



TOWN OF PARADISE

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Management Staff:

Lauren Gill, Town Manager
Dwight L. Moore, Town Attorney
Joanna Gutierrez, Town Clerk
Craig Baker, Community Development Director
Gabriela Tazzari-Dineen, Police Chief
Greg McFadden, Unit Chief, CAL FIRE/
Butte County Fire/Paradise Fire
Gina Will, Finance Director/Town Treasurer
Marc Mattox, Public Works Director/
Town Engineer

Town Council:

Greg Bolin, Mayor
Jody Jones, Vice Mayor
Steve "Woody" Culleton, Council Member
Scott Lotter, Council Member
John J. Rawlings, Council Member

TOWN COUNCIL/SUCCESSOR AGENCY AGENDA ADJOURNED REGULAR MEETING – 6:00 PM – June 29, 2015

In accordance with the Americans with Disabilities Act, if you need a special accommodation to participate, please contact the Town Clerk's Department, at 872-6291 x101 or x102 at least 48 hours in advance of the meeting. Hearing assistance devices for the hearing impaired are available from the Town Clerk. Town Council Meetings are held at the Paradise Town Hall located at 5555 Skyway, Paradise, California. Members of the public may address the Town Council on any agenda item, including closed session. If you wish to address the Town Council on any matter on the Agenda, it is requested that you complete a "Request to Address Council" card and give it to the Town Clerk prior to the beginning of the Council Meeting. The Mayor or Presiding Chair will introduce each agenda item, and following a report from staff, ask the Clerk to announce each speaker. Agendas and request cards are located outside the entrance door to the Council Chamber. All writings or documents which are related to any item on an open session agenda and which are distributed to a majority of the Town Council within 72 hours of a Regular Meeting will be available for public inspection at the Town Hall in the Town Clerk Department located at 5555 Skyway, Room 3, at the time the subject writing or document is distributed to a majority of the subject body. Regular business hours are Monday through Thursday from 8:00 a.m. to 5:00 p.m. Agendas and supporting information is posted on the Town's website at www.townofparadise.com in compliance with California's open meeting laws. Click on the Agenda and Minutes button.

1. OPENING

- a. Call to Order
- b. Pledge of Allegiance to the Flag of the United States of America

- c. Invocation
- d. Roll Call

2. ITEMS DEFERRED FROM PREVIOUS MEETINGS – None.

3. CONSENT CALENDAR

One roll call vote will be taken for all items placed on the consent calendar.

- 3a. Pursuant to Paradise Municipal Code Sections 2.45.080, authorize the Police Department to request bids for Two Used SUV Style, All-Wheel Drive, Unmarked Vehicles, with less than 20,000 miles.
- 3b. Pursuant to Paradise Municipal Code Sections 2.45.070G, authorize the purchase of a digital communications software product, the "Citizen Relationship Management Module" or CRM, from Accela to automate citizen requests for public works services and to track work orders. Fiscal Impact: \$4,000 one-time implementation and \$4,800 annual subscription fee.

4. PUBLIC HEARING PROCEDURE

There are no public hearings scheduled.

5. PUBLIC HEARINGS – None.

6. PUBLIC COMMUNICATION

This is the time for members of the audience who have completed a "Request to Address Council" card and given it to the Clerk to present items not on the Agenda. Comments should be limited to a maximum of three minutes duration. The Town Council is prohibited by State Law from taking action on any item presented if it is not listed on the Agenda.

7. COUNCIL CONSIDERATION – A roll call vote is required for each action.

- 7a. Presentation of the 2015/2016 Annual Budget.
- 7b. Consider adopting Resolution No. 15-23, A Resolution of the Town Council of the Town of Paradise Adopting the Final Budget for the Town of Paradise Including All Attachments, Appendicies and other Related Documents For the 2015-2016 Fiscal Year Ending June 30, 2016.
- 7c. Consider adopting Resolution No. 15-24, A Resolution of the Town Council of the Town of Paradise Approving and Adopting the Annual Appropriation Limit (Exhibit A) For Fiscal Year 2015 – 2016.
- 7d. Consider adopting Resolution No. 15-25, A Resolution of the Town Council of the Town of Paradise Amending the General Fund Reserves for Fiscal Year 2015–2016.

7e. Consider adopting Resolution No. 15-26, A Resolution of the Town Council of the Town of Paradise Approving and Adopting the Town of Paradise Capital Improvement Plan for the 2015-2016 Fiscal Year

7f. Consider adopting Resolution No. 15-27, A Resolution of the Town Council of the Town of Paradise, California Adopting the Amended Salary Pay Plan for the Town of Paradise Employees for the Fiscal Year 2015-2016.

Adjourn the Council Meeting and convene as the Successor Agency to the Paradise Redevelopment Agency.

7g. Consider adopting Resolution No. 15-28, A Resolution of the Successor Agency to the Paradise Redevelopment Agency Adopting the Fiscal Year 2015/2016 Successor Agency to the Paradise Redevelopment Agency Budgets.

Adjourn the Successor Agency meeting and reconvene as the Town Council.

8. COUNCIL COMMUNICATION (Council Initiatives)

- 8a. Council oral reports of their representation on Committees/Commissions.
- 8b. Discussion of future agenda items

9. STAFF/COMMISSION/COMMITTEE COMMUNICATION

- 9a. Town Manager oral reports
- 9b. Community Development Director oral reports

10. CLOSED SESSION

10a. Pursuant to Government Code Section 54957.6, the Town Council will hold a closed session to meet with Lauren Gill, Gina Will and Crystal Peters, its designated representatives, regarding labor relations between the Town of Paradise and the Paradise Police Officers Association, Confidential Mid-Management Association, General Employees Unit, Police Mid-Management Unit and the Management Group.

11. ADJOURNMENT

STATE OF CALIFORNIA) COUNTY OF BUTTE)	SS.
I declare under penalty of perjury that I am employed by the Town of Paradise in the Town Clerk's Department and that I posted this Agenda on the bulletin Board both inside and outside of Town Hall on the following date:	

TOWN/ASSISTANT TOWN CLERK SIGNATURE	



**TOWN OF PARADISE
COUNCIL AGENDA SUMMARY
DATE: June 29, 2015**

AGENDA ITEM: 3(a)

ORIGINATED BY: Gabriela Tazzari-Dineen, Chief of Police

REVIEWED BY: Lauren Gill, Town Manager

COUNCIL ACTION REQUESTED:

- (1) Pursuant to Paradise Municipal Code Sections 2.45.080, Authorize the Police Department to Request Bids for Two Used SUV Style; All Wheel Drive, Unmarked Vehicles, with less than 20,000 miles.

ALTERNATIVES:

Refer the Vehicle Purchase Plan Back to Staff for Further Development.

BACKGROUND:

As the Police Department is at the eve of rebuilding and recovering from several years of budgetary shortages; we are accessing equipment needs for the personnel needed to fill vacant positions. Specifically, for FY15/16 the Department will be filling two investigations positions that have been vacant for over three years. These positions (BINTF Detective and Detective Sergeant) are in need of serviceable vehicles (civilian equipped, not police equipped). Currently the Department has two 1999 Jeeps, each with an excess of 140,000 miles. Additionally, these Jeeps have been sitting, unused for at least 1 ½ years and are in need of repair. The estimated repair costs exceed the fair market value of these vehicles by 100%.

The Department has researched the cost of new vehicles, and estimates that vehicles with the above specifications and with less than 20,000 miles are available in the \$20,000-\$22,000 range.

DISCUSSION:

In 1995 the Town of Paradise adopted a Development Impact Fee program. The fees have specific purpose; one of which is law enforcement, and more specifically, the purchase of vehicles. Staff proposes to utilize the allotted funds to purchase these vehicles as noted in the Town of Paradise resolution 01-04.

FINANCIAL IMPACT: There is no General Fund impact. The purchase of the vehicles would be fully funded by the Development Impact Fee.



TOWN OF PARADISE
Council Agenda Summary
Date: June 29, 2015

Agenda No. 3(b)

ORIGINATED BY: Marc Mattox, Town Engineer
REVIEWED BY: Lauren Gill, Town Manager
SUBJECT: Accela Customer Relationship Manager

COUNCIL ACTION REQUESTED:

1. Pursuant to Paradise Municipal Code Section 2.45.070G, consider authorizing the purchase of a Citizen Relationship Management module from Accela.

Background:

The Public Works Department is in need of a more efficient way to receive work order requests from the public and a means to manage work orders. Historically paper copies of daily work logs have been kept and created a file management issue over time. Furthermore, maintenance service trends cannot be statistically evaluated over time with the limited staffing. Often times citizen phone requests and email requests for services will be received and processed without being formally logged into a work management system.

Analysis:

Accela Citizen Relationship Management (CRM) is a digital communications system for residents and local governments to facilitate service requests and provides access to Town services, fostering more connected and engaged communities. Residents can interact through the smartphone app, and agencies can use our software to resolve requests and transform operations.

Work orders can be created internally by staff or externally by Paradise residents. Dependent upon the nature of the request, work orders will be automatically routed to the responsible staff member. This tracking system will enable staff to quantify long-term infrastructure trends (repeat callouts), evaluate productivity and better communicate with residents.

The CRM has the following benefits:

- *Simplify community engagement through a mobile app and website offering two-way communication and feedback*
- *Reduce operating costs and make staff more efficient through better communication and processes*
- *Streamline request assignments and resolve citizen requests quickly with automated routing and notifications to the right people through improved workflows*
- *Reduce calls and office visits by providing citizens with a wiki-based library of answers to common questions*
- *Communicate directly with other staff users and collaborate across departments in one central location*

Using the mobile app or a web-based interface, residents will be able to submit work order requests, add precise location information on world-view maps, categorize the work order to “pothole”, “drainage”, “traffic signal”, etc. When submitted, residents will receive a confirmation

email and response expectations. Using this link, staff will be able to directly correspond with the resident and provide outcome information accordingly.

Therefore, it is recommended that pursuant to the Paradise Municipal Code section 2.45.070. 1(G) - Purchasing Ordinance, Council authorize the purchase of a Citizen Relationship Manager and; approve the Town Manager to enter into an agreement, as approved by the Town Attorney, with Accela for the purchase of a Citizen Relationship Manager.

The Town's IT manager has also recommended purchasing ancillary hardware that will allow for field personnel to use the staff-end of the web-based program. This will enable workers to provide direct correspondence to the requesting citizen in the field.

Financial Impact:

The Accela CRM has initial startup costs and an annual subscription cost, shown below:

One-time implementation fees are as follows:

Accela CRM setup	\$4,000
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Subscription costs are as follows:

Accela CRM subscription fees	\$4,800/yr
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Budgeted FY 15/16 gas tax funds will be utilized to cover the startup and maintenance costs of the program as the Public Works Department will be the primary module user. In future budget cycles, if the program grows across departments, cost sharing for the annual subscription may be explored.

Accela Order Form, Paradise, CA – v1

Accela will provide a subscription service to the “Accela Software Service” – a software system for request tracking maintained by Accela and housed on a computer server procured by Accela for this purpose. Accela shall provide Customer access to this service via the internet.

The Software requires information from the customer for setup and configuration as well as participation from the customer in assisting and providing data to Accela for the setup and configuration of the software.

Project Management – Accela will provide Project Management, specifically the development of a project plan with identified Customer employees to ensure the many facets of deploying the Accela Software Service are done in a timely and coordinated fashion. Customer will make appropriate staff available to Accela for the purposes of obtaining the necessary information and data required to setup and configure the system.

Training – Accela will provide 2 types of training. 1) for users of the system that process service requests and code enforcement cases and 2) for users that are identified as administrators. One day of training will be provided remotely.

Image Management – Attached image storage is included with service up to 10 GB. Additional 10 GB storage is \$20/month.

License Fees – Any fees or registration costs that may be required by Customer of Accela will be added to the annual license fees.

Description of Modules:

Accela CRM (includes the following and more)

- Mobile applications (iPhone and Android)
- Web portal for citizens
- Web portal for employees
- Knowledge base
- Multilingual support
- Reporting
- Satisfaction surveys
- GIS mapping and address validation (Google)

Fees – The fees include one-time implementation costs plus a one year subscription of the Software Service.

One-time implementation fees are as follows:

<u>Accela CRM setup</u>	<u>\$ 4,000</u>
Total Setup	\$ 4,000

Subscription costs are as follows:

<u>Accela CRM subscription fees</u>	<u>\$ 4,800/yr</u>
Total Subscription	\$ 4,800/yr

Schedule of Payments – Accela will invoice Customer based upon the following schedule:

- 50% of implementation costs at the commencement of the project
- 50% of implementation cost upon completion of training

Customer’s subscription term commences on the date Accela provides appropriate access credentials to Customer’s designated technical contact, indicating that the application services identified herein are available for Customer’s subscription use. Subscription terms are twelve (12) calendar months in duration. Subscription fees are paid in advance and are billed annually prior to the expiration of the previous subscription period. Payment terms of all invoices are net thirty (30) calendar days from the dates of the invoices. At the end of Customer’s annual term, Customer’s subscription will renew for an additional term. The per-unit pricing during said additional term will be the same as the prior term’s annual fees unless Accela notifies Customer otherwise not less than sixty (60) calendar days prior to the end of said prior term. Any price increase will be effective at the start of the renewal term. No such price increase will exceed seven percent (7%) of the prior term’s annual pricing. Either party may cancel the subscription service at any time with thirty (30) days’ written notice.

This Agreement Offer is valid until July 15, 2015



By: Colin Samuels

Title: Asst. Corp. Secretary

Date: 18 June 2015

By: _____

Title: _____

Date: _____

ACCELA SUBSCRIPTION AGREEMENT

1. License Grants. Subject to the terms and conditions of this Agreement, Accela grants to Customer during the Term of this Agreement the nontransferable, nonexclusive worldwide right to permit Users to (a) use the Accela Service, (b) print and display the Content, and (c) use the Accela Materials solely in connection with the Accela Service, all solely for Customer's own internal business operations, provided such operations shall not include commercial time-sharing, rental, outsourcing or service bureau use. The rights granted to Customer in this Agreement are subject to all of the following agreements and restrictions: (i) Customer shall not license, sell, rent, lease, transfer, assign, distribute, display, host, outsource, disclose or otherwise commercially exploit or make the Accela Service or the Accela Materials available to any third party other than the authorized Users of Customer, the citizens of Customer and contractors for Customer; (ii) Customer shall not modify, make derivative works of, disassemble, reverse compile, or reverse engineer any part of the Accela Service or Accela Materials or access the Accela Service or Accela Materials in order to build a similar or competitive product or service; (iii) **Customer shall not disclose any review of the Accela Software or Accela Service, including but not limited to the results of any performance tests, to any third party without Accela's prior written approval except where required by law or Accela asks Customer to be a reference for the purposes of obtaining new business;** (iv) Customer acknowledges and agrees that Accela or its Third Party Providers shall own all right, title and interest in and to all intellectual property rights (including all unpatented inventions, patent applications, patents, design rights, copyrights, trademarks, service marks, trade names, know-how and other trade secret rights, and all other intellectual property rights, derivatives or improvements thereof) in the Accela Service and the Accela Materials and any suggestions, enhancement requests, feedback, recommendations or other information provided by Customer or any other party relating to the Accela Service or the Accela Materials; (v) Customer does not acquire any rights in the Accela Service or Accela Materials, express or implied, other than those expressly granted in this Agreement and all rights not expressly granted to Customer are reserved by Accela; and (vi) this Agreement is not a sale and does not convey any rights of ownership in or related to the Accela Service or Accela Materials to Customer.

2. Licenses from Customer. Subject to the terms and conditions of this Agreement, Customer grants to Accela and its Third Party Providers the non-exclusive, worldwide right to use, copy, transmit and display (a) Customer Data solely to the extent necessary to provide the Accela Service and Accela Materials to Customer, and (b) any trademarks that Customer provides Accela for the purpose of including them in Customer's user interface of the Accela Service ("Customer Trademarks"). Customer shall have sole responsibility for the accuracy, quality, integrity, legality, reliability, appropriateness and copyright of all Customer Data and information regarding Customer and Customer's Users.

3. Third Party Providers. All materials and services provided through the Accela Service, as well as any Accela Materials, including but not limited to information, documents, products, logos, graphics, sounds, images, software, and consulting, training or technical support services are provided either by Accela or by its respective third party manufacturers, authors, developers, vendors, and service providers ("Third Party Providers") and are the copyrighted work of Accela and/or its Third Party Providers. Except where expressly provided otherwise by Accela, nothing in the Accela Service, the Accela Materials, or the Agreement shall be construed to confer any license to any of Accela's or any Third Party Provider's intellectual property rights, whether by estoppel, implication, or otherwise. Accela reserves the right to subcontract any or all services provided hereunder to third parties.

4. Term and Termination. Except as otherwise provided in an Order Form, this Agreement becomes effective on the date the Agreement is accepted and continues until termination in accordance with this section 4. In the event of any breach of this Agreement by either party, other than Customer's failure to make payment as set forth herein, the non-breaching party shall have the right to terminate this Agreement for cause if such breach has not been cured within 30 days of written notice from the non-breaching party specifying the breach in detail and, if Accela is the non-breaching party, Accela may terminate Customer's password, account, access to or use of the Accela Service. Notwithstanding the foregoing, Accela reserves

the right, in its discretion, to suspend or terminate this Agreement or Customer's password, account, access to or use of to the Accela Service if any payment on Customer's account becomes 30 days past due. Upon termination of this Agreement for any reason, Customer's right to access or use Customer Data through the Accela Service immediately ceases. At Customer's request upon termination of this Agreement, provided Customer is not in breach of the Agreement for failure to make payment, Accela will make available to Customer a file of the Customer Data that includes data entered by the Customer as well as any data entered by citizens then in its possession. After a period of 60 days after such termination, Accela shall have the right to delete the Customer Data without obligation to maintain or forward any Customer Data. Customer agrees that the license to Customer Data shall survive termination of this Agreement to the extent necessary for Accela to retain Customer Data as set forth herein. Accela reserves the right to withhold, remove and/or discard Customer Data immediately upon notice to Customer in the event of any breach of this Agreement by Customer, including, without limitation, non-payment.

5. Representations & Warranties. Each party represents and warrants that it has the power and authority to enter into this Agreement. Accela represents and warrants that (a) it will provide the Accela Service in a manner consistent with generally accepted industry standards, (b) the Accela Service and Accela Materials will perform substantially in accordance with its online documentation under normal use and circumstances, and (c) the Services will be performed in a manner consistent with generally accepted industry standards.

6. Disclaimer of Warranties. Except for the express warranties set forth in section 5 above, Accela and its third party providers hereby disclaim all express or implied representations, warranties, guaranties, and conditions with regard to the Accela service, the Accela materials, and the services including but not limited to any implied representations, warranties, guaranties, and conditions of merchantability, fitness for a particular purpose, title and non-infringement, and quality of service, except to the extent that such disclaimers are held to be legally invalid. Accela and its third party providers make no representations or warranties regarding the reliability, availability, timeliness, quality, suitability, truth, accuracy or completeness of the Accela service, the Accela materials, or the services or the results customer may obtain by using the Accela service, the Accela materials, or the services. Without limiting the generality of the foregoing, Accela and its third party providers do not represent or warrant that (a) the Accela service or Accela materials will meet customer's requirements; (b) the Accela service or Accela materials will operate in combination with other hardware, software, systems or data; (c) Accela and its third party providers will be able to prevent third parties from accessing customer data or customer's confidential information, (d) the operation or use of the Accela service or Accela materials will be timely, secure, uninterrupted or error-free; (e) any errors will be corrected; (f) any stored customer data will be accurate or reliable, (g) the quality of any products, services, information, or other material customer purchases or obtains through the Accela service will meet customer's requirements; or (h) the Accela service, Accela materials, or the systems that make the service available are free of viruses or other harmful components. Customer acknowledges that neither Accela nor its third party providers controls the transfer of data over communications facilities, including the internet, and that the Accela service and Accela materials may be subject to limitations, delays, and other problems inherent in the use of such communications facilities. Accela is not responsible for any delays, delivery failures, or other damage resulting from such problems. Except where expressly provided otherwise by Accela, the Accela service, Accela materials, and all content, including but not limited to the Accela software, are provided to customer on an "as is" basis, and are for commercial use only. Customer assumes all responsibility for determining whether the Accela service, Accela materials and all content is accurate or sufficient for customer's purposes.

7. Limitation of Liability. In no event shall the aggregate liability of either party or the third party providers exceed the total amounts actually paid by and/or due from customer in the twelve (12) month period immediately preceding the event giving rise to such claim. In no event shall either party or the third party providers be liable to anyone for any indirect, punitive, special, exemplary, incidental, or consequential damages, or for any damages for loss of data, revenue, profits, use or other economic advantage, arising out of, or in any way connected with this agreement, including but not limited to the use or inability to use the Accela service, or for any interruption, inaccuracy, error or omission in the Accela service, the Accela materials, or the services, regardless of cause, whether in an action in contract or

negligence or other tortious action, even if the party from which damages are being sought or the third party provider have been previously advised of the possibility of such damages. The limitation of liability set forth in this section 7 shall not apply in the event of customer's breach of section 1, to either party's indemnity obligations set forth in section 8 below, or in the event of either party's breach of section 9 below. Certain states and/or jurisdictions do not allow the exclusion of implied warranties or limitation of liability for incidental or consequential damages, so the exclusions set forth above may not apply to Customer.

8. Indemnities.-Accela shall defend and indemnify Customer against any and all claims, costs, damages, losses, liabilities and expenses (including attorneys' fees and costs) finally awarded against Customer by a court of competent jurisdiction arising out of or in connection with a claim by a third party alleging that the Accela Software directly infringes a patent, copyright, or trademark or misappropriates a trade secret of a third party; provided that Customer (i) promptly give written notice of the claim to Accela; (ii) give Accela sole control of the defense and related settlement negotiations; (iii) provide to Accela, at Accela's request and expense, all available information and assistance necessary to perform Accela's obligations under this paragraph. Accela shall have no indemnification obligation or other liability for any claim of infringement arising from (a) use of the Accela Software other than in accordance with this Agreement; (b) the combination of the Accela Software with any other products, service, hardware or business process(s); or (c) any Content or third party software products. If the Accela Software or any portion of the Accela Service is held to infringe or may be infringing, Accela shall have the option, at its expense, to (x) replace or modify the Accela Software or Accela Service to be non-infringing, (y) obtain a license for Customer to continue using the Accela Software or Accela Service, or (z) terminate the Accela Service or this Agreement and refund any prepaid unused fees for the Accela Service. This Section 8 states Accela's entire liability and Customer's exclusive remedy for any claim of infringement.

9. Confidential Information. Each party may have access to information that is confidential to the other party ("Confidential Information"). Confidential Information shall include any information that is clearly identified in writing at the time of disclosure as confidential as well as any information that, based on the circumstances under which it was disclosed, a reasonable person would believe to be confidential. Customer's Confidential Information shall include, but not be limited to, Customer Data. A party's Confidential Information shall not include information that (i) is or becomes a part of the public domain through no act or omission of the other party; (ii) was in the other party's lawful possession prior to the disclosure and had not been obtained by the other party either directly or indirectly from the disclosing party; (iii) is lawfully disclosed to the other party by a third party without restriction on disclosure; (iv) is independently developed by the other party without use of or reference to the other party's Confidential Information. The parties agree to use all reasonable care to prevent disclosure of the other party's Confidential Information to any third party. Notwithstanding the foregoing, Customer acknowledges and agrees that Accela may disclose Customer's Confidential Information to its Third Party Providers solely to the extent necessary to provide products or services under this Agreement, provided that Accela has a non-disclosure agreement in place with such Third Party Provider that protects such Confidential Information against disclosure in a manner no less protective than this Agreement. This Section 9 will not be construed to prohibit disclosure of Confidential Information to the extent that such disclosure is required by law or valid order of a court or other governmental authority; provided, however, that a party who has been subpoenaed or otherwise compelled by a valid law or court order to disclose Confidential Information (the "responding party") shall first have given sufficient and prompt written notice to the other party of the receipt of any subpoena or other request for such disclosure; and shall have made a reasonable effort to obtain a protective order requiring that the Confidential Information so disclosed be used only for the purposes for which the order was issued. Notwithstanding the foregoing obligation of the responding party, nothing in this Section 9 shall limit or restrict the ability of the other party to act on its own behalf and at its own expense to prevent or limit the required disclosure of Confidential Information. This Section 9 constitutes the entire understanding of the parties and supersedes all prior or contemporaneous agreements, representations or negotiations, whether oral or written, with respect to Confidential Information.

10. Customer's Responsibilities. Customer agrees to comply with all applicable local, state, national and foreign laws, treaties, regulations and conventions in connection with use of the Accela Service, including

without limitation those related to data privacy, international communications, and the exportation of technical or personal data. Customer will ensure that any use of the Accela Service by Customer's Users is in accordance with the terms of this Agreement. Customer agrees to notify Accela immediately of any unauthorized use of any password or account or any other known or suspected breach of security or any known or suspected distribution of Content. If Customer uses the Accela Service from locations other than the location from which Accela controls and operates the Accela Service, Customer is solely responsible for compliance with all applicable laws including but not limited to the export and import regulations of other countries. Customer acknowledges and agrees that the Accela Service is subject to the U.S. Export Administration Laws and Regulations. Customer agrees that no part of the Accela Service or information obtained through use of the Accela Service, is being or will be acquired for, shipped, transferred, or re-exported, directly or indirectly, to proscribed or embargoed countries or their nationals, nor be used for nuclear activities, chemical biological weapons, or missile projects unless authorized by the U.S. Government. Proscribed countries are set forth in the U.S. Export Administration Regulations and are subject to change without notice, and Customer must comply with the list as it exists in fact. Customer certifies that neither Customer nor any Users are on the U.S. Department of Commerce's Denied Persons List or affiliated lists or on the U.S. Department of Treasury's Specially Designated Nationals List. Customer agrees to comply strictly with all U.S. export laws and assume sole responsibility for obtaining licenses to export or re-export as may be required. Any unauthorized use of the Accela Service may violate copyright laws, trademark laws, the laws of privacy and publicity, and communications regulations and statutes. The Accela Service may use encryption technology that is subject to licensing requirements under the U.S. Export Administration Regulations, 15 C.F.R. Parts 730-774 and Council Regulation (EC) No. 1334/2000.

