upon certification by a tree expert or other substantial evidence, has a strong likelihood of dying within one year and infecting other trees in the area with pathogens or invasive insects).

34. Felling of any fruit or nut tree (fruit or nut trees are those tree species that are commonly grown in orchards for the production of food products and do not include trees indigenous to Paradise).

5. Felling of any tree that is directly causing visible damage to property improvements.

46. Felling of any tree by a public utility for the purpose of repairing, maintaining or installing service lines.

57. Tree(s) that must be felled to accommodate street maintenance activities or the establishment of a town-funded capital improvement project.

B. A tree felling permit shall be issued only if one or more of the circumstances listed in this subsection exist, based on substantial evidence.

Circumstances:

1. The tree(s) are hazardous.

~~2. The tree(s) are causing damage to property improvements.~~

32. The tree(s) to be harvested are in an area zoned by the town for commercial timber harvesting as defined in Section 17.04.500 of the Paradise Municipal Code.

43. The tree(s) must be felled in order to maintain long-term forest stability; through a thinning plan or timber stand management plan prepared by a ~~registered professional forester~~ tree expert as defined in this chapter with consideration of the following:

a. The tree(s) are infested or infected by insects, pathogens or parasites that immediately threaten the viability of those trees or have the capacity of spreading to surrounding trees.

b. The tree(s) are not indigenous to the area and are considered noxious to indigenous plants.

54. The tree(s) must be felled for fire hazard reduction purposes based upon the following:

a. At least fifty (50) percent of the larger diameter trees within a given stand (overstory) shall remain.

b. Completion of fire hazard measures as required by the State Forest Practices Rules under Title 14 of the California Code of Regulations ~~Section 1038(d)~~.

65. The tree(s) must be felled to reasonably accommodate the following activities:

a. The tree interferes with the construction and establishment of a town authorized structure or structure addition.

b. The tree interferes with the construction of a town authorized driveway, parking lot or area, walkway, patio, swimming pool or deck.

c. The tree is located within an area to be graded or filled as approved by the town.

d. The tree interferes with the repair or installation of a town authorized wastewater treatment and disposal system.

e. The tree interferes with the construction of private or public access and/or drainage improvements.

f. The tree interferes with the repair, safe operation or an essential function of a town authorized land use.

g. The tree prevents or interferes with the establishment or expansion of a town permitted accessory land use.

h. The tree interferes with the installation, repair or the safe operation of a ~~public or~~ private utility service.

i. The tree must be felled for a reason or reasons similar to the forgoing.

C. Reasonable conditions may be imposed upon the issuance of a tree felling permit.

D. ~~In the event of a town declared natural emergency situation, the tree felling~~ application requirement ~~shall~~ **may** be waived by the town manager or his/her designee upon notification and verification by a tree expert **or the submittal of other substantial evidence that**

the qualifying tree(s) create an emergency/dangerous situation or create a significant risk of spreading pathogens or insect infestations to surrounding trees.

8.12.100 Damage to trees. It is unlawful for any person to cause damage to a qualifying tree as prohibited by this section.

A. No person shall willfully face-cut, girdle or otherwise fatally injure a qualifying tree unless the tree is included upon a valid tree felling permit issued by the town.

B. No person shall trench, excavate, alter the grade, place impervious surfacing or cause mechanical damage to the root zone within an area comprising more than fifty (50) percent of the drip line area of a tree prior to the issuance of a tree felling permit related thereto.

8.12.110 Protection of trees during construction.

A. All development projects shall be designed and construction activities executed in a manner which considers the retention and protection of existing trees.

B. No tree felling permit shall be issued to accommodate new commercial, community services, industrial or residential construction unless and until any required septic system construction permit has been issued and any required building permit applications have been filed with the town. Further, no tree felling permit shall be issued to accommodate the construction of road, drainage or site improvements unless and until any required improvement plans have been approved and signed by the town engineer, or his/her designee.

C. All trees that are not being removed shall be protected from damage by equipment used during construction in accordance with adopted town regulations and policies.

8.12.112 Designation of landmark trees.

A. A tree owner may submit an application to the town requesting that the town council establish by town adopted and recorded resolution the designation of a tree or group of trees located on his or her property as a landmark tree(s). Applications shall be submitted on a form supplied by the town and shall not be subject to an application fee. The town council may also, on its own motion, commence the process of designating a landmark tree. The town shall notify the owner of the proposed landmark tree(s) by mail twenty (20) days prior to the meeting to consider the application. Once an application has been submitted, and prior to town council action, the tree or trees shall be afforded the same level of statutory protection as a designated landmark tree.

B. In order to designate a tree as a landmark tree, the town council must find that the tree is a significantly beneficial feature of the community because it possesses one or more of the following attributes:

1. The tree is an outstanding specimen of a desirable species;
2. The tree is one of the largest or oldest trees in Paradise;
3. The tree is of historical interest; or
4. The tree is of distinctive appearance.

8.12.115 Felling or alteration of landmark trees.

A. No person shall fell, remove, substantially encroach into the root zone, top or relocate any town designated landmark tree unless a valid tree permit has been reviewed and approved by the town planning commission or the planning director pursuant to the procedures outlined in this chapter. Provided, however, that in case of emergency when a tree is hazardous or dangerous to life or property it may be pruned or felled by order of the town manager or a majority of the town council.

B. No tree permit application proposing the felling or alteration of landmark trees shall be approved unless the application is accompanied by written certification from a tree expert that one of the following circumstances apply to the tree(s):

1. The location of the tree(s) would otherwise prevent reasonable development of the property in accordance with development permit(s) that have been submitted to the town and are under review. Existing development on similar sites in the same zone and having similar characteristic shall be considered when determining reasonable development of permitted land uses.

2. The condition of the tree(s), with respect to general health; disease; maturity; structural integrity; proximity to existing improvements is such that the tree constitutes a safety hazard that cannot be controlled or remedied through reasonable preservation procedures and practices.

8.12.117 Declassification of landmark trees. An owner of a landmark tree may submit an application to the town requesting that the town council declassify by resolution a tree or group of trees previously designated as a landmark tree(s). The town council may also, on its own motion commence the process of declassifying a landmark tree. The town shall notify the owner of the landmark tree(s) twenty (20) days prior to the town council meeting scheduled for the proposed action. The town council may declassify a landmark tree upon a finding that the

tree(s) is no longer a significant community benefit because: (1) it has deteriorated in health or appearance; (2) it no longer has habitat value; or (3) it prevents reasonable use of the property.

8.12.120 Tree replacement/tree replacement fee.

A. For each qualifying tree felled to maintain or develop commercial, industrial, multiple-family, community service, or community facilities land uses, one ~~fifteen~~ five gallon minimum size replacement tree of a tree species listed within subsection B of this section, except as provided within subsections 8.12.120 C, D, E and F, shall be planted by the permittee within twelve (12) months thereafter or within one year of occupancy, whichever occurs first. Replacement trees shall be planted on the site where the tree or trees were felled. Any exceptions to the aforementioned tree planting requirement involving tree felling permits shall be submitted in writing to the planning commission, the planning director or to the town manager, as applicable, at or before the time that the tree felling permit application is acted upon. For development projects requiring a town-approved landscape plan that includes a significant percentage of replacement trees required by this section, the planning director, based upon a written review provided by a tree expert or a licensed landscape architect, may grant an exception to the number of replacement trees. Property owners shall receive tree planting in lieu credit for evidence protected natural saplings with a diameter between one (1) inch to three (3) inches and growing on the site for no more than fifty (50) percent of the total number of qualifying trees authorized to be felled.

B. The following is a list of suggested restocking species:

1. Conifer Species.
 - a. Ponderosa Pine, *Pinus ponderosa*
 - b. Sugar Pine, *Pinus lambertiana*
 - c. Douglas Fir, *Psuedosuga menziesii*
 - d. White Fir, *Abies concolor*
 - e. Incense Cedar, *Calocedrus decurrens*
 - f. Coast Redwood, *Sequoia sempervirens*
 - g. Sierra Redwood, *Sequoiadendron giganteum*
2. Hardwood Species.
 - a. Black Oak, *Quercus kelloggii*

- b. Canyon Live Oak, *Quercus chrysolepis*
- c. Blue Oak, *Quercus douglasii*
- d. California Valley Oak, *Quercus lobata*
- e. Scrub Oak, *Quercus dumosa*
- f. Big Leaf Maple, *Acer macrophyllum*
- g. Western Dogwood, *Cornus nuttallii*

C. There shall be established a tree replacement fund for the purpose of financing the replacement of felled trees.

D. Whenever a tree felling permit is issued for the felling of trees on property that cannot accommodate the planting of replacement trees, the permittee shall pay an in-lieu fee identified in the town Master Fee Schedule Resolution for each qualifying tree to be felled.

E. All fees collected pursuant to subsection D shall be deposited in the tree replacement fund and shall be used exclusively to plant and maintain trees on town- and/or publicly-owned property, or for the town to purchase, lease or otherwise acquire land or recorded rights for the planting and maintenance of trees.

F. Tree felling activities associated with the maintenance and development of single-family residential land uses or conducted pursuant to Section 8.12.090, B, 54, shall be exempt from the requirements of this section relating to tree replacement requirements and the payment of an in-lieu fee.

8.12.130 Bark beetle brood material. Any slash less than six (6) inches in diameter resulting from the removal of pine species shall be treated or abated by the permittee no later than forty-five (45) days beyond the date of slash creation, by chipping, lopping to common firewood length, or burning. Removal of brood material from one property to another location does not constitute abatement unless the material is transported to a town approved facility.

8.12.140 Removal of slash and felled trees. All slash, downed trees or tree scraps except for wood that is cut, stacked and stored for firewood, shall be chipped, burned or removed from the property by the permittee within forty-five (45) days following the felling of any tree. Exceptions to this section shall be heard by the planning director or the town manager, as applicable.

8.12.145 Education. It shall be the responsibility of the town through the tree permit process to promote and to make available educational information related to the preservation, protection and management of trees within our community.

8.12.150 Appeal.

A. Except as provided within subsection 8.12.150 B, appeals shall be allowed solely for felling permits of ~~five~~ ~~nine~~ ~~(59)~~ trees or more and shall be limited to: (1) the permit applicant, or (2) an owner of real property that is located within three hundred (300) lineal feet of a legal parcel for which a tree felling permit has been approved authorizing the felling of fifty (50) percent or more of the qualifying trees on the parcel, or (3) any citizen of the town when a tree felling permit has been approved authorizing the felling of twenty (20) or more qualifying trees equaling fifty (50) percent or more of the qualifying trees on a single legal parcel. Any aforementioned eligible party may appeal a decision rendered under this chapter to the town council. The appeal to the town council must be filed within ~~ten~~ ~~(10)~~ ~~seven~~ ~~(7)~~ calendar days of the decision date. All appeals shall be filed in writing with the town clerk along with the required appeal fee. The appeal shall state the reasons for the requested reversal or modification of the decision.

B. Tree felling permits authorizing the felling of any number of qualifying trees relating to a single family residential land use shall not be subject to appeal.

C. Public hearings concerning such appeals shall be conducted within forty-five (45) days after the receipt of a written appeal.

8.12.160 Definitions.

"Appeals board" shall be the town council for the purpose of hearing appeals concerning decisions rendered under this chapter on behalf of the town pursuant to the provisions of this chapter.

"Bark beetle brood material" is any residue less than six (6) inches in diameter resulting from pine species removal.

"Building footprint" means the cumulative area within the outside walls of any building or structure authorized for construction by town issuance of a building permit.

"Damage" means any intentional action or gross negligence which causes injury, death or disfigurement of a tree.

"Dead tree" means a tree in which one hundred (100) percent of the foliage-bearing crown is dead or fading in color from a normal green to yellow, sorrel or brown, excluding normal autumn coloration changes.

"Diseased tree" shall mean a tree that, based upon certification by a tree expert or other substantial evidence, has a strong likelihood of dying within one year and infecting other trees in the area with pathogens or invasive insects and/or becoming a hazard as a result of the disease.

"Dbh" means diameter at breast height, specifically four (4) feet, six (6) inches above natural grade as measured on the uphill side.

"Drip line" means the outermost line of the tree's canopy projected straight downward to the ground surface. As depicted in plain view, the drip line appears as an irregularly shaped circle.

"Face cut" means the initial cut while felling a tree that removes a wedge-shaped piece of wood and determines the direction of fall. Also known as an undercut.

"Girdle" means to encircle the stem of a living tree with cuts that completely sever all bark layers to kill the tree by preventing the passage of carbohydrates to the roots.

"Hazardous" means presenting an imminent danger to people, existing structures or fenced animals.

"Landmark tree" means a tree that has been designated by resolution of the town council to be of high value because of its species, size, age, appearance, historical significance, or other professional criteria.

"Legal parcel" means an independent, lawfully created property that meets the minimum subdivision and zoning standards at the time the parcel was established.

"Overstory" means that portion of a stand of trees forming the upper canopy or uppermost layer of leaves.

"Permittee" means a property owner who has been issued a tree felling permit by the town.

~~"Tree expert" means a California registered professional forester; or an arborist certified by the Western Chapter of the International Society of Arboriculture; or a state licensed contractor, with seven (7) years or more local tree service experience.~~

"Qualifying tree" means any living woody perennial plant characterized by having one or more main stems or trunks, one stem or trunk of which measures either thirty-one (31) inches or more in circumference or ten (10) inches or more in diameter at breast height (dbh). Trees shall be measured at a level that is located four (4) feet six (6) inches above natural grade as measured on the uphill side of the tree.

"Town council" means the governing, legislative body of the town.

"Town manager" means the town manager of the town, or his/her designee.

"Tree expert" means a California registered professional forester; or an arborist certified by the Western Chapter of the International Society of Arboriculture; or a state licensed contractor, with seven (7) years or more local tree service experience.

"Tree felling permit" means a permit issued by the town authorizing a person to fell, top the crown, destroy or remove a tree pursuant to the authority of this chapter.

"Tree maintenance activities" means physical actions performed by a person that are intended to sustain a tree. Such activities shall include, but are not limited to: tree felling and removal, tree transplanting, pruning and application of pesticides upon trees.

"Tree advisory committee" The tree advisory committee is composed of up to five (5) individuals appointed by the town council. The committee is charged with duties designated and delegated by the town council on matters pertaining to the management of tree resources within the town.

Notice of Exemption

Appendix E

To: Office of Planning and Research
 P.O. Box 3044, Room 113
 Sacramento, CA 95812-3044
 County Clerk
 County of: Butte

From: (Public Agency): Town of Paradise
5555 Skyway
Paradise, CA 95969

 _____ (Address)

Project Title: Paradise Municipal Code Text Amendments to Chapter 8.12 (Tree Ordinance)

Project Applicant: Town of Paradise

Project Location - Specific:

Project Location - City: Town of Paradise Project Location - County: Butte

Description of Nature, Purpose and Beneficiaries of Project:
 Adoption of an ordinance amending portions of Chapter 8.12 of the Paradise Municipal Code relating to felling, removal, destruction, damaging and replacement of trees. The amendments are primarily intended to promote the removal of diseased and bark beetle infested trees to promote forest health and reduce fire hazards.

Name of Public Agency Approving Project: Town of Paradise

Name of Person or Agency Carrying Out Project: Town of Paradise

Exempt Status: **(check one):**

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: _____
- Statutory Exemptions. State code number: CEQA section 15061 (General Rule Exemption)

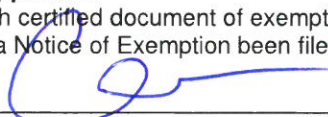
Reasons why project is exempt:

There is no possibility that adoption and implementation of the amendments would result in a direct and significantly adverse effect upon the environment.

Lead Agency
 Contact Person: Craig Baker Area Code/Telephone/Extension: 530-872-6291

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature:  Date: 10/28/16 Title: CDD Director

Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
 Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: _____



TOWN OF PARADISE
Council Agenda Summary
Date: November 7, 2016

Agenda No. 6(c)

ORIGINATED BY: Marc Mattox, Public Works Director / Town Engineer

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: Cypress Curve Realignment Project Reject All Bids

COUNCIL ACTION REQUESTED:

1. Reject the bids received relating to Contract 14-02, Cypress Curve Realignment Project and authorize staff to re-advertise the project for bids.

Background:

On April 29, 2013, Caltrans announced Cycle 5 Call-for-Projects for the Highway Safety Improvement Program (HSIP). The purpose of this program is to achieve a significant reduction in traffic fatalities and serious injuries on all public roads. The HSIP requires a data-driven, strategic approach to improving highway safety on all public roads that focuses on performance.

On November 14, 2013, Caltrans approved the Cypress Curve Realignment Project for Federal funding. This project was selected based upon the calculated high Benefit-Cost Ratio using actual collision data between 2006 and 2011 and implementation of safety countermeasures. The project includes improvement of horizontal curve alignment and shoulder widening along Clark Road between Adams Road and Kimberly Lane.

On May 13, 2013, Town Council approved Program Supplement Agreement No. 013-N for Project HSIPL-5425 (025) to assure receipt of \$180,000 in Federal funds for the project's preliminary engineering project phase.

On September 9, 2014, Town Council awarded a contract to Mark Thomas & Company for the environmental, utilities, right-of-way and civil design of the Cypress Curve Realignment Project.

On September 13, 2016, Town Council approved the plans, specifications and estimates for the project and authorized staff to seek formal bids.

Analysis:

The Cypress Curve Realignment Project was formally advertised for bids on September 14, 2016. The project advertisement was published in the Paradise Post on September 17 and September 28, 2016, in compliance with public contract codes and Federal-aid requirements. Plans and Specifications were provided to 12 local, regional, and national construction exchanges.

On October 24, three bids were received by the Town Clerk and publicly opened. A list of bids received are shown on the next page:

1	Stimpel-Wiebelhaus Associates	\$892,274.55
2	Knife River Construction	\$911,705.00
3	Franklin Construction	\$1,045,054.00
X	Engineer's Estimate	\$912,000.00

Upon review of the low bidder's proposal, it was discovered that the "List of Subcontractors" was not submitted with the bid. The low bidder did submit "Exhibit 12-B Bidders List of Subcontractors (DBE and Non-DBE)", however. The project specifications, however, clearly state that both documents are required to be submitted with the bid to be considered responsive. On October 25, the second-low bidder has submitted a bid protest, attached to this staff report. On October 28, the low-bidder has submitted a rebuttal to the bid protest, attached to this report. Finally, on November 1, the second-low bidder submitted a response to the low-bidder's rebuttal, attached to this staff report.

Throughout the project's contract bidding documents, the Town has the right to reject bids in its sole discretion. Staff is recommending this action to avoid any potential legal implications from the low bidder or the second low bidder. Rejecting all bids and re-advertising immediately does not impact the construction schedule or grant funding.