11. Notices. Accela may give notice by written communication sent by first class mail or pre-paid post to the following address: Town of Paradise, 5555 Skyway, Paradise, CA 95969. Such notice shall be deemed to have been given two days after mailing or posting (if sent by first class mail or pre-paid post). Customer may give notice to Accela at any time by any of the following: letter sent by; letter delivered by nationally recognized overnight delivery service or first class postage prepaid mail to Accela at the following address to the attention of Legal Affairs: Accela, Inc. 2633 Camino Ramon, San Ramon, CA 94583. Such notice shall be deemed to have been given two days after mailing or posting (if sent by first class mail or pre-paid post).

12. No Assignment. Customer may not assign this Agreement without the prior written approval of Accela. Any purported assignment in violation of this section shall be void.

13. Modification to Terms. Any change to the terms and conditions of this Agreement or its policies relating to the Accela Service must be agreed in writing by Accela and the customer.

14. U.S. Government Restricted Rights. Any use of the Accela Service by or on behalf of the United States of America, its agencies and/or instrumentalities ("U.S. Government"), is provided with Restricted Rights. Use, duplication, or disclosure by the U.S. Government is subject to restrictions as set forth in subparagraph (c)(1)(ii) of the Rights in Technical Data and Computer Software clause at DFARS 252.227-7013 or subparagraphs (c)(1) and (2) of the Commercial Computer Software - Restricted Rights at 48 CFR 52.227-19, as applicable. Manufacturer is Accela, Inc., 2633 Camino Ramon, Suite 500, San Ramon, CA 94581.

15. General provisions. Any action related to this Agreement will be governed by California law and controlling U.S. federal law. No choice of law rules of any jurisdiction will apply. Any disputes, actions, claims or causes of action arising out of or in connection with this Agreement or the Accela Service shall be subject to the exclusive jurisdiction of the state and federal courts located in Alameda County California. This Agreement, together with any applicable Order Form, represents the parties' entire understanding relating to the use of the Accela Service and supersedes any prior or contemporaneous, conflicting or additional, communications. No text or information set forth on any other purchase order, preprinted form or document (other than an Order Form, if applicable) shall add to or vary the terms and conditions of this Agreement. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or

unenforceable, then such provision(s) shall be construed, as nearly as possible, to reflect the intentions of the invalid or unenforceable provision(s), with all other provisions remaining in full force and effect. It shall not be deemed a default hereunder and neither party shall be liable for a failure to perform hereunder arising from causes or events beyond the reasonable control of such party including, but not limited to, labor disputes of any kind, acts of God, floods, fires, explosions or storms, transportation difficulties, war, terrorism, or any rule or action of any court, instrumentality or Customer of federal or state or local government. No joint venture, partnership, employment, or Customer relationship exists between Accela and Customer as a result of this Agreement or use of the Accela Service. The failure of Accela to enforce any right or provision in this Agreement shall not constitute a waiver of such right or provision unless acknowledged and agreed to by Accela in writing. In the event of any litigation of any controversy or dispute arising out of or in connection with this Agreement, its interpretation, its performance, or the like, the prevailing party shall be awarded reasonable attorneys' fees and expenses, court costs, and reasonable costs for expert and other witnesses attributable to the prosecution or defense of that controversy or dispute. In the event of a non-adjudicative settlement of litigation between the parties or a resolution of dispute by alternative dispute resolution, neither side will be entitled to costs or fees. Accela reserves the right to assign its right to receive and collect payments hereunder. Any rights not expressly granted herein are reserved by Accela.

16. Definitions

- A. "Content"** means the audio and visual information, documents, products and services contained or made available to Customer in the course of using the Accela Service, excluding software products.
- B. "Customer Data"** shall mean any data, information or other materials, provided to Accela by Customer in the course of using the Accela Service, excluding identification and other information concerning Customer and Customer's Users.
- C. "Customer Care Services"** shall mean the Services provided by Accela or Third Party Providers pursuant to Accela's then-current Customer Care Services Policy.
- D. "Accela Materials"** shall mean any materials provided or disclosed to Customer by Accela or a Third Party Provider (1) in the course of performing Services other than the Accela Service, (2) as part of an online tutorial provided with the Accela Service, or (3) in the course of providing web seminars in which Customer or Customer's Users enroll.
- E. "Order Form(s)"** means the document confirming Customer's subscription for the Accela Service and any related products or Services, in either electronic or written form. The Order Form will specify the term of the subscription, the applicable fees, the billing period, and other terms. Each such Order Form shall be incorporated into and become a part of this Agreement;
- F. "Services"** shall mean all services provided by Accela or Third Party Providers under this Agreement, including but not limited to Customer Care Services, but does not include the Accela Service.
- G. "Accela"** means Accela, Inc., a California corporation, having its principal place of business at 2633 Camino Ramon, Suite 500, San Ramon, CA 94581.
- H. "Accela Service"** means the online customer relationship management, billing, data analysis, and other subscription services identified as such during the ordering process, including the Accela Software, the Content and the third party software products provided as part of such services, operated and maintained by Accela or its subsidiaries or contractors, accessible via <http://govoutreach.com> or another designated web site or IP address provided to Customer by Accela, to which Customer is being granted access under this Agreement;

I. "Accela Software" means Accela's proprietary software and user interfaces made available to Customer by Accela as part of the Accela Service;

J. "User(s)" means Customer's employees, citizens, representatives, consultants, contractors or agents who are authorized to use the Accela Service and have been supplied user identifications and passwords by Customer or on Customer's behalf;

K. "You" or "Customer" means the individual or legal entity, its directors, officers, affiliates, agents, and employees, as identified in the Order Form.

L. "Commencement of Operation" means first day that the service is used in production by Customer.

By: _____

Title: _____

Date: _____



TOWN OF PARADISE

5555 SKYWAY • PARADISE, CALIFORNIA 95969-4931
TELEPHONE (530) 872-6291 FAX (530) 877-5059
www.townofparadise.com

TOWN OF PARADISE & SUCCESSOR AGENCY PRELIMINARY BUDGETS Fiscal Year 2015-2016

1. BUDGET MESSAGE

1a. Presentation of proposed Budgets for Fiscal Year 2015/2016

- (1) 2015/2016 Budget Message
- (2) Budget Presentation
- (3) Employee Position Control Summary
- (4) Employee Salary Pay Plan and Resolution
- (5) All Funds Summary

(6) General Fund

2. FY 2015/2016 BUDGET CONTENT

- 2a. Measure C Funds (Ballot Measure approving a six-year 0.50% Sales Tax)
- 2b. Town Council
- 2c. Town Clerk
- 2d. Town Manager
- 2e. Central Services
- 2f. Information Technology
- 2g. Emergency Operations Center (EOC)
- 2h. Human Resources
- 2i. Legal Services
- 2j. Finance
- 2k. Finance Rentals
- 2l. Police Department
 - (1) Administration
 - (2) Operations
 - (3) Communication
 - (4) Animal Control
- 2m. Fire Department
 - (1) Administration

(2) Suppression

(3) Volunteers

2n. Community Development

(1) Planning

(2) Waste Management

(3) Building Safety & Wastewater

(4) Abandoned Vehicle Abatement (AVA)

2o. Public Works

(1) Engineering

(2) Fleet Maintenance

(3) Park

(4) Facilities

(5) Gas Tax

(6) Transit

2p. Business and Housing Services (BH&S)

2q. Public Works Capital Improvement Plan Fund

2r. Successor Agency to the Paradise Redevelopment Agency

3. PROPOSED RESOLUTIONS

3a. Resolution No. 15-___, A Resolution Approving and Adopting the Final Budget Appropriations for the Town of Paradise Fiscal Year 2015/2016 including all attachments, appendices and other related documents.

- [3b.](#) Resolution No. 15-__, A Resolution Approving and Adopting the Appropriations Limit for the Town of Paradise Fiscal Year 2015/2016.
- [3c.](#) Resolution No. 15-__, A Resolution Approving General Fund Reserves for Fiscal Year 2015/2016.
- [3d.](#) Resolution No. 15-__, A Resolution Approving and Adopting the Salary Pay Plan for Town of Paradise Employees for Fiscal Year 2015/2016.
- 3e. Resolution No. 15-__, A Resolution Approving the Capital Improvement Plan for Town of Paradise Employees for Fiscal Year 2015/2016.
- 3f. Resolution No. 15-__, A Resolution Approving and Adopting the Final Budget Appropriations for the Successor Agency to the Paradise Redevelopment Agency and Redevelopment Obligation Retirement Fund for Fiscal Year 2015/2016.

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TOWN OF PARADISE CALIFORNIA



PRELIMINARY BUDGET FISCAL YEAR 2015/2016 OPERATING AND CAPITAL BUDGET

TOWN OF PARADISE

Incorporated November 27, 1979

PRELIMINARY BUDGET FISCAL YEAR 2015/2016

TOWN COUNCIL

Greg Bolin, Mayor Jody Jones, Vice Mayor
Steve “Woody” Culleton, Council Member Scott Lotter, Council Member
John J. Rawlings, Council Member

MANAGEMENT TEAM

Lauren Gill, Town Manager
Joanna Gutierrez, CMC, Town Clerk
Dwight L. Moore, Town Attorney
Gina Will, Finance Director/Town Treasurer
Gabriela Tazzari-Dineen, Police Chief
Greg McFadden, Unit Chief, CAL FIRE/Butte Unit, Paradise Fire
Craig Baker, Community Development/Planning Director
Marc Mattox, Public Works Director/Town Engineer



Honorable Mayor and Town Council:

It is a pleasure to once again submit a balanced budget to the Town Council for consideration and approval. It is especially exciting that, due to the passage of Measure C, we are able to present a budget that allows us to maintain and improve many of our services to the community. With wise counsel and prudent financial planning the Town Council is leading the way towards a much more stable financial future. Your dedicated, professional staff is very proud to be of service to the Council and the community during this exciting time in our road to economic recovery.

A special thank you is in order for the Measure C Oversight Committee, who spent many hours reading department reports, discussing and learning about the critical financial needs of the Town, and deliberating and collaborating on a final recommendation to the Town Council, which is included in this preliminary budget.

Measure C Oversight Committee Members:

Kelly Wells, Chairperson
Kirk Trostle, Vice-Chairperson
Chris Buzzard
Dean Fender
Dan Hansen
Nicki Jones
Molly Knappen
George Morris
Jim Ratekin

The first year of Measure C funds will provide for a sergeant detective position in the police department and add additional hours to the animal control officer position. Both of these actions alleviate pressure on the police department and ultimately provide more hours of police service to the community. Measure C funds will also help us to maintain the current level of fire service we enjoy in our community. Our contract with Calfire for fire services does not include facilities and equipment, which has a big impact on the General Fund. This year, Measure C will also fund the purchase of a fire engine and breathing apparatus. Additionally, Measure C will also leverage grant funds for road projects. The community will benefit in very tangible and measurable ways with the passage of Measure C.

Steps to Financial Success:

Throughout the past several years, Council and staff has poured over Town budgets and strategized on how best to make ends meet while providing vital life and property saving operations on a 24/7 basis. Council has made

some tough decisions that allowed our Town government to continue to function and improve. The Council has given direction that can be summed up as follows:

1. Continue to live within our means
2. Provide a high level of professional service to the community
3. Follow sound financial practices to ensure financial stability now and in the future

This organization has struggled deeply in the past with widespread cuts and budget deficits. We are now focusing on strategically rebuilding the organization, which will require us to continue to monitor operations and expenses to ensure we are optimizing our resources. As a part of that focus, the Town Council asked staff to perform a financial health management exercise prepared by the League of California Cities. At the conclusion of the exercise we were left with clear direction on ways to improve our financial situation. Although there were areas where the Town is performing well, the following list highlights steps toward a more stable financial future:

- Continue to cure recurring general fund operating deficits
- Continue to build General Fund unassigned reserves to 10% or about \$1.1 Million
- Increase cash and short-term investments
- Reduce fixed and personnel costs to 80% of budget
- Discontinue deferring asset maintenance and replacement
- Fund pension benefits and other post employment benefits

How Does a Sound Budget Help to Provide Services to Town Residents?

A budget is a year-long work plan, committing people and resources to fulfill a mission. For a municipality, the mission is a dynamic and challenging effort. It is important for a government agency to adopt a budget that includes a prudent contingency fund or reserve to cover pre-planning, training and readiness for unforeseen emergencies. We are now starting to build a small reserve that will provide us with the necessary cash flow to cover our monthly expenses and to handle unforeseen emergencies. The following list accounts for the services that we provide to the citizens of Paradise:

- Police protection, education and enforcement;
- Fire protection, prevention, and medical assistance;
- Building development and planning services required to bring about development projects that provide goods and services to the community;
- Engineering services dedicated to leveraging local funds and bringing new money into the community to build and maintain our streets for the public's safety and welfare;
- A high level of public works/street maintenance services;
- Animal control services for the safety and protection of domestic animals, rabies control, and animal shelter;
- Coordination with Butte County Association of Governments to provide transit services within the Town and throughout the region.
- Administration of a housing program that provides assistance to first-time home buyers through the Community Development Block Grant Program, while supporting local non-profit agencies,
- Information, communication and direct citizen involvement to the democratic process.

In addition to the daily workload listed above, the staff is dedicated to working with the Council, other agencies, businesses and residents to continue to move toward financial stability community-wide. This entails looking for

ways to cooperate with partners in the community—businesses, non-profits, other government agencies and districts to make improvements that benefit our Town. We will continue to look for ways to promote economic development; seek ways to improve the aesthetics of our Town for the betterment of our community; continue to work to get the Animal Control/Shelter self-sustaining; continue to look for grants to provide safe streets, walking/bike paths; and, equally important, address the lack of wastewater infrastructure specifically in the downtown and commercial areas.

What is the Town’s Fiscal Outlook for the 2015-16 Fiscal Year?

The residents of the Town of Paradise stepped up at a critical time and passed a .50% sales tax, which will end in six years. This act of goodwill and forethought prevented a dangerous financial backslide for the Town—especially in areas of police and fire services. It will also allow us to apply for more grant funding to improve our roads and pedestrian walkways/bikeways. With that, we are happy to report that the preliminary 2015/16 general fund budget is balanced, but as stated above, we must continue to live within our means and monitor our operations and expenses to stay on a sound financial course.

Revenues

Upon reviewing the County Assessor’s projected property tax estimates, we have concluded a 2.5% increase in overall property value based revenues. Early estimates from the State Board of Equalization on our sales and use tax estimates cause us to project a 2% general growth pattern. Our estimate of \$850,000 for Measure C funds is still being used as a projection for the next fiscal year. Modifications will be made throughout the year as updates become available. TOT is estimated to increase 2% and Motor Vehicle in-lieu tax will increase by 2.5%. The total General Fund revenue is \$11,468,422, an increase of 7.6% (this includes Measure C.)

In looking to economic indicators to gauge the overall health of the economy, a western states (smaller communities) Consumer Price Index reported a 2.4% increase from April 2014 to April 2015.

Expenditures

Our biggest hit this year came from a PERS increase related to unfunded liability (GASB 68,) \$440,000 of which is attributed to the General Fund. Since a large portion of our expenditures are personnel, this caused our personnel expenditure projections to increase 16.2% in the General Fund and 13.9% for all funds collectively. The Gas Tax fund is going to take a 17.6% hit next year due to low gasoline prices. Our Building Services fund is projected to remain somewhat steady. Even though we are seeing an increase in building activity, it is too early to gauge our budget impact. We are trying to build a small reserve in all funds to weather future economic downturns and to cover expenses.

The bottom line

The bottom line is that the 2015-16 budget picture is hopeful but requires us to carefully and strategically keep on a sound financial path. Town staff is committed to function at a high level and live within our means, faithfully serving our community to the best of our ability, as we continue down the road to a better financial future.

A special thank you to Gina Will, Finance Director and Town Treasurer for the Town of Paradise. Her expertise, wisdom, and sound financial practices have helped guide us through these past budgetary difficulties. Also, thank you to department directors for keeping the costs down and the morale high. Especially, thank you to all

Paradise Town employees for giving salary and benefits over the past several years, while staying committed to a very worthy cause.

FY 2015/2016

Position Control Summary (FTE)

Salary Resolution & Pay Plan

**TOWN OF PARADISE
Position Control**

EMPLOYEE FULL TIME EQUIVALENT SUMMARY (FTE)

<u>Program</u>	<u>General Fund Programs</u>	<u>2014/15</u> <u>Adopted</u> <u>Budget</u>	<u>2015/16</u> <u>Adopted</u> <u>Budget</u>
4100	Town Clerk	1.99	1.99
4200	Town Manager	0.99	1.00
4201	Central Services	1.90	0.90
4202	Information Technology	-	1.00
4203	HR & Risk Management	0.90	0.90
4400	Finance	1.67	1.68
4420	Measure "C"	-	1.68
4510	Police - Administration	3.90	3.90
4520	Police - Operations	19.00	19.00
4530	Public Safety Communications	9.57	9.57
4550	Fleet Maintenance	1.00	1.00
4610	Fire - Administration	1.05	1.05
4630	Fire - Suppression	-	-
4720	Planning	1.31	1.27
4740	Engineering	-	-
4745	Community Park	-	-
4780	Waste Management	0.42	0.41
		43.70	45.35
<u>Fund</u>	<u>Other Funds</u>		
2030	Building Safety & Waste Water	6.06	6.32
2070	Animal Control	3.00	2.88
2120	Gas Tax/Public Works	8.35	8.22
2160	Business and Housing	1.85	2.80
5900	Transit	0.18	0.17
7650	Successor to RDA	0.08	0.07
		19.44	20.46
Grand Total		63.14	65.80

**TOTAL PERSONNEL SUMMARY
2015/2016 Budget**

	<u>FTE</u>	<u>Head Count</u>	<u>Full-Time</u>	<u>Part-Time</u>
Town of Paradise Employees	65.80	73.00	57.00	16.00
Contract Personnel	17.69	18.00	17.00	1.00
Grand Total	83.49	91.00	74.00	17.00

**TOWN OF PARADISE
RESOLUTION NO. 15-__**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE, CALIFORNIA,
ADOPTING THE AMENDED SALARY PAY PLAN
FOR TOWN OF PARADISE EMPLOYEES FOR THE FISCAL YEAR 2015-2016**

WHEREAS, the Town wishes to revise the salary pay plan; and

WHEREAS, the salary pay plan will incorporate all salary paid within the Town into one salary pay plan.

NOW, THEREFORE be it resolved by the Town Council of the Town of Paradise, that the Town of Paradise salary pay plan attached to this resolution is hereby adopted.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 29th day of June, 2015, by the following vote:

AYES:

NOES: None

ABSENT: None

NOT VOTING: None

Greg Bolin, Mayor

ATTEST:

By: _____
Joanna Gutierrez, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney

**TOWN OF PARADISE
SALARY PAY PLAN FY 2015/16**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
TOWN CLERK									
1.00	1.00	ASSISTANT TOWN CLERK							
		HOURLY	40	27.34	28.71	30.15	31.66	33.24	34.90
		BIWEEKLY		2,187.08	2,296.80	2,412.00	2,532.80	2,659.20	2,792.00
		MONTHLY		4,738.67	4,976.40	5,226.00	5,487.73	5,761.60	6,049.33
		ANNUAL		56,864.08	59,716.80	62,712.00	65,852.80	69,139.20	72,592.00
1.00	1.00	TOWN CLERK							
		HOURLY	40	35.76	37.54	39.42	41.39	43.46	45.63
		BIWEEKLY		2,860.43	3,003.20	3,153.60	3,311.20	3,476.80	3,650.40
		MONTHLY		6,197.60	6,506.93	6,832.80	7,174.27	7,533.07	7,909.20
		ANNUAL		74,371.21	78,083.20	81,993.60	86,091.20	90,396.80	94,910.40
TOWN MANAGER / BUSINESS & HOUSING / HR / IT									
1.00	0.45	HOUSING PROGRAM ANALYST							
		HOURLY	18	15.14	15.90	16.70	17.54	18.42	19.34
		BIWEEKLY		545.06	572.40	601.20	631.44	663.12	696.24
		MONTHLY		1,180.96	1,240.20	1,302.60	1,368.12	1,436.76	1,508.52
		ANNUAL		14,171.51	14,882.40	15,631.20	16,417.44	17,241.12	18,102.24
1.00	1.00	ADMINISTRATIVE ANALYST (BUSINESS & HOUSING / TOWN MANAGER)							
		HOURLY	40	15.14	15.90	16.70	17.54	18.42	19.34
		BIWEEKLY		1,211.24	1,272.00	1,336.00	1,403.20	1,473.60	1,547.20
		MONTHLY		2,624.35	2,756.00	2,894.67	3,040.27	3,192.80	3,352.27
		ANNUAL		31,492.24	33,072.00	34,736.00	36,483.20	38,313.60	40,227.20

**TOWN OF PARADISE
SALARY PAY PLAN FY 2015/16**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
1.00	1.00	HOUSING PROGRAM SUPERVISOR							
		HOURLY	40	26.56	27.89	29.28	30.75	32.28	33.90
		BIWEEKLY		2,124.80	2,231.04	2,342.59	2,459.72	2,582.71	2,711.84
		MONTHLY		4,603.64	4,833.83	5,075.52	5,329.29	5,595.76	5,875.55
		ANNUAL		55,244.80	58,007.04	60,907.39	63,952.76	67,150.40	70,507.92
1.00	0.90	HUMAN RESOURCES & RISK MANAGEMENT MANAGER							
		HOURLY	36	26.72	28.05	29.45	30.92	32.47	34.09
		BIWEEKLY		1,923.69	2,019.60	2,120.40	2,226.24	2,337.84	2,454.48
		MONTHLY		4,167.99	4,375.80	4,594.20	4,823.52	5,065.32	5,318.04
		ANNUAL		50,015.91	52,509.60	55,130.40	57,882.24	60,783.84	63,816.48
1.00	1.00	INFORMATION TECHNOLOGY MANAGER							
		HOURLY	40	33.50	35.18	36.94	38.79	40.73	42.77
		BIWEEKLY		2,680.14	2,814.40	2,955.20	3,103.20	3,258.40	3,421.60
		MONTHLY		5,806.96	6,097.87	6,402.93	6,723.60	7,059.87	7,413.47
		ANNUAL		69,683.54	73,174.40	76,835.20	80,683.20	84,718.40	88,961.60
1.00	1.00	TOWN MANAGER							
		HOURLY	40	51.71	54.30	57.02	59.87	62.86	66.00
		BIWEEKLY		4,137.00	4,344.00	4,561.60	4,789.60	5,028.80	5,280.00
		MONTHLY		8,963.50	9,412.00	9,883.47	10,377.47	10,895.73	11,440.00
		ANNUAL		107,562.00	112,944.00	118,601.60	124,529.60	130,748.80	137,280.00

**TOWN OF PARADISE
SALARY PAY PLAN FY 2015/16**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
FINANCE									
1.00	1.00	SENIOR FINANCIAL SERVICES CLERK							
		HOURLY	40	14.76	15.49	16.26	17.07	17.92	18.82
		BIWEEKLY		1,180.42	1,239.20	1,300.80	1,365.60	1,433.60	1,505.60
		MONTHLY		2,557.59	2,684.93	2,818.40	2,958.80	3,106.13	3,262.13
		ANNUAL		30,691.02	32,219.20	33,820.80	35,505.60	37,273.60	39,145.60
1.00	1.00	FINANCE SUPERVISOR							
		HOURLY	40	27.34	28.71	30.15	31.66	33.24	34.90
		BIWEEKLY		2,187.08	2,296.80	2,412.00	2,532.80	2,659.20	2,792.00
		MONTHLY		4,738.67	4,976.40	5,226.00	5,487.73	5,761.60	6,049.33
		ANNUAL		56,864.08	59,716.80	62,712.00	65,852.80	69,139.20	72,592.00
1.00	1.00	FINANCE DIRECTOR/TREASURER							
		HOURLY	40	35.76	37.54	39.42	41.39	43.46	45.63
		BIWEEKLY		2,860.43	3,003.20	3,153.60	3,311.20	3,476.80	3,650.40
		MONTHLY		6,197.60	6,506.93	6,832.80	7,174.27	7,533.07	7,909.20
		ANNUAL		74,371.21	78,083.20	81,993.60	86,091.20	90,396.80	94,910.40
POLICE ADMINISTRATION									
1.00	0.90	ADMINISTRATIVE ASSISTANT III (P.D.)							
		HOURLY	36	17.36	18.22	19.13	20.09	21.09	22.14
		BIWEEKLY		1,249.59	1,311.84	1,377.36	1,446.48	1,518.48	1,594.08
		MONTHLY		2,707.44	2,842.32	2,984.28	3,134.04	3,290.04	3,453.84
		ANNUAL		32,489.31	34,107.84	35,811.36	37,608.48	39,480.48	41,446.08

**TOWN OF PARADISE
SALARY PAY PLAN FY 2015/16**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
2.00	2.00	POLICE LIEUTENANT							
		HOURLY	40	32.60	34.23	35.94	37.74	39.63	41.61
		BIWEEKLY		2,608.00	2,738.40	2,875.20	3,019.20	3,170.40	3,328.80
		MONTHLY		5,650.67	5,933.20	6,229.60	6,541.60	6,869.20	7,212.40
		ANNUAL		67,808.00	71,198.40	74,755.20	78,499.20	82,430.40	86,548.80
1.00	1.00	POLICE CHIEF							
		HOURLY	40	40.46	42.48	44.60	46.83	49.17	51.63
		BIWEEKLY		3,236.60	3,398.40	3,568.00	3,746.40	3,933.60	4,130.40
		MONTHLY		7,012.63	7,363.20	7,730.67	8,117.20	8,522.80	8,949.20
		ANNUAL		84,151.61	88,358.40	92,768.00	97,406.40	102,273.60	107,390.40

POLICE OPERATIONS

POLICE OFFICER TRAINEE (Short Term Position)

		HOURLY	40	15.06	15.81	16.60	17.43	18.30	19.22
		BIWEEKLY		1,204.80	1,264.80	1,328.00	1,394.40	1,464.00	1,537.60
		MONTHLY		2,610.40	2,740.40	2,877.33	3,021.20	3,172.00	3,331.47
		ANNUAL		31,324.80	32,884.80	34,528.00	36,254.40	38,064.00	39,977.60
1.00	1.00	COMMUNITY SERVICE OFFICER III							
		HOURLY	40	16.97	17.82	18.71	19.65	20.63	21.66
		BIWEEKLY		1,357.62	1,425.60	1,496.80	1,572.00	1,650.40	1,732.80
		MONTHLY		2,941.50	3,088.80	3,243.07	3,406.00	3,575.87	3,754.40
		ANNUAL		35,298.02	37,065.60	38,916.80	40,872.00	42,910.40	45,052.80

**TOWN OF PARADISE
SALARY PAY PLAN FY 2015/16**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
14.00	14.00	POLICE OFFICER							
		HOURLY	40	21.52	22.60	23.73	24.92	26.17	27.48
		BIWEEKLY		1,721.71	1,808.00	1,898.40	1,993.60	2,093.60	2,198.40
		MONTHLY		3,730.37	3,917.33	4,113.20	4,319.47	4,536.13	4,763.20
		ANNUAL		44,764.49	47,008.00	49,358.40	51,833.60	54,433.60	57,158.40
5.00	5.00	POLICE SERGEANT							
		HOURLY	40	25.38	26.65	27.98	29.38	30.85	32.39
		BIWEEKLY		2,030.72	2,132.00	2,238.40	2,350.40	2,468.00	2,591.20
		MONTHLY		4,399.88	4,619.33	4,849.87	5,092.53	5,347.33	5,614.27
		ANNUAL		52,798.61	55,432.00	58,198.40	61,110.40	64,168.00	67,371.20

PUBLIC SAFETY COMMUNICATIONS

2.00	0.90	CRIMINAL RECORDS TECHNICIAN							
		HOURLY	18	12.62	13.25	13.91	14.61	15.34	16.11
		BIWEEKLY		454.32	477.00	500.76	525.96	552.24	579.96
		MONTHLY		984.36	1,033.50	1,084.98	1,139.58	1,196.52	1,256.58
		ANNUAL		11,812.32	12,402.00	13,019.76	13,674.96	14,358.24	15,078.96
1.00	0.90	COMMUNITY SERVICE OFFICER II							
		HOURLY	36	13.35	14.02	14.72	15.46	16.23	17.04
		BIWEEKLY		961.46	1,121.60	1,177.60	1,236.80	1,298.40	1,363.20
		MONTHLY		2,083.16	2,187.12	2,296.32	2,411.76	2,531.88	2,658.24
		ANNUAL		24,997.94	26,245.44	27,555.84	28,941.12	30,382.56	31,898.88
3.00	0.77	PART TIME/HOURLY PUBLIC SAFETY DISPATCHER							
		HOURLY		15.93	16.73	17.57	18.45	19.37	20.34

**TOWN OF PARADISE
SALARY PAY PLAN FY 2015/16**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
6.00	6.00	PUBLIC SAFETY DISPATCHER							
		HOURLY	40	15.93	16.73	17.57	18.45	19.37	20.34
		BIWEEKLY		1,274.51	1,338.40	1,405.60	1,476.00	1,549.60	1,627.20
		MONTHLY		2,761.44	2,899.87	3,045.47	3,198.00	3,357.47	3,525.60
		ANNUAL		33,137.25	34,798.40	36,545.60	38,376.00	40,289.60	42,307.20
1.00	1.00	COMMUNICATION RECORDS SUPERVISOR							
		HOURLY	40	20.31	21.33	22.40	23.52	24.70	25.94
		BIWEEKLY		1,624.88	1,706.40	1,792.00	1,881.60	1,976.00	2,075.20
		MONTHLY		3,520.57	3,697.20	3,882.67	4,076.80	4,281.33	4,496.27
		ANNUAL		42,246.86	44,366.40	46,592.00	48,921.60	51,376.00	53,955.20

ANIMAL CONTROL

2.00	0.90	P/T ANIMAL SHELTER ASSISTANT							
		HOURLY	18	-	-	10.00	10.50	11.03	11.58
		BIWEEKLY		-	-	360.00	378.00	396.90	416.75
		MONTHLY		-	-	780.00	819.00	859.95	902.95
		ANNUAL		-	-	9,360.00	9,828.00	10,319.40	10,835.37
1.00	0.75	OFFICE ASSISTANT III (ANIMAL CONTROL)							
		HOURLY	30	12.23	12.84	13.48	14.15	14.86	15.60
		BIWEEKLY		733.81	770.40	808.80	849.00	891.60	936.00
		MONTHLY		1,589.91	1,669.20	1,752.40	1,839.50	1,931.80	2,028.00
		ANNUAL		19,078.96	20,030.40	21,028.80	22,074.00	23,181.60	24,336.00
1.00	0.90	ANIMAL CONTROL OFFICER							
		HOURLY	36	13.10	13.76	14.44	15.16	15.92	16.72
		BIWEEKLY		943.20	990.36	1,039.88	1,091.87	1,146.47	1,203.79
		MONTHLY		2,043.60	2,145.78	2,253.07	2,365.72	2,484.01	2,608.21
		ANNUAL		24,523.20	25,749.36	27,036.83	28,388.67	29,808.10	31,298.51

**TOWN OF PARADISE
SALARY PAY PLAN FY 2015/16**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
1.00	1.00	ANIMAL CONTROL SUPERVISOR							
		HOURLY	40	15.92	16.72	17.55	18.43	19.35	20.32
		BIWEEKLY		1,273.60	1,337.28	1,404.14	1,474.35	1,548.07	1,625.47
		MONTHLY		2,759.41	2,897.38	3,042.25	3,194.37	3,354.08	3,521.79
		ANNUAL		33,113.60	34,769.28	36,507.74	38,333.13	40,249.79	42,262.28

FIRE ADMINISTRATION

1.00	0.45	CIVILIAN FIRE PREVENTION INSPECTOR							
		HOURLY	18	10.14	10.65	11.18	11.74	12.33	12.95
		BIWEEKLY		365.04	383.40	402.48	422.64	443.88	466.07
		MONTHLY		790.92	830.70	872.04	915.72	961.74	1,009.83
		ANNUAL		9,491.04	9,968.40	10,464.48	10,988.64	11,540.88	12,117.92
1.00	0.60	ADMINISTRATIVE ASSISTANT II (FIRE)							
		HOURLY	24	14.85	15.59	16.37	17.19	18.05	18.95
		BIWEEKLY		712.88	748.32	785.76	825.12	866.40	909.60
		MONTHLY		1,544.57	1,621.36	1,702.48	1,787.76	1,877.20	1,970.80
		ANNUAL		18,534.80	19,456.32	20,429.76	21,453.12	22,526.40	23,649.60

COMMUNITY DEVELOPMENT (PLANNING, CODE ENFORCEMENT & BUILDING SAFETY & WASTE WATER)

1.00	1.00	BUILDING / ONSITE PERMIT TECHNICIAN							
		HOURLY	40	13.50	14.18	14.89	15.63	16.41	17.23
		BIWEEKLY		1,080.27	1,134.40	1,191.20	1,250.40	1,312.80	1,378.40
		MONTHLY		2,340.54	2,457.82	2,580.88	2,709.15	2,844.35	2,986.48
		ANNUAL		28,087.07	29,494.40	30,971.20	32,510.40	34,132.80	35,838.40

**TOWN OF PARADISE
SALARY PAY PLAN FY 2015/16**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
1.00	1.00	ENVIRONMENTAL SERVICES SPECIALIST							
		HOURLY	40	15.53	16.30	17.12	17.98	18.88	19.82
		BIWEEKLY		1,242.06	1,304.00	1,369.60	1,438.40	1,510.40	1,585.60
		MONTHLY		2,691.12	2,825.33	2,967.47	3,116.53	3,272.53	3,435.47
		ANNUAL		32,293.46	33,904.00	35,609.60	37,398.40	39,270.40	41,225.60
1.00	0.38	PART TIME/HOURLY CODE ENFORCEMENT OFFICER							
		HOURLY	40	18.96	19.91	20.91	21.96	23.06	24.21
1.00	1.00	CODE ENFORCEMENT OFFICER							
		HOURLY	40	18.96	19.91	20.91	21.96	23.06	24.21
		BIWEEKLY		1,516.80	1,592.80	1,672.80	1,756.80	1,844.80	1,936.80
		MONTHLY		3,286.34	3,451.00	3,624.33	3,806.33	3,996.99	4,196.32
		ANNUAL		39,436.80	41,412.80	43,492.80	45,676.80	47,964.80	50,356.80
1.00	1.00	ASSISTANT ONSITE SANITARY OFFICIAL							
		HOURLY	40	19.75	20.74	21.78	22.87	24.01	25.21
		BIWEEKLY		1,580.18	1,659.20	1,742.40	1,829.60	1,920.80	2,016.80
		MONTHLY		3,423.71	3,594.93	3,775.20	3,964.13	4,161.73	4,369.73
		ANNUAL		41,084.58	43,139.20	45,302.40	47,569.60	49,940.80	52,436.80
1.00	1.00	ASSISTANT PLANNER							
		HOURLY	40	21.08	22.13	23.24	24.40	25.62	26.90
		BIWEEKLY		1,686.40	1,770.72	1,859.26	1,952.22	2,049.83	2,152.32
		MONTHLY		3,653.87	3,836.56	4,028.39	4,229.81	4,441.30	4,663.36
		ANNUAL		43,846.40	46,038.72	48,340.66	50,757.69	53,295.57	55,960.35

**TOWN OF PARADISE
SALARY PAY PLAN FY 2015/16**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
1.00	1.00	ONSITE SANITARY OFFICIAL							
		HOURLY	40	27.34	28.71	30.15	31.66	33.24	34.90
		BIWEEKLY		2,187.08	2,296.80	2,412.00	2,532.80	2,659.20	2,792.00
		MONTHLY		4,738.67	4,976.40	5,226.00	5,487.73	5,761.60	6,049.33
		ANNUAL		56,864.08	59,716.80	62,712.00	65,852.80	69,139.20	72,592.00
1.00	1.00	FIRE MARSHAL/BUILDING OFFICIAL							
		HOURLY	40	32.65	34.28	35.99	37.79	39.68	41.66
		BIWEEKLY		2,611.66	2,742.40	2,879.20	3,023.20	3,174.40	3,332.80
		MONTHLY		5,658.59	5,941.87	6,238.27	6,550.27	6,877.87	7,221.07
		ANNUAL		67,903.06	71,302.40	74,859.20	78,603.20	82,534.40	86,652.80
1.00	1.00	COMMUNITY DEVELOPMENT DIRECTOR							
		HOURLY	40	35.76	37.54	39.42	41.39	43.46	45.63
		BIWEEKLY		2,860.43	3,003.20	3,153.60	3,311.20	3,476.80	3,650.40
		MONTHLY		6,197.60	6,506.93	6,832.80	7,174.27	7,533.07	7,909.20
		ANNUAL		74,371.21	78,083.20	81,993.60	86,091.20	90,396.80	94,910.40

PUBLIC WORKS (ENGINEERING, STREETS AND FLEET MANAGEMENT)

4.00	4.00	PUBLIC WORKS MAINTENANCE WORKER II							
		HOURLY	40	14.84	15.58	16.36	17.18	18.04	18.94
		BIWEEKLY		1,187.27	1,246.40	1,308.80	1,374.40	1,443.20	1,515.20
		MONTHLY		2,572.42	2,700.53	2,835.73	2,977.87	3,126.93	3,282.93
		ANNUAL		30,869.07	32,406.40	34,028.80	35,734.40	37,523.20	39,395.20
1.00	1.00	CONSTRUCTION INSPECTOR							
		HOURLY	40	15.69	16.47	17.29	18.15	19.06	20.01
		BIWEEKLY		1,254.90	1,317.60	1,383.20	1,452.00	1,524.80	1,600.80
		MONTHLY		2,718.94	2,854.80	2,996.93	3,146.00	3,303.73	3,468.40
		ANNUAL		32,627.30	34,257.60	35,963.20	37,752.00	39,644.80	41,620.80

**TOWN OF PARADISE
SALARY PAY PLAN FY 2015/16**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
1.00	1.00	PUBLIC WORKS MAINTENANCE WORKER III							
		HOURLY	40	16.37	17.19	18.05	18.95	19.90	20.90
		BIWEEKLY		1,309.68	1,375.20	1,444.00	1,516.00	1,592.00	1,672.00
		MONTHLY		2,837.64	2,979.60	3,128.67	3,284.67	3,449.33	3,622.67
		ANNUAL		34,051.68	35,755.20	37,544.00	39,416.00	41,392.00	43,472.00
1.00	1.00	LEAD VEHICLE MECHANIC							
		HOURLY	40	20.30	21.32	22.39	23.51	24.69	25.92
		BIWEEKLY		1,624.00	1,705.60	1,791.20	1,880.80	1,975.20	2,073.60
		MONTHLY		3,518.67	3,695.47	3,880.93	4,075.07	4,279.60	4,492.80
		ANNUAL		42,224.00	44,345.60	46,571.20	48,900.80	51,355.20	53,913.60
1.00	1.00	PUBLIC WORKS MANAGER							
		HOURLY	40	27.34	28.71	30.15	31.66	33.24	34.90
		BIWEEKLY		2,187.08	2,296.80	2,412.00	2,532.80	2,659.20	2,792.00
		MONTHLY		4,738.67	4,976.40	5,226.00	5,487.73	5,761.60	6,049.33
		ANNUAL		56,864.08	59,716.80	62,712.00	65,852.80	69,139.20	72,592.00
1.00	1.00	PUBLIC WORKS DIRECTOR/TOWN ENGINEER							
		HOURLY	40	35.76	37.54	39.42	41.39	43.46	45.63
		BIWEEKLY		2,860.43	3,003.20	3,153.60	3,311.20	3,476.80	3,650.40
		MONTHLY		6,197.60	6,506.93	6,832.80	7,174.27	7,533.07	7,909.20
		ANNUAL		74,371.21	78,083.20	81,993.60	86,091.20	90,396.80	94,910.40

HC	73.00	65.80	FTE's
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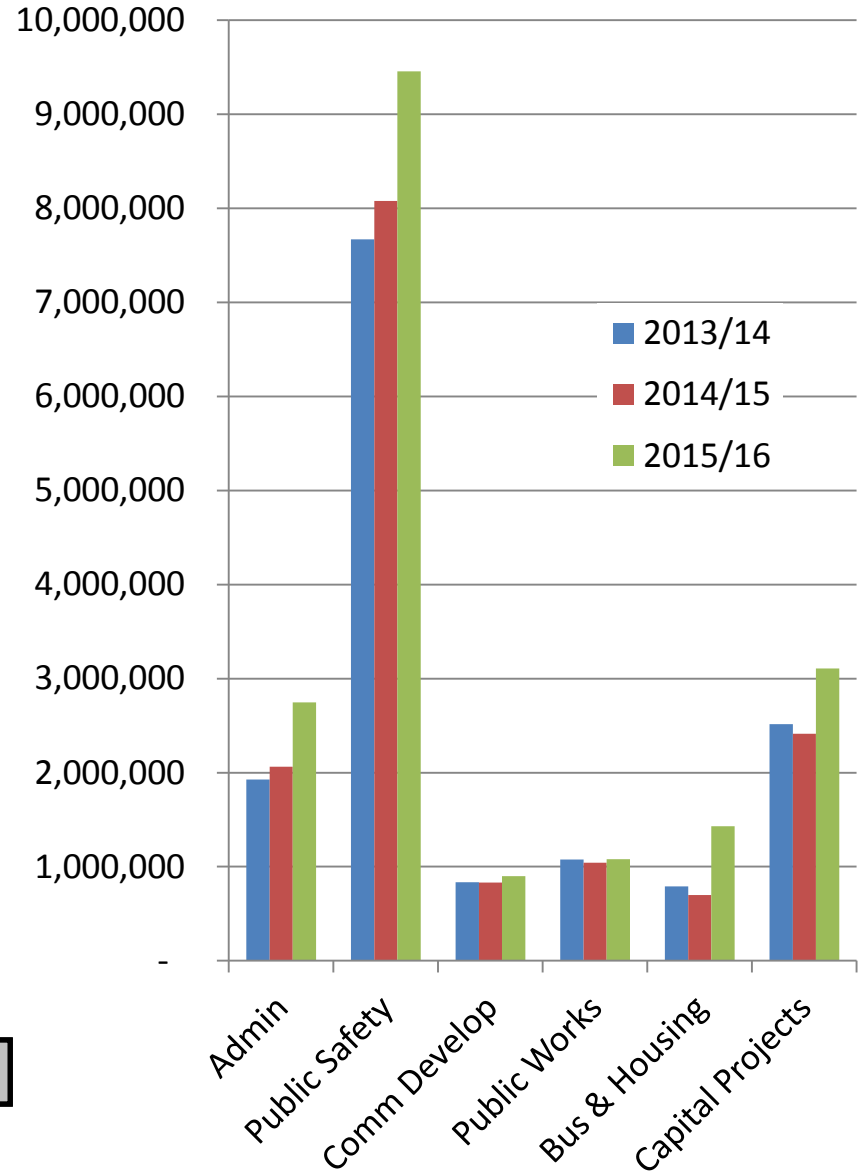
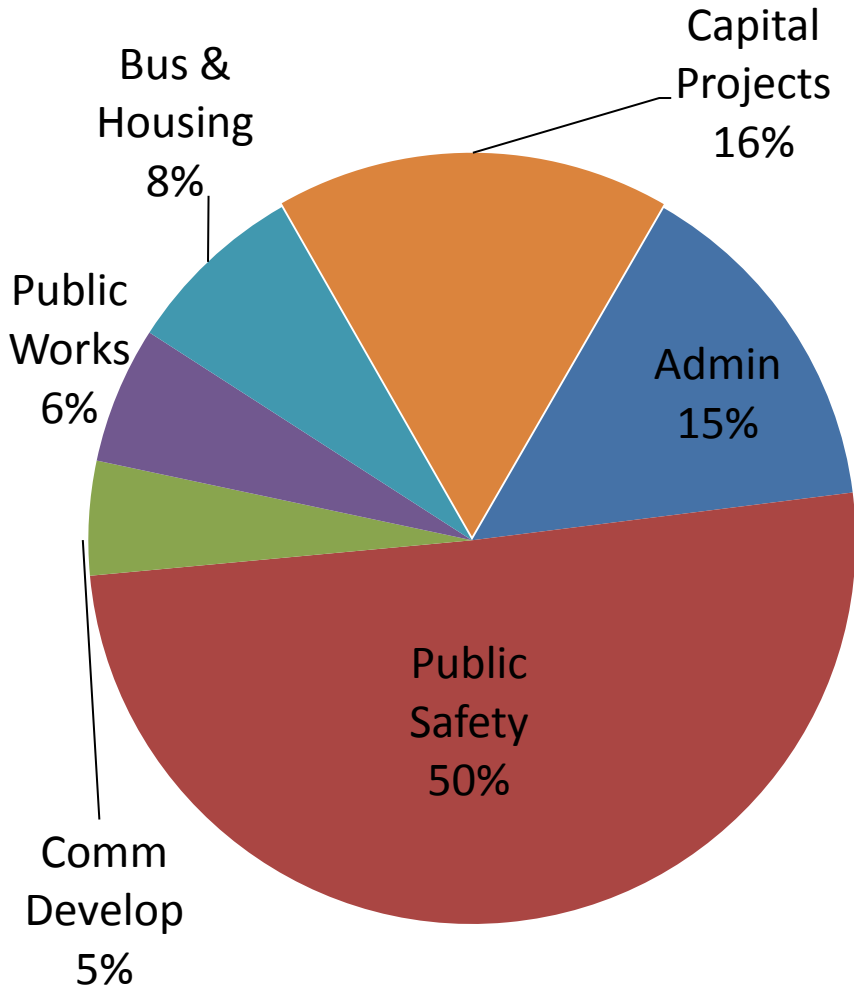
HC= Head Count / actual number of employees
FTE's = Full-time equivalent employees

FY 2015/2016

All Funds
Expenditures & Revenues

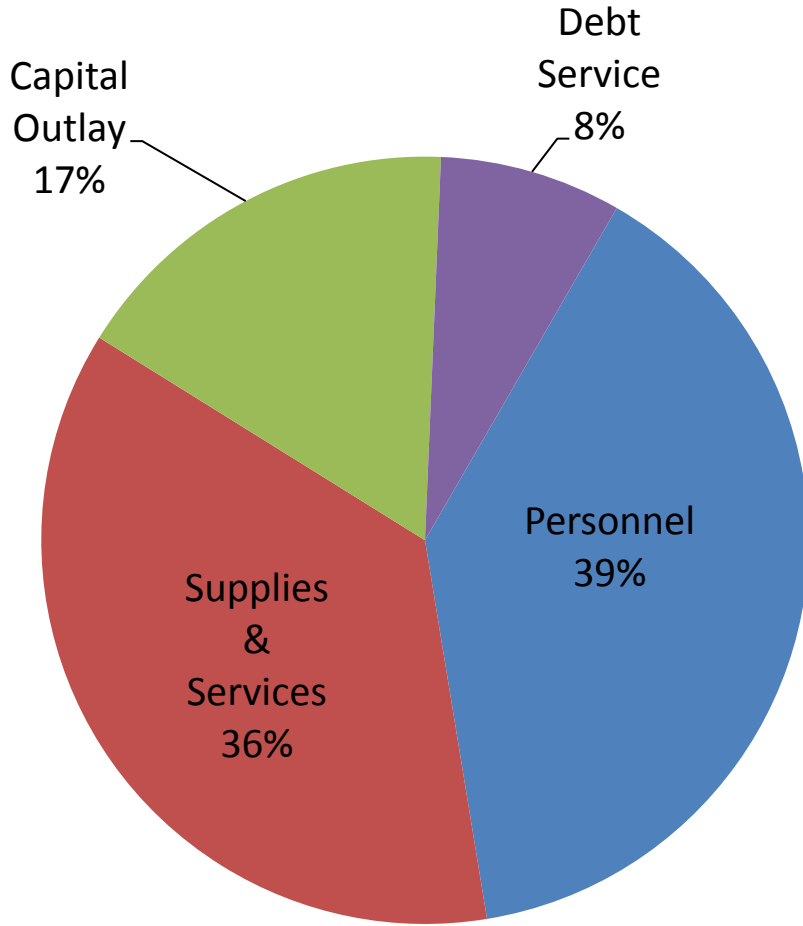
All Governmental Funds Appropriations by Function

2015/16



All Governmental Funds Appropriations by Use

2015/16



TOWN OF PARADISE
Summary of Expenditures and Revenues

Fiscal Year 2014/15

Fund	Description	Fund Balance 7/1/2014	Projected Revenues	Projected Expenses	Transfers IN	Transfers OUT	Fund Balance 06/30/15
GOVERNMENTAL FUNDS							
1010	General Fund without Measure "C"	1,886,001	10,044,454	9,952,495	413,943		2,391,903
1010	Measure "C"	-	200,000	10,392			189,608
1010	GENERAL FUND	1,886,001	10,244,454	9,962,887	413,943	-	2,581,511

SPECIAL REVENUE FUNDS

Administration

2150	Special Projects Fund	255,359					255,359
3710	Equipment Replacement Fund	4,405	84,337	74,029			14,713
6970	Self Insurance Fund	34	26,772				26,806
7615	Assets Sales Proceeds	38,630	9,185	12,494			35,321
7627	Tech Equipment Replacement Fund	9,776	69,000	58,218			20,558
7855	Town Special Projects Donations	34	27,593	27,593			34
Total Special Revenue Administration Funds		308,238	216,887	172,334	-	-	352,791

Business and Housing Services

2160	BHS - Economic Development	69,867	486	69,470	69,905	(31,398)	39,390
2161	BHS - HUD Revolving Loan Fund	161,965	6,040			(5,585)	162,420
2162	BHS - HOME Loan Fund	5,365	173,500	90,405		(21,820)	66,640
2163	BHS - Cal Home Loan Fund	84,930	74,455			(5,840)	153,545
2309	BHS - 2009 CDBG	-					-
2312	BHS - 2012 CDBG	-	35,137	35,137			-
2313	BHS - 2013 CDBG	(17)	35,864	35,847			-
2314	BHS - 2014 CDBG	-	83,838	83,838			-
2315	BHS - 2015 CDBG	-					-
2413	BHS 2013 CalHome Grant	-	500,000	374,350		(35,000)	90,650
2612	BHS - 2012 HOME Grant	-	8,407	8,795		(1,660)	(2,048)
2612	BHS - 2014 HOME Grant	-					-
2921	Town of Paradise Housing Fund	-			1,783		1,783
2923	Town of Paradise Housing Revolving Loan Fund	17,000					17,000

TOWN OF PARADISE
Summary of Expenditures and Revenues

Fiscal Year 2014/15

Fund	Description	Fund Balance 7/1/2014	Projected Revenues	Projected Expenses	Transfers IN	Transfers OUT	Fund Balance 06/30/15
Total Special Revenue Business & Housing Service Funds		339,110	917,727	697,842	71,688	(101,303)	529,380
Community Development							
2030	Building Safety & Waste Water Services	194,075	896,374	597,421		(142,853)	350,175
2215	Abandoned Vehicle Abatement (AVA)	96,580	24,110	303		(2,900)	117,487
5060	Cluster Septic System #1	(4,339)					(4,339)
7623	Tree Replacement in Lieu Fund	2,498					2,498
7628	General Plan Update Fund	129,268	38,150				167,418
Total Special Revenue Community Development Funds		418,082	958,634	597,724	-	(145,753)	633,239
Public Safety							
2070	Animal Control Fund	1,504	195,212	161,316		(29,772)	5,628
2124	SR2S Safe Routes to School	-	(5,566)	(5,566)			-
2140	Traffic Safety Fund	23,334	22,020			(30,000)	15,354
2204	State SLESF Fund	17,083	100,010	100,000			17,093
2206	AB 109 Fund	113	183,307	3,612			179,808
2218	Avoid 2009 Police DUI Grant	(6)	56,600	56,594			-
2240	Asset Seizure Fund	5,585	5	300			5,290
2540	95 DIF Impact Fee Police Facilities	41,589	3,950				45,539
2550	95 DIF Impact Fee Fire Facilities	16,129	3,020				19,149
7625	PD Property Room Proceeds	2,051	361	1,095			1,317
7626	Traffic Offender Impound Fund	41,142	18,050	3,824			55,368
7629	Hydrant Maintenance Fund	3,550	4,706	4,712			3,544
7630	DOJ Livescan Fees	-	2,131	2,131			-
7635	PD Found Money	4,630	900				5,530
7801	Police Trading Cards	1,756	2				1,758
7808	Canine Protection Unit Donation Fund	25,611	2,480	20,484			7,607
7810	Fire Miscellaneous Donation Fund	6,205	7				6,212
7811	Animal Control Misc Donation Fund	58,106	2,670	645			60,131
7813	Police Misc Donation Fund	356	25				381
Total Special Revenue Public Safety Funds		248,737	589,890	349,147	-	(59,772)	429,708