If this action is taken, staff expects to recommend a contract award at the December 13 Council meeting.

Financial Impact:

There are minor costs associated with re-advertising for bids. The Engineer's Estimate for the subject project is \$912,000 and is funded 100% through a federal Highway Safety Improvement Program grant. A detailed project accounting will be provided at time of contract award

Northern California Division – Chico

1764 Skyway
Chico, CA 95928-8833
(530) 891-6555
(530) 894-6220 FAX

October 25, 2016

Mr. Marc Mattox

Town of Paradise Public Works Director

5555 Skyway, Paradise, CA 95969

RE: Cypress Curve Realignment Project Contract No. 14-02.CON Bid dated October 24, 2016

SUBJ: Bid Protest

Attn: Mr. Mark Mattox

Paragraph 23.G Subcontractor List states “In accordance with Public Contract Code 4102 (a)(2)(B), the Town requires a completed subcontractor list at the bid opening. An incomplete subcontractors list results in a non-responsive bid. Submittals after the bid opening will not be accepted.”

Paragraph 23.J-2 Required Items for Bid states “Incomplete submittal of bid documents will result in a non-responsive bid”, and “It is the Bidder’s responsibility to confirm the bid includes all applicable forms, bonds, and other attachments to remain a responsive bidder.”

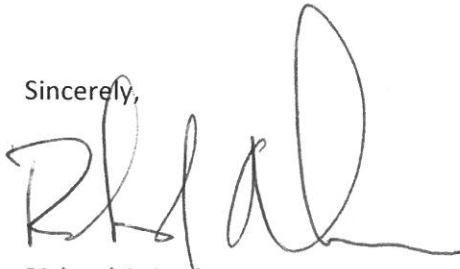
Paragraph 23.J-2a List of Required Items for Bid details a list of items required to be submitted with the Bid. Item 3 of this list states “List of Subcontractors”

It has come to our attention that Stimpel-Wiebelhaus Associates has omitted its List of Subcontractors, with its Bid Submittal and therefore must be declared a non-responsive bidder. Award should therefore proceed to the lowest responsive bidder, Knife River Construction.

Please note that with the exception of Stimpel-Wiebelhaus, all other bidders complied with the requirement to submit the List of Subcontractors with the bid.

Your expeditious handling of this matter will be appreciated by all parties.

Sincerely,



Richard A. Lanier

Estimating Manager

Knife River Construction

1764 Skyway, Chico, CA 95928 530-891-6555

CC: Stimpel-Wiebelhaus Associates FAX 530-223-3879
 Franklin Construction Inc. FAX 530-343-4245

October 28, 2016

Sent Via First Class Certified Mail Return Receipt Requested

Public Works Director
Town of Paradise
Attn. Mr. Mattox
5555 Skyway
Paradise, CA 95969
mmattox@townofparadise.com

Richard Lanier
1784 Skyway
Chico, California 95928-8893
Facsimile: (530) 894-6220

Franklin Construction, Inc.
Facsimile: (530) 343-4245

RE: Unmeritorious Bid Protest of Knife River
(Contract No. 14-02, Cypress Curve Realignment)

Dear Mr. Mattox:

My name is Jody Burgess, house-counsel to Stimpel-Wiebelhaus Associates, Inc. (hereinafter "SWA"). On October 27, 2016, I was provided a copy of the bid protest of Knife River Construction relative to the Cypress Curve Re-alignment Project, Contract No. 14-02.CON Bid. The bid protest is without merit and should be summarily rejected.

The entirety of Knife River's bid protest is based on the allegation that SWA did not provide a completed subcontractor's list at the opening bid, referring to Richard Lanier's initial bid protest dated October 25, 2016. Mr. Lanier's statement is wrong, ignores the bid instructions, and omits recognition of the fact that SWA provided the "Bidder's List of Subcontractors" as required.

Ltr. to M. Mattox
RE: Stimpel-Wiebelhaus Contract No. 14-02
October 28, 2016
Page 2

On October 17, 2016, just one day before the bids were to be submitted for this project, the Town of Paradise implemented Addendum No. 2, which expressly required all bidders to submit, as part of their bid, a "Bidder's list of Subcontractors (**DBE and Non-DBE**) – Part I & II; Exhibits 12-B". Such a list contains more detail than the list of subcontractors otherwise required, and *everything* that could be offered in the original subcontractors list is present in the list required by Addendum No. 2, and more.

More importantly, Section 23.1-2.a, entitled "List of Required Items for Bid" contemplates exactly what SWA did by only requiring the first subcontractor list "if needed", and here it was not needed. Knife River's protest asks that you ignore the "if needed" language in your bid instructions and impose the submittal even though it duplicates the very form of subcontractors required by Addendum No. 2. It makes absolutely no sense to read the bid instructions as Knife River would have you believe, and given the bid protest is based on an impractical and incorrect reading of the bid instructions, we kindly ask that the bid protest be denied where it was fairly earned by SWA.

Should you have any questions, please feel free to contact me.

Sincerely,

JODY M. BURGESS

JMB/ms

cc: Corkey Harmon, Stimpel-Wiebelhaus

Northern California Division - Chico
1764 Skyway
Chico, CA 95928-8833
(530) 891-6555
(530) 894-6220 FAX

October 31, 2016

Mr. Marc Mattox

Town Engineer

Town of Paradise

RE: Response to Stimpel-Wiebelhaus Associates, Inc. assertion that Knife River's Bid Protest is Unmeritorious

Contract No. 14-02, Cypress Curve Realignment

Dear Mr. Mattox,

This letter is in response to the claim by Stimpel-Wiebelhaus Associates, Inc. (SWA) that our Bid protest dated October 25, 2016 is unmeritorious.

Addendum No. 2 was issued by the Town of Paradise to include (among other items) forms which had been inadvertently left out of the original bid package. One of the forms was the Bidders List of Subcontractors (DBE and Non-DBE) - Part I & II: Exhibit 12-B. Addendum No. 2 did not change or amend the requirements of Section 23.J-2 or 23.J-2.a requiring the submittal of Items 3 & 4 on the List of Required Items for Bid. Addendum No. 2 did specifically delete item No. 11 (opt-Out form) from the required list. Therefore, the only forms listed in 23-J-2.a that did not need to be submitted with the bid were the forms in Items No. 11, 14 and 15.

Furthermore, with reference to SWA's discussion of the term "(if needed)" immediately following the List of Subcontractors (Item 3) on the List of Required Items for Bid, KRC believes that the term "if needed" has nothing to do with whether or not a bidder can elect to not submit the required documents with his bid simply because they may be redundant. It is specifically in reference to Public Contract Code 4100, which states "a bidder must list its subcontractors if they are in excess of ½ of 1% or \$10,000, whichever is greater. This is clearly defined in Section 23.G of the Special Conditions for this project. Since SWA had subcontractors which were required to be listed, they were required to turn in both Subcontractor lists (Items 3 & 4 on the List of Required Items for Bid) or their bid is non-responsive.

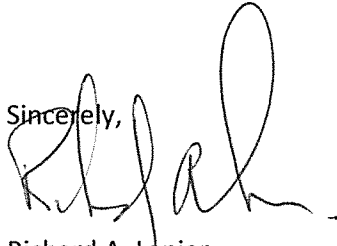
Northern California Division – Chico

1764 Skyway
Chico, CA 95928-8833
(530) 891-6555
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KRC takes no exception to the claim from SWA that the information requested on the required List of Subcontractors form (No.3) contains much of the same information as the information requested for submittal on the Exhibit 12-B Bidder's List of Subcontractors (DBE and Non-DBE) form (No.4). This however does not alter the fact that the clearly stated instructions in Section 23-J-2.a requiring the submittal of both documents (Items 3 & 4) on the List of Required Items for Bid. All other bidders complied with this requirement. It is a certainty that non submittal of either of these pages of the required Bid Package would result in a non-responsive bid.

The bid submitted by Knife River Construction is the lowest responsive bid on this project and is within the stated budget established by the Town of Paradise. Knife River Construction respectfully requests that the Town of Paradise proceed with award of this project to Knife River Construction.

Sincerely,



Richard A. Lanier

Estimating Manager

Knife River Construction

CC: Stimpel-Wiebelhous Associates FAX 530-223-3879
Franklin Construction FAX 530-343-4245



**Town of Paradise
Council Agenda Summary
Date: November 7, 2016**

Agenda Item: 6(d)

Originated by: Gina S. Will, Administrative Services Director/Town Treasurer
Approved by: Lauren Gill, Town Manager
Subject: 2015/16 and 2016/17 Operating and Capital Budget Status Update

Council Action Requested:

1. Receive and file operating and capital budget update for fiscal years 2015/16 and 2016/17; and
2. Approve staff recommended budget adjustments for fiscal year 2016-17, or

Alternative:

1. Decline to accept budget status update and direct staff to provide additional detail on financial transactions; and
2. Approve alternative budget adjustments for fiscal year 2016-17.

Background:

The 2015/16 operating and capital budgets were adopted June 29, 2015, currently all related transactions have been recorded. Transactions are being reviewed and audited and independently audited financial statements will be presented to Town Council in January 2017.

The 2016-17 operating and capital budgets were recently adopted June 20, 2016. Currently about three months of transactions have been recorded. The General Fund was adopted with a \$34,496 deficit that Town Council gave direction to cure. As of the last Council meeting the deficit was cured and a surplus of \$13,265 estimated. In addition, the Gas Tax and Animal Control funds are being extraordinarily scrutinized as both funds are within a few years of unsustainable services from lack of appropriate revenues.

Discussion:

2015/16 and 2016/17 Budget Status Update and Budget Adjustments

A budget performance report was ran and analyzed on all key funds. A few changes and developments have been identified which are described more completely below:

Measure C (1010)

- The final Measure C receipt came in for the 2015/16 fiscal year bringing total revenues to \$1,236,212 an improvement over the last estimate provided to Town Council of \$1.19 million. It is expected that 2016/17 revenues will be similar so staff recommends increasing the 2016/17 revenue budget to \$1.2 million, an increase of \$30,000.
- Measure C expenditures for 2015/16 came in about as expected at \$873,395. All of the \$200,000 was used for the Pearson Road and Drainage improvement project, so staff recommends decreasing the 2016/17 budget by the \$40,000 estimated for 2016/17. In addition, staff recommends officially decreasing the Police Department emergency electrical/generator project \$10,000, but increasing the Police Department Phase II siding project \$10,000 based on most recent estimates.
- Staff met with the Measure C Citizen Oversight Committee on October 25, 2016 where final numbers on the 2015/16 budget and 1st quarter 2016/17 expenditures to date were reviewed and confirmed.

Building Safety and Wastewater Services (2030):

- Building Safety and Wastewater Services 2015/16 total revenues came in \$58,468 more than budgeted from several accounts. Wanting to remain conservative but also reasonable, staff recommends the following budget adjustments as a result of the anticipated ongoing growth trends:

	2014/15	2015/16	2016/17 Budget	2016/17 Proposed Budget	2016/17 Budget Adjust
Onsite Citations	21,509	24,218	10,000	15,000	5,000
Building Permits	243,733	215,313	210,000	215,000	5,000
Fire Code Enforcement Inspections	10,214	15,567	9,500	12,000	2,500
Total Increase					\$12,500

- 2015/16 expenses were \$11,032 less than budgeted leaving a good healthy reserve for future economic downturns of \$386,125. The budget and projections for 2016/17 continue that trend with a reserve anticipated of \$377,372 or 63% of budgeted expenditures.

Animal Control Services (2070)

Revenues and expenses for Animal Control Services for 2015/16 finalized within \$2,900 of budget. Dog licenses continue to lag just behind expectations. Thankfully the Town is in the testing phase of on-line dog licensing and this convenient method for licensing will be introduced to the public in the next few weeks.

At the current rate of use, the animal control donation fund, used to balance the animal control services fund, will be completely used by the end of 2017/18. This will leave a roughly \$25,000 hole in the budget in less than two years.

State Gas Tax/Street Maintenance (2120)

2015/16 gas tax revenues came in about \$32,216 less than budget. While there was savings in a couple expenditure accounts like repairs and maintenance supplies and fuel for vehicles. The savings was not sufficient to offset all of the loss of revenues. An additional \$23,505 of reserves was used to balance the fund. This leaves \$277,197 in reserves. Which leaves about two years before cuts or an additional funding source is needed to maintain services.

Fiscal Impact:

The recommended 2016/17 budget adjustments will improve reserve positions for Measure C and Building Safety and Wastewater by the amounts requested; \$30,000 and \$12,500 respectively.



Budget Performance Report

Fiscal Year to Date 10/31/16

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
REVENUE										
Department 00 - Non Department Activity										
Program 0000 - Non Program Activity										
3110.311	Property Tax Current Secured	4,470,384.00	19,904.00	4,490,288.00	.00	.00	.00	4,490,288.00	0	4,359,502.60
3110.312	Property Tax Current Unsecured	226,180.00	6,030.00	232,210.00	228,615.52	.00	228,615.52	3,594.48	98	231,943.19
3110.315	Property Tax Prior Secured/Unsecured	6,000.00	1,000.00	7,000.00	2,678.76	.00	2,678.76	4,321.24	38	8,540.05
3110.320	Property Tax General Supplemental	66,139.00	(15,303.00)	50,836.00	10,566.59	.00	10,566.59	40,269.41	21	44,205.46
3130.325	General Sales and Use Tax Sales and Use Tax	1,841,970.00	.00	1,841,970.00	122,300.00	.00	244,600.00	1,597,370.00	13	1,891,276.39
3167.330	Real Property Transfer Tax Real Property Transfer Tax	78,826.00	.00	78,826.00	8,925.08	.00	24,787.49	54,038.51	31	74,395.78
3182.335	Franchise Taxes Franchise Taxes	908,159.00	.00	908,159.00	65,391.56	.00	65,391.56	842,767.44	7	886,592.06
3185.340	Transient Occupancy Tax Transient Occupancy Tax	213,621.00	.00	213,621.00	10,898.30	.00	10,898.30	202,722.70	5	214,469.66
3210.110	Business Licenses and Permits Business Regulation	3,900.00	.00	3,900.00	362.10	.00	749.30	3,150.70	19	3,965.18
3210.120	Business Licenses and Permits Bingo Regulation	132.00	.00	132.00	.00	.00	.00	132.00	0	66.00
3215.100	DOJ/FBI Fees Fingerprinting/Processing	.00	.00	.00	848.00	.00	764.00	(764.00)	+++	(93.72)
3345.100	State Revenues - Other Refunds & Reimbursements	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	13,369.00
3351.001	Property Tax Homeowners Apportionment	65,983.00	.00	65,983.00	.00	.00	.00	65,983.00	0	65,654.80
3356.001	State Motor Vehicle In Lieu Motor Vehicle In Lieu Tax	2,206,406.00	.00	2,206,406.00	.00	.00	.00	2,206,406.00	0	2,132,432.68
3356.003	State Motor Vehicle In Lieu Section 11001.5 Prior Year	.00	.00	.00	.00	.00	.00	.00	+++	10,585.41
3410.101	Administrative Services General Administrative Fees	45.00	.00	45.00	2.70	.00	5.66	39.34	13	53.17
3410.104	Administrative Services Returned Check Processing	200.00	.00	200.00	25.57	.00	25.57	174.43	13	106.71
3410.106	Administrative Services Building Rental	350.00	.00	350.00	.00	.00	.00	350.00	0	1,336.00
3410.107	Administrative Services Electronic Audio Reproduction	10.00	.00	10.00	19.89	.00	19.89	(9.89)	199	.00
3410.112	Administrative Services Printed Material Production/Sale	550.00	.00	550.00	.00	.00	15.00	535.00	3	1,693.76
3410.113	Administrative Services Document Copying	300.00	.00	300.00	23.50	.00	88.75	211.25	30	353.25
3410.114	Administrative Services Document Certification	200.00	.00	200.00	.00	.00	40.00	160.00	20	120.00
3410.150	Administrative Services Late Fees	25.00	.00	25.00	.00	.00	.00	25.00	0	48.67
3610.100	Interest Revenue Investments	8,000.00	.00	8,000.00	.00	.00	.00	8,000.00	0	1,210.70
3630.200	Rents and Royalties Billboard Rents and Leases	440.00	.00	440.00	.00	.00	.00	440.00	0	453.00
3901.100	Refunds & Reimbursements Miscellaneous	100.00	15,000.00	15,100.00	91.80	.00	15,250.62	(150.62)	101	15.16
3902.100	Miscellaneous Revenue General	5,000.00	.00	5,000.00	.30	.00	419.55	4,580.45	8	5,830.69
3902.110	Miscellaneous Revenue Cash Over and Short	.00	.00	.00	.00	.00	.00	.00	+++	(1.00)
3910.030	Transfers In From Development Services Fund	174,888.00	.00	174,888.00	.00	.00	.00	174,888.00	0	160,392.00
3910.070	Transfers In From Animal Control	44,439.00	.00	44,439.00	.00	.00	.00	44,439.00	0	39,598.00
3910.110	Transfers In From Local Transportation Fund	4,663.00	.00	4,663.00	.00	.00	.00	4,663.00	0	2,756.00
3910.120	Transfers In From State Gas Tax Fund	181,203.00	.00	181,203.00	.00	.00	.00	181,203.00	0	180,047.00
3910.130	Transfers In From State Water Board Prop 1	7,371.00	.00	7,371.00	.00	.00	.00	7,371.00	0	.00
3910.132	Transfers In From HSIP Grant	21,808.00	.00	21,808.00	.00	.00	.00	21,808.00	0	.00
3910.140	Transfers In From Traffic Safety Fund	30,000.00	.00	30,000.00	.00	.00	.00	30,000.00	0	30,000.00
3910.160	Transfers In From BHS Development Svcs Fund	41,840.00	.00	41,840.00	.00	.00	.00	41,840.00	0	23.00



Budget Performance Report

Fiscal Year to Date 10/31/16

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
REVENUE										
Department 00 - Non Department Activity										
Program 0000 - Non Program Activity										
3910.215	Transfers In From Aband Vehicle Abate Fund	5,500.00	.00	5,500.00	.00	.00	.00	5,500.00	0	8,304.50
3910.650	Transfers In From Successor Agency to RDA NH	13,212.00	.00	13,212.00	.00	.00	.00	13,212.00	0	11,428.85
3910.710	Transfers In Equipment Replacement Fund	.00	.00	.00	.00	.00	.00	.00	+++	3,657.64
3910.900	Transfers In From Transit Fund	.00	.00	.00	.00	.00	.00	.00	+++	1,445.00
3910.970	Transfers In From Self Insurance Trust Fund	.00	.00	.00	.00	.00	.00	.00	+++	26,805.75
Program 0000 - Non Program Activity Totals		\$10,637,844.00	\$26,631.00	\$10,664,475.00	\$450,749.67	\$0.00	\$604,916.56	\$10,059,558.44	6%	\$10,448,482.39
Department 00 - Non Department Activity Totals		\$10,637,844.00	\$26,631.00	\$10,664,475.00	\$450,749.67	\$0.00	\$604,916.56	\$10,059,558.44	6%	\$10,448,482.39
Department 25 - Finance										
Program 4420 - Measure C TUT										
3130.326	General Sales and Use Tax Transactions and Use Tax (TUT)	1,170,000.00	.00	1,170,000.00	77,500.00	.00	155,000.00	1,015,000.00	13	1,236,211.80
Program 4420 - Measure C TUT Totals		\$1,170,000.00	\$0.00	\$1,170,000.00	\$77,500.00	\$0.00	\$155,000.00	\$1,015,000.00	13%	\$1,236,211.80
Program 5005 - Rental Properties										
3630.100	Rents and Royalties Commercial Prop Rents & Leases	18,000.00	.00	18,000.00	.00	.00	6,001.00	11,999.00	33	16,500.00
3901.100	Refunds & Reimbursements Miscellaneous	2,100.00	.00	2,100.00	416.81	.00	736.17	1,363.83	35	2,348.71
Program 5005 - Rental Properties Totals		\$20,100.00	\$0.00	\$20,100.00	\$416.81	\$0.00	\$6,737.17	\$13,362.83	34%	\$18,848.71
Department 25 - Finance Totals		\$1,190,100.00	\$0.00	\$1,190,100.00	\$77,916.81	\$0.00	\$161,737.17	\$1,028,362.83	14%	\$1,255,060.51
Department 30 - Police										
Program 0000 - Non Program Activity										
3320.100	Federal Revenue - Other Refunds and Reimbursements	3,000.00	.00	3,000.00	.00	.00	.00	3,000.00	0	2,378.30
3345.004	State Revenues - Other POST Reimbursements	11,000.00	6,400.00	17,400.00	.00	.00	17,417.25	(17.25)	100	4,976.00
3345.100	State Revenues - Other Refunds & Reimbursements	20,000.00	.00	20,000.00	.00	.00	9,169.00	10,831.00	46	20,595.62
3380.100	Local Government Revenue Fines and Forfeitures	21,000.00	.00	21,000.00	1,132.80	.00	2,283.61	18,716.39	11	19,826.91
3380.106	Local Government Revenue Administrative Citations Police	.00	.00	.00	.00	.00	.00	.00	+++	100.00
3410.113	Administrative Services Document Copying	.00	.00	.00	.00	.00	2.00	(2.00)	+++	110.50
3421.100	Police Vehicle Repossession	200.00	.00	200.00	21.00	.00	84.00	116.00	42	189.00
3421.103	Police Weapons Storage Fee	150.00	.00	150.00	.00	.00	.00	150.00	0	.00
3421.105	Police Cite Sign Off / VIN Verification	1,000.00	.00	1,000.00	61.05	.00	203.50	796.50	20	610.50
3421.110	Police DUI Accident & Arrest Processing	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	1,945.34
3421.111	Police Vehicle Impound Fee	1,000.00	.00	1,000.00	224.00	.00	560.00	440.00	56	336.00
3421.115	Police Police Report (Copy)	7,100.00	.00	7,100.00	942.61	.00	3,462.76	3,637.24	49	8,831.25
3421.120	Police Fingerprint Processing	5,500.00	.00	5,500.00	551.00	.00	2,014.00	3,486.00	37	4,155.00
3421.122	Police Visa/Clearance Letter	80.00	.00	80.00	.00	.00	.00	80.00	0	128.56
3421.128	Police Statutory Registration	500.00	.00	500.00	.00	.00	30.00	470.00	6	240.00
3421.130	Police Reproduce/Sale of Tapes & Photos	150.00	.00	150.00	.00	.00	16.07	133.93	11	112.49
3421.140	Police Alarm System Registration	2,500.00	.00	2,500.00	.00	.00	190.59	2,309.41	8	3,620.11
3421.141	Police False Alarm Response	2,000.00	.00	2,000.00	.00	.00	533.50	1,466.50	27	2,025.00



Budget Performance Report

Fiscal Year to Date 10/31/16
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
REVENUE										
Department 30 - Police										
Program 0000 - Non Program Activity										
3421.180	Police Special Services	1,400.00	.00	1,400.00	275.00	.00	825.00	575.00	59	1,862.15
3421.185	Police Bicycle License	7.00	.00	7.00	.00	.00	3.75	3.25	54	18.75
3421.187	Police Subpoena Duces Tecum	100.00	.00	100.00	.00	.00	.00	100.00	0	15.00
3901.100	Refunds & Reimbursements Miscellaneous	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	716.91
3901.125	Refunds & Reimbursements OJI and Disability	.00	.00	.00	.00	.00	.00	.00	+++	264.70
3901.140	Refunds & Reimbursements Negligence Cost Recovery Fees	200.00	.00	200.00	.00	.00	.00	200.00	0	210.00
3902.100	Miscellaneous Revenue General	100.00	.00	100.00	.00	.00	70.23	29.77	70	986.03
Program 0000 - Non Program Activity Totals		\$80,987.00	\$6,400.00	\$87,387.00	\$3,207.46	\$0.00	\$36,865.26	\$50,521.74	42%	\$74,511.17
Department 30 - Police Totals		\$80,987.00	\$6,400.00	\$87,387.00	\$3,207.46	\$0.00	\$36,865.26	\$50,521.74	42%	\$74,511.17
Department 35 - Fire										
Program 0000 - Non Program Activity										
3345.100	State Revenues - Other Refunds & Reimbursements	75,000.00	.00	75,000.00	21,042.00	.00	21,042.00	53,958.00	28	89,635.35
3380.103	Local Government Revenue Fines and Citations Fire	500.00	.00	500.00	.00	.00	.00	500.00	0	690.00
3410.150	Administrative Services Late Fees	20.00	.00	20.00	.00	.00	.00	20.00	0	67.62
3422.303	Fire Out Of Hours Burning Response	250.00	.00	250.00	.00	.00	.00	250.00	0	373.12
3422.304	Fire Fuel Reduction Burn Permit	800.00	.00	800.00	136.00	.00	136.00	664.00	17	1,437.99
3422.315	Fire Residential Burning Regulation	6,000.00	.00	6,000.00	308.00	.00	308.00	5,692.00	5	6,509.36
3422.335	Fire Land Clearing Fire Regulation	.00	.00	.00	75.00	.00	75.00	(75.00)	+++	75.00
3901.100	Refunds & Reimbursements Miscellaneous	100.00	.00	100.00	.00	.00	.00	100.00	0	84.77
Program 0000 - Non Program Activity Totals		\$82,670.00	\$0.00	\$82,670.00	\$21,561.00	\$0.00	\$21,561.00	\$61,109.00	26%	\$98,873.21
Department 35 - Fire Totals		\$82,670.00	\$0.00	\$82,670.00	\$21,561.00	\$0.00	\$21,561.00	\$61,109.00	26%	\$98,873.21
Department 40 - Community Development										
Program 4720 - CDD Planning										
3380.101	Local Government Revenue Fines and Citations Comm Develop	12,000.00	8,500.00	20,500.00	300.00	.00	21,537.55	(1,037.55)	105	12,169.32
3400.102	CDD Planning Time Extension Review	1,500.00	.00	1,500.00	.00	.00	.00	1,500.00	0	1,377.13
3400.104	CDD Planning Tentative Parcel Map	3,500.00	.00	3,500.00	.00	.00	.00	3,500.00	0	1,754.50
3400.106	CDD Planning Minor Map Modificaiton Review	320.00	.00	320.00	.00	.00	.00	320.00	0	319.60
3400.109	CDD Planning Street Address Change Review	135.00	.00	135.00	.00	.00	.00	135.00	0	.01
3400.111	CDD Planning Landscape Plan	720.00	.00	720.00	.00	.00	.00	720.00	0	481.20
3400.130	CDD Planning General Plan Amend and Rezoning	2,500.00	.00	2,500.00	.00	.00	.00	2,500.00	0	.00
3400.139	CDD Planning Research on Request	400.00	.00	400.00	.00	.00	80.20	319.80	20	320.80
3400.149	CDD Planning DIF Adjust/Waiver Application	.00	.00	.00	.00	.00	.00	.00	+++	159.80
3400.170	CDD Planning Use Permit Class A	1,196.00	.00	1,196.00	.00	.00	.00	1,196.00	0	1,794.39
3400.171	CDD Planning Use Permit Class B	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00
3400.172	CDD Planning Use Permit Class C	1,750.00	.00	1,750.00	.00	.00	1,721.40	28.60	98	.00
3400.173	CDD Planning Temporary Use Permit	500.00	.00	500.00	.00	.00	212.33	287.67	42	7.73



Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
REVENUE										
Department 40 - Community Development										
Program 4720 - CDD Planning										
3400.174	CDD Planning Administrative Permit	2,000.00	.00	2,000.00	119.85	.00	958.81	1,041.19	48	1,677.91
3400.176	CDD Planning Home Occupation Permit	500.00	.00	500.00	.00	.00	217.77	282.23	44	435.54
3400.178	CDD Planning Site Plan/Use Permit Mod Class B	.00	.00	.00	.00	.00	.00	.00	+++	1,118.92
3400.184	CDD Planning Site Plan Review Class A	2,300.00	.00	2,300.00	.00	.00	.00	2,300.00	0	3,140.35
3400.200	CDD Planning Tree Felling Permit	21,000.00	.00	21,000.00	1,725.33	.00	7,653.66	13,346.34	36	22,335.84
3400.307	CDD Planning Design Review Application	1,600.00	.00	1,600.00	76.53	.00	267.86	1,332.14	17	1,951.52
Program 4720 - CDD Planning Totals		\$52,921.00	\$8,500.00	\$61,421.00	\$2,221.71	\$0.00	\$32,649.58	\$28,771.42	53%	\$49,514.56
Program 4780 - CDD - Waste Management										
3182.335	Franchise Taxes Franchise Taxes	39,032.00	.00	39,032.00	9,771.15	.00	9,771.15	29,260.85	25	38,104.31
3345.200	State Revenues - Other Miscellaneous	.00	.00	.00	.00	.00	(4,066.94)	4,066.94	+++	7,115.00
3380.104	Local Government Revenue Fines and Citations Waste Mgmt	8,000.00	.00	8,000.00	200.00	.00	3,984.00	4,016.00	50	37,676.41
Program 4780 - CDD - Waste Management Totals		\$47,032.00	\$0.00	\$47,032.00	\$9,971.15	\$0.00	\$9,688.21	\$37,343.79	21%	\$82,895.72
Department 40 - Community Development Totals		\$99,953.00	\$8,500.00	\$108,453.00	\$12,192.86	\$0.00	\$42,337.79	\$66,115.21	39%	\$132,410.28
Department 45 - Public Works										
Program 4740 - Public Works - Engineering										
3402.201	PW Engineering Final Parcel Map	750.00	.00	750.00	.00	.00	.00	750.00	0	1,758.60
3402.220	PW Engineering Land Divisn/Pvt Develop Projects	13,000.00	.00	13,000.00	.00	.00	.00	13,000.00	0	13,421.03
3402.222	PW Engineering Improvement Agreement Review	.00	.00	.00	131.90	.00	131.90	(131.90)	+++	.00
3402.223	PW Engineering Engineering Site Plan	400.00	.00	400.00	.00	.00	.00	400.00	0	703.44
3402.224	PW Engineering Grading Check/Inspection	2,000.00	.00	2,000.00	.00	.00	444.72	1,555.28	22	3,261.28
3402.226	PW Engineering Cert of Correction with Hearing	200.00	.00	200.00	.00	.00	.00	200.00	0	527.58
3402.227	PW Engineering Lot Merger Review	700.00	.00	700.00	.00	.00	351.71	348.29	50	.00
3402.228	PW Engineering Lot Line Adjustment	1,300.00	.00	1,300.00	.00	.00	1,231.02	68.98	95	1,231.02
3402.230	PW Engineering Engineer Drain Plan/Calc Review	2,500.00	.00	2,500.00	.00	.00	439.65	2,060.35	18	1,758.60
3402.232	PW Engineering Erosion Control Plan Review	800.00	.00	800.00	.00	.00	.00	800.00	0	879.30
3402.250	PW Engineering Oversized Vehicle Regulation	800.00	.00	800.00	32.00	.00	176.00	624.00	22	1,466.00
3402.270	PW Engineering Encroachment Permit Fees	15,000.00	.00	15,000.00	600.38	.00	3,858.71	11,141.29	26	9,435.20
Program 4740 - Public Works - Engineering Totals		\$37,450.00	\$0.00	\$37,450.00	\$764.28	\$0.00	\$6,633.71	\$30,816.29	18%	\$34,442.05
Program 4745 - Paradise Community Park										
3470.251	Parks & Recreation Space Rental	2,500.00	.00	2,500.00	.00	.00	660.00	1,840.00	26	2,340.00
3470.258	Parks & Recreation Miscellaneous	250.00	.00	250.00	.00	.00	.00	250.00	0	250.00
Program 4745 - Paradise Community Park Totals		\$2,750.00	\$0.00	\$2,750.00	\$0.00	\$0.00	\$660.00	\$2,090.00	24%	\$2,590.00
Department 45 - Public Works Totals		\$40,200.00	\$0.00	\$40,200.00	\$764.28	\$0.00	\$7,293.71	\$32,906.29	18%	\$37,032.05
REVENUE TOTALS		\$12,131,754.00	\$41,531.00	\$12,173,285.00	\$566,392.08	\$0.00	\$874,711.49	\$11,298,573.51	7%	\$12,046,369.61



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 00 - Non Department Activity										
Program 0000 - Non Program Activity										
5225	Bank Fees and Charges	8,200.00	.00	8,200.00	.00	.00	2,349.96	5,850.04	29	9,647.04
5280.100	Bad Debt Write Off Expense	500.00	.00	500.00	59.52	.00	59.52	440.48	12	226.58
5501	Debt Service Payment - Principal	553,595.00	.00	553,595.00	.00	.00	.00	553,595.00	0	570,928.50
5502	Debt Service Payment - Interest	401,406.00	.00	401,406.00	.00	.00	.00	401,406.00	0	.00
5502.150	Debt Service Payment - Interest Interfund Loans	.00	.00	.00	.00	.00	.00	.00	+++	354,447.98
5502.201	Debt Service Payment - Interest Tax Anticipation Notes	29,404.00	.00	29,404.00	.00	.00	.00	29,404.00	0	23,718.75
5510.201	Bond Payments - Issuance Costs Tax Anticipation Notes	7,650.00	.00	7,650.00	7,250.00	.00	7,250.00	400.00	95	7,650.00
5910.611	Transfers Out GASB 45 Retiree Medical Trust	7,500.00	.00	7,500.00	.00	.00	.00	7,500.00	0	.00
5910.923	Transfers Out To TOP Housing Loan Fund	6,046.00	.00	6,046.00	.00	.00	.00	6,046.00	0	3,566.00
Program 0000 - Non Program Activity Totals		\$1,014,301.00	\$0.00	\$1,014,301.00	\$7,309.52	\$0.00	\$9,659.48	\$1,004,641.52	1%	\$970,184.85
Department 00 - Non Department Activity Totals		\$1,014,301.00	\$0.00	\$1,014,301.00	\$7,309.52	\$0.00	\$9,659.48	\$1,004,641.52	1%	\$970,184.85
Department 10 - Legislative										
Program 4000 - Town Council										
5101	Salaries - Permanent	18,000.00	.00	18,000.00	1,470.00	.00	5,880.00	12,120.00	33	17,640.00
5107	Car Allowance/Mileage	5,400.00	.00	5,400.00	450.00	.00	1,800.00	3,600.00	33	5,400.00
5111	Medicare	339.00	.00	339.00	28.25	.00	113.10	225.90	33	339.30
5112.102	Retirement Contribution Social Security	1,451.00	.00	1,451.00	120.90	.00	483.60	967.40	33	1,450.80
5113	Worker's Compensation	198.00	.00	198.00	44.02	.00	90.70	107.30	46	140.16
5202.100	Operating Supplies General	50.00	.00	50.00	.00	.00	.00	50.00	0	36.71
5219.100	Printing General	50.00	.00	50.00	.00	.00	.00	50.00	0	46.12
5220.100	Employee Development General	12,420.00	.00	12,420.00	2,100.00	.00	1,650.00	10,770.00	13	11,800.00
5304	Furniture & Equipment	800.00	.00	800.00	.00	.00	.00	800.00	0	.00
Program 4000 - Town Council Totals		\$38,708.00	\$0.00	\$38,708.00	\$4,213.17	\$0.00	\$10,017.40	\$28,690.60	26%	\$36,853.09
Department 10 - Legislative Totals		\$38,708.00	\$0.00	\$38,708.00	\$4,213.17	\$0.00	\$10,017.40	\$28,690.60	26%	\$36,853.09
Department 15 - Town Clerk										
Program 4100 - Town Clerk										
5101	Salaries - Permanent	113,788.00	.00	113,788.00	8,424.94	.00	26,593.51	87,194.49	23	170,397.12
5103.102	Differential Pay Out of Class	.00	.00	.00	.00	.00	611.24	(611.24)	+++	.00
5106.100	Incentives & Admin Leave Administrative Leave	3,276.00	.00	3,276.00	.00	.00	.00	3,276.00	0	6,586.41
5107	Car Allowance/Mileage	.00	.00	.00	.00	.00	.00	.00	+++	2,376.00
5111	Medicare	1,697.00	.00	1,697.00	130.46	.00	367.45	1,329.55	22	2,487.41
5112.101	Retirement Contribution PERS	20,362.00	.00	20,362.00	690.02	.00	13,298.58	7,063.42	65	31,315.15
5113	Worker's Compensation	1,250.00	.00	1,250.00	277.89	.00	572.55	677.45	46	1,355.32
5114.101	Health Insurance Medical	23,595.00	.00	23,595.00	858.80	.00	5,178.56	18,416.44	22	15,561.98
5114.102	Health Insurance Dental	.00	.00	.00	(12.04)	.00	325.36	(325.36)	+++	2,675.18
5114.103	Health Insurance Vision	.00	.00	.00	2.39	.00	39.23	(39.23)	+++	8.72