TOWN OF PARADISE
Summary of Expenditures and Revenues

Fiscal Year 2014/15

Fund	Description	Fund Balance 7/1/2014	Projected Revenues	Projected Expenses	Transfers IN	Transfers OUT	Fund Balance 06/30/15
Public Works							
2120	Gas Tax	503,632	805,781	932,010	362,275	(200,431)	539,247
2121	Reg Surface Transportation Program	-	300,000			(300,000)	-
2505	Memorial Trailway Fund	-	3,350				3,350
2510	95 DIF Impact Fee Road Improvements	480,127	28,400				508,527
2520	95 DIF Impact Fee Signal Improvements	70,149	2,280				72,429
2521	Impact Fees for Signal Along SR 191 (Clark)	6,052					6,052
2551	Drainage Impact Fees	646,202	49,900				696,102
7624	SMIP-Strong Motion Impl Prog	1,387	886				2,273
7640	Disability Access and Education	36	11				47
Total Special Revenue Public Works Funds		1,707,586	1,190,608	932,010	362,275	(500,431)	1,828,028
Total Special Revenue Funds		3,021,752	3,873,746	2,749,057	433,963	(807,259)	3,773,145
DEBT SERVICE FUNDS							
4221	WWDAD Fund	6,278					6,278
Total Debt Service Funds		6,278	-	-	-	-	6,278
CAPITAL PROJECT FUNDS							
2100	Capital Improvement Projects Fund	-		1,475,745	1,475,745		-
2110	Transportation Fund	57,354					57,354
2132	HSIP - Highway Safety Improvement Program	-	1,142,869			(1,142,869)	-
2133	Active Transportation Program	-	15,200			(15,200)	-
2299	Grants Misc. One Time	-	218,000				218,000
5900	Transit Fund	1,223,464	920,689	938,282		(351,001)	854,870
Total Capital Project Funds		1,280,818	2,296,758	2,414,027	1,475,745	(1,509,070)	1,130,224

TOWN OF PARADISE
Summary of Expenditures and Revenues

Fiscal Year 2014/15

Fund	Description	Fund Balance 7/1/2014	Projected Revenues	Projected Expenses	Transfers IN	Transfers OUT	Fund Balance 06/30/15
FIDUCIARY FUNDS							
OTHER EMPLOYEE BENEFIT TRUST FUND							
7611	GASB 45 Retiree Medical Trust	65,993	5,593	1,415			70,171
	Total Other Employee Benefit Trust Funds	65,993	5,593	1,415	-	-	70,171
PRIVATE-PURPOSE TRUST FUNDS							
7621	Employee Bank	340	94				434
7805	VIPS (Volunteers in Police Service)	15,093	12,058	5,986			21,165
	Total Private-Purpose Trust Funds	15,433	12,152	5,986	-	-	21,599
Total Town of Paradise Budget		6,276,274	16,432,703	15,133,372	2,323,651	(2,316,329)	7,582,927
SUCCESSOR AGENCY TO PARADISE REDEVELOPMENT AGENCY FUNDS							
2924	RDA Obligation Retirement Fund	-	355,454			(355,454)	-
7650	Successor Agency to RDA NH	(6,955,216)	382	344,812	353,671	(5,539)	(6,951,514)
Total Successor Agency to Paradise RDA		(6,955,216)	355,836	344,812	353,671	(360,993)	(6,951,514)

TOWN OF PARADISE
Summary of Expenditures and Revenues

Fiscal Year 2015/16

Fund	Description	Fund Balance 7/1/2015	Projected Revenues	Projected Expenses	Transfers IN	Transfers OUT	Fund Balance 06/30/16
GOVERNMENTAL FUNDS							
1010	General Fund without Measure "C"	2,391,903	10,133,391	10,599,685	485,031	(17,500)	2,393,140
1010	Measure "C"	189,608	850,000	623,362		(200,000)	216,246
1010	GENERAL FUND	2,581,511	10,983,391	11,223,047	485,031	(217,500)	2,609,386

SPECIAL REVENUE FUNDS

Administration

2150	Special Projects Fund	255,359					255,359
3710	Equipment Replacement Fund	14,713	764,952	775,259		(4,405)	1
6970	Self Insurance Fund	26,806				(26,806)	(0)
7615	Assets Sales Proceeds	35,321					35,321
7627	Tech Equipment Replacement Fund	20,558	60,000	80,000			558
7855	Town Special Projects Donations	34					34
Total Special Revenue Administration Funds		352,791	824,952	855,259	-	(31,211)	291,273

Business and Housing Services

2160	BHS - Economic Development	39,390	450	100,647	147,705	(37,280)	49,618
2161	BHS - HUD Revolving Loan Fund	162,420	2,674				165,094
2162	BHS - HOME Loan Fund	66,640	105,000	84,677		(20,323)	66,640
2163	BHS - Cal Home Loan Fund	153,545					153,545
2309	BHS - 2009 CDBG	-	80,000	80,000			-
2312	BHS - 2012 CDBG	-					-
2313	BHS - 2013 CDBG	-	40,000	40,000			-
2314	BHS - 2014 CDBG	-	89,787	89,787			-
2315	BHS - 2015 CDBG	-	93,726	93,726			-
2413	BHS 2013 CalHome Grant	90,650	500,000	541,650		(49,000)	-
2612	BHS - 2012 HOME Grant	(2,048)	231,395	190,683		(38,664)	-
2614	BHS - 2014 HOME Grant	-	247,500	207,782		(39,718)	-
2921	Town of Paradise Housing Fund	1,783			3,512		5,295
2923	Town of Paradise Housing Revolving Loan Fund	17,000					17,000

TOWN OF PARADISE
Summary of Expenditures and Revenues

Fiscal Year 2015/16

Fund	Description	Fund Balance 7/1/2015	Projected Revenues	Projected Expenses	Transfers IN	Transfers OUT	Fund Balance 06/30/16
Total Special Revenue Business & Housing Funds		529,380	1,390,532	1,428,952	151,217	(184,985)	457,192
Community Development							
2030	Building Safety & Waste Water Services	350,175	787,722	659,048		(165,436)	313,413
2215	Abandoned Vehicle Abatement (AVA)	117,487	24,110	513		(5,000)	136,084
5060	Cluster Septic System #1	(4,339)					(4,339)
7623	Tree Replacement in Lieu Fund	2,498					2,498
7628	General Plan Update Fund	167,418	30,150				197,568
Total Special Revenue Community Development Funds		633,239	841,982	659,561	-	(170,436)	645,224
Public Safety							
2070	Animal Control Fund	5,628	189,458	171,970	15,817	(38,933)	(0)
2124	SR2S Safe Routes to School	-					-
2140	Traffic Safety Fund	15,354	22,020			(30,000)	7,374
2204	State SLESF Fund	17,093	100,010	100,010			17,093
2206	AB 109 Fund	179,808	100	87,806			92,102
2218	Avoid 2009 Police DUI Grant	-	56,600	56,600			-
2240	Asset Seizure Fund	5,290	505				5,795
2540	95 DIF Impact Fee Police Facilities	45,539	4,050	42,000			7,589
2550	95 DIF Impact Fee Fire Facilities	19,149	2,520				21,669
7625	PD Property Room Proceeds	1,317	500				1,817
7626	Traffic Offender Impound Fund	55,368	15,050	3,500			66,918
7629	Hydrant Maintenance Fund	3,544	(1,429)	1,000			1,115
7630	DOJ Livescan Fees	-					-
7635	PD Found Money	5,530	1,000	1,000			5,530
7801	Police Trading Cards	1,758	2				1,760
7808	Canine Protection Unit Donation Fund	7,607	2,530				10,137
7810	Fire Miscellaneous Donation Fund	6,212	7				6,219
7811	Animal Control Misc Donation Fund	60,131	5,070			(15,817)	49,384
7813	Police Misc Donation Fund	381					381
Total Special Revenue Public Safety Funds		429,708	397,993	463,886	15,817	(84,750)	294,882

TOWN OF PARADISE
Summary of Expenditures and Revenues

Fiscal Year 2015/16

Fund	Description	Fund Balance 7/1/2015	Projected Revenues	Projected Expenses	Transfers IN	Transfers OUT	Fund Balance 06/30/16
Public Works							
2120	Gas Tax	539,247	611,574	982,856	412,624	(236,035)	344,554
2121	Reg Surface Transportation Program	-	300,000			(300,000)	-
2505	Memorial Trailway Fund	3,350					3,350
2510	95 DIF Impact Fee Road Improvements	508,527	20,500				529,027
2520	95 DIF Impact Fee Signal Improvements	72,429	1,580				74,009
2521	Impact Fees for Signal Along SR 191 (Clark)	6,052					6,052
2551	Drainage Impact Fees	696,102	20,800			(50,000)	666,902
7624	SMIP-Strong Motion Impl Prog	2,273	250				2,523
7640	Disability Access and Education	47	15				62
Total Special Revenue Public Works Funds		1,828,028	954,719	982,856	412,624	(586,035)	1,626,480
Total Special Revenue Funds		3,773,145	4,410,178	4,390,514	579,658	(1,057,417)	3,315,050
DEBT SERVICE FUNDS							
4221	WWDAD Fund	6,278					6,278
Total Debt Service Funds		6,278	-	-	-	-	6,278
CAPITAL PROJECT FUNDS							
2100	Capital Improvement Projects Fund	-		2,180,871	2,180,871		-
2110	Transportation Fund	57,354					57,354
2132	HSIP - Highway Safety Improvement Program	-	1,092,103			(1,092,103)	-
2133	Active Transportation Program	-	289,388			(289,388)	-
2299	Grants Misc. One Time	218,000	25,000			(243,000)	-
5900	Transit Fund	854,870	901,961	925,360		(354,428)	477,043
Total Capital Project Funds		1,130,224	2,308,452	3,106,231	2,180,871	(1,978,919)	534,397

TOWN OF PARADISE
Summary of Expenditures and Revenues

Fiscal Year 2015/16

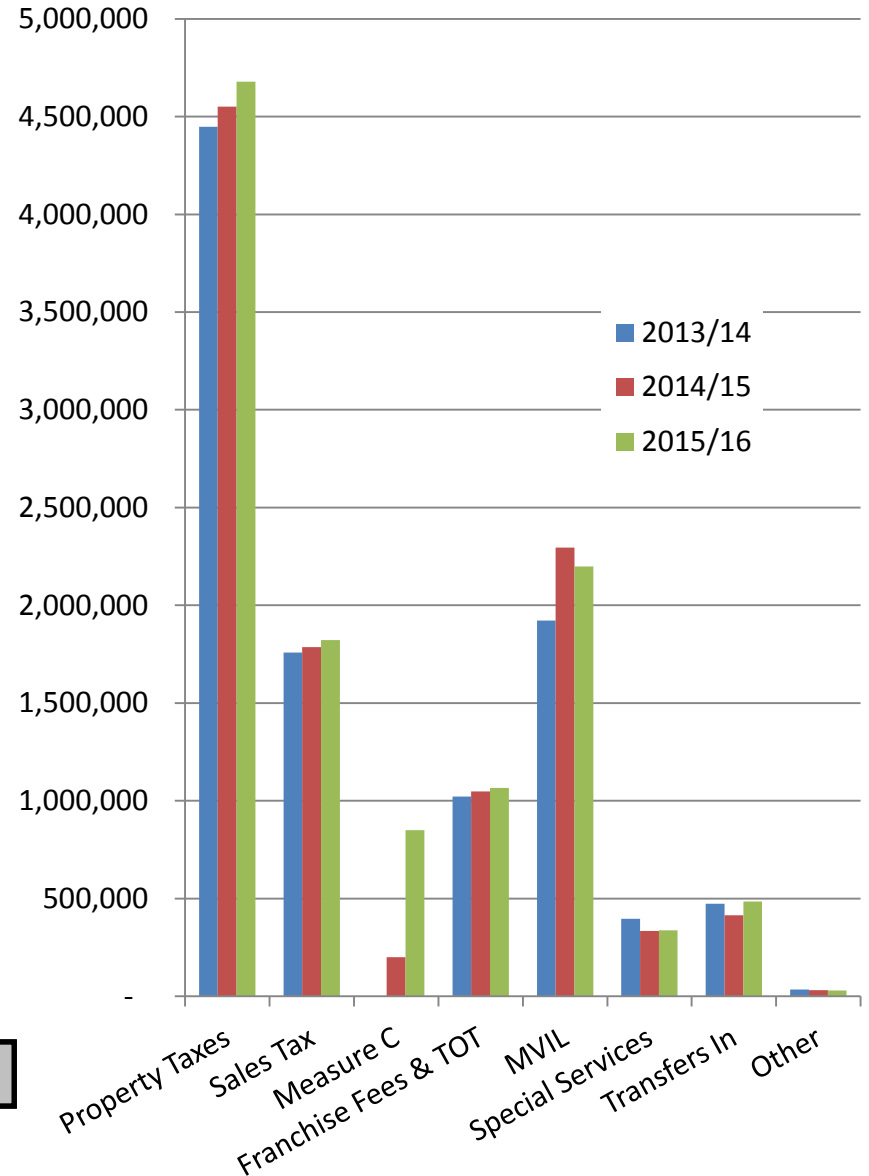
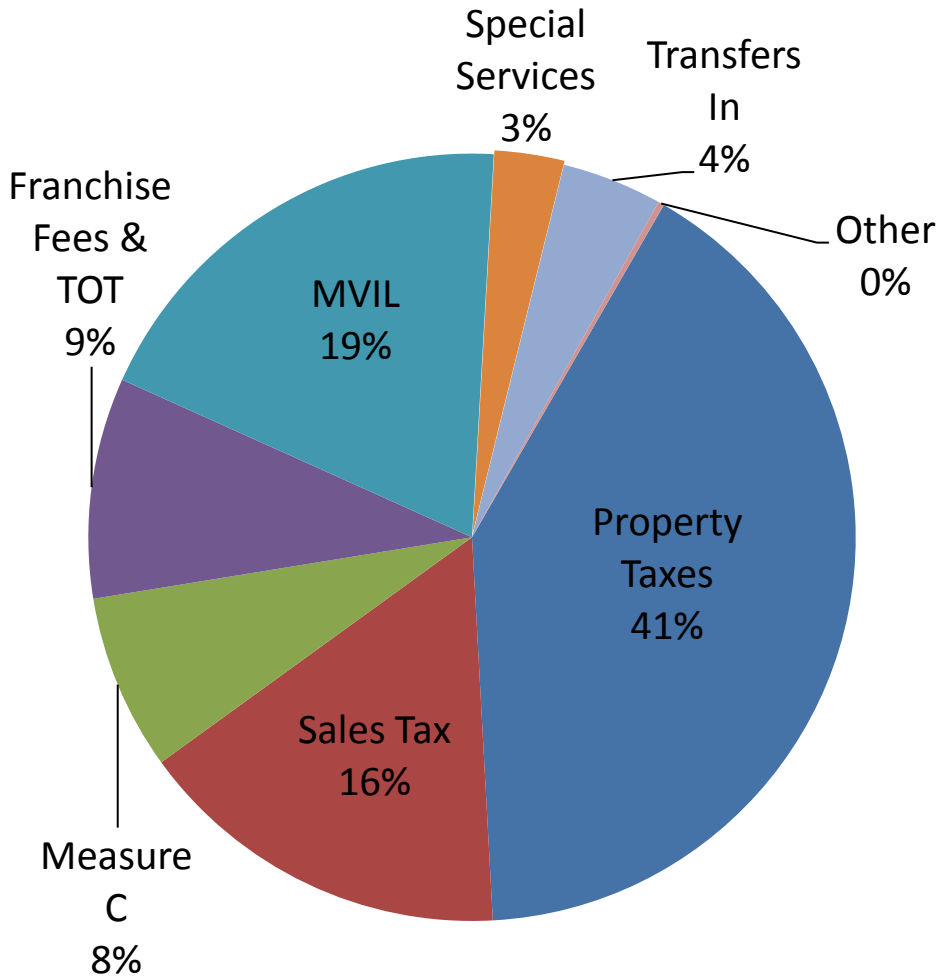
Fund	Description	Fund Balance 7/1/2015	Projected Revenues	Projected Expenses	Transfers IN	Transfers OUT	Fund Balance 06/30/16
FIDUCIARY FUNDS							
OTHER EMPLOYEE BENEFIT TRUST FUND							
7611	GASB 45 Retiree Medical Trust	70,171	7,200	132	25,000		102,239
	Total Other Employee Benefit Trust Funds	70,171	7,200	132	25,000	-	102,239
PRIVATE-PURPOSE TRUST FUNDS							
7621	Employee Bank	434	100				534
7805	VIPS (Volunteers in Police Service)	21,165	5,522	9,150			17,537
	Total Private-Purpose Trust Funds	21,599	5,622	9,150	-	-	18,071
Total Town of Paradise Budget		7,582,927	17,714,843	18,729,074	3,270,560	(3,253,836)	6,585,420
SUCCESSOR AGENCY TO PARADISE REDEVELOPMENT AGENCY FUNDS							
2924	RDA Obligation Retirement Fund	-	356,244			(356,244)	-
7650	Successor Agency to RDA NH	(6,951,514)	375	339,518	352,732	(13,212)	(6,951,137)
	Total Successor Agency to Paradise RDA	(6,951,514)	356,619	339,518	352,732	(369,456)	(6,951,137)

FY 2015/2016

General Fund

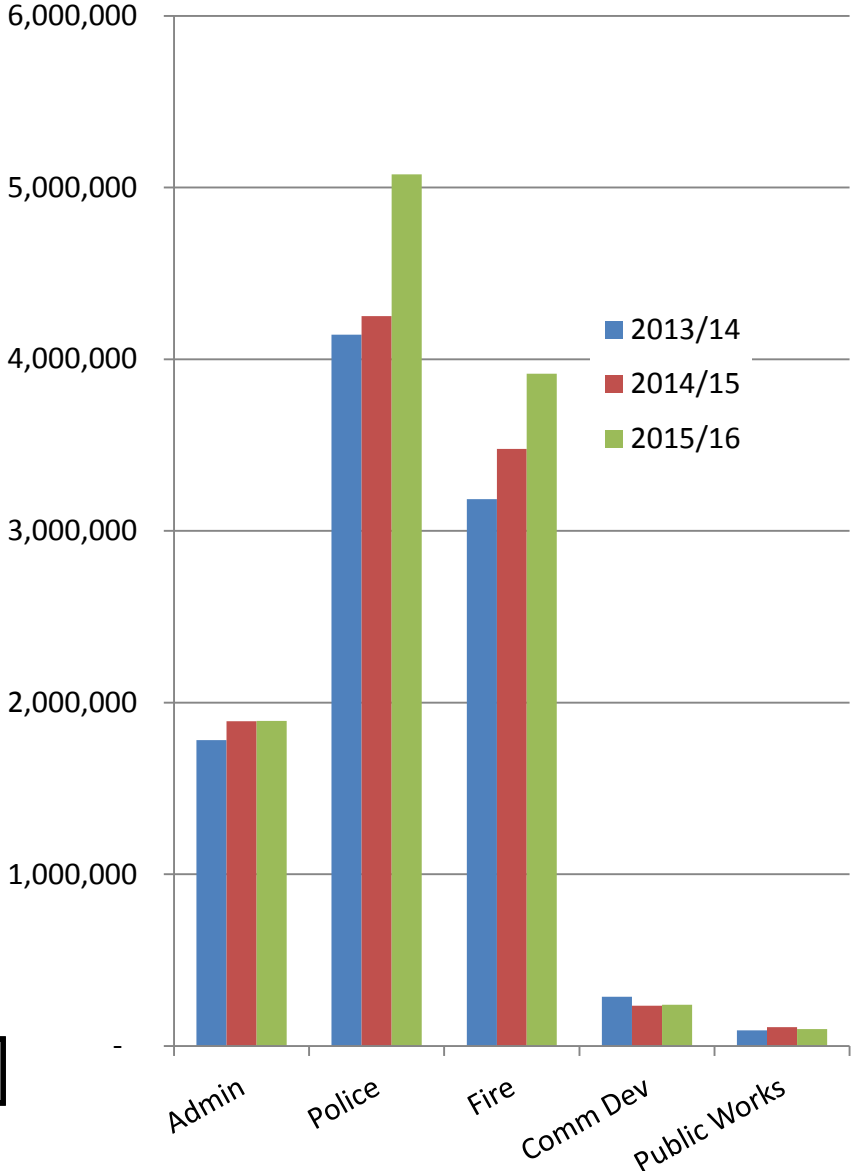
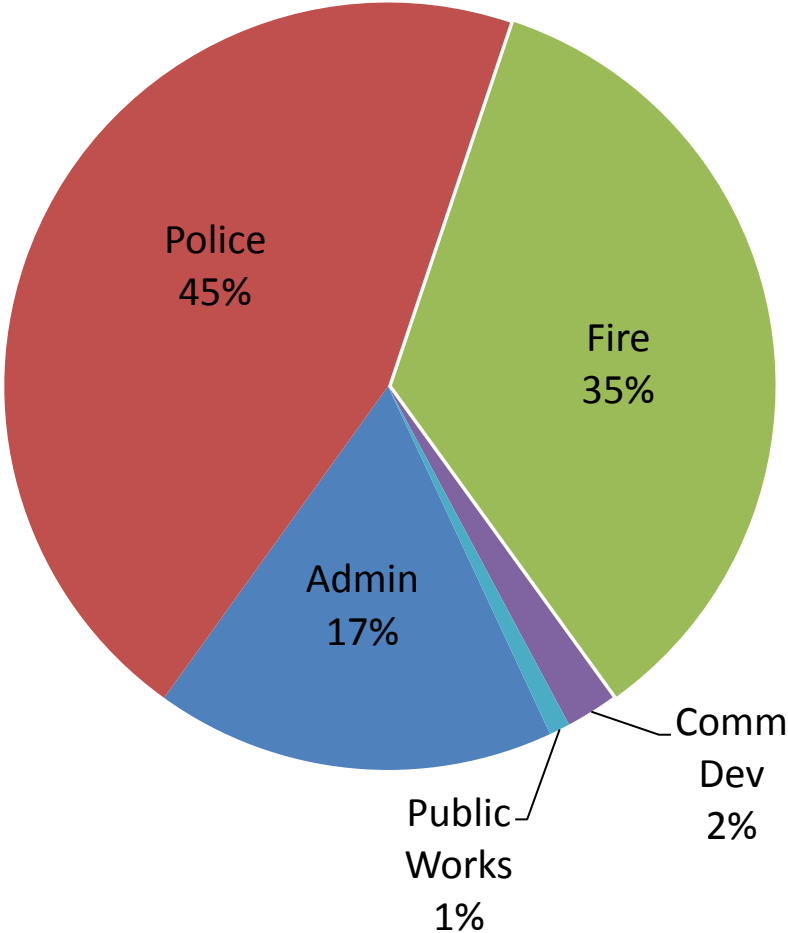
General Fund Revenues by Source

2015/16



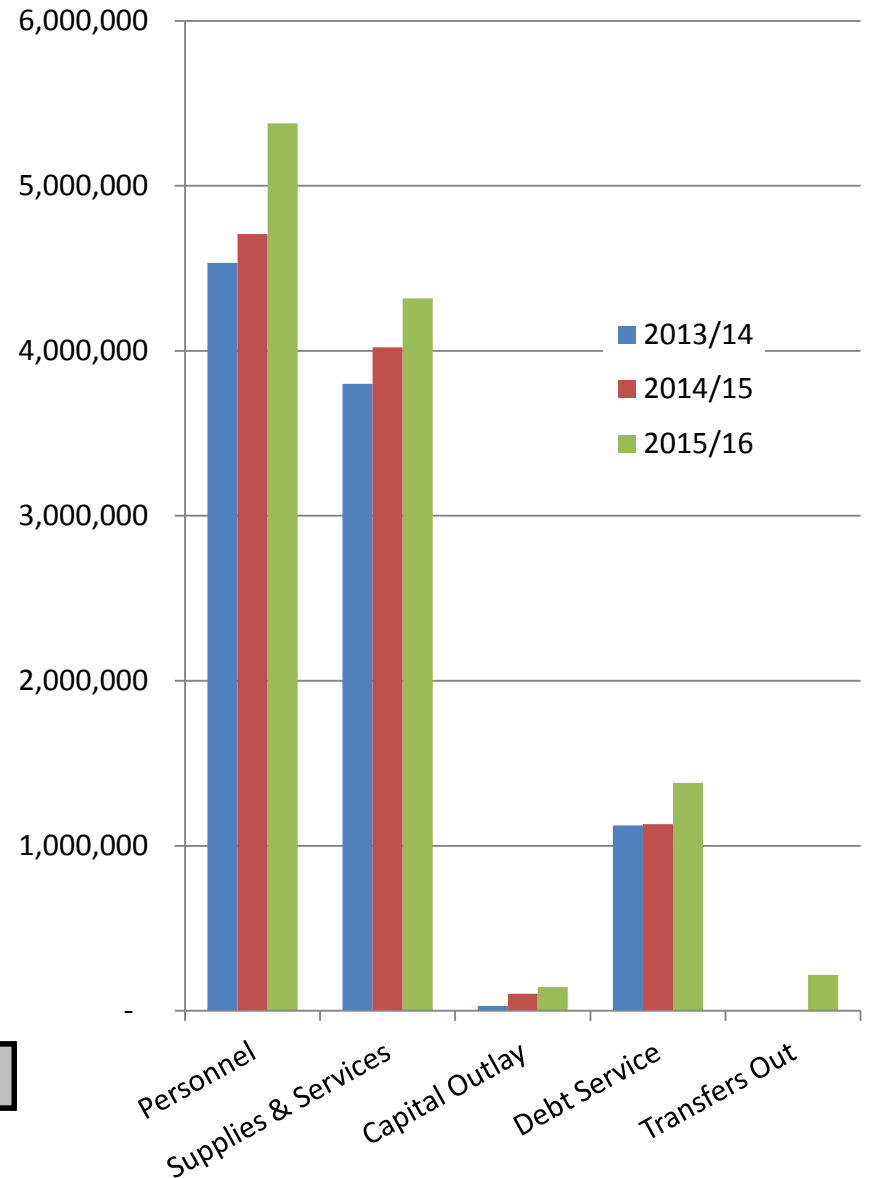
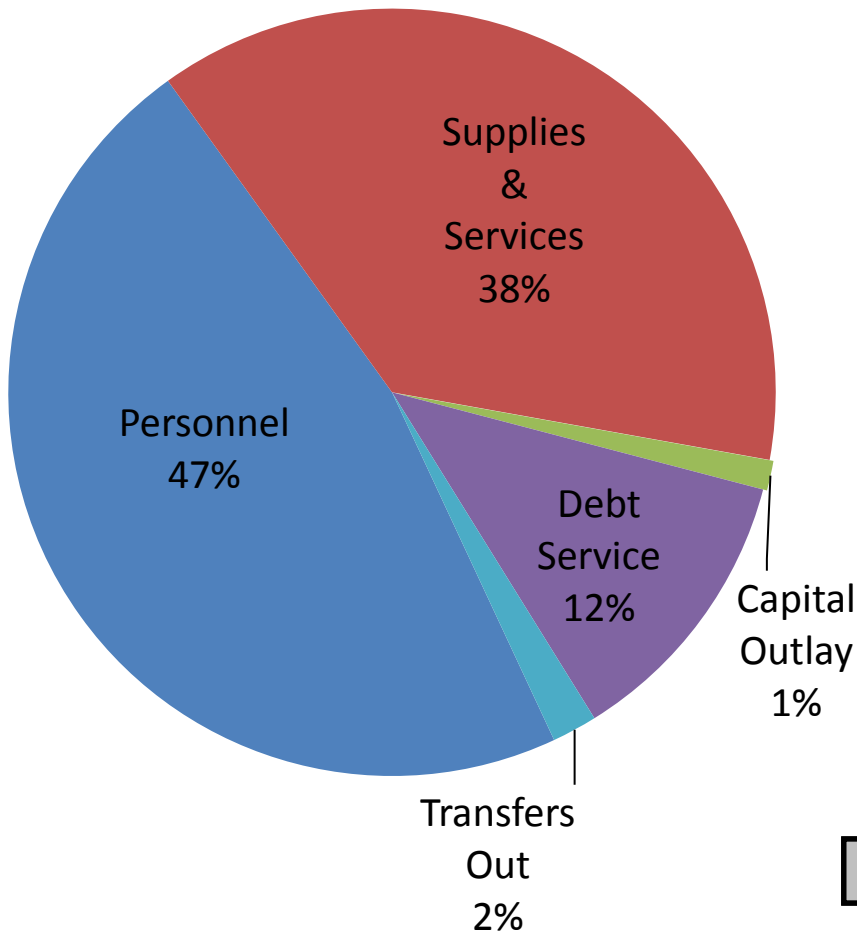
General Fund Appropriations by Function