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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 15 - Town Clerk										
Program 4100 - Town Clerk										
5115	Unemployment Compensation	.00	.00	.00	57.59	.00	223.36	(223.36)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	1,009.00	.00	1,009.00	37.80	.00	104.21	904.79	10	566.64
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	75.64	.00	195.48	(195.48)	+++	1,111.72
5119.100	Retiree Costs Medical Insurance	14,968.00	.00	14,968.00	.00	.00	3,715.71	11,252.29	25	15,231.89
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	1,501.04	(1,501.04)	+++	.00
5201.100	Office Supplies General	120.00	.00	120.00	.00	.00	63.10	56.90	53	110.11
5202.100	Operating Supplies General	.00	.00	.00	.00	.00	.00	.00	+++	212.57
5204	Subscriptions and Code Books	140.00	.00	140.00	.00	.00	.00	140.00	0	213.01
5210.100	Postage General	100.00	.00	100.00	.00	.00	40.09	59.91	40	116.44
5213.100	Professional/Contract Services General	6,163.00	.00	6,163.00	494.00	.00	2,364.59	3,798.41	38	8,236.34
5218.100	Advertising General	2,690.00	.00	2,690.00	431.94	.00	1,454.83	1,235.17	54	1,446.99
5221	Election-County Services	18,000.00	.00	18,000.00	.00	.00	.00	18,000.00	0	.00
5304	Furniture & Equipment	.00	.00	.00	.00	.00	.00	.00	+++	1,755.63
Program 4100 - Town Clerk Totals		\$207,158.00	\$0.00	\$207,158.00	\$11,469.43	\$0.00	\$56,648.89	\$150,509.11	27%	\$262,004.63
Department 15 - Town Clerk Totals		\$207,158.00	\$0.00	\$207,158.00	\$11,469.43	\$0.00	\$56,648.89	\$150,509.11	27%	\$262,004.63
Department 20 - Administrative Services										
Program 4001 - Tourism										
5213.100	Professional/Contract Services General	.00	.00	.00	(2,179.66)	.00	(2,179.66)	2,179.66	+++	.00
Program 4001 - Tourism Totals		\$0.00	\$0.00	\$0.00	(\$2,179.66)	\$0.00	(\$2,179.66)	\$2,179.66	+++	\$0.00
Program 4200 - Town Manager										
5101	Salaries - Permanent	110,085.00	.00	110,085.00	8,005.86	.00	30,343.93	79,741.07	28	100,960.96
5106.100	Incentives & Admin Leave Administrative Leave	5,417.00	.00	5,417.00	.00	.00	.00	5,417.00	0	5,020.08
5107	Car Allowance/Mileage	1,571.00	.00	1,571.00	130.00	.00	520.00	1,051.00	33	1,559.00
5111	Medicare	235.00	.00	235.00	19.04	.00	72.20	162.80	31	209.79
5112.101	Retirement Contribution PERS	23,970.00	.00	23,970.00	683.56	.00	17,148.16	6,821.84	72	19,057.85
5113	Worker's Compensation	1,210.00	.00	1,210.00	269.00	.00	554.24	655.76	46	791.36
5114.101	Health Insurance Medical	6,361.00	.00	6,361.00	433.74	.00	1,734.69	4,626.31	27	6,173.97
5114.102	Health Insurance Dental	.00	.00	.00	88.24	.00	352.96	(352.96)	+++	1,037.75
5114.103	Health Insurance Vision	.00	.00	.00	3.18	.00	12.72	(12.72)	+++	37.94
5115	Unemployment Compensation	.00	.00	.00	51.02	.00	228.36	(228.36)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	775.00	.00	775.00	25.16	.00	100.64	674.36	13	301.90
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	71.90	.00	285.69	(285.69)	+++	723.79
5119.100	Retiree Costs Medical Insurance	41,586.00	.00	41,586.00	226.40	.00	10,583.48	31,002.52	25	40,425.65
5201.100	Office Supplies General	50.00	.00	50.00	.00	.00	.00	50.00	0	.00
5202.100	Operating Supplies General	50.00	.00	50.00	.00	.00	.00	50.00	0	143.51
5210.100	Postage General	15.00	.00	15.00	.00	.00	.00	15.00	0	3.79



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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 20 - Administrative Services										
Program 4200 - Town Manager										
5213.100	Professional/Contract Services General	3,500.00	.00	3,500.00	.00	.00	3,500.00	.00	100	3,500.00
5220.100	Employee Development General	.00	.00	.00	.00	.00	.00	.00	+++	65.19
5260	Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	6.00
5304	Furniture & Equipment	.00	.00	.00	.00	.00	.00	.00	+++	1,755.63
Program 4200 - Town Manager Totals		\$194,825.00	\$0.00	\$194,825.00	\$10,007.10	\$0.00	\$65,437.07	\$129,387.93	34%	\$181,774.16
Program 4201 - Central Services										
5101	Salaries - Permanent	38,750.00	.00	38,750.00	3,022.16	.00	11,105.55	27,644.45	29	32,971.23
5111	Medicare	562.00	.00	562.00	34.85	.00	125.83	436.17	22	403.71
5112.101	Retirement Contribution PERS	2,589.00	.00	2,589.00	198.10	.00	778.89	1,810.11	30	2,194.03
5113	Worker's Compensation	430.00	.00	430.00	94.71	.00	195.14	234.86	45	271.48
5114.101	Health Insurance Medical	11,850.00	.00	11,850.00	867.46	.00	3,405.47	8,444.53	29	9,368.64
5114.102	Health Insurance Dental	.00	.00	.00	95.10	.00	372.92	(372.92)	+++	1,004.94
5114.103	Health Insurance Vision	.00	.00	.00	10.48	.00	39.76	(39.76)	+++	109.38
5115	Unemployment Compensation	.00	.00	.00	15.38	.00	67.24	(67.24)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	521.00	.00	521.00	12.36	.00	54.67	466.33	10	205.20
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	26.42	.00	97.16	(97.16)	+++	259.37
5201.100	Office Supplies General	.00	.00	.00	.00	.00	.00	.00	+++	5.39
5202.100	Operating Supplies General	1,900.00	.00	1,900.00	318.49	.00	645.31	1,254.69	34	1,840.34
5203.100	Repairs and Maint Supplies General	1,580.00	.00	1,580.00	.00	.00	417.34	1,162.66	26	1,169.17
5209.101	Auto Fuel Expense Town Vehicles	400.00	.00	400.00	14.50	.00	14.50	385.50	4	282.62
5211.135	Utilities Water and Sewer	724.00	.00	724.00	.00	.00	197.93	526.07	27	713.01
5211.137	Utilities Electric and Gas	24,250.00	.00	24,250.00	.00	.00	9,281.13	14,968.87	38	26,318.69
5212.100	Insurance General	214,618.00	.00	214,618.00	.00	.00	213,389.00	1,229.00	99	172,379.00
5213.100	Professional/Contract Services General	41,750.00	.00	41,750.00	.00	.00	6,203.00	35,547.00	15	41,288.67
5214.100	Repair and Maint Service General	10,560.00	.00	10,560.00	560.00	.00	2,710.24	7,849.76	26	10,799.38
5215.100	Rents and Leases Miscellaneous	1,700.00	.00	1,700.00	175.84	.00	564.67	1,135.33	33	1,900.84
5218.100	Advertising General	100.00	.00	100.00	.00	.00	242.84	(142.84)	243	167.68
5219.100	Printing General	1,330.00	.00	1,330.00	.00	.00	.00	1,330.00	0	1,690.23
5260	Miscellaneous	27,679.00	.00	27,679.00	.00	.00	31,241.05	(3,562.05)	113	26,384.21
5303	Improvements	12,000.00	.00	12,000.00	.00	.00	6.44	11,993.56	0	1,744.75
5500	Bond Payments - Fiscal Agent	4,335.00	.00	4,335.00	.00	.00	1,794.31	2,540.69	41	4,331.26
Program 4201 - Central Services Totals		\$397,628.00	\$0.00	\$397,628.00	\$5,445.85	\$0.00	\$282,950.39	\$114,677.61	71%	\$337,803.22
Program 4202 - Information Technology										
5101	Salaries - Permanent	90,854.00	.00	90,854.00	6,984.01	.00	26,154.83	64,699.17	29	89,731.47
5106.100	Incentives & Admin Leave Administrative Leave	3,844.00	.00	3,844.00	.00	.00	.00	3,844.00	0	3,763.76
5111	Medicare	1,373.00	.00	1,373.00	109.15	.00	410.78	962.22	30	88.46



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 20 - Administrative Services										
Program 4202 - Information Technology										
5112.101	Retirement Contribution PERS	18,087.00	.00	18,087.00	620.18	.00	12,334.85	5,752.15	68	15,078.02
5113	Worker's Compensation	1,008.00	.00	1,008.00	221.87	.00	457.13	550.87	45	693.20
5114.101	Health Insurance Medical	5,205.00	.00	5,205.00	433.74	.00	1,734.96	3,470.04	33	5,204.88
5115	Unemployment Compensation	.00	.00	.00	48.18	.00	214.16	(214.16)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	762.00	.00	762.00	19.00	.00	76.00	686.00	10	228.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	62.72	.00	209.45	(209.45)	+++	559.44
5199.199	Other Fund Support IT-Serv from Tech Fee	(82,000.00)	.00	(82,000.00)	.00	.00	.00	(82,000.00)	0	(80,000.00)
5202.100	Operating Supplies General	5,190.00	.00	5,190.00	.00	.00	3,264.42	1,925.58	63	7,466.41
5209.101	Auto Fuel Expense Town Vehicles	350.00	.00	350.00	.00	.00	47.16	302.84	13	272.97
5209.105	Auto Fuel Expense Employee Personal Vehicle Use	.00	.00	.00	.00	.00	.00	.00	+++	12.00
5210.100	Postage General	200.00	.00	200.00	.00	.00	30.34	169.66	15	243.50
5213.100	Professional/Contract Services General	11,000.00	.00	11,000.00	.00	.00	864.92	10,135.08	8	13,116.03
5214.100	Repair and Maint Service General	56,021.00	.00	56,021.00	40,637.00	.00	47,143.50	8,877.50	84	58,241.80
5215.106	Rents and Leases Copiers	4,260.00	.00	4,260.00	383.22	.00	1,132.12	3,127.88	27	5,134.20
5216.100	Communications General Services	36,095.00	.00	36,095.00	660.66	.00	11,150.51	24,944.49	31	41,102.20
5218.100	Advertising General	.00	.00	.00	.00	.00	.00	.00	+++	167.68
5220.100	Employee Development General	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	200.10
5225	Bank Fees and Charges	785.00	.00	785.00	.00	.00	.00	785.00	0	65.00
5304	Furniture & Equipment	6,575.00	.00	6,575.00	.00	.00	4,156.08	2,418.92	63	12,314.31
5501	Debt Service Payment - Principal	37,068.00	.00	37,068.00	.00	.00	9,157.75	27,910.25	25	36,740.11
5502.150	Debt Service Payment - Interest Interfund Loans	720.00	.00	720.00	.00	.00	.00	720.00	0	.00
Program 4202 - Information Technology Totals		\$199,397.00	\$0.00	\$199,397.00	\$50,179.73	\$0.00	\$118,538.96	\$80,858.04	59%	\$211,773.54
Program 4203 - HR and Risk Management										
5101	Salaries - Permanent	58,476.00	.00	58,476.00	4,327.20	.00	16,205.40	42,270.60	28	54,677.72
5106.100	Incentives & Admin Leave Administrative Leave	2,795.00	.00	2,795.00	.00	.00	.00	2,795.00	0	1,531.40
5111	Medicare	888.00	.00	888.00	50.93	.00	187.73	700.27	21	688.73
5112.101	Retirement Contribution PERS	11,642.00	.00	11,642.00	384.26	.00	7,882.96	3,759.04	68	9,273.58
5113	Worker's Compensation	642.00	.00	642.00	142.73	.00	294.07	347.93	46	422.72
5114.101	Health Insurance Medical	15,760.00	.00	15,760.00	1,127.70	.00	4,510.80	11,249.20	29	13,532.40
5114.102	Health Insurance Dental	.00	.00	.00	165.94	.00	663.76	(663.76)	+++	1,951.78
5114.103	Health Insurance Vision	.00	.00	.00	14.44	.00	57.76	(57.76)	+++	172.18
5115	Unemployment Compensation	.00	.00	.00	22.48	.00	103.22	(103.22)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	670.00	.00	670.00	19.00	.00	76.00	594.00	11	228.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	38.86	.00	155.44	(155.44)	+++	427.82
5119.120	Retiree Costs PERS 1959 Survivor Benefits	2,646.00	.00	2,646.00	.00	.00	.00	2,646.00	0	2,646.00
5202.100	Operating Supplies General	318.00	.00	318.00	.00	.00	10.59	307.41	3	1.91



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 20 - Administrative Services										
Program 4203 - HR and Risk Management										
5210.100	Postage General	25.00	.00	25.00	.00	.00	2.33	22.67	9	18.38
5213.100	Professional/Contract Services General	1,900.00	.00	1,900.00	.00	.00	463.32	1,436.68	24	1,853.28
5304	Furniture & Equipment	.00	.00	.00	.00	.00	.00	.00	+++	786.34
Program 4203 - HR and Risk Management Totals		\$95,762.00	\$0.00	\$95,762.00	\$6,293.54	\$0.00	\$30,613.38	\$65,148.62	32%	\$88,502.24
Program 4300 - Legal Services										
5210.100	Postage General	20.00	.00	20.00	.00	.00	3.78	16.22	19	7.20
5213.100	Professional/Contract Services General	185,012.00	.00	185,012.00	.00	.00	48,973.00	136,039.00	26	196,882.00
Program 4300 - Legal Services Totals		\$185,032.00	\$0.00	\$185,032.00	\$0.00	\$0.00	\$48,976.78	\$136,055.22	26%	\$196,889.20
Department 20 - Administrative Services Totals		\$1,072,644.00	\$0.00	\$1,072,644.00	\$69,746.56	\$0.00	\$544,336.92	\$528,307.08	51%	\$1,016,742.36
Department 25 - Finance										
Program 4400 - Finance										
5101	Salaries - Permanent	130,193.00	(6,951.00)	123,242.00	9,982.90	.00	36,170.06	87,071.94	29	146,711.03
5102	Salaries - Temporary	.00	2,348.00	2,348.00	768.90	.00	768.90	1,579.10	33	.00
5106.100	Incentives & Admin Leave Administrative Leave	4,741.00	466.00	5,207.00	.00	.00	326.50	4,880.50	6	7,394.72
5106.200	Incentives & Admin Leave Gym Reimbursement	.00	.00	.00	.00	.00	.00	.00	+++	149.40
5107	Car Allowance/Mileage	2,035.00	.00	2,035.00	170.00	.00	680.00	1,355.00	33	2,039.00
5111	Medicare	1,986.00	247.00	2,233.00	159.59	.00	748.90	1,484.10	34	2,260.84
5112.101	Retirement Contribution PERS	23,263.00	(387.00)	22,876.00	801.70	.00	15,799.20	7,076.80	69	26,844.69
5113	Worker's Compensation	1,430.00	.00	1,430.00	317.91	.00	655.01	774.99	46	1,129.92
5114.101	Health Insurance Medical	15,884.00	(1,907.00)	13,977.00	707.00	.00	2,141.38	11,835.62	15	8,741.52
5114.102	Health Insurance Dental	.00	.00	.00	172.14	.00	654.68	(654.68)	+++	2,050.06
5114.103	Health Insurance Vision	.00	.00	.00	16.10	.00	60.82	(60.82)	+++	194.81
5115	Unemployment Compensation	.00	.00	.00	70.44	.00	382.46	(382.46)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	1,164.00	(46.00)	1,118.00	39.04	.00	142.28	975.72	13	479.66
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	89.66	.00	285.89	(285.89)	+++	915.04
5119.100	Retiree Costs Medical Insurance	19,781.00	.00	19,781.00	226.40	.00	3,945.50	15,835.50	20	14,740.13
5122	Accrual Bank Payoff	17,812.00	.00	17,812.00	.00	.00	13,639.05	4,172.95	77	.00
5201.100	Office Supplies General	40.00	.00	40.00	.00	.00	.00	40.00	0	40.93
5202.100	Operating Supplies General	150.00	.00	150.00	161.99	.00	310.41	(160.41)	207	.00
5210.100	Postage General	1,800.00	.00	1,800.00	.00	.00	304.43	1,495.57	17	1,566.61
5213.100	Professional/Contract Services General	624.00	.00	624.00	.00	.00	614.13	9.87	98	635.94
5218.100	Advertising General	.00	.00	.00	.00	.00	162.53	(162.53)	+++	14.82
5219.100	Printing General	600.00	.00	600.00	.00	.00	.00	600.00	0	573.14
5220.100	Employee Development General	110.00	.00	110.00	.00	.00	.00	110.00	0	110.00
5304	Furniture & Equipment	800.00	.00	800.00	.00	.00	.00	800.00	0	786.34
5501	Debt Service Payment - Principal	218.00	.00	218.00	.00	.00	52.97	165.03	24	13.51