2015/16



General Fund Appropriations by Use

2015/16



**TOWN OF PARADISE
Fiscal Year 2015/2016 Budget**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 1010 - General Fund							
<u>Revenues</u>							
Department: 00 - Non Department Activity							
Program: 0000 - Non Program Activity							
3110.311	Property Tax Current Secured	4,043,452	4,142,843	4,142,843	4,260,523	4,260,523	-
3110.312	Property Tax Current Unsecured	223,034	227,373	227,373	230,784	230,784	-
3110.315	Property Tax Prior Secured/Unsecured	7,620	7,344	7,344	7,344	7,344	-
3110.320	Property Tax General Supplemental	36,281	37,007	43,537	47,891	47,891	-
3130.325	General Sales and Use Tax Sales and Use Tax	1,758,211	1,787,591	1,786,529	1,822,260	1,822,260	-
3167.330	Real Property Transfer Tax Real Property Transfer	68,914	55,851	60,235	63,246	63,246	-
3182.335	Franchise Taxes Franchise Taxes	836,738	852,170	851,202	865,679	865,679	-
3185.340	Transient Occupancy Tax Transient Occupancy Tax	185,352	181,716	196,561	200,430	200,430	-
3210.110	Business Licenses and Permits Business Regulation	3,722	3,500	4,050	3,800	3,800	-
3210.120	Business Licenses and Permits Bingo Regulation	132	132	132	132	132	-
3345.100	State Revenues - Other Refunds & Reimbursements	237	2,807	2,807	1,000	1,000	-
3345.200	State Revenues - Other Miscellaneous	31,111	24,000	24,000	24,000	24,000	-
3351.001	Property Tax Homeowners Apportionment	69,109	69,109	69,109	69,455	69,455	-
3356.001	State Motor Vehicle In Lieu Motor Vehicle In Lieu	1,922,350	2,206,978	2,283,616	2,198,994	2,198,994	-
3356.003	State Motor Vehicle In Lieu Section 11001.5 Prior	-	10,952	10,952	-	-	-
3410.101	Administrative Services General Administrative	45	45	60	45	45	-
3410.104	Administrative Services Returned Check Processing	179	200	200	200	200	-
3410.106	Administrative Services Building Rental	-	-	512	-	-	-
3410.107	Administrative Services Electronic Audio	-	15	15	10	10	-
3410.112	Administrative Services Printed Material	268	550	566	550	550	-
3410.113	Administrative Services Document Copying	254	400	483	300	300	-
3410.114	Administrative Services Document Certification	400	220	210	170	170	-
3410.115	Administrative Services Research on Request/Dept	1	50	-	-	-	-
3410.150	Administrative Services Late Fees	-	15	57	-	-	-
3610.100	Interest Revenue Investments	6,016	4,500	4,500	5,000	5,000	-

**TOWN OF PARADISE
Fiscal Year 2015/12016 Budget**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
3610.150	Interest Revenue Interfund Loans	3,700	-	-	-	-	-
3610.200	Interest Revenue Miscellaneous	28	-	-	-	-	-
3630.200	Rents and Royalties Billboard Rents and Leases	440	440	440	440	440	-
3901.100	Refunds & Reimbursements Miscellaneous	27,643	5,000	500	5,000	5,000	-
3902.100	Miscellaneous Revenue General	98,247	2,000	13,210	500	500	-
3902.110	Miscellaneous Revenue Cash Over and Short	99	-	-	-	-	-
Department Total: 00 - Non Department Activity		9,323,582	9,622,808	9,731,043	9,807,753	9,807,753	-

Department: 25 - Finance

Program: 4420 - Measure C TUT

3130.326	Transactions and Use Tax (Measure "C")	-	200,000	200,000	850,000	850,000	-
Department Total: 4420 - Measure C TUT		-	200,000	200,000	850,000	850,000	-

Program: 5005 - Rental Properties

3630.100	Rents and Royalties Commercial Prop Rents &	-	9,629	9,629	18,000	18,000	-
3901.100	Refunds & Reimbursements Miscellaneous	2,170	2,100	2,100	2,100	2,100	-
Department Total: 25 - Finance		2,170	11,729	11,729	20,100	20,100	-

Department: 30 - Police

Program: 0000 - Non Program Activity

3320.100	Federal Revenue - Other Refunds and	430	500	4,281	3,000	3,000	-
3345.004	State Revenues - Other POST Reimbursements	13,258	4,000	2,000	10,000	10,000	-
3345.100	State Revenues - Other Refunds & Reimbursements	12,128	23,402	23,707	16,000	16,000	-
3380.100	Local Government Revenue Fines and Forfeitures	24,893	18,000	19,000	20,000	20,000	-
3380.106	Local Government Revenue Administrative	-	-	100	-	-	-
3410.150	Administrative Services Late Fees	43	-	-	-	-	-
3421.100	Police Vehicle Repossession	231	200	200	200	200	-
3421.103	Police Weapons Storage Fee	282	150	150	150	150	-
3421.105	Police Cite Sign Off / VIN Verification	1,302	800	916	1,000	1,000	-

**TOWN OF PARADISE
Fiscal Year 2015/2016 Budget**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
3421.110	Police DUI Accident & Arrest Processing	2,348	4,854	2,300	2,300	2,300	-
3421.111	Police Vehicle Impound Fee	1,456	1,000	1,000	1,200	1,200	-
3421.115	Police Police Report (Copy)	7,152	7,000	7,000	7,000	7,000	-
3421.120	Police Fingerprint Processing	6,111	6,000	6,000	6,000	6,000	-
3421.122	Police Visa/Clearance Letter	64	64	80	64	64	-
3421.128	Police Statutory Registration	750	500	450	500	500	-
3421.130	Police Reproduce/Sale of Tapes & Photos	167	150	199	150	150	-
3421.140	Police Alarm System Registration	1,028	1,700	2,475	1,800	1,800	-
3421.141	Police False Alarm Response	1,900	900	2,079	1,500	1,500	-
3421.180	Police Special Services	3,495	500	825	1,000	1,000	-
3421.185	Police Bicycle License	8	-	11	7	7	-
3421.187	Police Subpoena Duces Tecum	60	350	655	100	100	-
3421.235	Police Deer Validation	36	36	-	-	-	-
3901.100	Refunds & Reimbursements Miscellaneous	842	1,500	500	1,000	1,000	-
3901.140	Refunds & Reimbursements Negligence Cost	610	200	651	200	200	-
3902.100	Miscellaneous Revenue General	1,404	50	50	50	50	-
Department Total: 30 - Police		80,000	71,856	74,629	73,221	73,221	-

Department: 35 - Fire

Program: 0000 - Non Program Activity

3345.100	State Revenues - Other Refunds & Reimbursements	24,601	79,324	75,127	75,000	75,000	-
3380.103	Local Government Revenue Fines and Citations Fire	100	-	-	-	-	-
3410.150	Administrative Services Late Fees	14	-	-	-	-	-
3422.303	Fire Out Of Hours Burning Response	373	250	250	250	250	-
3422.304	Fire Fuel Reduction Burn Permit	476	250	840	600	600	-
3422.310	Fire Report Copying	39	40	-	40	40	-
3422.315	Fire Residential Burning Regulation	6,028	7,000	7,000	7,000	7,000	-
3422.330	Fire Campfire/Special Activity Permit	22	22	-	-	-	-
3422.335	Fire Land Clearing Fire Regulation	75	75	75	75	75	-

**TOWN OF PARADISE
Fiscal Year 2015/2016 Budget**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
3650.100	Donations Private Sources	-	1,500	1,500	-	-	-
3901.100	Refunds & Reimbursements Miscellaneous	493	250	250	500	500	-
3901.140	Refunds & Reimbursements Negligence Cost	303	-	-	-	-	-
3902.100	Miscellaneous Revenue General	(1)	-	-	-	-	-
Department Total: 35 - Fire		32,523	88,711	85,042	83,465	83,465	-

Department: 40 - Community Development

Program: 4720 - CDD Planning

3380.101	Local Government Revenue Fines and Citations	17,429	23,500	12,000	22,000	22,000	-
3400.101	CDD Planning Appeals Review	168	-	-	-	-	-
3400.104	CDD Planning Tentative Parcel Map	-	1,755	1,755	3,500	3,500	-
3400.108	CDD Planning Road Name Review	-	-	169	-	-	-
3400.109	CDD Planning Street Address Change Review	203	130	338	130	200	-
3400.110	CDD Planning Street Name Change Review	-	-	408	-	-	-
3400.111	CDD Planning Landscape Plan	697	500	241	500	500	-
3400.123	CDD Planning Tree Pres/Protect Plan Review	160	80	-	80	80	-
3400.130	CDD Planning General Plan Amend and Rezoning	-	1,000	-	1,000	1,000	-
3400.138	CDD Planning Development Agreement	-	1,182	1,182	-	-	-
3400.139	CDD Planning Research on Request	238	160	561	300	400	-
3400.140	CDD Planning Comm Zoning Interpretation	294	-	-	-	-	-
3400.150	CDD Planning Code Compliance Enforcement Fee	-	-	532	-	-	-
3400.170	CDD Planning Use Permit Class A	-	300	1,197	600	600	-
3400.171	CDD Planning Use Permit Class B	-	500	-	1,000	1,000	-
3400.173	CDD Planning Temporary Use Permit	664	225	80	450	450	-
3400.174	CDD Planning Administrative Permit	2,692	1,500	1,500	2,500	2,500	-
3400.176	CDD Planning Home Occupation Permit	2,172	1,500	1,089	1,000	1,000	-
3400.177	CDD Planning Site Plan/Use Permit Mod Class A	290	319	638	319	319	-
3400.184	CDD Planning Site Plan Review Class A	861	280	1,721	1,000	1,000	-
3400.185	CDD Planning Site Plan Review Class B	-	430	-	430	430	-

**TOWN OF PARADISE
Fiscal Year 2015/2016 Budget**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
3400.186	CDD Planning Site Plan Review Class C	861	-	-	-	-	-
3400.190	CDD Planning Admin Variance-Noise Ordinance	-	533	533	-	-	-
3400.200	CDD Planning Tree Felling Permit	20,333	19,000	21,164	19,000	20,000	-
3400.307	CDD Planning Design Review Application	1,301	1,500	2,526	1,500	1,500	-
3901.100	Refunds & Reimbursements Miscellaneous	750	-	-	-	-	-
Program Total: 4720 - CDD Planning		49,113	54,394	47,634	55,309	56,479	-

Program: 4780 - CDD - Waste Management

3182.335	Franchise Taxes Franchise Taxes	36,803	37,620	37,620	38,373	38,373	-
3340.400	State Funding - Grants Waste Mgmt	179	-	-	-	-	-
3345.200	State Revenues - Other Miscellaneous	27	-	-	-	-	-
3380.104	Local Government Revenue Fines and Citations	7,728	9,500	13,000	12,000	12,000	-
Program Total: 4780 - CDD - Waste Management		44,737	47,120	50,620	50,373	50,373	-

Department: 45 - Public Works

Program: 4740 - Public Works - Engineering

3402.201	PW Engineering Final Parcel Map	-	500	-	500	500	-
3402.202	PW Engineering Final Subdivision Map Review	220	-	-	-	-	-
3402.220	PW Engineering Land Divisn/Pvt Develop Projects	24,142	5,245	8,714	10,000	10,000	-
3402.222	PW Engineering Improvement Agreement Review	352	130	-	-	-	-
3402.223	PW Engineering Engineering Site Plan	352	175	-	300	300	-
3402.224	PW Engineering Grading Check/Inspection	1,186	1,200	1,186	1,000	1,000	-
3402.227	PW Engineering Lot Merger Review	3,112	700	703	700	700	-
3402.228	PW Engineering Lot Line Adjustment	-	1,481	3,328	1,600	1,600	-
3402.229	PW Engineering Cert of Compliance Review w/Hear	-	528	528	-	-	-
3402.230	PW Engineering Engineer Drain Plan/Calc Review	1,319	3,500	1,600	5,000	5,000	-
3402.232	PW Engineering Erosion Control Plan Review	1,231	450	800	800	800	-
3402.239	PW Engineering Hourly Fee	210	-	-	-	-	-
3402.250	PW Engineering Oversized Vehicle Regulation	937	700	818	600	600	-

**TOWN OF PARADISE
Fiscal Year 2015/2016 Budget**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
3402.270	PW Engineering Encroachment Permit Fees	14,458	22,000	23,500	19,000	19,000	-
Program Total: 4740 - Public Works - Engineering		47,518	36,609	41,177	39,500	39,500	-
Program: 4745 - Paradise Community Park							
3470.251	Parks & Recreation Space Rental	3,250	2,500	2,500	2,500	2,500	-
3470.258	Parks & Recreation Miscellaneous	-	80	80	-	-	-
Program Total: 4745 - Paradise Community Park		3,250	2,580	2,580	2,500	2,500	-
Revenue Grand Totals:		9,582,894	10,135,807	10,244,454	10,982,221	10,983,391	-
General Fund Transfers In							
3910.030	Transfers In From Development Services Fund	130,809	142,128	142,853	158,676	160,436	-
3910.070	Transfers In From Animal Control	34,087	28,897	29,772	39,846	38,933	-
3910.120	Transfers In From State Gas Tax Fund	163,756	169,157	166,687	167,628	167,031	-
3910.140	Transfers In From Traffic Safety Fund	30,000	30,000	30,000	30,000	30,000	-
3910.160	Transfers In From BHS Development Svcs Fund	29,621	31,431	31,398	33,750	34,780	-
3910.215	Transfers In From Aband Vehicle Abate Fund	4,444	6,500	2,900	5,000	5,000	-
3910.628	Transfers In From Gen Plan Fee	34,395	-	-	-	-	-
3910.650	Transfers In From Successor Agency to RDA NH	-	6,600	5,539	13,212	13,212	-
3910.710	Transfers In Equipment Replacement Fund	-	-	-	-	4,405	-
3910.900	Transfers In From Transit Fund	4,570	4,716	4,794	4,380	4,428	-
3910.970	Transfers In From Self Insurance Trust Fund	41,119	-	-	25,104	26,806	-
Transfers In Total		472,801	419,429	413,943	477,596	485,031	-
Total Resources		10,055,695	10,555,236	10,658,397	11,459,817	11,468,422	-

**TOWN OF PARADISE
Fiscal Year 2015/2016 Budget**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 1010 - General Fund							
<u>Expenditures</u>							
Department: 00 - Non Department Activity							
Program: 0000 - Non Program Activity							
5225	Bank Fees and Charges	8,141	4,500	4,600	4,500	4,500	-
5260	Miscellaneous	-	5,000	-	-	-	-
5280.100	Bad Debt Write Off Expense	-	2,032	2,032	-	-	-
5501	Debt Service Payment - Principal	597,611	580,547	580,547	570,929	570,929	-
5502	Debt Service Payment - Interest	267,389	309,453	309,453	354,071	354,071	-
5502.150	Debt Service Payment - Interest Interfund Loans	3,152	971	971	376	376	-
5502.201	Debt Service Payment - Interest Tax Anticipation	25,133	23,300	23,300	22,500	22,500	-
5510.201	Bond Payments - Issuance Costs Tax Anticipation	8,150	7,850	7,850	7,850	7,850	-
5910.611	Transfers Out GASB 45 Retiree Medical Trust	-	-	-	-	7,500	-
Expenditures Total		909,576	933,653	928,753	960,226	967,726	-



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund	1010 - General Fund			
Department	00 - Non Department Activity			
Program	0000 - Non Program Activity			
Account	5225 - Bank Fees and Charges			
1010.00.0000.5225	Bank & Merchant Fees	1.00	4,500.00	4,500.00
	Account 5225 - Bank Fees and Charges Totals	Transactions	1	<u>\$4,500.00</u>
Account	5501 - Debt Service Payment - Principal			
1010.00.0000.5501	Pension Obligation Bond Principal Payment	1.00	570,929.00	570,929.00
	Account 5501 - Debt Service Payment - Principal Totals	Transactions	1	<u>\$570,929.00</u>
Account	5502 - Debt Service Payment - Interest			
1010.00.0000.5502	Pension Obligation Bond Interest Payment	1.00	354,071.00	354,071.00
	Account 5502 - Debt Service Payment - Interest Totals	Transactions	1	<u>\$354,071.00</u>
Account	5502.150 - Debt Service Payment - Interest Interfund Loans			
1010.00.0000.5502.150	Final Interest Payment on Loan from Building Enterprise Fund	1.00	376.00	376.00
	Account 5502.150 - Debt Service Payment - Interest Interfund Loans Totals	Transactions	1	<u>\$376.00</u>
Account	5502.201 - Debt Service Payment - Interest Tax Anticipation Notes			
1010.00.0000.5502.201	TRANS Financing \$2 Million at \$1.35% for 9 Months	1.00	22,500.00	22,500.00
	Account 5502.201 - Debt Service Payment - Interest Tax Anticipation Notes Totals	Transactions	1	<u>\$22,500.00</u>
Account	5510.201 - Bond Payments - Issuance Costs Tax Anticipation Notes			
1010.00.0000.5510.201	TRANS Issuance Costs	1.00	7,850.00	7,850.00
	Account 5510.201 - Bond Payments - Issuance Costs Tax Anticipation Notes Totals	Transactions	1	<u>\$7,850.00</u>
Account	5910.611 - Transfers Out GASB 45 Retiree Medical Trust			
1010.00.0000.5910.611	Fund Future Retiree Medical Costs	1.00	7,500.00	7,500.00
	Account 5910.611 - Transfers Out GASB 45 Retiree Medical Trust Totals	Transactions	1	<u>\$7,500.00</u>

TOWN OF PARADISE
General Fund Expenditure Summary by Division
Fiscal Year 2015/16 Budget

	2014 Audited	2015	2016	2016 Manager	2016 Council
	Actual	Estimated Actual	Department Requested	Recommend	Adopted
Non Department Activity	909,576	928,753	960,226	967,726	
Town Council	36,891	36,269	36,345	37,795	
Town Clerk	249,045	287,227	274,219	273,654	
Town Manager	152,075	164,707	180,051	188,540	
Central Services	563,591	536,107	328,773	338,773	
Information Technology	-	-	227,692	199,904	
HR & Risk Management	70,797	82,384	88,390	88,390	
Legal Services	168,215	175,050	176,420	176,420	
Finance	202,949	211,291	213,313	213,278	
Finance - Rental	1,956	11,871	19,982	19,982	
Police - Administration	708,678	709,224	885,099	873,445	
Police - Operations	2,089,999	2,234,672	2,437,707	2,437,566	
Public Safety Communications	712,857	684,844	773,415	773,250	
Fleet Management	185,572	212,167	188,671	186,473	
Emergency Operations Center	9,876	9,877	9,571	9,571	
Fire - Administration	172,327	241,322	186,436	186,633	
Fire - Suppression	2,987,319	3,215,855	3,435,203	3,435,203	
Fire - Volunteer Program	19,315	15,048	17,247	17,247	
Planning	179,488	105,896	113,058	113,057	
Waste Management	32,533	45,669	46,272	46,272	
Engineering	17,346	28,310	18,141	18,141	
Community Park	9,309	10,702	10,515	10,515	
Facilities	4,980	5,250	5,350	5,350	
Sub Total	9,484,694	9,952,495	10,632,096	10,617,185	-
Measure "C" Expenses	-	10,392	823,362	823,362	
Grand Total	9,484,694	9,962,887	11,455,458	11,440,547	-

**TOWN OF PARADISE
GENERAL FUND SUMMARY
Fiscal Year 2015/16 Budget**

	Audited Year 2013/14	Estimated Actual Year 2014/15	Budget Year 2015/16
Beginning Fund Balance	1,340,766	1,886,001	2,581,511
Revenues			
Property Taxes - Local			
Property Taxes - Secured	4,043,452	4,142,843	4,260,523
Property Taxes Unsecured	223,034	227,373	230,784
Property Taxes Prior Years	7,620	7,344	7,344
Property Taxes Supplemental	36,281	43,537	47,891
Property Transfer Tax	68,914	60,235	63,246
Total	4,379,301	4,481,332	4,609,788
Non Property Taxes - Local			
General Sales and Use Tax	1,758,211	1,786,529	1,822,260
Transaction and Use Tax (Measure "C")	-	200,000	850,000
Franchise Taxes	836,738	851,202	865,679
Transient Occupancy Tax	185,352	196,561	200,430
Other Taxes	3,854	4,182	3,932
Total	2,784,155	3,038,474	3,742,301
Shared Taxes - State			
Motor Vehicle In-Lieu Tax	1,922,350	2,294,568	2,198,994
Property Tax Homeowners Apportionment	69,109	69,109	69,455
Other State/Fed - Miscellaneous	31,348	26,807	25,000
Total	2,022,806	2,390,484	2,293,449
Total All Taxes - Local and State	9,186,262	9,910,290	10,645,538
Charges for Local Services			
Administration Fees and Charges	1,147	2,103	1,275
Administration Misc Revenues & Reimbursements	128,599	25,879	26,040
Police Fees and Charges	80,000	74,629	73,221
Fire Fees and Charges	32,523	85,042	83,465
CDD - Planning Fees and Charges	49,113	47,634	56,479
CDD - Waste Management Fees and Charges	44,737	50,620	50,373
Engineering Fees and Charges	47,518	41,177	39,500

**TOWN OF PARADISE
GENERAL FUND SUMMARY
Fiscal Year 2015/16 Budget**

	Audited Year 2013/14	Estimated Actual Year 2014/15	Budget Year 2015/16
Paradise Community Park Fees and Charges	3,250	2,580	2,500
Investment Earnings	9,743	4,500	5,000
Total Charges for Local Services	396,632	334,164	337,853
Total Revenue	9,582,894	10,244,454	10,983,391
Transfers In From Other Funds	472,801	413,943	485,031
Total Resources	10,055,695	10,658,397	11,468,422
Expenditures			
Non Departmental Expenditures	909,576	928,753	960,226
Transaction and Use Tax Expenses (Measure "C")	-	10,392	623,362
Council and Town Clerk	285,936	323,496	311,449
Administration	1,355,035	1,403,454	1,411,331
Police Programs	3,511,534	3,628,740	4,084,261
Fire Programs	3,178,961	3,472,225	3,639,083
Community Development	212,021	151,565	159,329
Public Works - Engineering	17,346	28,310	18,141
Parks and Public Facilities	14,288	15,952	15,865
Total Expenditures	9,484,697	9,962,887	11,223,047
Transfers Out to Other Funds			
GASB 45 Retiree Medical Trust			17,500
Capital Project (From Measure "C")			200,000
Total Financial Uses	9,484,697	9,962,887	11,440,547
Subtotal General Fund Net Income	570,998	695,510	27,875
Prior Period Adjustment	(25,763)	-	-

**TOWN OF PARADISE
GENERAL FUND SUMMARY
Fiscal Year 2015/16 Budget**

	Audited Year 2013/14	Estimated Actual Year 2014/15	Budget Year 2015/16
Ending Fund Balance	1,886,001	2,581,511	2,609,386

Designated Reserves

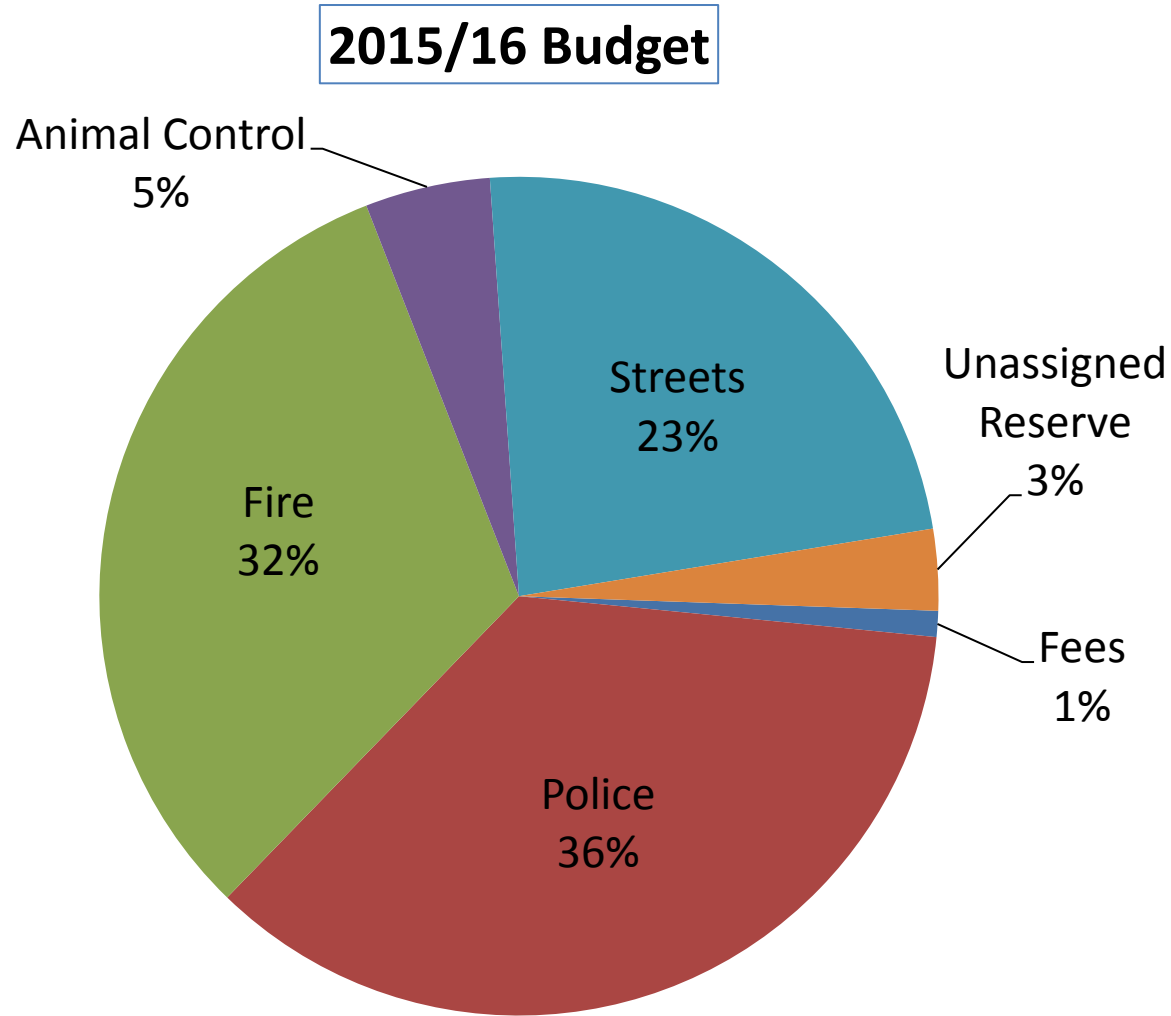
Nonspendable (RDA and Other Loans)	2,015,945	1,999,731	1,974,731
Assigned to Measure "C"	-	189,608	216,246
Unassigned	(129,944)	392,172	418,409

FY 2015/2016

**Ballot Measure C
0.50% Sales Tax – Six year term**

Beginning April 1, 2015 through March 31, 2021

Measure C Financial Uses by Function





Measure “C” Citizen Oversight Committee 2015/16 Transaction and Use Tax Recommendations

In compliance with Ordinance No. 545, the Committee hereby makes the following recommendations regarding how the proceeds from Measure “C” shall be used to provide for local public services as proposed by the Town Departments and in alignment with Town Council priorities:

Animal Control

		Totals
Fund increased hours for animal control officer	\$35,000	
Basic academy training for new animal control officer	3,000	
Pressure washer/sanitation unit	3,000	\$41,000

Fire Department

Maintain current staffing levels for CAL FIRE contract	\$150,000	
Exhaust evacuation system	20,500	
Self Contained Breathing Apparatus (4 Units)	25,000	
Type 1 Fire Engine (6 Year Lease Purchase – 4%)	75,000	270,500

Police Department

Hire Sergeant Detective (Includes salary and benefits)	\$128,778	
Purchase three police cars (5 Year Lease Purchase – 4%) with future funding	100,000	
Officer and car body cameras and hardware	16,584	
Replace LiveScan Machine	12,000	
Police station siding repairs and mold abatement	21,000	
Officer Training	15,000	
K-9 Program training, food and veterinary costs	10,000	303,362

Public Works

Leverage grant and other funds for road and drainage improvements on Pearson Road between Pentz and Clark	\$200,000	200,000
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Subtotal

State Board of Equalization Fee		\$814,862
Unassigned Measure “C” Reserve		\$8,500
		\$26,638

Grand Total

\$850,000

Approved By: _____

69
 Kelly Wells, Chairperson
 May 26, 2015

TOWN OF PARADISE
Fiscal Year 2015/16 Budget

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Council Adopted
Fund: 1010 - General Fund							
Department: 25 - Finance							
Program: 4420 - Measure C TUT							
Expenditures							
	5100 Personnel Services	-	-	-	163,778	163,778	-
	5200 Supplies and Services	-	52,000	10,392	186,500	186,500	-
	5300 Capital Outlay	-	-	-	91,500	91,500	-
	5500 Debt Service	-	-	-	181,584	181,584	-
Total Expenditures		-	52,000	10,392	623,362	623,362	-
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net Income		-	52,000	10,392	623,362	623,362	-
Transfers In							
Transfers (Out)		-	-	-	(200,000)	(200,000)	-
Ending Fund Balance		-	52,000	10,392	823,362	823,362	-

Fiscal Year 2015-2016 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Sergeant Detective	40	100%	1.00	129,171
Animal Control Officer	36	75%	0.68	35,000
		Total	1.68	164,171
Allocation to Other Programs				
Animal Control Officer	AC 25%			

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 1010 - General Fund							
<u>Expenditures</u>							
Department: 25 - Finance							
Program: 4420 - Measure C TUT							
5213.100	Professional/Contract Services General	-	52,000	10,392	8,500	8,500	-
Program Activity Total:		-	52,000	10,392	8,500	8,500	-
Cost Center Activity: 300 - Police Administration							
5303	Improvements	-	-	-	21,000	21,000	-
5304	Furniture & Equipment	-	-	-	12,000	12,000	-
Cost Center Activity Total: 300 - Police Administration		-	-	-	33,000	33,000	-
Cost Center Activity: 301 - Police Operations							
5101	Salaries - Permanent	-	-	-	61,453	61,453	-
5104	Wages - PS Holiday Pay	-	-	-	3,192	3,192	-
5106.101	Incentives & Admin Leave School Incentive	-	-	-	2,386	2,386	-
5109.100	Allowances Uniform Allowance	-	-	-	775	775	-
5111	Medicare	-	-	-	983	983	-
5112.101	Retirement Contribution PERS	-	-	-	39,840	39,840	-
5113	Worker's Compensation	-	-	-	4,639	4,639	-
5114.101	Health Insurance Medical	-	-	-	14,819	14,819	-
5116.101	Life and Disability Insurance Life & Disab.	-	-	-	691	691	-
5202.100	Operating Supplies General	-	-	-	2,800	2,800	-
5213.100	Professional/Contract Services General	-	-	-	3,000	3,000	-
5220.100	Employee Development General	-	-	-	19,200	19,200	-
5304	Furniture & Equipment	-	-	-	10,000	10,000	-
5501	Debt Service Payment - Principal	-	-	-	106,584	106,584	-
Cost Center Activity Total: 301 - Police Operations		-	-	-	270,362	270,362	-
Cost Center Activity: 303 - Animal Control							
5101	Salaries - Permanent	-	-	-	23,691	23,691	-
5104	Wages - PS Holiday Pay	-	-	-	805	805	-

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
5109.100	Allowances Uniform Allowance	-	-	-	311	311	-
5111	Medicare	-	-	-	360	360	-
5112.101	Retirement Contribution PERS	-	-	-	2,136	2,136	-
5113	Worker's Compensation	-	-	-	2,498	2,498	-
5114.101	Health Insurance Medical	-	-	-	4,895	4,895	-
5116.101	Life and Disability Insurance Life & Disab.	-	-	-	304	304	-
5220.100	Employee Development General	-	-	-	3,000	3,000	-
5304	Furniture & Equipment	-	-	-	3,000	3,000	-
Cost Center Activity Total: 303 - Animal Control		-	-	-	41,000	41,000	-
Cost Center Activity: 325 - Fire Administration							
5303	Improvements	-	-	-	20,500	20,500	-
Cost Center Activity Total: 325 - Fire Administration		-	-	-	20,500	20,500	-
Cost Center Activity: 326 - Fire Suppression							
5213.100	Professional/Contract Services General	-	-	-	150,000	150,000	-
5304	Furniture & Equipment	-	-	-	25,000	25,000	-
5501	Debt Service Payment - Principal	-	-	-	75,000	75,000	-
Cost Center Activity Total: 326 - Fire Suppression		-	-	-	250,000	250,000	-
Cost Center Activity: 350 - Public Works Streets							
5910.100	Transfers Out To Capital Projects	-	-	-	200,000	200,000	-
Cost Center Activity Total: 350 - Public Works Streets		-	-	-	200,000	200,000	-
Expenditure Grand Totals:		-	52,000	10,392	823,362	823,362	-



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund	1010 - General Fund			
Department	25 - Finance			
Program	4420 - Measure C TUT			
Account	5213.100 - Professional/Contract Services General			
1010.25.4420.5213.100	BOE Fees	1.00	8,500.00	8,500.00
	Account 5213.100 - Professional/Contract Services General Totals	Transactions	1	\$8,500.00
Cost Center Activity	300 - Police Administration			
Account	5303 - Improvements			
1010.25.4420.300.5303	Police Station Siding & Mold Abatement	1.00	21,000.00	21,000.00
	Account 5303 - Improvements Totals	Transactions	1	\$21,000.00
Account	5304 - Furniture & Equipment			
1010.25.4420.300.5304	Replace LiveScan Machine	1.00	12,000.00	12,000.00
	Account 5304 - Furniture & Equipment Totals	Transactions	1	\$12,000.00
	Cost Center Activity 300 - Police Administration Totals	Transactions	2	\$33,000.00
Cost Center Activity	301 - Police Operations			
Account	5202.100 - Operating Supplies General			
1010.25.4420.301.5202.100	K-9 Food and Supplies	1.00	2,800.00	2,800.00
	Account 5202.100 - Operating Supplies General Totals	Transactions	1	\$2,800.00
Account	5213.100 - Professional/Contract Services General			
1010.25.4420.301.5213.100	K-9 Program Veterinary Care	1.00	3,000.00	3,000.00
	Account 5213.100 - Professional/Contract Services General Totals	Transactions	1	\$3,000.00
Account	5220.100 - Employee Development General			
1010.25.4420.301.5220.100	K-9 Program Training	1.00	4,200.00	4,200.00
1010.25.4420.301.5220.100	Officer POST and Non POST Training	1.00	15,000.00	15,000.00
	Account 5220.100 - Employee Development General Totals	Transactions	2	\$19,200.00
Account	5304 - Furniture & Equipment			
1010.25.4420.301.5304	Officer Body Cameras	1.00	10,000.00	10,000.00
	Account 5304 - Furniture & Equipment Totals	Transactions	1	\$10,000.00
	Cost Center Activity 301 - Police Operations Totals	Transactions	8	\$141,584.00



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
Account 5501 - Debt Service Payment - Principal				
1010.25.4420.301.5501	New Contribution Toward Future Year Car Lease Purchase	1.00	79,847.01	79,847.01
1010.25.4420.301.5501	New Lease Purchase 3 Police Cars (5 Year Lease 4%)	1.00	20,152.99	20,152.99
1010.25.4420.301.5501	New Lease Purchase In Car Cameras & Hardware (5 Year Lease 4%)	1.00	6,584.00	6,584.00
Account 5501 - Debt Service Payment - Principal Totals		Transactions	3	<u>\$106,584.00</u>
Cost Center Activity 303 - Animal Control				
Account 5220.100 - Employee Development General				
1010.25.4420.303.5220.100	Academy Training for New Animal Control Officer	1.00	3,000.00	3,000.00
Account 5220.100 - Employee Development General Totals		Transactions	1	<u>\$3,000.00</u>
Account 5304 - Furniture & Equipment				
1010.25.4420.303.5304	Pressure washer/sanitation unit	1.00	3,000.00	3,000.00
Account 5304 - Furniture & Equipment Totals		Transactions	1	<u>\$3,000.00</u>
Cost Center Activity 303 - Animal Control Totals		Transactions	2	<u>\$6,000.00</u>
Cost Center Activity 325 - Fire Administration				
Account 5303 - Improvements				
1010.25.4420.325.5303	Exhaust Evacuation Systems (Station 81 & 82)	1.00	20,500.00	20,500.00
Account 5303 - Improvements Totals		Transactions	1	<u>\$20,500.00</u>
Cost Center Activity 325 - Fire Administration Totals		Transactions	1	<u>\$20,500.00</u>
Cost Center Activity 326 - Fire Suppression				
Account 5213.100 - Professional/Contract Services General				
1010.25.4420.326.5213.100	Maintain Current Staffing Levels for CAL FIRE Contract	1.00	150,000.00	150,000.00
Account 5213.100 - Professional/Contract Services General Totals		Transactions	1	<u>\$150,000.00</u>
Account 5304 - Furniture & Equipment				
1010.25.4420.326.5304	Self Contained Breathing Apparatus (4 Units)	1.00	25,000.00	25,000.00
Account 5304 - Furniture & Equipment Totals		Transactions	1	<u>\$25,000.00</u>
Account 5501 - Debt Service Payment - Principal				
1010.25.4420.326.5501	New Type 1 Fire Engine (6 Year Lease 4%) Yr 1 of 6	1.00	75,000.00	75,000.00
Account 5501 - Debt Service Payment - Principal Totals		Transactions	1	<u>\$75,000.00</u>
Cost Center Activity 326 - Fire Suppression Totals		Transactions	3	<u>\$250,000.00</u>



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
Cost Center Activity	350 - Public Works Streets			
Account	5910.100 - Transfers Out To Capital Projects			
1010.25.4420.350.5910.100	CIP 9370 Pearson Road Shoulder Widening	1.00	200,000.00	200,000.00
	Account 5910.100 - Transfers Out To Capital Projects Totals	Transactions	1	\$200,000.00
	Cost Center Activity 350 - Public Works Streets Totals	Transactions	1	\$200,000.00

FY 2015/2016

Town Council

TOWN OF PARADISE
Fiscal Year 2015/16 Budget

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Council Adopted
Fund: 1010 - General Fund							
Department: 10 - Legislative							
Program: 4000 - Town Council							
Expenditures							
	5100 Personnel Services	25,028	25,176	24,996	25,330	25,330	-
	5200 Supplies and Services	11,863	11,165	10,341	11,015	12,465	-
	5300 Capital Outlay	-	932	932	-	-	-
	5500 Debt Service	-	-	-	-	-	-
Total Expenditures		36,891	37,273	36,269	36,345	37,795	-
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		36,891	37,273	36,269	36,345	37,795	-

Fiscal Year 2015-2016 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Part Time	Allocated Wages & Benefits
Mayor and Council Members		100%	5	25,330

TOWN OF PARADISE
Fiscal Year 2015/2016 Budget

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 1010 - General Fund							
<u>Expenditures</u>							
Department: 10 - Legislative							
Program: 4000 - Town Council							
5101	Salaries - Permanent	17,640	17,820	17,640	18,000	18,000	-
5107	Car Allowance/Mileage	5,400	5,400	5,400	5,400	5,400	-
5111	Medicare	339	339	339	339	339	-
5112.102	Retirement Contribution Social Security	1,451	1,451	1,451	1,451	1,451	-
5113	Worker's Compensation	198	166	166	140	140	-
5202.100	Operating Supplies General	178	150	8	50	50	-
5219.100	Printing General	46	100	-	50	50	-
5220.100	Employee Development General	11,639	10,915	10,284	10,915	12,365	-
5223.105	Meals and Refreshments Emergencies and	-	-	49	-	-	-
5304	Furniture & Equipment	-	932	932	-	-	-
Expenditure Grand Totals:		36,891	37,273	36,269	36,345	37,795	-



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 1010 - General Fund				
Department 10 - Legislative				
Program 4000 - Town Council				
Account 5202.100 - Operating Supplies General				
1010.10.4000.5202.100	Various Operating Supplies	1.00	50.00	50.00
		Transactions	1	<u>\$50.00</u>
		Account 5202.100 - Operating Supplies General Totals		
Account 5219.100 - Printing General				
1010.10.4000.5219.100	Business Cards	1.00	50.00	50.00
		Transactions	1	<u>\$50.00</u>
		Account 5219.100 - Printing General Totals		
Account 5220.100 - Employee Development General				
1010.10.4000.5220.100	Five Annual Conference Registrations	5.00	500.00	2,500.00
1010.10.4000.5220.100	League of California Cities Membership	1.00	9,865.00	9,865.00
		Transactions	2	<u>\$12,365.00</u>
		Account 5220.100 - Employee Development General Totals		

FY 2015/2016

Town Clerk

**TOWN OF PARADISE
Fiscal Year 2015/16 Budget**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Council Adopted
Fund: 1010 - General Fund							
Department: 15 - Town Clerk							
Program: 4100 - Town Clerk							
Expenditures							
	5100 Personnel Services	234,171	247,020	244,185	260,672	260,622	-
	5200 Supplies and Services	14,681	39,014	43,042	12,647	12,845	-
	5300 Capital Outlay	-	-	-	900	-	-
	5500 Debt Service	194	-	-	-	187	-
Total Expenditures		249,045	286,034	287,227	274,219	273,654	-
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		249,045	286,034	287,227	274,219	273,654	-

Fiscal Year 2015-2016 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Part Time	Allocated Wages & Benefits
Town Clerk	40	99%	0.99	137,071
Assistant Town Clerk	40	100%	1.00	102,656
	Total		1.99	239,727
Allocation to Other Programs				
Town Clerk	RDA 1%			

**TOWN OF PARADISE
Fiscal Year 2015/2016**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 1010 - General Fund							
<u>Expenditures</u>							
Department: 15 - Town Clerk							
Program: 4100 - Town Clerk							
5101	Salaries - Permanent	160,972	169,426	168,465	173,898	173,898	-
5103.102	Differential Pay Out of Class	108	-	-	-	-	-
5106.100	Incentives & Admin Leave Administrative Leave	8,258	8,677	8,677	8,916	8,916	-
5106.200	Incentives & Admin Leave Gym Reimbursement	90	-	89	-	-	-
5107	Car Allowance/Mileage	2,400	2,389	2,387	2,382	2,382	-
5111	Medicare	2,406	2,596	2,596	2,685	2,685	-
5112.101	Retirement Contribution PERS	18,556	21,292	21,219	31,392	31,349	-
5113	Worker's Compensation	1,766	1,560	1,559	1,360	1,353	-
5114.101	Health Insurance Medical	15,616	18,044	17,958	18,319	18,319	-
5114.102	Health Insurance Dental	1,962	-	-	-	-	-
5114.103	Health Insurance Vision	291	-	-	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	570	1,771	1,571	1,711	1,711	-
5116.102	Life and Disability Insurance Long Term/Short Term	1,035	-	-	-	-	-
5119.100	Retiree Costs Medical Insurance	20,139	21,265	19,664	20,009	20,009	-
5201.100	Office Supplies General	66	175	175	175	175	-
5202.100	Operating Supplies General	73	150	150	150	348	-
5204	Subscriptions and Code Books	113	79	133	140	140	-
5210.100	Postage General	146	175	175	175	175	-
5213.100	Professional/Contract Services General	10,383	10,535	10,492	8,597	8,597	-
5218.100	Advertising General	3,901	2,900	4,500	3,410	3,410	-
5221	Election-County Services	-	25,000	27,417	-	-	-
5304	Furniture & Equipment	-	-	-	900	-	-
5501	Debt Service Payment - Principal	194	-	-	-	187	-
Expenditure Grand Totals:		249,045	286,034	287,227	274,219	273,654	-



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 1010 - General Fund				
Department 15 - Town Clerk				
Program 4100 - Town Clerk				
Account 5119.100 - Retiree Costs Medical Insurance				
1010.15.4100.5119.100	Retiree Health Premium	1.00	20,009.00	20,009.00
		Transactions	1	\$20,009.00
Account 5201.100 - Office Supplies General				
1010.15.4100.5201.100	Office Supplies - General	1.00	175.00	175.00
		Transactions	1	\$175.00
Account 5202.100 - Operating Supplies General				
1010.15.4100.5202.100	Adobe Pro License Renewal	1.00	298.00	298.00
1010.15.4100.5202.100	Printer Cartridges and Other Supplies	1.00	50.00	50.00
		Transactions	2	\$348.00
Account 5204 - Subscriptions and Code Books				
1010.15.4100.5204	DFM Election Code	1.00	60.00	60.00
1010.15.4100.5204	Paradise Post Newspaper	1.00	80.00	80.00
		Transactions	2	\$140.00
Account 5210.100 - Postage General				
1010.15.4100.5210.100	Postage	1.00	175.00	175.00
		Transactions	1	\$175.00
Account 5213.100 - Professional/Contract Services General				
1010.15.4100.5213.100	Automated Agenda Services - Agenda Pal Subscription	12.00	399.00	4,788.00
1010.15.4100.5213.100	Image Flo (Clerk's Index - Database) by MuniMetrix	1.00	499.00	499.00
1010.15.4100.5213.100	Membership Dues - CCAC - Town & Assistant Clerk	1.00	185.00	185.00
1010.15.4100.5213.100	Membership Dues - IIMC - Town Clerk	1.00	195.00	195.00
1010.15.4100.5213.100	Muni Code Editorial & Codification -10 ordinances (140 pages)	140.00	17.00	2,380.00
1010.15.4100.5213.100	Muni Code Online	1.00	550.00	550.00
		Transactions	6	\$8,597.00
Account 5218.100 - Advertising General				



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
1010.15.4100.5218.100	Hearing Notices - Town Council Meetings	8.00	95.00	760.00
1010.15.4100.5218.100	Ordinances - Legal Publication (2.5 page average) \$7.40 per inch	10.00	265.00	2,650.00
Account 5218.100 - Advertising General Totals		Transactions	2	<u>\$3,410.00</u>
Account 5501 - Debt Service Payment - Principal				
1010.15.4100.5501	New - 1 Desktop - Yr 1 of 4	1.00	186.55	186.55
Account 5501 - Debt Service Payment - Principal Totals		Transactions	1	<u>\$186.55</u>

FY 2015/2016
Town Manager

**TOWN OF PARADISE
Fiscal Year 2015/16 Budget**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Council Adopted
Fund: 1010 - General Fund							
Department: 20 - Administrative Services							
Program: 4200 - Town Manager							
Expenditures							
	5100 Personnel Services	151,663	166,865	164,582	179,931	179,863	-
	5200 Supplies and Services	218	220	125	120	8,490	-
	5300 Capital Outlay	-	-	-	-	-	-
	5500 Debt Service	194	-	-	-	187	-
Total Expenditures		152,075	167,085	164,707	180,051	188,540	-
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		152,075	167,085	164,707	180,051	188,540	-

Fiscal Year 2015-2016 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Town Manager	40	65%	0.65	114,623
Administrative Analyst	40	35%	0.35	20,983
	Total		1	135,606
Allocation to Other Programs				
Town Manager	BHS 22%; Gas Tax 12%; RDA 1%			
Administrative Analyst	BHS 65%			

TOWN OF PARADISE
Fiscal Year 2015/2016 Budget

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 1010 - General Fund							
<u>Expenditures</u>							
Department: 20 - Administrative Services							
Program: 4200 - Town Manager							
5101	Salaries - Permanent	86,586	96,330	95,916	101,670	101,670	-
5102	Salaries - Temporary	45	-	-	-	-	-
5106.100	Incentives & Admin Leave Administrative Leave	4,336	4,779	4,779	5,053	5,053	-
5107	Car Allowance/Mileage	1,502	1,552	1,545	1,570	1,570	-
5111	Medicare	147	215	210	204	204	-
5112.101	Retirement Contribution PERS	9,419	10,996	10,996	19,068	19,001	-
5113	Worker's Compensation	976	888	887	791	790	-
5114.101	Health Insurance Medical	7,752	9,088	9,103	9,221	9,221	-
5114.102	Health Insurance Dental	852	-	-	-	-	-
5114.103	Health Insurance Vision	36	-	-	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	284	912	868	782	782	-
5116.102	Life and Disability Insurance Long Term/Short Term	606	-	-	-	-	-
5119.100	Retiree Costs Medical Insurance	38,846	42,105	40,278	41,572	41,572	-
5122	Accrual Bank Payoff	278	-	-	-	-	-
5201.100	Office Supplies General	81	100	50	50	50	-
5202.100	Operating Supplies General	47	100	50	50	50	-
5210.100	Postage General	13	20	20	20	20	-
5213.100	Professional/Contract Services General	77	-	-	-	8,370	-
5260	Miscellaneous	-	-	5	-	-	-
5501	Debt Service Payment - Principal	194	-	-	-	187	-
Expenditure Grand Totals:		152,075	167,085	164,707	180,051	188,540	-



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 1010 - General Fund				
Department 20 - Administrative Services				
Program 4200 - Town Manager				
Account 5119.100 - Retiree Costs Medical Insurance				
1010.20.4200.5119.100	Retiree Health Premium	1.00	41,572.00	41,572.00
Account 5119.100 - Retiree Costs Medical Insurance Totals		Transactions	1	<u>\$41,572.00</u>
Account 5201.100 - Office Supplies General				
1010.20.4200.5201.100	Office Supplies	1.00	50.00	50.00
Account 5201.100 - Office Supplies General Totals		Transactions	1	<u>\$50.00</u>
Account 5202.100 - Operating Supplies General				
1010.20.4200.5202.100	Operating Supplies	1.00	50.00	50.00
Account 5202.100 - Operating Supplies General Totals		Transactions	1	<u>\$50.00</u>
Account 5210.100 - Postage General				
1010.20.4200.5210.100	Postage	1.00	20.00	20.00
Account 5210.100 - Postage General Totals		Transactions	1	<u>\$20.00</u>
Account 5213.100 - Professional/Contract Services General				
1010.20.4200.5213.100	3Core Economic Development District	1.00	3,500.00	3,500.00
1010.20.4200.5213.100	Butte County Tourism Business Formation District	1.00	4,869.27	4,869.27
Account 5213.100 - Professional/Contract Services General Totals		Transactions	2	<u>\$8,369.27</u>
Account 5501 - Debt Service Payment - Principal				
1010.20.4200.5501	New Desktop Replacement - Yr 1 of 4	1.00	186.55	186.55
Account 5501 - Debt Service Payment - Principal Totals		Transactions	1	<u>\$186.55</u>

FY 2015/2016
Central Services

**TOWN OF PARADISE
Fiscal Year 2015/16 Budget**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Council Adopted
Fund: 1010 - General Fund							
Department: 20 - Administrative Services							
Program: 4201 - Central Services							
Expenditures							
	5100 Personnel Services	98,065	103,882	101,583	48,913	48,912	-
	5200 Supplies and Services	441,598	422,577	420,941	277,360	277,361	-
	5300 Capital Outlay	11,187	2,000	2,172	-	10,000	-
	5500 Debt Service	12,742	11,411	11,411	2,500	2,500	-
Total Expenditures		563,592	539,870	536,107	328,773	338,773	-
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		563,592	539,870	536,107	328,773	338,773	-