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 25 - Finance										
Program 4400 - Finance Totals		\$222,631.00	(\$6,230.00)	\$216,401.00	\$13,683.77	\$0.00	\$77,845.10	\$138,555.90	36%	\$217,592.11
Program 4420 - Measure C TUT										
Cost Center Activity 300 - Police Administration										
5102	Salaries - Temporary	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	.00
5111	Medicare	218.00	.00	218.00	.00	.00	.00	218.00	0	.00
5220.100	Employee Development General	8,000.00	.00	8,000.00	408.25	3,595.71	1,929.75	2,474.54	69	.00
5303	Improvements	45,000.00	100,000.00	145,000.00	44,054.70	.00	79,950.42	65,049.58	55	97,251.44
5304	Furniture & Equipment	.00	.00	.00	.00	.00	.00	.00	+++	11,670.00
Cost Center Activity 300 - Police Administration Totals		\$68,218.00	\$100,000.00	\$168,218.00	\$44,462.95	\$3,595.71	\$81,880.17	\$82,742.12	51%	\$108,921.44
Cost Center Activity 301 - Police Operations										
5101	Salaries - Permanent	66,040.00	.00	66,040.00	5,337.60	.00	19,977.20	46,062.80	30	47,937.20
5102	Salaries - Temporary	26,176.00	.00	26,176.00	9,169.44	.00	9,169.44	17,006.56	35	40,481.28
5103.102	Differential Pay Out of Class	.00	.00	.00	.00	.00	178.48	(178.48)	+++	.00
5104	Wages - PS Holiday Pay	3,479.00	.00	3,479.00	298.56	.00	1,632.17	1,846.83	47	2,551.68
5105	Salaries - Overtime/FLSA	10,000.00	.00	10,000.00	2,897.16	.00	8,553.21	1,446.79	86	17,560.70
5106.101	Incentives & Admin Leave School Incentive	2,962.00	.00	2,962.00	396.62	.00	1,668.16	1,293.84	56	1,982.88
5106.103	Incentives & Admin Leave Team Pay	.00	.00	.00	266.88	.00	1,202.13	(1,202.13)	+++	2,202.52
5109.100	Allowances Uniform Allowance	930.00	.00	930.00	77.50	.00	310.00	620.00	33	620.00
5111	Medicare	1,822.00	.00	1,822.00	274.01	.00	645.29	1,176.71	35	1,695.97
5112.101	Retirement Contribution PERS	53,747.00	.00	53,747.00	1,245.84	.00	44,231.31	9,515.69	82	28,408.48
5112.102	Retirement Contribution Social Security	1,623.00	.00	1,623.00	637.07	.00	637.07	985.93	39	2,675.12
5113	Worker's Compensation	7,786.00	.00	7,786.00	1,730.93	.00	3,566.34	4,219.66	46	4,646.92
5114.101	Health Insurance Medical	13,850.00	.00	13,850.00	504.16	.00	2,016.64	11,833.36	15	4,033.28
5114.102	Health Insurance Dental	.00	.00	.00	159.94	.00	639.76	(639.76)	+++	1,271.62
5114.103	Health Insurance Vision	.00	.00	.00	14.44	.00	57.76	(57.76)	+++	115.30
5115	Unemployment Compensation	.00	.00	.00	55.18	.00	253.00	(253.00)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	727.00	.00	727.00	19.00	.00	76.00	651.00	10	152.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	50.32	.00	199.90	(199.90)	+++	350.23
5202.100	Operating Supplies General	7,581.00	.00	7,581.00	.00	265.63	1,048.10	6,267.27	17	4,812.81
5213.100	Professional/Contract Services General	18,638.00	.00	18,638.00	.00	.00	195.54	18,442.46	1	7,269.88
5220.100	Employee Development General	20,603.00	.00	20,603.00	.00	2,028.01	5,430.87	13,144.12	36	22,326.02
5304	Furniture & Equipment	.00	.00	.00	.00	.00	.00	.00	+++	8,869.08
5501	Debt Service Payment - Principal	105,917.00	.00	105,917.00	.00	.00	4,878.58	101,038.42	5	19,514.32
Cost Center Activity 301 - Police Operations Totals		\$341,881.00	\$0.00	\$341,881.00	\$23,134.65	\$2,293.64	\$106,566.95	\$233,020.41	32%	\$219,477.29
Cost Center Activity 303 - Animal Control										
5101	Salaries - Permanent	20,101.00	.00	20,101.00	1,517.77	.00	5,838.55	14,262.45	29	13,735.35
5104	Wages - PS Holiday Pay	1,131.00	.00	1,131.00	91.82	.00	365.21	765.79	32	88.68



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 25 - Finance										
Program 4420 - Measure C TUT										
Cost Center Activity 303 - Animal Control										
5105	Salaries - Overtime/FLSA	500.00	.00	500.00	46.30	.00	231.51	268.49	46	508.44
5109.100	Allowances Uniform Allowance	512.00	.00	512.00	42.62	.00	170.48	341.52	33	368.99
5111	Medicare	315.00	.00	315.00	21.26	.00	82.50	232.50	26	199.34
5112.101	Retirement Contribution PERS	1,425.00	.00	1,425.00	105.50	.00	409.99	1,015.01	29	921.84
5113	Worker's Compensation	2,370.00	.00	2,370.00	526.88	.00	1,085.56	1,284.44	46	2,502.28
5114.101	Health Insurance Medical	4,379.00	.00	4,379.00	325.30	.00	1,301.20	3,077.80	30	2,927.71
5114.102	Health Insurance Dental	.00	.00	.00	34.80	.00	139.20	(139.20)	+++	309.89
5114.103	Health Insurance Vision	.00	.00	.00	3.68	.00	14.72	(14.72)	+++	33.01
5115	Unemployment Compensation	.00	.00	.00	9.39	.00	42.43	(42.43)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	323.00	.00	323.00	14.24	.00	56.96	266.04	18	121.05
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	13.30	.00	52.60	(52.60)	+++	93.63
5202.100	Operating Supplies General	600.00	.00	600.00	.00	.00	.00	600.00	0	.00
5213.100	Professional/Contract Services General	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00
5220.100	Employee Development General	3,500.00	.00	3,500.00	.00	.00	229.00	3,271.00	7	2,257.99
5223.101	Meals and Refreshments Employee Meals-MOU	.00	.00	.00	.00	.00	11.25	(11.25)	+++	11.25
5303	Overtime Improvements	9,500.00	.00	9,500.00	.00	.00	.00	9,500.00	0	.00
5304	Furniture & Equipment	9,700.00	.00	9,700.00	.00	.00	.00	9,700.00	0	5,404.72
Cost Center Activity 303 - Animal Control Totals		\$64,356.00	\$0.00	\$64,356.00	\$2,752.86	\$0.00	\$10,031.16	\$54,324.84	16%	\$30,484.17
Cost Center Activity 325 - Fire Administration										
5303	Improvements	3,470.00	.00	3,470.00	.00	.00	1,410.91	2,059.09	41	21,673.58
Cost Center Activity 325 - Fire Administration Totals		\$3,470.00	\$0.00	\$3,470.00	\$0.00	\$0.00	\$1,410.91	\$2,059.09	41%	\$21,673.58
Cost Center Activity 326 - Fire Suppression										
5213.100	Professional/Contract Services General	150,000.00	.00	150,000.00	.00	.00	.00	150,000.00	0	144,401.06
5304	Furniture & Equipment	59,000.00	.00	59,000.00	.00	.00	1,755.88	57,244.12	3	36,525.20
5501	Debt Service Payment - Principal	86,632.00	.00	86,632.00	.00	.00	21,657.93	64,974.07	25	86,631.72
Cost Center Activity 326 - Fire Suppression Totals		\$295,632.00	\$0.00	\$295,632.00	\$0.00	\$0.00	\$23,413.81	\$272,218.19	8%	\$267,557.98
Cost Center Activity 350 - Public Works Streets										
5303	Improvements	.00	.00	.00	.00	.00	.00	.00	+++	25,280.60
5910.100	Transfers Out To Capital Projects	540,000.00	.00	540,000.00	.00	.00	.00	540,000.00	0	200,000.00
Cost Center Activity 350 - Public Works Streets Totals		\$540,000.00	\$0.00	\$540,000.00	\$0.00	\$0.00	\$0.00	\$540,000.00	0%	\$225,280.60
Program 4420 - Measure C TUT Totals		\$1,313,557.00	\$100,000.00	\$1,413,557.00	\$70,350.46	\$5,889.35	\$223,303.00	\$1,184,364.65	16%	\$873,395.06
Program 5005 - Rental Properties										
5203.100	Repairs and Maint Supplies General	.00	.00	.00	.00	.00	.00	.00	+++	70.61
5211.175	Utilities Rental Properties	2,300.00	.00	2,300.00	.00	.00	751.53	1,548.47	33	2,479.96
5213.100	Professional/Contract Services General	.00	.00	.00	.00	.00	.00	.00	+++	.00



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 25 - Finance										
Program 5005 - Rental Properties										
5214.100	Repair and Maint Service General	480.00	.00	480.00	40.00	.00	160.00	320.00	33	930.00
5501	Debt Service Payment - Principal	17,202.00	.00	17,202.00	1,433.48	.00	5,733.92	11,468.08	33	17,201.76
Program 5005 - Rental Properties Totals		\$19,982.00	\$0.00	\$19,982.00	\$1,473.48	\$0.00	\$6,645.45	\$13,336.55	33%	\$21,582.33
Department 25 - Finance Totals		\$1,556,170.00	\$93,770.00	\$1,649,940.00	\$85,507.71	\$5,889.35	\$307,793.55	\$1,336,257.10	19%	\$1,112,569.50
Department 30 - Police										
Program 0000 - Non Program Activity										
5280.100	Bad Debt Write Off Expense	.00	.00	.00	.00	.00	.00	.00	+++	714.43
Program 0000 - Non Program Activity Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$714.43
Program 4510 - Police Administration										
5101	Salaries - Permanent	295,015.00	.00	295,015.00	18,936.27	.00	78,342.84	216,672.16	27	335,623.57
5102	Salaries - Temporary	24,233.00	.00	24,233.00	6,158.86	.00	13,284.64	10,948.36	55	.00
5103.102	Differential Pay Out of Class	.00	.00	.00	.00	.00	103.00	(103.00)	+++	187.25
5104	Wages - PS Holiday Pay	13,132.00	.00	13,132.00	858.50	.00	3,789.36	9,342.64	29	14,554.30
5105	Salaries - Overtime/FLSA	50.00	.00	50.00	.00	.00	977.43	(927.43)	1955	.00
5106.100	Incentives & Admin Leave Administrative Leave	17,147.00	.00	17,147.00	891.06	.00	4,040.99	13,106.01	24	15,296.15
5106.101	Incentives & Admin Leave School Incentive	16,550.00	.00	16,550.00	1,096.30	.00	4,877.60	11,672.40	29	18,573.40
5106.200	Incentives & Admin Leave Gym Reimbursement	360.00	.00	360.00	.00	.00	180.00	180.00	50	270.00
5106.205	Incentives & Admin Leave PS Recruitment Incentive	.00	.00	.00	.00	.00	.00	.00	+++	3,300.00
5109.100	Allowances Uniform Allowance	2,403.00	.00	2,403.00	155.00	.00	697.50	1,705.50	29	3,617.02
5111	Medicare	5,343.00	.00	5,343.00	392.87	.00	1,500.78	3,842.22	28	6,105.59
5112.101	Retirement Contribution PERS	190,081.00	.00	190,081.00	3,674.66	.00	146,463.61	43,617.39	77	207,121.84
5113	Worker's Compensation	33,292.00	.00	33,292.00	7,401.26	.00	15,249.26	18,042.74	46	25,542.52
5114.101	Health Insurance Medical	40,862.00	.00	40,862.00	2,689.14	.00	11,190.00	29,672.00	27	37,473.83
5114.102	Health Insurance Dental	.00	.00	.00	319.88	.00	1,279.52	(1,279.52)	+++	3,843.96
5114.103	Health Insurance Vision	.00	.00	.00	28.88	.00	115.52	(115.52)	+++	435.38
5115	Unemployment Compensation	.00	.00	.00	173.38	.00	927.35	(927.35)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	2,658.00	.00	2,658.00	66.50	.00	266.00	2,392.00	10	927.32
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	166.25	.00	552.41	(552.41)	+++	1,924.53
5119.100	Retiree Costs Medical Insurance	56,505.00	.00	56,505.00	446.23	.00	14,844.31	41,660.69	26	47,207.09
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	1,216.65	(1,216.65)	+++	41,024.55
5201.100	Office Supplies General	2,600.00	.00	2,600.00	.00	.00	156.59	2,443.41	6	2,286.58
5202.100	Operating Supplies General	7,554.00	.00	7,554.00	126.09	414.41	2,926.08	4,213.51	44	6,308.10
5203.100	Repairs and Maint Supplies General	2,050.00	.00	2,050.00	.00	.00	366.16	1,683.84	18	2,305.46
5204	Subscriptions and Code Books	100.00	.00	100.00	4.00	.00	85.25	14.75	85	85.25
5210.100	Postage General	2,000.00	.00	2,000.00	.00	18.05	616.80	1,365.15	32	1,920.26
5211.135	Utilities Water and Sewer	850.00	.00	850.00	.00	.00	157.72	692.28	19	88.33



Budget Performance Report

Fiscal Year to Date 10/31/16

Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 30 - Police										
Program 4510 - Police Administration										
5211.137	Utilities Electric and Gas	27,000.00	.00	27,000.00	.00	.00	7,957.98	19,042.02	29	27,151.59
5211.139	Utilities Propane	500.00	.00	500.00	.00	.00	24.32	475.68	5	509.03
5213.100	Professional/Contract Services General	35,380.00	.00	35,380.00	84.95	.00	14,378.08	21,001.92	41	28,485.08
5214.100	Repair and Maint Service General	36,055.00	.00	36,055.00	1,367.02	22.60	6,656.96	29,375.44	19	31,385.52
5215.100	Rents and Leases Miscellaneous	567.00	.00	567.00	.00	.00	141.00	426.00	25	561.99
5215.106	Rents and Leases Copiers	4,020.00	.00	4,020.00	334.93	.00	1,014.93	3,005.07	25	1,306.13
5216.100	Communications General Services	5,500.00	.00	5,500.00	.00	.00	1,225.32	4,274.68	22	5,355.73
5218.100	Advertising General	.00	.00	.00	.00	.00	96.66	(96.66)	+++	109.47
5219.100	Printing General	1,600.00	.00	1,600.00	.00	537.86	.00	1,062.14	34	2,275.17
5220.100	Employee Development General	680.00	.00	680.00	.00	.00	604.00	76.00	89	689.00
5220.110	Employee Development Education Reimb MOU Program	550.00	.00	550.00	.00	.00	.00	550.00	0	.00
5223.105	Meals and Refreshments Emergencies and Meetings	550.00	.00	550.00	.00	44.16	50.18	455.66	17	426.21
5225	Bank Fees and Charges	800.00	.00	800.00	.00	.00	85.68	714.32	11	765.51
5304	Furniture & Equipment	800.00	.00	800.00	.00	.00	.00	800.00	0	.00
5501	Debt Service Payment - Principal	3,161.00	.00	3,161.00	302.56	.00	1,316.18	1,844.82	42	4,057.70
Program 4510 - Police Administration Totals		\$829,948.00	\$0.00	\$829,948.00	\$45,670.59	\$1,037.08	\$337,758.66	\$491,152.26	41%	\$879,870.41
Program 4520 - Police Operations										
5101	Salaries - Permanent	1,060,816.00	.00	1,060,816.00	79,503.89	.00	300,234.85	760,581.15	28	892,134.99
5102	Salaries - Temporary	14,102.00	.00	14,102.00	(6,810.40)	.00	.00	14,102.00	0	10,254.25
5103.102	Differential Pay Out of Class	.00	.00	.00	909.24	.00	3,826.55	(3,826.55)	+++	3,397.77
5103.105	Differential Pay Swing/Graveyard Shift	.00	.00	.00	2,683.65	.00	10,629.05	(10,629.05)	+++	29,217.62
5103.108	Differential Pay Canine Maintenance	.00	.00	.00	559.80	.00	2,157.30	(2,157.30)	+++	6,951.38
5104	Wages - PS Holiday Pay	50,498.00	.00	50,498.00	3,951.32	.00	16,110.60	34,387.40	32	44,383.59
5105	Salaries - Overtime/FLSA	205,000.00	.00	205,000.00	27,193.37	.00	109,897.14	95,102.86	54	299,615.42
5106.101	Incentives & Admin Leave School Incentive	38,604.00	.00	38,604.00	3,017.93	.00	13,192.64	25,411.36	34	36,686.20
5106.103	Incentives & Admin Leave Team Pay	.00	.00	.00	226.32	.00	1,011.96	(1,011.96)	+++	2,891.97
5106.200	Incentives & Admin Leave Gym Reimbursement	540.00	.00	540.00	.00	.00	.00	540.00	0	180.00
5106.205	Incentives & Admin Leave PS Recruitment Incentive	2,000.00	.00	2,000.00	.00	.00	1,000.00	1,000.00	50	1,100.00
5109.100	Allowances Uniform Allowance	16,570.00	.00	16,570.00	1,304.49	.00	5,611.11	10,958.89	34	17,745.88
5111	Medicare	20,056.00	.00	20,056.00	1,696.47	.00	6,444.23	13,611.77	32	19,374.89
5112.101	Retirement Contribution PERS	459,947.00	.00	459,947.00	14,073.68	.00	331,503.58	128,443.42	72	432,809.82
5112.102	Retirement Contribution Social Security	.00	.00	.00	(479.25)	.00	.00	.00	+++	420.88
5113	Worker's Compensation	130,940.00	.00	130,940.00	29,371.83	.00	60,516.56	70,423.44	46	89,058.80
5114.101	Health Insurance Medical	276,757.00	.00	276,757.00	20,083.88	.00	84,164.17	192,592.83	30	207,525.87
5114.102	Health Insurance Dental	.00	.00	.00	2,298.32	.00	9,875.14	(9,875.14)	+++	24,758.36
5114.103	Health Insurance Vision	.00	.00	.00	204.12	.00	888.18	(888.18)	+++	0.56



Budget Performance Report

Fiscal Year to Date 10/31/16
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 30 - Police										
Program 4520 - Police Operations										
5115	Unemployment Compensation	5,000.00	.00	5,000.00	814.60	.00	3,349.11	1,650.89	67	.00
5116.101	Life and Disability Insurance Life & Disab.	11,759.00	.00	11,759.00	323.00	.00	1,425.00	10,334.00	12	3,496.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	658.73	.00	2,805.95	(2,805.95)	+++	7,191.57
5119.100	Retiree Costs Medical Insurance	177,032.00	.00	177,032.00	390.71	.00	41,085.19	135,946.81	23	166,999.37
5122	Accrual Bank Payoff	.00	.00	.00	11,802.89	.00	11,802.89	(11,802.89)	+++	55,566.03
5199.130	Other Payroll Expenses Interfund Payroll Transfers	(138,618.00)	.00	(138,618.00)	.00	.00	(10,270.29)	(128,347.71)	7	(49,781.07)
5202.100	Operating Supplies General	20,050.00	.00	20,050.00	3,237.24	3,599.55	7,768.15	8,682.30	57	21,793.27
5204	Subscriptions and Code Books	500.00	.00	500.00	.00	.00	.00	500.00	0	352.08
5209.101	Auto Fuel Expense Town Vehicles	45,000.00	.00	45,000.00	2,487.87	43.90	12,587.21	32,368.89	28	44,471.40
5213.100	Professional/Contract Services General	9,200.00	.00	9,200.00	.00	(14.61)	1,515.24	7,699.37	16	14,315.57
5214.100	Repair and Maint Service General	3,150.00	.00	3,150.00	.00	.00	.00	3,150.00	0	2,177.99
5216.100	Communications General Services	3,900.00	.00	3,900.00	.00	.00	974.02	2,925.98	25	4,380.11
5217	Extradition/Transportation Expen	100.00	.00	100.00	.00	.00	.00	100.00	0	688.52
5218.100	Advertising General	350.00	.00	350.00	.00	.00	196.39	153.61	56	325.84
5220.100	Employee Development General	20,150.00	.00	20,150.00	(150.00)	.00	1,042.50	19,107.50	5	16,861.12
5220.110	Employee Development Education Reimb MOU Program	1,650.00	.00	1,650.00	.00	.00	.00	1,650.00	0	401.50
5304	Furniture & Equipment	4,800.00	.00	4,800.00	.00	.00	6,290.72	(1,490.72)	131	3,098.60
Program 4520 - Police Operations Totals		\$2,439,853.00	\$0.00	\$2,439,853.00	\$199,353.70	\$3,628.84	\$1,037,635.14	\$1,398,589.02	43%	\$2,413,056.15
Program 4530 - Public Safety Communications										
5101	Salaries - Permanent	372,023.00	.00	372,023.00	24,874.47	.00	93,294.20	278,728.80	25	284,852.28
5102	Salaries - Temporary	55,158.00	.00	55,158.00	3,892.34	.00	17,113.13	38,044.87	31	43,730.70
5103.102	Differential Pay Out of Class	.00	.00	.00	253.68	.00	976.61	(976.61)	+++	1,006.62
5103.105	Differential Pay Swing/Graveyard Shift	.00	.00	.00	903.26	.00	3,520.40	(3,520.40)	+++	10,144.50
5104	Wages - PS Holiday Pay	16,573.00	.00	16,573.00	1,304.20	.00	5,015.00	11,558.00	30	14,109.41
5105	Salaries - Overtime/FLSA	30,000.00	.00	30,000.00	4,660.79	.00	17,532.56	12,467.44	58	51,893.28
5106.101	Incentives & Admin Leave School Incentive	11,882.00	.00	11,882.00	1,112.45	.00	4,218.14	7,663.86	36	10,512.12
5106.200	Incentives & Admin Leave Gym Reimbursement	180.00	.00	180.00	.00	.00	90.00	90.00	50	360.00
5106.205	Incentives & Admin Leave PS Recruitment Incentive	.00	.00	.00	.00	.00	1,500.00	(1,500.00)	+++	1,100.00
5109.100	Allowances Uniform Allowance	6,081.00	.00	6,081.00	511.56	.00	2,644.48	3,436.52	43	6,328.85
5111	Medicare	7,129.00	.00	7,129.00	520.01	.00	2,012.95	5,116.05	28	5,970.17
5112.101	Retirement Contribution PERS	52,942.00	.00	52,942.00	2,165.58	.00	29,878.00	23,064.00	56	39,920.09
5113	Worker's Compensation	25,476.00	.00	25,476.00	5,663.66	.00	11,669.18	13,806.82	46	14,752.16
5114.101	Health Insurance Medical	83,070.00	.00	83,070.00	6,539.20	.00	25,630.83	57,439.17	31	81,691.12
5114.102	Health Insurance Dental	.00	.00	.00	692.82	.00	2,741.11	(2,741.11)	+++	8,427.40
5114.103	Health Insurance Vision	.00	.00	.00	58.00	.00	228.82	(228.82)	+++	694.27
5115	Unemployment Compensation	2,500.00	.00	2,500.00	229.55	.00	1,016.73	1,483.27	41	.00



Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 30 - Police										
Program 4530 - Public Safety Communications										
5116.101	Life and Disability Insurance Life & Disab.	4,677.00	.00	4,677.00	157.70	.00	611.80	4,065.20	13	1,710.98
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	223.01	.00	940.90	(940.90)	+++	2,436.46
5119.100	Retiree Costs Medical Insurance	56,276.00	.00	56,276.00	.00	.00	13,141.39	43,134.61	23	58,982.88
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	1,864.30
5199.130	Other Payroll Expenses Interfund Payroll Transfers	(50,000.00)	.00	(50,000.00)	.00	.00	.00	(50,000.00)	0	(50,000.00)
5202.100	Operating Supplies General	3,225.00	.00	3,225.00	.00	.00	1,037.29	2,187.71	32	2,768.76
5204	Subscriptions and Code Books	150.00	.00	150.00	.00	.00	.00	150.00	0	144.00
5213.100	Professional/Contract Services General	.00	.00	.00	.00	30.15	1,425.00	(1,455.15)	+++	1,628.15
5214.100	Repair and Maint Service General	36,880.00	.00	36,880.00	.00	.00	.00	36,880.00	0	34,172.00
5216.100	Communications General Services	22,000.00	.00	22,000.00	135.20	.00	4,773.30	17,226.70	22	21,900.52
5218.100	Advertising General	.00	.00	.00	.00	.00	.00	.00	+++	113.23
5220.100	Employee Development General	6,635.00	.00	6,635.00	.00	.00	.00	6,635.00	0	1,439.11
5220.110	Employee Development Education Reimb MOU Program	1,100.00	.00	1,100.00	.00	.00	.00	1,100.00	0	217.00
5304	Furniture & Equipment	2,700.00	.00	2,700.00	.00	.00	786.34	1,913.66	29	1,260.16
5501	Debt Service Payment - Principal	65,072.00	.00	65,072.00	468.14	.00	31,894.73	33,177.27	49	66,523.72
Program 4530 - Public Safety Communications Totals		\$811,729.00	\$0.00	\$811,729.00	\$54,365.62	\$30.15	\$273,692.89	\$538,005.96	34%	\$720,654.24
Program 4550 - Fleet Management										
5101	Salaries - Permanent	55,386.00	.00	55,386.00	4,268.80	.00	15,633.00	39,753.00	28	45,045.16
5105	Salaries - Overtime/FLSA	900.00	.00	900.00	120.06	.00	749.69	150.31	83	1,957.24
5109.100	Allowances Uniform Allowance	500.00	.00	500.00	41.66	.00	166.64	333.36	33	456.33
5109.102	Allowances Tool Allowance	1,000.00	.00	1,000.00	.00	.00	1,000.00	.00	100	1,000.00
5111	Medicare	838.00	.00	838.00	56.57	.00	225.69	612.31	27	618.73
5112.101	Retirement Contribution PERS	5,751.00	.00	5,751.00	305.60	.00	2,799.96	2,951.04	49	4,358.02
5113	Worker's Compensation	2,932.00	.00	2,932.00	651.82	.00	1,342.98	1,589.02	46	1,433.44
5114.101	Health Insurance Medical	11,850.00	.00	11,850.00	867.46	.00	3,469.67	8,380.33	29	9,542.05
5114.102	Health Insurance Dental	.00	.00	.00	106.18	.00	424.72	(424.72)	+++	1,147.74
5114.103	Health Insurance Vision	.00	.00	.00	4.90	.00	19.60	(19.60)	+++	53.66
5115	Unemployment Compensation	.00	.00	.00	24.96	.00	119.90	(119.90)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	646.00	.00	646.00	19.00	.00	76.00	570.00	12	209.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	38.34	.00	149.79	(149.79)	+++	356.68
5119.100	Retiree Costs Medical Insurance	21,529.00	.00	21,529.00	.00	.00	797.07	20,731.93	4	23,247.05
5202.100	Operating Supplies General	1,000.00	.00	1,000.00	103.34	.00	2,588.15	(1,588.15)	259	3,780.62
5203.100	Repairs and Maint Supplies General	68,000.00	.00	68,000.00	6,351.03	.00	29,183.10	38,816.90	43	89,422.75
5204	Subscriptions and Code Books	2,100.00	.00	2,100.00	.00	.00	.00	2,100.00	0	1,836.20
5209.101	Auto Fuel Expense Town Vehicles	375.00	.00	375.00	78.23	.00	194.09	180.91	52	5.60



Budget Performance Report

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Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 30 - Police										
Program 4550 - Fleet Management										
5210.100	Postage General	20.00	.00	20.00	.00	.00	.00	20.00	0	107.52
5213.100	Professional/Contract Services General	4,871.00	.00	4,871.00	162.60	.00	314.10	4,556.90	6	5,743.00
5214.100	Repair and Maint Service General	29,700.00	.00	29,700.00	3,167.58	.00	12,342.03	17,357.97	42	35,070.88
5216.100	Communications General Services	900.00	.00	900.00	75.00	.00	300.00	600.00	33	706.04
5220.100	Employee Development General	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	1,966.03
5223.101	Meals and Refreshments Employee Meals-MOU Overtime	.00	.00	.00	15.00	.00	195.00	(195.00)	+++	.00
5303	Improvements	800.00	.00	800.00	.00	.00	.00	800.00	0	3,261.49
5304	Furniture & Equipment	1,000.00	.00	1,000.00	.00	.00	3,787.61	(2,787.61)	379	1,078.92
5910.611	Transfers Out GASB 45 Retiree Medical Trust	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00
Program 4550 - Fleet Management Totals		\$222,098.00	\$0.00	\$222,098.00	\$16,458.13	\$0.00	\$75,878.79	\$146,219.21	34%	\$233,004.15
Department 30 - Police Totals		\$4,303,628.00	\$0.00	\$4,303,628.00	\$315,848.04	\$4,696.07	\$1,724,965.48	\$2,573,966.45	40%	\$4,247,299.38
Department 35 - Fire										
Program 0000 - Non Program Activity										
5280.100	Bad Debt Write Off Expense	.00	.00	.00	.00	.00	.00	.00	+++	192.44
Program 0000 - Non Program Activity Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$192.44
Program 4610 - Fire - Administrative										
5101	Salaries - Permanent	20,632.00	.00	20,632.00	1,533.12	.00	5,802.45	14,829.55	28	19,154.35
5102	Salaries - Temporary	12,121.00	.00	12,121.00	.00	.00	1,327.38	10,793.62	11	12,237.75
5111	Medicare	475.00	.00	475.00	26.00	.00	118.47	356.53	25	528.54
5112.101	Retirement Contribution PERS	27,089.00	.00	27,089.00	100.50	.00	25,332.35	1,756.65	94	16,437.55
5112.102	Retirement Contribution Social Security	.00	.00	.00	.00	.00	82.30	(82.30)	+++	758.73
5113	Worker's Compensation	861.00	.00	861.00	191.41	.00	394.37	466.63	46	539.92
5114.101	Health Insurance Medical	3,123.00	.00	3,123.00	260.24	.00	1,040.96	2,082.04	33	2,862.64
5115	Unemployment Compensation	.00	.00	.00	11.47	.00	63.55	(63.55)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	293.00	.00	293.00	11.40	.00	45.60	247.40	16	108.30
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	13.78	.00	55.09	(55.09)	+++	157.89
5119.100	Retiree Costs Medical Insurance	62,555.00	.00	62,555.00	270.55	.00	16,521.56	46,033.44	26	66,086.10
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	.00	.00	+++	2,195.24
5201.100	Office Supplies General	500.00	.00	500.00	.00	.00	107.02	392.98	21	196.84
5202.100	Operating Supplies General	4,285.00	.00	4,285.00	.00	.00	102.72	4,182.28	2	4,104.69
5203.100	Repairs and Maint Supplies General	5,000.00	.00	5,000.00	24.99	.00	657.76	4,342.24	13	4,878.16
5210.100	Postage General	200.00	.00	200.00	.00	.00	87.10	112.90	44	135.09
5211.135	Utilities Water and Sewer	2,160.00	.00	2,160.00	.00	.00	542.20	1,617.80	25	2,002.00
5211.137	Utilities Electric and Gas	22,200.00	.00	22,200.00	.00	.00	6,027.30	16,172.70	27	20,117.07
5211.139	Utilities Propane	500.00	.00	500.00	12.99	.00	85.49	414.51	17	191.13
5213.100	Professional/Contract Services General	4,162.00	.00	4,162.00	.00	.00	.00	4,162.00	0	23.82



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 35 - Fire										
Program 4610 - Fire - Administrative										
5214.100	Repair and Maint Service General	7,205.00	.00	7,205.00	86.00	.00	3,726.64	3,478.36	52	7,601.55
5215.106	Rents and Leases Copiers	2,280.00	.00	2,280.00	188.32	.00	733.41	1,546.59	32	2,276.58
5216.100	Communications General Services	11,560.00	.00	11,560.00	598.41	.00	3,102.33	8,457.67	27	11,726.46
5218.100	Advertising General	.00	.00	.00	.00	.00	.00	.00	+++	466.53
5223.105	Meals and Refreshments Emergencies and Meetings	.00	.00	.00	.00	.00	.00	.00	+++	87.36
5303	Improvements	.00	.00	.00	.00	.00	30.92	(30.92)	+++	3,304.12
5501	Debt Service Payment - Principal	3,516.00	.00	3,516.00	.00	.00	292.45	3,223.55	8	1,176.24
Program 4610 - Fire - Administrative Totals		\$190,717.00	\$0.00	\$190,717.00	\$3,329.18	\$0.00	\$66,279.42	\$124,437.58	35%	\$184,554.65
Program 4615 - Fire - EOC										
5202.100	Operating Supplies General	50.00	.00	50.00	.00	.00	.00	50.00	0	.00
5203.100	Repairs and Maint Supplies General	.00	.00	.00	.00	.00	.00	.00	+++	640.79
5214.100	Repair and Maint Service General	7,013.00	.00	7,013.00	.00	.00	.00	7,013.00	0	7,013.33
5216.100	Communications General Services	5,489.00	.00	5,489.00	126.53	.00	1,437.38	4,051.62	26	5,324.90
Program 4615 - Fire - EOC Totals		\$12,552.00	\$0.00	\$12,552.00	\$126.53	\$0.00	\$1,437.38	\$11,114.62	11%	\$12,979.02
Program 4630 - Fire - Suppression										
5112.101	Retirement Contribution PERS	123,424.00	.00	123,424.00	.00	.00	123,258.00	166.00	100	69,443.00
5119.100	Retiree Costs Medical Insurance	198,151.00	.00	198,151.00	.00	.00	48,858.18	149,292.82	25	194,210.69
5202.100	Operating Supplies General	15,300.00	.00	15,300.00	443.83	.00	4,707.82	10,592.18	31	12,543.42
5203.100	Repairs and Maint Supplies General	5,200.00	.00	5,200.00	101.75	.00	237.98	4,962.02	5	2,387.29
5209.101	Auto Fuel Expense Town Vehicles	22,000.00	.00	22,000.00	935.14	.00	5,409.48	16,590.52	25	16,858.03
5213.100	Professional/Contract Services General	3,127,311.00	.00	3,127,311.00	.00	.00	.00	3,127,311.00	0	2,835,887.46
5214.100	Repair and Maint Service General	13,600.00	.00	13,600.00	.00	.00	675.00	12,925.00	5	7,399.85
5220.100	Employee Development General	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	608.00
5223.105	Meals and Refreshments Emergencies and Meetings	.00	.00	.00	.00	.00	.00	.00	+++	32.70
5269.135	Emergency Incident Costs Fire Related	300.00	.00	300.00	.00	.00	.00	300.00	0	399.66
5304	Furniture & Equipment	21,410.00	.00	21,410.00	.00	.00	3,353.88	18,056.12	16	28,421.44
5501	Debt Service Payment - Principal	114,265.00	.00	114,265.00	.00	.00	114,264.55	.45	100	114,264.53
Program 4630 - Fire - Suppression Totals		\$3,641,961.00	\$0.00	\$3,641,961.00	\$1,480.72	\$0.00	\$300,764.89	\$3,341,196.11	8%	\$3,282,456.07
Program 4640 - Fire - Volunteer Program										
5118	Volunteer Benefits	8,218.00	.00	8,218.00	543.89	.00	1,051.91	7,166.09	13	5,498.16
5202.100	Operating Supplies General	2,080.00	.00	2,080.00	.00	.00	.00	2,080.00	0	951.13
5213.100	Professional/Contract Services General	6,500.00	.00	6,500.00	.00	.00	763.00	5,737.00	12	5,787.00
5220.100	Employee Development General	.00	.00	.00	.00	.00	.00	.00	+++	393.00
Program 4640 - Fire - Volunteer Program Totals		\$16,798.00	\$0.00	\$16,798.00	\$543.89	\$0.00	\$1,814.91	\$14,983.09	11%	\$12,629.29
Department 35 - Fire Totals		\$3,862,028.00	\$0.00	\$3,862,028.00	\$5,480.32	\$0.00	\$370,296.60	\$3,491,731.40	10%	\$3,492,811.47



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 40 - Community Development										
Program 4720 - CDD Planning										
5101	Salaries - Permanent	78,605.00	.00	78,605.00	5,918.44	.00	22,318.89	56,286.11	28	74,202.90
5102	Salaries - Temporary	.00	.00	.00	.00	.00	.00	.00	+++	85.32
5106.100	Incentives & Admin Leave Administrative Leave	1,382.00	.00	1,382.00	.00	.00	.00	1,382.00	0	1,353.78
5106.200	Incentives & Admin Leave Gym Reimbursement	50.00	.00	50.00	.00	.00	12.60	37.40	25	50.40
5107	Car Allowance/Mileage	552.00	.00	552.00	46.00	.00	184.00	368.00	33	554.00
5109.101	Allowances Boot Allowance	450.00	.00	450.00	.00	.00	450.00	.00	100	450.00
5111	Medicare	1,174.00	.00	1,174.00	74.05	.00	279.36	894.64	24	967.91
5112.101	Retirement Contribution PERS	9,576.00	.00	9,576.00	445.94	.00	5,319.85	4,256.15	56	8,017.62
5113	Worker's Compensation	2,801.00	.00	2,801.00	622.70	.00	1,282.99	1,518.01	46	1,484.52
5114.101	Health Insurance Medical	15,931.00	.00	15,931.00	1,161.52	.00	5,035.79	10,895.21	32	12,944.17
5114.102	Health Insurance Dental	.00	.00	.00	145.66	.00	582.64	(582.64)	+++	1,664.21
5114.103	Health Insurance Vision	.00	.00	.00	11.98	.00	47.92	(47.92)	+++	137.52
5115	Unemployment Compensation	.00	.00	.00	32.70	.00	149.80	(149.80)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	851.00	.00	851.00	26.32	.00	105.28	745.72	12	316.35
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	53.12	.00	146.76	(146.76)	+++	400.76
5119.100	Retiree Costs Medical Insurance	15,481.00	.00	15,481.00	.00	.00	3,841.08	11,639.92	25	15,169.02
5201.100	Office Supplies General	150.00	.00	150.00	2.28	.00	24.09	125.91	16	171.72
5202.100	Operating Supplies General	200.00	.00	200.00	30.69	.00	59.70	140.30	30	300.58
5209.101	Auto Fuel Expense Town Vehicles	700.00	.00	700.00	64.88	.00	240.41	459.59	34	730.73
5210.100	Postage General	600.00	.00	600.00	.00	.00	106.00	494.00	18	455.90
5213.100	Professional/Contract Services General	100.00	.00	100.00	.00	.00	.00	100.00	0	200.00
5214.100	Repair and Maint Service General	4,790.00	.00	4,790.00	.00	.00	4,834.82	(44.82)	101	6,533.42
5216.100	Communications General Services	810.00	.00	810.00	67.50	.00	270.00	540.00	33	337.50
5218.100	Advertising General	600.00	.00	600.00	.00	.00	281.18	318.82	47	603.40
5501	Debt Service Payment - Principal	8,220.00	.00	8,220.00	.00	.00	.00	8,220.00	0	.00
Program 4720 - CDD Planning Totals		\$143,023.00	\$0.00	\$143,023.00	\$8,703.78	\$0.00	\$45,573.16	\$97,449.84	32%	\$127,131.73
Program 4780 - CDD - Waste Management										
5101	Salaries - Permanent	32,287.00	.00	32,287.00	2,478.33	.00	9,339.37	22,947.63	29	31,040.02
5106.100	Incentives & Admin Leave Administrative Leave	1,022.00	.00	1,022.00	.00	.00	.00	1,022.00	0	1,000.62
5106.200	Incentives & Admin Leave Gym Reimbursement	86.00	.00	86.00	.00	.00	21.60	64.40	25	86.40
5107	Car Allowance/Mileage	408.00	.00	408.00	34.00	.00	136.00	272.00	33	408.00
5111	Medicare	489.00	.00	489.00	31.28	.00	117.10	371.90	24	415.14
5112.101	Retirement Contribution PERS	6,428.00	.00	6,428.00	220.08	.00	4,387.32	2,040.68	68	5,264.24
5113	Worker's Compensation	354.00	.00	354.00	78.70	.00	162.15	191.85	46	239.40
5114.101	Health Insurance Medical	5,510.00	.00	5,510.00	399.89	.00	1,599.59	3,910.41	29	4,804.00
5114.102	Health Insurance Dental	.00	.00	.00	50.00	.00	200.00	(200.00)	+++	88.44