Fiscal Year 2015-2016 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Senior Financial Services Clerk	40	90%	0.90	49,136
		Total	0.90	49,136
Allocation to Other Programs				
Senior Financial Services Clerk	BHS 10%			

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Approved
Fund: 1010 - General Fund							
<u>Expenditures</u>							
Department: 20 - Administrative Services							
Program: 4201 - Central Services							
5101	Salaries - Permanent	117,522	121,520	121,229	34,847	34,847	-
5106.100	Incentives & Admin Leave Administrative Leave	3,574	3,764	3,764	-	-	-
5111	Medicare	1,815	1,803	1,828	505	505	-
5112.101	Retirement Contribution PERS	12,682	13,229	13,195	2,178	2,178	-
5113	Worker's Compensation	1,272	1,101	1,110	272	271	-
5114.101	Health Insurance Medical	14,340	19,160	17,403	10,607	10,607	-
5114.102	Health Insurance Dental	1,399	-	-	-	-	-
5114.103	Health Insurance Vision	107	-	-	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	433	1,305	1,054	504	504	-
5116.102	Life and Disability Insurance Long Term/Short Term	754	-	-	-	-	-
5122	Accrual Bank Payoff	2,166	-	-	-	-	-
5199.199	Other Fund Support IT-Serv from Tech Fee	(58,000)	(58,000)	(58,000)	-	-	-
5201.100	Office Supplies General	2,663	-	-	-	-	-
5202.100	Operating Supplies General	20,184	16,000	17,000	2,000	2,000	-
5203.100	Repairs and Maint Supplies General	1,796	1,800	1,800	1,630	1,630	-
5209.101	Auto Fuel Expense Town Vehicles	316	250	130	-	-	-
5209.105	Auto Fuel Expense Employee Personal Vehicle Use	-	112	112	-	-	-
5210.100	Postage General	-	50	75	-	-	-
5211.135	Utilities Water and Sewer	705	720	720	720	720	-
5211.137	Utilities Electric and Gas	21,444	22,200	22,500	22,500	22,500	-
5212.100	Insurance General	220,345	198,946	198,446	172,540	172,540	-
5213.100	Professional/Contract Services General	43,727	49,150	47,218	36,150	36,151	-
5214.100	Repair and Maint Service General	63,030	65,958	67,500	12,664	12,664	-
5215.100	Rents and Leases Miscellaneous	1,763	1,784	1,784	1,784	1,784	-
5215.106	Rents and Leases Copiers	5,134	5,134	5,134	-	-	-
5216.100	Communications General Services	33,820	34,311	32,133	-	-	-
5218.100	Advertising General	86	100	71	-	-	-
5219.100	Printing General	686	800	1,013	1,010	1,010	-

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Approved
5220.100	Employee Development General	273	-	78	-	-	-
5225	Bank Fees and Charges	100	100	65	-	-	-
5260	Miscellaneous	25,526	25,162	25,162	26,362	26,362	-
5303	Improvements	-	2,000	1,230	-	10,000	-
5304	Furniture & Equipment	11,187	-	942	-	-	-
5500	Bond Payments - Fiscal Agent	2,500	2,500	2,500	2,500	2,500	-
5501	Debt Service Payment - Principal	10,242	8,911	8,911	-	-	-
Expenditure Grand Totals:		563,592	539,870	536,107	328,773	338,773	-



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount	
EXPENSES					
Fund 1010 - General Fund					
Department 20 - Administrative Services					
Program 4201 - Central Services					
Account 5202.100 - Operating Supplies General					
1010.20.4201.5202.100	Copy/Printer Paper	1.00	1,800.00	1,800.00	
1010.20.4201.5202.100	Legal Paper	1.00	150.00	150.00	
1010.20.4201.5202.100	Postage Meter Supplies	1.00	50.00	50.00	
		Account 5202.100 - Operating Supplies General Totals	Transactions	3	<u>\$2,000.00</u>
Account 5203.100 - Repairs and Maint Supplies General					
1010.20.4201.5203.100	Facility Repairs	1.00	800.00	800.00	
1010.20.4201.5203.100	Janitorial Supplies	1.00	750.00	750.00	
1010.20.4201.5203.100	Light Bulbs	1.00	30.00	30.00	
1010.20.4201.5203.100	Misc. Maintenance Supplies	1.00	50.00	50.00	
		Account 5203.100 - Repairs and Maint Supplies General Totals	Transactions	4	<u>\$1,630.00</u>
Account 5211.135 - Utilities Water and Sewer					
1010.20.4201.5211.135	Town Hall Water Service	1.00	720.00	720.00	
		Account 5211.135 - Utilities Water and Sewer Totals	Transactions	1	<u>\$720.00</u>
Account 5211.137 - Utilities Electric and Gas					
1010.20.4201.5211.137	Electric and Gas Service at Town Hall	1.00	22,500.00	22,500.00	
		Account 5211.137 - Utilities Electric and Gas Totals	Transactions	1	<u>\$22,500.00</u>
Account 5212.100 - Insurance General					
1010.20.4201.5212.100	Crime Premium	1.00	1,080.00	1,080.00	
1010.20.4201.5212.100	General Liability Insurance	1.00	157,760.00	157,760.00	
1010.20.4201.5212.100	Mobile Equipment Program Premium	1.00	4,200.00	4,200.00	
1010.20.4201.5212.100	Property Insurance Program	1.00	9,500.00	9,500.00	
		Account 5212.100 - Insurance General Totals	Transactions	4	<u>\$172,540.00</u>
Account 5213.100 - Professional/Contract Services General					
1010.20.4201.5213.100	2014/15 Independent Financial Audit	1.00	34,200.00	34,200.00	
1010.20.4201.5213.100	HDL - Sales Tax Audit	1.00	1,950.00	1,950.00	



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction		Number of Units	Cost per Unit	Total Amount
		Account 5213.100 - Professional/Contract Services General Totals	Transactions	2	\$36,150.00
		Account 5214.100 - Repair and Maint Service General			
1010.20.4201.5214.100	Alarm Monitoring & Maint - Town Hall		1.00	974.00	974.00
1010.20.4201.5214.100	Fire Extinguisher Maint.		1.00	350.00	350.00
1010.20.4201.5214.100	Generator Permit - Town Hall		1.00	239.50	239.50
1010.20.4201.5214.100	Heating and Air-conditioning Maint.		1.00	4,000.00	4,000.00
1010.20.4201.5214.100	Janitorial Services - Town Hall		1.00	6,720.00	6,720.00
1010.20.4201.5214.100	Pest Control Services		1.00	380.00	380.00
		Account 5214.100 - Repair and Maint Service General Totals	Transactions	6	\$12,663.50
		Account 5215.100 - Rents and Leases Miscellaneous			
1010.20.4201.5215.100	Postage Machine Rental		1.00	1,784.00	1,784.00
		Account 5215.100 - Rents and Leases Miscellaneous Totals	Transactions	1	\$1,784.00
		Account 5219.100 - Printing General			
1010.20.4201.5219.100	Stationary		1.00	330.00	330.00
1010.20.4201.5219.100	Stationary Envelopes		1.00	330.00	330.00
1010.20.4201.5219.100	Window Envelopes		1.00	350.00	350.00
		Account 5219.100 - Printing General Totals	Transactions	3	\$1,010.00
		Account 5260 - Miscellaneous			
1010.20.4201.5260	Butte Local Agency Formation Commission (LAFCO)		1.00	25,761.00	25,761.00
1010.20.4201.5260	Town's Septic Annual Operating Permit Fees		1.00	601.00	601.00
		Account 5260 - Miscellaneous Totals	Transactions	2	\$26,362.00
		Account 5303 - Improvements			
1010.20.4201.5303	Rebuild Retaining Wall at Town Hall		1.00	10,000.00	10,000.00
		Account 5303 - Improvements Totals	Transactions	1	\$10,000.00
		Account 5500 - Bond Payments - Fiscal Agent			
1010.20.4201.5500	Pension Obligation Bond (POB) Fiscal Agent Admin Fee		1.00	2,500.00	2,500.00
		Account 5500 - Bond Payments - Fiscal Agent Totals	Transactions	1	\$2,500.00

FY 2015/2016

IT Services

TOWN OF PARADISE
Fiscal Year 2015/16 Budget

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Council Adopted
Fund: 1010 - General Fund							
Department: 20 - Administrative Services							
Program: 4202 - Information Technology							
Expenditures							
	5100 Personnel Services	-	-	-	54,811	35,809	-
	5200 Supplies and Services	-	-	-	127,193	123,892	-
	5300 Capital Outlay	-	-	-	9,530	2,250	-
	5500 Debt Service	-	-	-	36,158	37,953	-
Total Expenditures		-	-	-	227,692	199,904	-
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		-	-	-	227,692	199,904	-
Fiscal Year 2015-2016 Personnel Allocation							
	Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits		
	Information Technology Manager	40	100%	1.00	116,379		
			Total	1.00	116,379		

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 1010 - General Fund							
<u>Expenditures</u>							
Department: 20 - Administrative Services							
Program: 4202 - Information Technology							
5101	Salaries - Permanent	-	-	-	88,962	88,962	-
5106.100	Incentives & Admin Leave Administrative Leave	-	-	-	3,764	3,764	-
5111	Medicare	-	-	-	1,345	1,345	-
5112.101	Retirement Contribution PERS	-	-	-	15,012	15,012	-
5113	Worker's Compensation	-	-	-	694	692	-
5114.101	Health Insurance Medical	-	-	-	5,205	5,205	-
5116.101	Life and Disability Insurance Life & Disab.	-	-	-	829	829	-
5199.199	Other Fund Support IT-Serv from Tech Fee	-	-	-	(61,000)	(80,000)	-
5202.100	Operating Supplies General	-	-	-	3,990	4,290	-
5209.101	Auto Fuel Expense Town Vehicles	-	-	-	150	150	-
5213.100	Professional/Contract Services General	-	-	-	11,500	11,500	-
5214.100	Repair and Maint Service General	-	-	-	61,861	59,360	-
5215.106	Rents and Leases Copiers	-	-	-	3,851	5,201	-
5216.100	Communications General Services	-	-	-	43,541	41,091	-
5218.100	Advertising General	-	-	-	100	100	-
5220.100	Employee Development General	-	-	-	2,000	2,000	-
5225	Bank Fees and Charges	-	-	-	200	200	-
5304	Furniture & Equipment	-	-	-	9,530	2,250	-
5501	Debt Service Payment - Principal	-	-	-	36,158	37,953	-
Expenditure Grand Totals:		-	-	-	227,692	199,904	-



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 1010 - General Fund				
Department 20 - Administrative Services				
Program 4202 - Information Technology				
Account 5202.100 - Operating Supplies General				
1010.20.4202.5202.100	8GB USB Drive	10.00	9.00	90.00
1010.20.4202.5202.100	Computer Accessories	1.00	1,500.00	1,500.00
1010.20.4202.5202.100	Corp Yard Ethernet Re-Wire	1.00	300.00	300.00
1010.20.4202.5202.100	Peripheral Replacements	1.00	1,500.00	1,500.00
1010.20.4202.5202.100	Tools	1.00	900.00	900.00
Account 5202.100 - Operating Supplies General Totals		Transactions	5	\$4,290.00
Account 5209.101 - Auto Fuel Expense Town Vehicles				
1010.20.4202.5209.101	IT - Department Fuel	1.00	150.00	150.00
Account 5209.101 - Auto Fuel Expense Town Vehicles Totals		Transactions	1	\$150.00
Account 5213.100 - Professional/Contract Services General				
1010.20.4202.5213.100	GIC Annual Contract Services	1.00	10,000.00	10,000.00
1010.20.4202.5213.100	IT - Emergency Support	1.00	1,500.00	1,500.00
Account 5213.100 - Professional/Contract Services General Totals		Transactions	2	\$11,500.00
Account 5214.100 - Repair and Maint Service General				
1010.20.4202.5214.100	Barracuda Email Security Service	1.00	925.00	925.00
1010.20.4202.5214.100	Barracuda Message Archiver Vx Annual	1.00	1,700.00	1,700.00
1010.20.4202.5214.100	Bonggar Renewal	1.00	450.00	450.00
1010.20.4202.5214.100	Citrix XenApp Renewal (2/3 IT/PD/TH)	1.00	760.00	760.00
1010.20.4202.5214.100	Computer/Server/Appliance Repair/Replacement	1.00	1,000.00	1,000.00
1010.20.4202.5214.100	Copier & Printer Maint/Supplies - TH	1.00	3,100.00	3,100.00
1010.20.4202.5214.100	FireRMS Renewal	1.00	630.00	630.00
1010.20.4202.5214.100	Journyx Major Version Upgrade (v9.5)	1.00	3,000.00	3,000.00
1010.20.4202.5214.100	Journyx Renewal	1.00	2,495.00	2,495.00
1010.20.4202.5214.100	New World Systems Renewal	1.00	38,702.00	38,702.00
1010.20.4202.5214.100	Shoretel Renewal	1.00	2,100.00	2,100.00



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
1010.20.4202.5214.100	Symantec BackupExec Renewal	1.00	2,000.00	2,000.00
1010.20.4202.5214.100	Symantec Multi-Tier Renewal	1.00	2,498.00	2,498.00
	Account 5214.100 - Repair and Maint Service General Totals	Transactions	13	\$59,360.00
	Account 5215.106 - Rents and Leases Copiers			
1010.20.4202.5215.106	TH - 2 Copier Replacements	3.00	450.00	1,350.00
1010.20.4202.5215.106	TH - Bizhub C552DS & Bizhub 601 Lease	9.00	427.85	3,850.65
	Account 5215.106 - Rents and Leases Copiers Totals	Transactions	2	\$5,200.65
	Account 5216.100 - Communications General Services			
1010.20.4202.5216.100	AT&T Cellular - AC & PWC	1.00	660.00	660.00
1010.20.4202.5216.100	Cell Phone Service - IT Manager	1.00	1,500.00	1,500.00
1010.20.4202.5216.100	Comcast Internet Service - FDPD & TH	1.00	5,600.00	5,600.00
1010.20.4202.5216.100	Comcast Internet Service - Station 82	1.00	1,006.00	1,006.00
1010.20.4202.5216.100	FDPD-to-TH PTP Connection	12.00	1,100.00	13,200.00
1010.20.4202.5216.100	Livestream Renewal	1.00	550.00	550.00
1010.20.4202.5216.100	Regular and Long Distance Telephone Service	1.00	14,425.00	14,425.00
1010.20.4202.5216.100	Repeater Circuits	1.00	2,700.00	2,700.00
1010.20.4202.5216.100	Website Certificates	1.00	450.00	450.00
1010.20.4202.5216.100	Website Hosting	1.00	1,000.00	1,000.00
	Account 5216.100 - Communications General Services Totals	Transactions	10	\$41,091.00
	Account 5218.100 - Advertising General			
1010.20.4202.5218.100	Bid Advertising	1.00	100.00	100.00
	Account 5218.100 - Advertising General Totals	Transactions	1	\$100.00
	Account 5220.100 - Employee Development General			
1010.20.4202.5220.100	VMWare Certified Professional	1.00	2,000.00	2,000.00
	Account 5220.100 - Employee Development General Totals	Transactions	1	\$2,000.00
	Account 5225 - Bank Fees and Charges			
1010.20.4202.5225	Safety Deposit Box Rental	2.00	100.00	200.00
	Account 5225 - Bank Fees and Charges Totals	Transactions	1	\$200.00
	Account 5304 - Furniture & Equipment			



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
1010.20.4202.5304	Additional Shoretel Ext for conf rooms, etc.	1.00	750.00	750.00
1010.20.4202.5304	Circuits	1.00	1,000.00	1,000.00
1010.20.4202.5304	Relocate TH 2ndary A/C to FDPD NOC	1.00	500.00	500.00
Account 5304 - Furniture & Equipment Totals		Transactions	3	\$2,250.00
Account 5501 - Debt Service Payment - Principal				
1010.20.4202.5501	New - 1 Desktop - Yr 1 of 4	1.00	186.55	186.55
1010.20.4202.5501	New IT Infrastructure Consolidation and Replacement Yr 1 of 5	1.00	25,447.54	25,447.54
1010.20.4202.5501	WA IT Equip (APC RT 3000 UPS & Sql Hardware) Yr 2 of 4	1.00	2,882.00	2,882.00
1010.20.4202.5501	WA Virtualize Accela Hosts - Yr 2 of 4	1.00	9,436.00	9,436.00
Account 5501 - Debt Service Payment - Principal Totals		Transactions	4	\$37,952.09

FY 2015/2016

Emergency Operations Center
(EOC)

TOWN OF PARADISE
Fiscal Year 2015/16 Budget

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Council Adopted
Fund: 1010 - General Fund							
Department: 35 - Fire							
Program: 4615 - Emergency Operations Center							
Expenditures							
	5100 Personnel Services	-	-	-	-	-	-
	5200 Supplies and Services	9,876	9,536	9,877	9,571	9,571	-
	5300 Capital Outlay	-	-	-	-	-	-
	5500 Debt Service	-	-	-	-	-	-
Total Expenditures		9,876	9,536	9,877	9,571	9,571	-
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		9,876	9,536	9,877	9,571	9,571	-

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 1010 - General Fund							
<u>Expenditures</u>							
Department: 35 - Fire							
Program: 4615 - Emergency Operations Center							
5202.100	Operating Supplies General	16	119	119	50	50	-
5203.100	Repairs and Maint Supplies General	-	-	186	-	-	-
5213.100	Professional/Contract Services General	-	120	-	120	120	-
5214.100	Repair and Maint Service General	6,098	5,260	5,260	5,260	5,260	-
5216.100	Communications General Services	3,762	4,037	4,312	4,141	4,141	-
Expenditure Grand Totals:		9,876	9,536	9,877	9,571	9,571	-



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 1010 - General Fund				
Department 35 - Fire				
Program 4615 - Fire - EOC				
Account 5202.100 - Operating Supplies General				
1010.35.4615.5202.100	EOC Supplies	1.00	50.00	50.00
		Transactions	1	<u>\$50.00</u>
Account 5202.100 - Operating Supplies General Totals				
Account 5213.100 - Professional/Contract Services General				
1010.35.4615.5213.100	Electricity Usage (1500 Radio)	1.00	120.00	120.00
		Transactions	1	<u>\$120.00</u>
Account 5213.100 - Professional/Contract Services General Totals				
Account 5214.100 - Repair and Maint Service General				
1010.35.4615.5214.100	Emergency Contact Notification System (Cassidian)	1.00	5,260.00	5,260.00
		Transactions	1	<u>\$5,260.00</u>
Account 5214.100 - Repair and Maint Service General Totals				
Account 5216.100 - Communications General Services				
1010.35.4615.5216.100	EOC Cell Phone	12.00	.38	4.56
1010.35.4615.5216.100	EOC Telephone Line	12.00	17.27	207.24
1010.35.4615.5216.100	Feather River Equipment Lease	1.00	1,482.00	1,482.00
1010.35.4615.5216.100	Three Repeaters	12.00	203.93	2,447.16
		Transactions	4	<u>\$4,140.96</u>
Account 5216.100 - Communications General Services Totals				

FY 2015/2016

Human Resources/Risk Management

**TOWN OF PARADISE
Fiscal Year 2015/16 Budget**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Council Adopted
Fund: 1010 - General Fund							
Department: 20 - Administrative Services							
Program: 4203 - HR and Risk Management							
Expenditures							
	5100 Personnel Services	68,661	80,123	80,105	86,095	86,095	-
	5200 Supplies and Services	2,135	2,299	2,279	2,295	2,295	-
	5300 Capital Outlay	-	-	-	-	-	-
	5500 Debt Service	-	-	-	-	-	-
Total Expenditures		70,797	82,422	82,384	88,390	88,390	-
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		70,797	82,422	82,384	88,390	88,390	-
Fiscal Year 2015-2016 Personnel Allocation							
	Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits		
	HR/Risk Manager	36	100%	0.90	83,943		

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 1010 - General Fund							
<u>Expenditures</u>							
Department: 20 - Administrative Services							
Program: 4203 - HR and Risk Management							
5101	Salaries - Permanent	43,225	51,667	51,323	54,249	54,249	-
5106.100	Incentives & Admin Leave Administrative Leave	1,407	2,469	2,469	2,592	2,592	-
5111	Medicare	580	739	708	824	824	-
5112.101	Retirement Contribution PERS	4,981	6,484	6,465	9,155	9,155	-
5113	Worker's Compensation	398	485	475	422	422	-
5114.101	Health Insurance Medical	13,532	15,506	15,544	15,660	15,660	-
5114.102	Health Insurance Dental	1,712	-	-	-	-	-
5114.103	Health Insurance Vision	169	-	-	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	228	673	601	693	693	-
5116.102	Life and Disability Insurance Long Term/Short Term	330	-	-	-	-	-
5119.120	Retiree Costs PERS 1959 Survivor Benefits	2,098	2,100	2,520	2,500	2,500	-
5201.100	Office Supplies General	6	10	-	-	-	-
5202.100	Operating Supplies General	238	345	345	345	345	-
5210.100	Postage General	18	50	40	50	50	-
5213.100	Professional/Contract Services General	1,874	1,853	1,853	1,900	1,900	-
5223.105	Meals and Refreshments Emergencies and	-	41	41	-	-	-
Expenditure Grand Totals:		70,797	82,422	82,384	88,390	88,390	-



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 1010 - General Fund				
Department 20 - Administrative Services				
Program 4203 - HR and Risk Management				
Account 5119.120 - Retiree Costs PERS 1959 Survivor Benefits				
1010.20.4203.5119.120	PERS Survivor Benefits	1.00	2,500.00	2,500.00
		Transactions	1	\$2,500.00
Account 5202.100 - Operating Supplies General				
1010.20.4203.5202.100	Cal Biz Government Posters	1.00	120.00	120.00
1010.20.4203.5202.100	Printer Cartridges	1.00	175.00	175.00
1010.20.4203.5202.100	Safety Supplies	1.00	50.00	50.00
		Transactions	3	\$345.00
Account 5210.100 - Postage General				
1010.20.4203.5210.100	Postage for Employee and Applicant Letters	1.00	50.00	50.00
		Transactions	1	\$50.00
Account 5213.100 - Professional/Contract Services General				
1010.20.4203.5213.100	Employee Assistance Program (All Employees)	1.00	1,900.00	1,900.00
		Transactions	1	\$1,900.00

FY 2015/2016

Legal Services

TOWN OF PARADISE
Fiscal Year 2015/16 Budget

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Council Adopted
Fund: 1010 - General Fund							
Department: 20 - Administrative Services							
Program: 4300 - Legal Services							
Expenditures							
	5100 Personnel Services	-	-	-	-	-	-
	5200 Supplies and Services	168,215	180,620	175,050	176,420	176,420	-
	5300 Capital Outlay	-	-	-	-	-	-
	5500 Debt Service	-	-	-	-	-	-
Total Expenditures		168,215	180,620	175,050	176,420	176,420	-
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		168,215	180,620	175,050	176,420	176,420	-

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 1010 - General Fund							
<u>Expenditures</u>							
Department: 20 - Administrative Services							
Program: 4300 - Legal Services							
5210.100	Postage General	29	20	50	20	20	-
5213.100	Professional/Contract Services General	168,186	180,600	175,000	176,400	176,400	-
Expenditure Grand Totals:		168,215	180,620	175,050	176,420	176,420	-



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount	
EXPENSES					
Fund 1010 - General Fund					
Department 20 - Administrative Services					
Program 4300 - Legal Services					
Account 5210.100 - Postage General					
1010.20.4300.5210.100	Postage	1.00	20.00	20.00	
		Account 5210.100 - Postage General Totals	Transactions	1	\$20.00
Account 5213.100 - Professional/Contract Services General					
1010.20.4300.5213.100	Liebert Cassidy Whitmore Consortium	1.00	3,300.00	3,300.00	
1010.20.4300.5213.100	Other Legal Costs	1.00	7,500.00	7,500.00	
1010.20.4300.5213.100	Town Attorney Contract	12.00	13,800.00	165,600.00	
		Account 5213.100 - Professional/Contract Services General Totals	Transactions	3	\$176,400.00

FY 2015/2016

Finance

**TOWN OF PARADISE
Fiscal Year 2015/16 Budget**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Council Adopted
Fund: 1010 - General Fund							
Department: 25 - Finance							
Program: 4400 - Finance							
Expenditures							
	5100 Personnel Services	199,470	208,741	207,679	210,005	209,964	-
	5200 Supplies and Services	3,478	3,289	3,453	3,096	3,096	-
	5300 Capital Outlay	-	-	-	-	-	-
	5500 Debt Service	-	159	159	212	218	-
Total Expenditures		202,949	212,189	211,291	213,313	213,278	-
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		202,949	212,189	211,291	213,313	213,278	-

Fiscal Year 2015-2016 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Finance Director	40	84%	0.85	108,119
Finance Supervisor	40	83%	0.83	86,149
Senior Financial Services Clerk	40	0%	0.00	-
	Total		1.68	194,268

Allocation to Other Programs

Finance Director	BSWW 4%; Gas Tax 4%; Transit 2%; RDA 5%
Finance Supervisor	BSWW 4%; Gas Tax 10%; Transit 3%
Senior Financial Services Clerk	Cent Svcs 90%; BHS 10%

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 1010 - General Fund							
<u>Expenditures</u>							
Department: 25 - Finance							
Program: 4400 - Finance							
5101	Salaries - Permanent	142,374	147,235	146,996	144,997	144,997	-
5106.100	Incentives & Admin Leave Administrative Leave	7,297	7,657	7,657	7,369	7,369	-
5106.200	Incentives & Admin Leave Gym Reimbursement	-	-	149	299	299	-
5107	Car Allowance/Mileage	2,160	2,090	2,093	2,028	2,028	-
5111	Medicare	2,189	2,281	2,272	2,239	2,239	-
5112.101	Retirement Contribution PERS	16,386	18,544	18,486	26,512	26,472	-
5113	Worker's Compensation	1,563	1,333	1,359	1,129	1,128	-
5114.101	Health Insurance Medical	11,505	10,198	10,607	9,369	9,369	-
5114.102	Health Insurance Dental	1,874	-	-	-	-	-
5114.103	Health Insurance Vision	200	-	-	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	497	1,455	1,315	1,439	1,439	-
5116.102	Life and Disability Insurance Long Term/Short Term	897	-	-	-	-	-
5119.100	Retiree Costs Medical Insurance	12,528	17,948	16,745	14,624	14,624	-
5201.100	Office Supplies General	8	50	41	50	50	-
5202.100	Operating Supplies General	210	150	293	150	150	-
5203.100	Repairs and Maint Supplies General	45	-	-	-	-	-
5210.100	Postage General	1,416	1,500	1,550	1,550	1,550	-
5213.100	Professional/Contract Services General	888	660	910	636	636	-
5218.100	Advertising General	17	-	-	-	-	-
5219.100	Printing General	530	600	549	600	600	-
5220.100	Employee Development General	364	329	110	110	110	-
5501	Debt Service Payment - Principal	-	159	159	212	218	-
Expenditure Grand Totals:		202,949	212,189	211,291	213,313	213,278	-