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 40 - Community Development										
Program 4780 - CDD - Waste Management										
5114.103	Health Insurance Vision	.00	.00	.00	4.98	.00	19.92	(19.92)	+++	59.42
5115	Unemployment Compensation	.00	.00	.00	13.81	.00	62.67	(62.67)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	314.00	.00	314.00	9.40	.00	37.60	276.40	12	112.91
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	22.26	.00	88.17	(88.17)	+++	227.67
5211.135	Utilities Water and Sewer	2,300.00	.00	2,300.00	.00	.00	509.85	1,790.15	22	2,083.66
5501	Debt Service Payment - Principal	1,320.00	.00	1,320.00	.00	.00	.00	1,320.00	0	.00
Program 4780 - CDD - Waste Management Totals		\$50,518.00	\$0.00	\$50,518.00	\$3,342.73	\$0.00	\$16,681.34	\$33,836.66	33%	\$46,329.92
Department 40 - Community Development Totals		\$193,541.00	\$0.00	\$193,541.00	\$12,046.51	\$0.00	\$62,254.50	\$131,286.50	32%	\$173,461.65
Department 45 - Public Works										
Program 4740 - Public Works - Engineering										
5101	Salaries - Permanent	18,739.00	.00	18,739.00	1,336.35	.00	4,491.49	14,247.51	24	.00
5105	Salaries - Overtime/FLSA	.00	.00	.00	.00	.00	27.63	(27.63)	+++	.00
5106.100	Incentives & Admin Leave Administrative Leave	839.00	.00	839.00	.00	.00	.00	839.00	0	.00
5107	Car Allowance/Mileage	360.00	.00	360.00	30.00	.00	90.00	270.00	25	.00
5109.101	Allowances Boot Allowance	45.00	.00	45.00	.00	.00	.00	45.00	0	.00
5111	Medicare	290.00	.00	290.00	18.41	.00	62.59	227.41	22	.00
5112.101	Retirement Contribution PERS	1,886.00	.00	1,886.00	99.41	.00	798.72	1,087.28	42	.00
5113	Worker's Compensation	1,715.00	.00	1,715.00	381.27	.00	785.55	929.45	46	.00
5114.101	Health Insurance Medical	2,878.00	.00	2,878.00	195.19	.00	579.07	2,298.93	20	.00
5114.102	Health Insurance Dental	.00	.00	.00	28.18	.00	85.77	(85.77)	+++	.00
5114.103	Health Insurance Vision	.00	.00	.00	2.88	.00	8.85	(8.85)	+++	.00
5115	Unemployment Compensation	.00	.00	.00	8.13	.00	27.64	(27.64)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	184.00	.00	184.00	6.00	.00	18.50	165.50	10	.00
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	12.00	.00	34.92	(34.92)	+++	.00
5119.100	Retiree Costs Medical Insurance	12,422.00	.00	12,422.00	.00	.00	3,034.41	9,387.59	24	12,321.38
5202.100	Operating Supplies General	.00	.00	.00	.00	.00	.00	.00	+++	166.00
5209.101	Auto Fuel Expense Town Vehicles	.00	.00	.00	57.98	.00	115.36	(115.36)	+++	.00
5210.100	Postage General	100.00	.00	100.00	.00	.00	8.93	91.07	9	55.74
5213.100	Professional/Contract Services General	5,000.00	.00	5,000.00	100.00	.00	1,040.00	3,960.00	21	5,275.00
5214.100	Repair and Maint Service General	2,395.00	.00	2,395.00	.00	.00	2,394.60	.40	100	2,301.91
5216.100	Communications General Services	.00	.00	.00	2.10	.00	5.76	(5.76)	+++	.00
5218.100	Advertising General	.00	.00	.00	.00	.00	.00	.00	+++	144.96
5223.101	Meals and Refreshments Employee Meals-MOU Overtime	.00	.00	.00	.00	.00	4.05	(4.05)	+++	.00
Program 4740 - Public Works - Engineering Totals		\$46,853.00	\$0.00	\$46,853.00	\$2,277.90	\$0.00	\$13,613.84	\$33,239.16	29%	\$20,264.99



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 1010 - General Fund										
EXPENSE										
Department 45 - Public Works										
Program 4745 - Paradise Community Park										
5202.100	Operating Supplies General	2,625.00	.00	2,625.00	.00	.00	509.11	2,115.89	19	1,665.09
5203.100	Repairs and Maint Supplies General	800.00	.00	800.00	56.25	.00	716.09	83.91	90	399.84
5211.135	Utilities Water and Sewer	2,500.00	.00	2,500.00	.00	.00	1,814.99	685.01	73	3,629.45
5211.137	Utilities Electric and Gas	3,000.00	.00	3,000.00	.00	.00	810.05	2,189.95	27	3,546.85
5213.100	Professional/Contract Services General	.00	.00	.00	.00	.00	.00	.00	+++	150.00
5214.100	Repair and Maint Service General	700.00	.00	700.00	.00	.00	32.50	667.50	5	80.00
5216.100	Communications General Services	200.00	.00	200.00	.00	.00	59.59	140.41	30	225.71
Program 4745 - Paradise Community Park Totals		\$9,825.00	\$0.00	\$9,825.00	\$56.25	\$0.00	\$3,942.33	\$5,882.67	40%	\$9,696.94
Program 4747 - Public Facilities										
5203.100	Repairs and Maint Supplies General	200.00	.00	200.00	.00	.00	73.54	126.46	37	30.65
5211.135	Utilities Water and Sewer	4,600.00	.00	4,600.00	.00	.00	1,739.61	2,860.39	38	4,620.87
5214.100	Repair and Maint Service General	150.00	.00	150.00	.00	.00	195.00	(45.00)	130	190.00
Program 4747 - Public Facilities Totals		\$4,950.00	\$0.00	\$4,950.00	\$0.00	\$0.00	\$2,008.15	\$2,941.85	41%	\$4,841.52
Department 45 - Public Works Totals		\$61,628.00	\$0.00	\$61,628.00	\$2,334.15	\$0.00	\$19,564.32	\$42,063.68	32%	\$34,803.45
EXPENSE TOTALS		\$12,309,806.00	\$93,770.00	\$12,403,576.00	\$513,955.41	\$10,585.42	\$3,105,537.14	\$9,287,453.44	25%	\$11,346,730.38
Fund 1010 - General Fund Totals										
REVENUE TOTALS		12,131,754.00	41,531.00	12,173,285.00	566,392.08	.00	874,711.49	11,298,573.51	7	12,046,369.61
EXPENSE TOTALS		12,309,806.00	93,770.00	12,403,576.00	513,955.41	10,585.42	3,105,537.14	9,287,453.44	25	11,346,730.38
Fund 1010 - General Fund Totals		(\$178,052.00)	(\$52,239.00)	(\$230,291.00)	\$52,436.67	(\$10,585.42)	(\$2,230,825.65)	\$2,011,120.07		\$699,639.23
Fund 2030 - Building Safety & Waste Wtr Svcs										
REVENUE										
Department 40 - Community Development										
Program 4730 - Building and Onsite Inspections										
3380.102	Local Government Revenue Fines and Citations Onsite	10,000.00	.00	10,000.00	800.00	.00	3,750.00	6,250.00	38	24,217.75
3380.103	Local Government Revenue Fines and Citations Fire	500.00	.00	500.00	.00	.00	.00	500.00	0	269.00
3380.107	Local Government Revenue Building Safety	500.00	.00	500.00	.00	.00	.00	500.00	0	6,244.00
3401.301	CDD Building Plan Check Fees	75,000.00	.00	75,000.00	4,940.45	.00	28,414.39	46,585.61	38	78,964.27
3401.302	CDD Building Construction Review-Bldg Permit	210,000.00	.00	210,000.00	15,257.03	.00	98,687.13	111,312.87	47	215,312.95
3401.306	CDD Building Development Permit/DIF Est Req	200.00	.00	200.00	.00	.00	.00	200.00	0	339.08
3401.320	CDD Building Permit Valuation Surcharge	180.00	.00	180.00	36.00	.00	48.00	132.00	27	52.60
3404.116	Onsite Land Use Review	7,000.00	.00	7,000.00	230.06	.00	4,155.47	2,844.53	59	7,471.14
3404.117	Onsite Repairs to Maintain Existing Use	75,000.00	.00	75,000.00	4,806.27	.00	28,243.14	46,756.86	38	74,644.94
3404.118	Onsite New Installation Standard System	5,000.00	.00	5,000.00	470.78	.00	2,353.90	2,646.10	47	6,120.14
3404.119	Onsite Permit: Alteration/Expanded Use	1,000.00	.00	1,000.00	.00	.00	332.31	667.69	33	1,890.75
3404.120	Onsite Review for Land Division	589.00	.00	589.00	.00	.00	719.20	(130.20)	122	588.60
3404.125	Onsite Escrow Clearance	49,000.00	.00	49,000.00	4,308.99	.00	18,080.86	30,919.14	37	1.14



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Fund 2030 - Building Safety & Waste Wtr Svcs										
REVENUE										
Department 40 - Community Development										
Program 4730 - Building and Onsite Inspections										
3404.126	Onsite Building Permit Clearance	5,000.00	.00	5,000.00	313.87	.00	1,789.05	3,210.95	36	6,590.94
3404.127	Onsite Operating Permit/Annual	394,000.00	.00	394,000.00	2,085.04	.00	8,172.65	385,827.35	2	394,202.79
3404.128	Onsite Construct Install Permit Renewal	255.00	.00	255.00	.00	.00	.00	255.00	0	254.60
3404.137	Onsite Alternative Systems Review	6,000.00	.00	6,000.00	.00	.00	1,186.04	4,813.96	20	9,095.99
3404.138	Onsite Abandonment of Septic System	520.00	.00	520.00	.00	.00	129.87	390.13	25	723.51
3404.150	Onsite Annual Evaluator License Fee	.00	.00	.00	.00	.00	788.52	(788.52)	+++	34.35
3404.151	Onsite Extension Req for Eval or Repair	1,300.00	.00	1,300.00	57.72	.00	548.34	751.66	42	1,529.58
3410.150	Administrative Services Late Fees	.00	.00	.00	.00	.00	.00	.00	+++	2.70
3422.337	Fire Code Enforcement Inspection	9,500.00	.00	9,500.00	1,194.00	.00	6,746.12	2,753.88	71	15,567.44
3422.368	Fire Permit Fees	3,500.00	.00	3,500.00	195.00	.00	1,365.00	2,135.00	39	4,290.00
3610.150	Interest Revenue Interfund Loans	.00	.00	.00	.00	.00	.00	.00	+++	376.48
3902.100	Miscellaneous Revenue General	.00	.00	.00	.00	.00	3,128.51	(3,128.51)	+++	1.65
3902.110	Miscellaneous Revenue Cash Over and Short	.00	.00	.00	.00	.00	1.80	(1.80)	+++	1.11
Program 4730 - Building and Onsite Inspections Totals		\$854,044.00	\$0.00	\$854,044.00	\$34,695.21	\$0.00	\$208,640.30	\$645,403.70	24%	\$898,297.50
Department 40 - Community Development Totals		\$854,044.00	\$0.00	\$854,044.00	\$34,695.21	\$0.00	\$208,640.30	\$645,403.70	24%	\$898,297.50
REVENUE TOTALS		\$854,044.00	\$0.00	\$854,044.00	\$34,695.21	\$0.00	\$208,640.30	\$645,403.70	24%	\$898,297.50
EXPENSE										
Department 40 - Community Development										
Program 4730 - Building and Onsite Inspections										
5101	Salaries - Permanent	414,297.00	(5,974.00)	408,323.00	26,220.76	.00	111,716.50	296,606.50	27	389,466.80
5102	Salaries - Temporary	.00	.00	.00	37.06	.00	37.06	(37.06)	+++	.00
5106.100	Incentives & Admin Leave Administrative Leave	13,630.00	(2,437.00)	11,193.00	.00	.00	625.72	10,567.28	6	12,949.33
5106.200	Incentives & Admin Leave Gym Reimbursement	485.00	.00	485.00	.00	.00	138.60	346.40	29	561.60
5107	Car Allowance/Mileage	1,632.00	.00	1,632.00	136.00	.00	536.00	1,096.00	33	1,530.00
5109.100	Allowances Uniform Allowance	.00	500.00	500.00	.00	.00	.00	500.00	0	.00
5109.101	Allowances Boot Allowance	650.00	.00	650.00	.00	.00	650.00	.00	100	650.00
5111	Medicare	5,477.00	(128.00)	5,349.00	372.91	.00	1,734.36	3,614.64	32	5,712.58
5112.101	Retirement Contribution PERS	82,784.00	(6,991.00)	75,793.00	2,255.19	.00	56,516.50	19,276.50	75	67,124.65
5113	Worker's Compensation	23,693.00	.00	23,693.00	5,267.27	.00	10,852.47	12,840.53	46	8,489.48
5114.101	Health Insurance Medical	66,779.00	(3,549.00)	63,230.00	3,018.79	.00	15,187.96	48,042.04	24	51,824.58
5114.102	Health Insurance Dental	.00	.00	.00	641.46	.00	2,894.01	(2,894.01)	+++	9,936.02
5114.103	Health Insurance Vision	.00	.00	.00	31.48	.00	154.40	(154.40)	+++	566.26
5115	Unemployment Compensation	.00	.00	.00	167.20	.00	915.13	(915.13)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	4,286.00	101.00	4,387.00	108.30	.00	469.30	3,917.70	11	1,493.01
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	235.02	.00	982.32	(982.32)	+++	2,866.62
5119.100	Retiree Costs Medical Insurance	34,465.00	.00	34,465.00	.00	.00	8,868.34	25,596.66	26	16.90



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 2030 - Building Safety & Waste Wtr Svcs										
EXPENSE										
Department 40 - Community Development										
Program 4730 - Building and Onsite Inspections										
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	10,969.43	(10,969.43)	+++	1,636.24
5201.100	Office Supplies General	350.00	.00	350.00	4.11	.00	43.53	306.47	12	310.35
5202.100	Operating Supplies General	1,750.00	.00	1,750.00	55.47	.00	135.94	1,614.06	8	1,296.07
5204	Subscriptions and Code Books	3,800.00	.00	3,800.00	.00	.00	.00	3,800.00	0	4,275.55
5209.101	Auto Fuel Expense Town Vehicles	2,500.00	.00	2,500.00	164.28	.00	676.84	1,823.16	27	2,244.61
5210.100	Postage General	2,000.00	.00	2,000.00	.00	.00	462.28	1,537.72	23	1,695.69
5213.100	Professional/Contract Services General	5,500.00	.00	5,500.00	803.00	.00	1,604.00	3,896.00	29	5,696.00
5214.100	Repair and Maint Service General	33,000.00	.00	33,000.00	.00	.00	35,919.05	(2,919.05)	109	32,667.46
5216.100	Communications General Services	3,310.00	.00	3,310.00	132.49	.00	656.00	2,654.00	20	2,481.38
5218.100	Advertising General	.00	.00	.00	.00	.00	70.54	(70.54)	+++	83.00
5220.100	Employee Development General	2,650.00	.00	2,650.00	.00	.00	969.00	1,681.00	37	1,094.00
5223.105	Meals and Refreshments Emergencies and Meetings	.00	.00	.00	.00	.00	.00	.00	+++	25.96
5304	Furniture & Equipment	3,600.00	.00	3,600.00	.00	.00	.00	3,600.00	0	6,049.84
5501	Debt Service Payment - Principal	7,249.00	.00	7,249.00	.00	.00	158.91	7,090.09	2	640.47
5910.010	Transfers Out To General Fund	174,888.00	.00	174,888.00	.00	.00	.00	174,888.00	0	160,392.00
5910.611	Transfers Out GASB 45 Retiree Medical Trust	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
Program 4730 - Building and Onsite Inspections Totals		\$893,775.00	(\$18,478.00)	\$875,297.00	\$39,650.79	\$0.00	\$263,944.19	\$611,352.81	30%	\$807,506.45
Department 40 - Community Development Totals		\$893,775.00	(\$18,478.00)	\$875,297.00	\$39,650.79	\$0.00	\$263,944.19	\$611,352.81	30%	\$807,506.45
EXPENSE TOTALS		\$893,775.00	(\$18,478.00)	\$875,297.00	\$39,650.79	\$0.00	\$263,944.19	\$611,352.81	30%	\$807,506.45
Fund 2030 - Building Safety & Waste Wtr Svcs Totals										
REVENUE TOTALS		854,044.00	.00	854,044.00	34,695.21	.00	208,640.30	645,403.70	24	898,297.50
EXPENSE TOTALS		893,775.00	(18,478.00)	875,297.00	39,650.79	.00	263,944.19	611,352.81	30	807,506.45
Fund 2030 - Building Safety & Waste Wtr Svcs Totals		(\$39,731.00)	\$18,478.00	(\$21,253.00)	(\$4,955.58)	\$0.00	(\$55,303.89)	\$34,050.89		\$90,791.05
Fund 2070 - Animal Control										
REVENUE										
Department 30 - Police										
Program 4540 - Police - Animal Control										
3120.330	Other Taxes Voter Appointed Parcel Tax	132,362.00	.00	132,362.00	.00	.00	.00	132,362.00	0	132,292.20
3380.105	Local Government Revenue Fines and Citations Animal Cntrl	12,000.00	.00	12,000.00	400.00	.00	2,210.00	9,790.00	18	13,215.91
3410.113	Administrative Services Document Copying	25.00	.00	25.00	.00	.00	.00	25.00	0	11.75
3410.150	Administrative Services Late Fees	1,100.00	.00	1,100.00	73.99	.00	200.83	899.17	18	1,171.03
3455.200	Animal Control Adoption Fees	4,200.00	.00	4,200.00	160.00	.00	1,401.00	2,799.00	33	3,976.00
3455.205	Animal Control Surrender/Euth/Disp Fees	1,300.00	.00	1,300.00	55.87	.00	343.32	956.68	26	1,278.96
3455.210	Animal Control Dog Licenses	22,000.00	.00	22,000.00	1,262.38	.00	7,023.61	14,976.39	32	20,682.54
3455.215	Animal Control Dangerous/Wild Animal Permit	71.00	.00	71.00	.00	.00	.00	71.00	0	.00



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 2070 - Animal Control										
REVENUE										
Department 30 - Police										
Program 4540 - Police - Animal Control										
3455.225	Animal Control Impound/Quarantine Fees	6,500.00	.00	6,500.00	476.52	.00	1,459.28	5,040.72	22	5,285.72
3455.226	Animal Control Impound Unaltered State Fee	500.00	.00	500.00	70.00	.00	210.00	290.00	42	770.00
3901.100	Refunds & Reimbursements Miscellaneous	11,900.00	.00	11,900.00	.00	.00	250.00	11,650.00	2	9,864.38
3902.100	Miscellaneous Revenue General	.00	.00	.00	.00	.00	(12.01)	12.01	+++	1.72
3910.811	Transfers In From Animal Control Donations	28,874.00	.00	28,874.00	.00	.00	.00	28,874.00	0	14,021.00
Program 4540 - Police - Animal Control Totals		\$220,832.00	\$0.00	\$220,832.00	\$2,498.76	\$0.00	\$13,086.03	\$207,745.97	6%	\$202,571.21
Department 30 - Police Totals		\$220,832.00	\$0.00	\$220,832.00	\$2,498.76	\$0.00	\$13,086.03	\$207,745.97	6%	\$202,571.21
REVENUE TOTALS		\$220,832.00	\$0.00	\$220,832.00	\$2,498.76	\$0.00	\$13,086.03	\$207,745.97	6%	\$202,571.21
EXPENSE										
Department 30 - Police										
Program 4540 - Police - Animal Control										
5101	Salaries - Permanent	70,692.00	.00	70,692.00	5,411.27	.00	20,366.92	50,325.08	29	64,465.81
5102	Salaries - Temporary	20,528.00	.00	20,528.00	915.00	.00	4,635.11	15,892.89	23	19,874.00
5104	Wages - PS Holiday Pay	2,284.00	.00	2,284.00	193.22	.00	769.19	1,514.81	34	2,270.62
5105	Salaries - Overtime/FLSA	1,000.00	.00	1,000.00	254.58	.00	650.64	349.36	65	6,941.99
5106.200	Incentives & Admin Leave Gym Reimbursement	270.00	.00	270.00	.00	.00	.00	270.00	0	360.00
5109.100	Allowances Uniform Allowance	1,364.00	.00	1,364.00	113.70	.00	454.80	909.20	33	1,990.04
5111	Medicare	1,383.00	.00	1,383.00	98.23	.00	382.09	1,000.91	28	1,371.31
5112.101	Retirement Contribution PERS	11,529.00	.00	11,529.00	417.43	.00	6,204.51	5,324.49	54	8,226.19
5112.102	Retirement Contribution Social Security	.00	.00	.00	56.73	.00	287.37	(287.37)	+++	1,235.27
5113	Worker's Compensation	9,063.00	.00	9,063.00	2,014.83	.00	4,151.28	4,911.72	46	6,264.68
5114.101	Health Insurance Medical	12,739.00	.00	12,739.00	867.50	.00	3,469.90	9,269.10	27	10,084.55
5114.102	Health Insurance Dental	.00	.00	.00	182.46	.00	729.84	(729.84)	+++	2,231.55
5114.103	Health Insurance Vision	.00	.00	.00	6.12	.00	24.48	(24.48)	+++	69.47
5115	Unemployment Compensation	.00	.00	.00	43.36	.00	200.30	(200.30)	+++	.00
5116.101	Life and Disability Insurance Life & Disab.	978.00	.00	978.00	38.02	.00	152.08	825.92	16	439.57
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	48.06	.00	192.78	(192.78)	+++	526.23
5119.100	Retiree Costs Medical Insurance	9,746.00	.00	9,746.00	.00	.00	2,410.50	7,335.50	25	11,685.97
5201.100	Office Supplies General	250.00	.00	250.00	.00	.00	149.26	100.74	60	149.26
5202.100	Operating Supplies General	3,910.00	.00	3,910.00	.00	1,155.60	2,246.11	508.29	87	3,643.86
5203.100	Repairs and Maint Supplies General	500.00	.00	500.00	.00	.00	.00	500.00	0	464.57
5204	Subscriptions and Code Books	190.00	.00	190.00	.00	.00	.00	190.00	0	90.00
5209.101	Auto Fuel Expense Town Vehicles	2,500.00	.00	2,500.00	177.85	.00	784.86	1,715.14	31	1,957.74
5210.100	Postage General	100.00	.00	100.00	.00	.00	2.70	97.30	3	12.48
5211.135	Utilities Water and Sewer	850.00	.00	850.00	.00	.00	381.49	468.51	45	900.83
5211.137	Utilities Electric and Gas	3,800.00	.00	3,800.00	.00	.00	1,127.80	2,672.20	30	3,401.00



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 2070 - Animal Control										
EXPENSE										
Department 30 - Police										
Program 4540 - Police - Animal Control										
5211.139	Utilities Propane	1,080.00	.00	1,080.00	188.49	.00	188.49	891.51	17	833.81
5213.100	Professional/Contract Services General	9,375.00	.00	9,375.00	.00	.00	3,316.66	6,058.34	35	10,791.77
5214.100	Repair and Maint Service General	7,370.00	.00	7,370.00	.00	.00	775.25	6,594.75	11	1,122.43
5215.100	Rents and Leases Miscellaneous	.00	.00	.00	.00	.00	.00	.00	+++	1.00
5215.106	Rents and Leases Copiers	1.00	.00	1.00	.00	.00	.00	1.00	0	.00
5216.100	Communications General Services	1,740.00	.00	1,740.00	.00	.00	413.45	1,326.55	24	1,772.72
5218.100	Advertising General	.00	.00	.00	.00	.00	.00	.00	+++	21.21
5219.100	Printing General	420.00	.00	420.00	.00	.00	.00	420.00	0	.00
5220.100	Employee Development General	280.00	.00	280.00	.00	.00	.00	280.00	0	1,881.55
5223.101	Meals and Refreshments Employee Meals-MOU Overtime	450.00	.00	450.00	30.00	.00	48.75	401.25	11	438.75
5225	Bank Fees and Charges	1,200.00	.00	1,200.00	.00	.00	87.03	1,112.97	7	1,221.12
5280.100	Bad Debt Write Off Expense	.00	.00	.00	1,183.76	.00	1,183.76	(1,183.76)	+++	.00
5303	Improvements	.00	.00	.00	.00	.00	.00	.00	+++	4,545.19
5304	Furniture & Equipment	800.00	.00	800.00	.00	.00	.00	800.00	0	786.34
5501	Debt Service Payment - Principal	1.00	.00	1.00	.00	.00	.00	1.00	0	.00
5910.010	Transfers Out To General Fund	44,439.00	.00	44,439.00	.00	.00	.00	44,439.00	0	39,598.00
Program 4540 - Police - Animal Control Totals		\$220,832.00	\$0.00	\$220,832.00	\$12,240.61	\$1,155.60	\$55,787.40	\$163,889.00	26%	\$212,053.89
Department 30 - Police Totals		\$220,832.00	\$0.00	\$220,832.00	\$12,240.61	\$1,155.60	\$55,787.40	\$163,889.00	26%	\$212,053.89
EXPENSE TOTALS		\$220,832.00	\$0.00	\$220,832.00	\$12,240.61	\$1,155.60	\$55,787.40	\$163,889.00	26%	\$212,053.89
Fund 2070 - Animal Control Totals										
REVENUE TOTALS		220,832.00	.00	220,832.00	2,498.76	.00	13,086.03	207,745.97	6	202,571.21
EXPENSE TOTALS		220,832.00	.00	220,832.00	12,240.61	1,155.60	55,787.40	163,889.00	26	212,053.89
Fund 2070 - Animal Control Totals		\$0.00	\$0.00	\$0.00	(\$9,741.85)	(\$1,155.60)	(\$42,701.37)	\$43,856.97		(\$9,482.68)
Fund 2120 - State Gas Tax										
REVENUE										
Department 45 - Public Works										
Program 4750 - Public Works - Streets Maint.										
3355.001	State Gas Tax Section 2106	84,779.00	.00	84,779.00	10,506.89	.00	30,252.63	54,526.37	36	110,345.83
3355.002	State Gas Tax Section 2107	259,955.00	.00	259,955.00	19,269.27	.00	42,220.82	217,734.18	16	191,800.08
3355.003	State Gas Tax Section 2107.5	6,000.00	.00	6,000.00	.00	.00	6,000.00	.00	100	6,000.00
3355.005	State Gas Tax Section 2105	163,855.00	.00	163,855.00	14,177.39	.00	39,871.44	123,983.56	24	147,296.40
3355.007	State Gas Tax Section 2103	63,625.00	.00	63,625.00	.00	.00	27,623.40	36,001.60	43	134,768.08
3410.150	Administrative Services Late Fees	200.00	.00	200.00	.00	.00	.00	200.00	0	333.26
3610.100	Interest Revenue Investments	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
3901.100	Refunds & Reimbursements Miscellaneous	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	5.59



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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 2120 - State Gas Tax										
REVENUE										
Department 45 - Public Works										
Program 4750 - Public Works - Streets Maint.										
3901.140	Refunds & Reimbursements Negligence Cost Recovery Fees	3,500.00	.00	3,500.00	.00	.00	884.97	2,615.03	25	2,471.31
3910.121	Transfers In From RSTP Fund	300,000.00	.00	300,000.00	.00	.00	.00	300,000.00	0	298,002.11
3910.130	Transfers In From State Water Board Prop 1	22,762.00	.00	22,762.00	.00	.00	.00	22,762.00	0	8,009.44
3910.132	Transfers In From HSIP Grant	53,616.00	.00	53,616.00	.00	.00	.00	53,616.00	0	39,997.54
3910.133	Transfers In From ATP Grant	92,479.00	.00	92,479.00	.00	.00	.00	92,479.00	0	49,635.84
Program 4750 - Public Works - Streets Maint. Totals		\$1,052,871.00	\$0.00	\$1,052,871.00	\$43,953.55	\$0.00	\$146,853.26	\$906,017.74	14%	\$990,765.48
Department 45 - Public Works Totals		\$1,052,871.00	\$0.00	\$1,052,871.00	\$43,953.55	\$0.00	\$146,853.26	\$906,017.74	14%	\$990,765.48
REVENUE TOTALS		\$1,052,871.00	\$0.00	\$1,052,871.00	\$43,953.55	\$0.00	\$146,853.26	\$906,017.74	14%	\$990,765.48
EXPENSE										
Department 45 - Public Works										
Program 4750 - Public Works - Streets Maint.										
5101	Salaries - Permanent	450,389.00	.00	450,389.00	31,751.95	.00	112,116.09	338,272.91	25	395,731.66
5102	Salaries - Temporary	.00	.00	.00	92.64	.00	92.64	(92.64)	+++	19,956.82
5103.101	Differential Pay On Call	.00	.00	.00	1,533.00	.00	6,012.00	(6,012.00)	+++	20,318.82
5103.102	Differential Pay Out of Class	.00	.00	.00	21.67	.00	30.54	(30.54)	+++	1,002.38
5105	Salaries - Overtime/FLSA	7,500.00	.00	7,500.00	780.33	.00	3,186.31	4,313.69	42	6,197.38
5106.100	Incentives & Admin Leave Administrative Leave	8,352.00	.00	8,352.00	.00	.00	39.34	8,312.66	0	9,456.66
5106.200	Incentives & Admin Leave Gym Reimbursement	389.00	.00	389.00	.00	.00	187.20	201.80	48	316.80
5107	Car Allowance/Mileage	2,208.00	.00	2,208.00	184.00	.00	774.00	1,434.00	35	2,671.00
5109.101	Allowances Boot Allowance	2,945.00	.00	2,945.00	.00	.00	3,775.00	(830.00)	128	3,300.00
5111	Medicare	6,656.00	.00	6,656.00	463.51	.00	1,689.89	4,966.11	25	5,855.10
5112.101	Retirement Contribution PERS	65,843.00	.00	65,843.00	2,519.59	.00	40,165.20	25,677.80	61	58,632.34
5112.102	Retirement Contribution Social Security	.00	.00	.00	.00	.00	.00	.00	+++	1,252.54
5113	Worker's Compensation	84,130.00	.00	84,130.00	18,864.63	.00	38,867.94	45,262.06	46	49,754.80
5114.101	Health Insurance Medical	77,502.00	.00	77,502.00	4,512.29	.00	19,687.26	57,814.74	25	61,373.49
5114.102	Health Insurance Dental	.00	.00	.00	447.71	.00	2,240.03	(2,240.03)	+++	7,922.03
5114.103	Health Insurance Vision	.00	.00	.00	52.85	.00	237.52	(237.52)	+++	822.43
5115	Unemployment Compensation	.00	.00	.00	209.84	.00	935.00	(935.00)	+++	26.00
5116.101	Life and Disability Insurance Life & Disab.	4,906.00	.00	4,906.00	159.61	.00	643.17	4,262.83	13	1,850.41
5116.102	Life and Disability Insurance Long Term/Short Term Disability	.00	.00	.00	285.08	.00	1,127.97	(1,127.97)	+++	3,113.62
5119.100	Retiree Costs Medical Insurance	29,932.00	.00	29,932.00	.00	.00	6,191.61	23,740.39	21	27,060.99
5122	Accrual Bank Payoff	.00	.00	.00	.00	.00	1,643.26	(1,643.26)	+++	.00
5201.100	Office Supplies General	150.00	.00	150.00	2.36	.00	25.00	125.00	17	181.57
5202.100	Operating Supplies General	2,450.00	.00	2,450.00	460.33	.00	3,247.83	(797.83)	133	4,190.04
5203.100	Repairs and Maint Supplies General	44,500.00	.00	44,500.00	5,633.18	2,575.00	12,782.58	29,142.42	35	62,613.29
5204	Subscriptions and Code Books	500.00	.00	500.00	.00	.00	.00	500.00	0	4.03



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Fiscal Year to Date 10/31/16
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 2120 - State Gas Tax										
EXPENSE										
Department 45 - Public Works										
Program 4750 - Public Works - Streets Maint.										
5209.101	Auto Fuel Expense Town Vehicles	15,000.00	.00	15,000.00	700.60	.00	3,153.73	11,846.27	21	13,950.05
5209.105	Auto Fuel Expense Employee Personal Vehicle Use	.00	.00	.00	.00	.00	.00	.00	+++	208.38
5210.100	Postage General	300.00	.00	300.00	.00	.00	.00	300.00	0	125.57
5211.137	Utilities Electric and Gas	33,000.00	.00	33,000.00	.00	.00	(8,576.27)	41,576.27	-26	35,416.87
5211.139	Utilities Propane	500.00	.00	500.00	.00	.00	418.54	81.46	84	447.78
5213.100	Professional/Contract Services General	2,300.00	.00	2,300.00	.00	.00	2,026.79	273.21	88	4,603.50
5214.100	Repair and Maint Service General	86,400.00	.00	86,400.00	.00	.00	(29,656.91)	116,056.91	-34	92,246.90
5215.100	Rents and Leases Miscellaneous	.00	.00	.00	.00	.00	304.50	(304.50)	+++	.00
5215.131	Rents and Leases Street Maintenance Equipment	5,000.00	.00	5,000.00	.00	.00	19.00	4,981.00	0	8,336.47
5216.100	Communications General Services	5,055.00	.00	5,055.00	446.76	.00	1,426.71	3,628.29	28	5,233.13
5218.100	Advertising General	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	1,136.34
5219.100	Printing General	750.00	.00	750.00	.00	.00	.00	750.00	0	1,324.49
5220.100	Employee Development General	4,000.00	.00	4,000.00	.00	.00	689.00	3,311.00	17	4,080.02
5223.101	Meals and Refreshments Employee Meals-MOU Overtime	.00	.00	.00	.00	.00	279.15	(279.15)	+++	.00
5280.100	Bad Debt Write Off Expense	.00	.00	.00	531.06	.00	531.06	(531.06)	+++	1,651.72
5301	Land	.00	.00	.00	.00	.00	.00	.00	+++	15,801.95
5304	Furniture & Equipment	.00	.00	.00	.00	.00	.00	.00	+++	11,848.27
5501	Debt Service Payment - Principal	26,091.00	.00	26,091.00	.00	.00	887.09	25,203.91	3	17,935.88
5910.010	Transfers Out To General Fund	181,203.00	.00	181,203.00	.00	.00	.00	181,203.00	0	180,047.00
5910.100	Transfers Out To Capital Projects	.00	.00	.00	.00	.00	.00	.00	+++	12,832.92
Program 4750 - Public Works - Streets Maint. Totals		\$1,148,951.00	\$0.00	\$1,148,951.00	\$69,652.99	\$2,575.00	\$227,199.77	\$919,176.23	20%	\$1,151,841.44
Department 45 - Public Works Totals		\$1,148,951.00	\$0.00	\$1,148,951.00	\$69,652.99	\$2,575.00	\$227,199.77	\$919,176.23	20%	\$1,151,841.44
EXPENSE TOTALS		\$1,148,951.00	\$0.00	\$1,148,951.00	\$69,652.99	\$2,575.00	\$227,199.77	\$919,176.23	20%	\$1,151,841.44
Fund 2120 - State Gas Tax Totals										
REVENUE TOTALS		1,052,871.00	.00	1,052,871.00	43,953.55	.00	146,853.26	906,017.74	14	990,765.48
EXPENSE TOTALS		1,148,951.00	.00	1,148,951.00	69,652.99	2,575.00	227,199.77	919,176.23	20	1,151,841.44
Fund 2120 - State Gas Tax Totals		(\$96,080.00)	\$0.00	(\$96,080.00)	(\$25,699.44)	(\$2,575.00)	(\$80,346.51)	(\$13,158.49)		(\$161,075.96)
Grand Totals										
REVENUE TOTALS		14,259,501.00	41,531.00	14,301,032.00	647,539.60	.00	1,243,291.08	13,057,740.92	9	14,138,003.80
EXPENSE TOTALS		14,573,364.00	75,292.00	14,648,656.00	635,499.80	14,316.02	3,652,468.50	10,981,871.48	25	13,518,132.16
Grand Totals		(\$313,863.00)	(\$33,761.00)	(\$347,624.00)	\$12,039.80	(\$14,316.02)	(\$2,409,177.42)	\$2,075,869.44		\$619,871.64