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 1010 - General Fund				
Department 25 - Finance				
Program 4400 - Finance				
Account 5119.100 - Retiree Costs Medical Insurance				
1010.25.4400.5119.100	Retiree Medical Premium	1.00	14,624.00	14,624.00
		Transactions	1	<u>\$14,624.00</u>
Account 5119.100 - Retiree Costs Medical Insurance Totals				
Account 5201.100 - Office Supplies General				
1010.25.4400.5201.100	Office Supplies (Batteries, Lead, Highlighters etc.)	1.00	50.00	50.00
		Transactions	1	<u>\$50.00</u>
Account 5201.100 - Office Supplies General Totals				
Account 5202.100 - Operating Supplies General				
1010.25.4400.5202.100	Printer Toner, Labels, AP/AR Supplies	1.00	150.00	150.00
		Transactions	1	<u>\$150.00</u>
Account 5202.100 - Operating Supplies General Totals				
Account 5210.100 - Postage General				
1010.25.4400.5210.100	Postage for AR and AP	1.00	1,550.00	1,550.00
		Transactions	1	<u>\$1,550.00</u>
Account 5210.100 - Postage General Totals				
Account 5213.100 - Professional/Contract Services General				
1010.25.4400.5213.100	Locate Plus - AR Person Finder	12.00	28.00	336.00
1010.25.4400.5213.100	Shred Service	12.00	25.00	300.00
		Transactions	2	<u>\$636.00</u>
Account 5213.100 - Professional/Contract Services General Totals				
Account 5219.100 - Printing General				
1010.25.4400.5219.100	Printing Payroll and AP Checks	1.00	600.00	600.00
		Transactions	1	<u>\$600.00</u>
Account 5219.100 - Printing General Totals				
Account 5220.100 - Employee Development General				
1010.25.4400.5220.100	CSMFO Dues	1.00	110.00	110.00
		Transactions	1	<u>\$110.00</u>
Account 5220.100 - Employee Development General Totals				
Account 5501 - Debt Service Payment - Principal				
1010.25.4400.5501	Computer Replacement - Yr 2 of 4	1.00	218.00	218.00
		Transactions	1	<u>\$218.00</u>
Account 5501 - Debt Service Payment - Principal Totals				

TOWN OF PARADISE
Fiscal Year 2015/16 Budget

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Council Adopted
Fund: 1010 - General Fund							
Department: 25 - Finance							
Program: 5005 - Rental Properties							
Expenditures							
	5100 Personnel Services	-	-	-	-	-	-
	5200 Supplies and Services	1,956	2,625	3,270	2,780	2,780	-
	5300 Capital Outlay	-	-	-	-	-	-
	5500 Debt Service	-	8,601	8,601	17,202	17,202	-
Total Expenditures		1,956	11,226	11,871	19,982	19,982	-
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		1,956	11,226	11,871	19,982	19,982	-

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 1010 - General Fund							
<u>Expenditures</u>							
Department: 25 - Finance							
Program: 5005 - Rental Properties							
5211.175	Utilities Rental Properties	1,956	2,345	2,200	2,300	2,300	-
5213.100	Professional/Contract Services General	-	-	595	-	-	-
5214.100	Repair and Maint Service General	-	280	475	480	480	-
5501	Debt Service Payment - Principal	-	8,601	8,601	17,202	17,202	-
Expenditure Grand Totals:		1,956	11,226	11,871	19,982	19,982	-



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund	1010 - General Fund			
Department	25 - Finance			
Program	5005 - Rental Properties			
Account	5211.175 - Utilities Rental Properties			
1010.25.5005.5211.175	Utilities for rental properties	1.00	2,300.00	2,300.00
	Account 5211.175 - Utilities Rental Properties Totals	Transactions	1	\$2,300.00
Account	5214.100 - Repair and Maint Service General			
1010.25.5005.5214.100	Pest Control Services	1.00	480.00	480.00
	Account 5214.100 - Repair and Maint Service General Totals	Transactions	1	\$480.00
Account	5501 - Debt Service Payment - Principal			
1010.25.5005.5501	5456 Black Olive Note Payments	1.00	17,202.00	17,202.00
	Account 5501 - Debt Service Payment - Principal Totals	Transactions	1	\$17,202.00

FY 2015/2016

Police Department

Administration, Operations,
Public Safety Communications & Animal Control

**TOWN OF PARADISE
Fiscal Year 2015/16 Budget**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Council Adopted
Fund: 1010 - General Fund							
Department: 30 - Police							
Program: 4510 - Police Administration							
Expenditures							
	5100 Personnel Services	596,182	616,528	597,363	763,751	752,083	-
	5200 Supplies and Services	107,706	128,382	107,912	117,293	117,294	-
	5300 Capital Outlay	-	-	-	-	-	-
	5500 Debt Service	4,791	3,949	3,949	4,055	4,068	-
Total Expenditures		708,678	748,859	709,224	885,099	873,445	-
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		708,678	748,859	709,224	885,099	873,445	-

Fiscal Year 2015-2016 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Police Chief	40	100%	1.00	231,030
Police Lieutenant (2)	40	100%	2.00	376,538
Administrative Assistant III	36	100%	0.90	57,988
		Total	3.90	665,556

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 1010 - General Fund							
<u>Expenditures</u>							
Department: 30 - Police							
Program: 4510 - Police Administration							
5101	Salaries - Permanent	312,093	324,822	324,822	336,515	336,515	-
5103.102	Differential Pay Out of Class	633	-	-	-	-	-
5104	Wages - PS Holiday Pay	13,816	13,990	13,990	15,785	15,785	-
5105	Salaries - Overtime/FLSA	-	26	26	100	100	-
5106.100	Incentives & Admin Leave Administrative Leave	22,304	14,471	9,515	19,169	19,169	-
5106.101	Incentives & Admin Leave School Incentive	8,100	7,050	7,763	19,652	19,652	-
5106.200	Incentives & Admin Leave Gym Reimbursement	-	-	-	360	360	-
5109.100	Allowances Uniform Allowance	2,360	2,321	2,321	2,790	2,790	-
5111	Medicare	5,162	5,671	5,468	6,215	6,049	-
5112.101	Retirement Contribution PERS	86,830	98,132	98,132	206,293	206,280	-
5113	Worker's Compensation	49,886	25,629	25,629	25,513	25,499	-
5114.101	Health Insurance Medical	35,135	41,970	41,970	44,458	44,458	-
5114.102	Health Insurance Dental	2,943	-	-	-	-	-
5114.103	Health Insurance Vision	414	-	-	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	946	3,034	3,034	3,088	3,088	-
5116.102	Life and Disability Insurance Long Term/Short Term	1,891	-	-	-	-	-
5119.100	Retiree Costs Medical Insurance	52,565	53,512	54,207	49,170	49,170	-
5119.120	Retiree Costs PERS 1959 Survivor Benefits	1,104	1,200	-	-	-	-
5122	Accrual Bank Payoff	-	24,700	10,486	34,643	23,168	-
5201.100	Office Supplies General	2,431	2,862	2,100	2,300	2,300	-
5202.100	Operating Supplies General	5,096	6,876	6,200	6,879	6,879	-
5203.100	Repairs and Maint Supplies General	2,051	2,070	1,450	2,050	2,050	-
5204	Subscriptions and Code Books	43	85	85	100	100	-
5210.100	Postage General	2,093	2,200	2,000	2,200	2,200	-
5211.135	Utilities Water and Sewer	838	860	850	850	850	-
5211.137	Utilities Electric and Gas	24,855	25,000	25,000	25,000	25,000	-
5211.139	Utilities Propane	1,846	1,500	600	500	500	-
5213.100	Professional/Contract Services General	26,555	39,158	28,009	31,270	31,270	-

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
5214.100	Repair and Maint Service General	30,785	37,954	32,285	33,978	33,978	-
5215.100	Rents and Leases Miscellaneous	614	417	418	418	419	-
5215.106	Rents and Leases Copiers	1,447	-	108	2,468	2,468	-
5216.100	Communications General Services	5,607	5,500	5,000	6,000	6,000	-
5218.100	Advertising General	-	110	-	100	100	-
5219.100	Printing General	1,496	1,700	1,600	800	800	-
5220.100	Employee Development General	692	1,080	1,297	1,380	1,380	-
5223.105	Meals and Refreshments Emergencies and	285	500	400	400	400	-
5225	Bank Fees and Charges	973	510	510	600	600	-
5501	Debt Service Payment - Principal	4,791	3,949	3,949	4,055	4,068	-
Expenditure Grand Totals:		708,678	748,859	709,224	885,099	873,445	-



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 1010 - General Fund				
Department 30 - Police				
Program 4510 - Police Administration				
Account 5105 - Salaries - Overtime/FLSA				
1010.30.4510.5105	Overtime	1.00	100.00	100.00
		Transactions	1	\$100.00
Account 5105 - Salaries - Overtime/FLSA Totals				
Account 5119.100 - Retiree Costs Medical Insurance				
1010.30.4510.5119.100	Retiree Health Premium	1.00	49,170.00	49,170.00
		Transactions	1	\$49,170.00
Account 5119.100 - Retiree Costs Medical Insurance Totals				
Account 5201.100 - Office Supplies General				
1010.30.4510.5201.100	General Office Supplies/Small Computer Items	1.00	2,300.00	2,300.00
		Transactions	1	\$2,300.00
Account 5201.100 - Office Supplies General Totals				
Account 5202.100 - Operating Supplies General				
1010.30.4510.5202.100	Cell Phone Equipment	1.00	300.00	300.00
1010.30.4510.5202.100	Copy Paper	1.00	3,000.00	3,000.00
1010.30.4510.5202.100	Emergency/Inmate Meals/Drinks for Stock	1.00	75.00	75.00
1010.30.4510.5202.100	General Operating Supplies	1.00	2,454.00	2,454.00
1010.30.4510.5202.100	Safety Supplies/First Aid	1.00	300.00	300.00
1010.30.4510.5202.100	Uniform Allowance - Admin. Asst.	1.00	150.00	150.00
1010.30.4510.5202.100	VIPS - Patches/Academy Supplies	1.00	600.00	600.00
		Transactions	7	\$6,879.00
Account 5202.100 - Operating Supplies General Totals				
Account 5203.100 - Repairs and Maint Supplies General				
1010.30.4510.5203.100	Facility Supplies/Equipment	1.00	700.00	700.00
1010.30.4510.5203.100	Janitorial Supplies	1.00	1,350.00	1,350.00
		Transactions	2	\$2,050.00
Account 5203.100 - Repairs and Maint Supplies General Totals				
Account 5204 - Subscriptions and Code Books				
1010.30.4510.5204	Newspaper Renewal	1.00	100.00	100.00
		Transactions	1	\$100.00
Account 5204 - Subscriptions and Code Books Totals				



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount	
Account 5210.100 - Postage General					
1010.30.4510.5210.100	Postage/Shipping	1.00	2,200.00	2,200.00	
		Account 5210.100 - Postage General Totals	Transactions	1	<u>\$2,200.00</u>
Account 5211.135 - Utilities Water and Sewer					
1010.30.4510.5211.135	Water - Black Olive and Sierra Park	1.00	850.00	850.00	
		Account 5211.135 - Utilities Water and Sewer Totals	Transactions	1	<u>\$850.00</u>
Account 5211.137 - Utilities Electric and Gas					
1010.30.4510.5211.137	Electricity	1.00	25,000.00	25,000.00	
		Account 5211.137 - Utilities Electric and Gas Totals	Transactions	1	<u>\$25,000.00</u>
Account 5211.139 - Utilities Propane					
1010.30.4510.5211.139	Propane	1.00	500.00	500.00	
		Account 5211.139 - Utilities Propane Totals	Transactions	1	<u>\$500.00</u>
Account 5213.100 - Professional/Contract Services General					
1010.30.4510.5213.100	BINTF Yearly Fee	1.00	8,000.00	8,000.00	
1010.30.4510.5213.100	Certifion/Entersect	1.00	1,020.00	1,020.00	
1010.30.4510.5213.100	Covanta - Evidence Recycle/Disposal	1.00	500.00	500.00	
1010.30.4510.5213.100	DOJ Livescan - Non LEA - VIPS	1.00	500.00	500.00	
1010.30.4510.5213.100	FRH Blood Draws	1.00	8,000.00	8,000.00	
1010.30.4510.5213.100	Shred Service	1.00	400.00	400.00	
1010.30.4510.5213.100	Stericycle - Hazardous Waste Disposal	1.00	350.00	350.00	
1010.30.4510.5213.100	TB Testing per OSHA Sworn/PSD/CSO	1.00	1,000.00	1,000.00	
1010.30.4510.5213.100	Valley Toxicology	1.00	11,500.00	11,500.00	
		Account 5213.100 - Professional/Contract Services General Totals	Transactions	9	<u>\$31,270.00</u>
Account 5214.100 - Repair and Maint Service General					
1010.30.4510.5214.100	APB Net - TRAX Bulletins (Critical Reach)`	1.00	325.00	325.00	
1010.30.4510.5214.100	Badge - Repair/Refurbish	1.00	300.00	300.00	
1010.30.4510.5214.100	Citrix XenApp Annual Software/License Renewal 1/3	1.00	1,520.00	1,520.00	
1010.30.4510.5214.100	Copier/Printer Supplies and Maintenance	1.00	6,000.00	6,000.00	
1010.30.4510.5214.100	CopWare Penal/Vehicle Codes/Mobile App/Cite Licenses	1.00	650.00	650.00	



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
1010.30.4510.5214.100	Data 9-1-1 Interface w/BCSO	1.00	700.00	700.00
1010.30.4510.5214.100	Digital Persona - Fingerprint Software Renewal	1.00	500.00	500.00
1010.30.4510.5214.100	Entrance Mat Replacement Service	1.00	1,563.00	1,563.00
1010.30.4510.5214.100	ESRI Mapping License	1.00	1,365.00	1,365.00
1010.30.4510.5214.100	Facility Maintenance/Repairs/Septic Tank/Carpets	1.00	1,200.00	1,200.00
1010.30.4510.5214.100	Fire Extinguisher Maintenance/Certification- Annual	1.00	1,000.00	1,000.00
1010.30.4510.5214.100	Fuel Pump - Maintenance/Repairs	1.00	200.00	200.00
1010.30.4510.5214.100	Generator - Maintenance/Repairs	1.00	100.00	100.00
1010.30.4510.5214.100	I-Subpoena	1.00	100.00	100.00
1010.30.4510.5214.100	Janitorial Service	1.00	10,560.00	10,560.00
1010.30.4510.5214.100	KATS Software Renewal	1.00	110.00	110.00
1010.30.4510.5214.100	MDC Repairs	1.00	600.00	600.00
1010.30.4510.5214.100	Net Motion	1.00	1,365.00	1,365.00
1010.30.4510.5214.100	Pest Control	1.00	220.00	220.00
1010.30.4510.5214.100	Radio - Repairs/Maintenance - Mobile/Console	1.00	5,000.00	5,000.00
1010.30.4510.5214.100	Voice Recorder Cleaning	1.00	600.00	600.00
Account 5214.100 - Repair and Maint Service General Totals		Transactions	21	\$33,978.00
Account 5215.100 - Rents and Leases Miscellaneous				
1010.30.4510.5215.100	Postage Meter and Scale	1.00	416.00	416.00
1010.30.4510.5215.100	Propane Tank - PD/Sawmill	1.00	3.00	3.00
Account 5215.100 - Rents and Leases Miscellaneous Totals		Transactions	2	\$419.00
Account 5215.106 - Rents and Leases Copiers				
1010.30.4510.5215.106	Konica Minolta Bizhub 421	9.00	107.50	967.50
1010.30.4510.5215.106	Replace 2 Copiers	3.00	500.00	1,500.00
Account 5215.106 - Rents and Leases Copiers Totals		Transactions	2	\$2,467.50
Account 5216.100 - Communications General Services				
1010.30.4510.5216.100	Cell Phone Service	1.00	6,000.00	6,000.00
Account 5216.100 - Communications General Services Totals		Transactions	1	\$6,000.00
Account 5218.100 - Advertising General				



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
1010.30.4510.5218.100	Administration Advertising/Bids	1.00	100.00	100.00
	Account 5218.100 - Advertising General Totals	Transactions	1	\$100.00
	Account 5219.100 - Printing General			
1010.30.4510.5219.100	Business Cards/Envelopes	1.00	300.00	300.00
1010.30.4510.5219.100	Property Report/5150	1.00	500.00	500.00
	Account 5219.100 - Printing General Totals	Transactions	2	\$800.00
	Account 5220.100 - Employee Development General			
1010.30.4510.5220.100	California Police Chief's Association - 3	1.00	650.00	650.00
1010.30.4510.5220.100	Central Sierra Police Chief's Association	1.00	30.00	30.00
1010.30.4510.5220.100	Misc. Training/New Lt.	1.00	500.00	500.00
1010.30.4510.5220.100	Yearly online training for PD/Town Employees	1.00	200.00	200.00
	Account 5220.100 - Employee Development General Totals	Transactions	4	\$1,380.00
	Account 5223.105 - Meals and Refreshments Emergencies and Meetings			
1010.30.4510.5223.105	Oral Boards/Meetings/Swear In's	1.00	400.00	400.00
	Account 5223.105 - Meals and Refreshments Emergencies and Meetings Totals	Transactions	1	\$400.00
	Account 5225 - Bank Fees and Charges			
1010.30.4510.5225	Bank Fees	1.00	600.00	600.00
	Account 5225 - Bank Fees and Charges Totals	Transactions	1	\$600.00
	Account 5501 - Debt Service Payment - Principal			
1010.30.4510.5501	(K) WA Digital Voice Recorder - Yr 5 of 5	1.00	3,631.00	3,631.00
1010.30.4510.5501	WA (2) Replacement Computers - Yr 2 of 4	1.00	437.00	437.00
	Account 5501 - Debt Service Payment - Principal Totals	Transactions	2	\$4,068.00

**TOWN OF PARADISE
Fiscal Year 2015/16 Budget**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Council Adopted
Fund: 1010 - General Fund							
Department: 30 - Police							
Program: 4520 - Police Operations							
Expenditures							
	5100 Personnel Services	1,986,237	2,154,990	2,138,676	2,318,482	2,318,341	-
	5200 Supplies and Services	103,569	100,732	95,996	119,225	119,225	-
	5300 Capital Outlay	-	-	-	-	-	-
	5500 Debt Service	193	-	-	-	-	-
Total Expenditures		2,089,999	2,255,722	2,234,672	2,437,707	2,437,566	-
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		2,089,999	2,255,722	2,234,672	2,437,707	2,437,566	-

Fiscal Year 2015-2016 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Police Officer (13)	40	100%	13.00	1,252,642
AB 109 Officer (1)	40	100%	1.00	73,739
Police Sergeant (4)	40	100%	4.00	565,528
Community Services Officer III	40	100%	1.00	72,001
		Total	19.00	1,963,910
Police Sergeant Detective Funded by Measure "C"	40	100%	1.00	129,171

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 1010 - General Fund							
<u>Expenditures</u>							
Department: 30 - Police							
Program: 4520 - Police Operations							
5101	Salaries - Permanent	969,876	1,045,330	1,009,517	1,098,880	1,098,880	-
5102	Salaries - Temporary	1,807	-	-	-	-	-
5103.102	Differential Pay Out of Class	2,205	-	-	-	-	-
5103.105	Differential Pay Swing/Graveyard Shift	29,729	-	-	-	-	-
5103.108	Differential Pay Canine Maintenance	2,919	-	-	-	-	-
5104	Wages - PS Holiday Pay	-	49,887	51,411	52,708	52,708	-
5105	Salaries - Overtime/FLSA	237,465	232,851	220,000	220,000	220,000	-
5106.101	Incentives & Admin Leave School Incentive	47,143	39,406	40,108	42,211	42,211	-
5106.103	Incentives & Admin Leave Team Pay	5,541	-	-	-	-	-
5106.200	Incentives & Admin Leave Gym Reimbursement	720	895	480	540	540	-
5106.205	Incentives & Admin Leave PS Recruitment Incentive	-	-	9,300	5,000	5,000	-
5109.100	Allowances Uniform Allowance	1,508	19,775	18,808	21,142	21,142	-
5111	Medicare	17,944	20,144	19,244	20,761	20,761	-
5112.101	Retirement Contribution PERS	268,166	285,273	280,859	446,421	446,331	-
5113	Worker's Compensation	127,896	102,464	102,465	88,956	88,905	-
5114.101	Health Insurance Medical	223,093	263,141	267,020	285,159	285,159	-
5114.102	Health Insurance Dental	22,886	-	-	-	-	-
5114.103	Health Insurance Vision	2,232	-	-	-	-	-
5115	Unemployment Compensation	-	3,200	-	3,500	3,500	-
5116.101	Life and Disability Insurance Life & Disab.	3,933	12,201	10,910	13,357	13,357	-
5116.102	Life and Disability Insurance Long Term/Short Term	7,282	-	-	-	-	-
5119.100	Retiree Costs Medical Insurance	108,633	129,981	125,282	147,748	147,748	-
5122	Accrual Bank Payoff	6,101	11,167	28,254	-	-	-
5199.130	Other Payroll Expenses Interfund Payroll Transfers	(100,842)	(60,725)	(44,982)	(127,901)	(127,901)	-
5202.100	Operating Supplies General	10,137	9,350	9,364	22,000	22,000	-
5204	Subscriptions and Code Books	276	-	-	500	500	-
5209.101	Auto Fuel Expense Town Vehicles	66,373	60,000	50,000	58,000	58,000	-
5213.100	Professional/Contract Services General	7,546	9,900	18,450	8,700	8,700	-

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
5214.100	Repair and Maint Service General	-	-	-	1,500	1,500	-
5216.100	Communications General Services	6,842	6,900	6,750	6,525	6,525	-
5218.100	Advertising General	272	500	50	200	200	-
5220.100	Employee Development General	11,024	11,150	9,000	20,150	20,150	-
5220.110	Employee Development Education Reimb MOU	1,100	550	-	1,650	1,650	-
5220.120	Employee Development PD Cadet Tuition Reimb	-	2,382	2,382	-	-	-
5501	Debt Service Payment - Principal	193	-	-	-	-	-
Expenditure Grand Totals:		2,089,999	2,255,722	2,234,672	2,437,707	2,437,566	-



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 1010 - General Fund				
Department 30 - Police				
Program 4520 - Police Operations				
Account 5105 - Salaries - Overtime/FLSA				
1010.30.4520.5105	Overtime	1.00	220,000.00	220,000.00
		Account 5105 - Salaries - Overtime/FLSA Totals	Transactions	1 <u>220,000.00</u>
Account 5119.100 - Retiree Costs Medical Insurance				
1010.30.4520.5119.100	Retiree Health Insurance	1.00	147,748.00	147,748.00
		Account 5119.100 - Retiree Costs Medical Insurance Totals	Transactions	1 <u>147,748.00</u>
Account 5199.130 - Other Payroll Expenses Interfund Payroll Transfers				
1010.30.4520.5199.130	AB 109 Grant - Crisis Intervention Training	1.00	1,250.00	(1,250.00)
1010.30.4520.5199.130	AB 109 Grant - Mutual Aid	1.00	(5,000.00)	(5,000.00)
1010.30.4520.5199.130	AB 109 Grant - Officer	1.00	(73,465.00)	(73,465.00)
1010.30.4520.5199.130	Avoid Grant - Overtime	1.00	(21,000.00)	(21,000.00)
1010.30.4520.5199.130	SLESF (COPS Grant) CSO/SRO Jordan	1.00	(25,936.00)	(25,936.00)
		Account 5199.130 - Other Payroll Expenses Interfund Payroll Transfers Totals	Transactions	5 <u>(\$124,151.00)</u>
Account 5202.100 - Operating Supplies General				
1010.30.4520.5202.100	Ammunition	1.00	3,500.00	3,500.00
1010.30.4520.5202.100	Bulletproof Vests - 6	1.00	6,000.00	6,000.00
1010.30.4520.5202.100	Chemical Agents - Filters	1.00	500.00	500.00
1010.30.4520.5202.100	CSI - Supplies/Equipment	1.00	1,000.00	1,000.00
1010.30.4520.5202.100	Earpieces	1.00	600.00	600.00
1010.30.4520.5202.100	Flashlight/Radio - Batteries	1.00	1,000.00	1,000.00
1010.30.4520.5202.100	Gloves	1.00	800.00	800.00
1010.30.4520.5202.100	Misc. Officer Supplies	1.00	1,000.00	1,000.00
1010.30.4520.5202.100	New PAS/Radio/Radar/Flashlights/Digital Recorders	1.00	7,000.00	7,000.00
1010.30.4520.5202.100	Nik Kits	1.00	600.00	600.00
		Account 5202.100 - Operating Supplies General Totals	Transactions	10 <u>\$22,000.00</u>
Account 5204 - Subscriptions and Code Books				



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
1010.30.4520.5204	Penal/Vehicle Code Books - 2 each	1.00	500.00	500.00
	Account 5204 - Subscriptions and Code Books Totals	Transactions	1	\$500.00
	Account 5209.101 - Auto Fuel Expense Town Vehicles			
1010.30.4520.5209.101	Department Vehicles	1.00	58,000.00	58,000.00
	Account 5209.101 - Auto Fuel Expense Town Vehicles Totals	Transactions	1	\$58,000.00
	Account 5213.100 - Professional/Contract Services General			
1010.30.4520.5213.100	Backgrounds/Fitness for Duty Exams	1.00	4,200.00	4,200.00
1010.30.4520.5213.100	Civil Subpoena Service 7/1/15-6/30/16	1.00	2,500.00	2,500.00
1010.30.4520.5213.100	Fingerprint/Sexual Assault/Gunshot Exams	1.00	2,000.00	2,000.00
	Account 5213.100 - Professional/Contract Services General Totals	Transactions	3	\$8,700.00
	Account 5214.100 - Repair and Maint Service General			
1010.30.4520.5214.100	MDC Repair	1.00	600.00	600.00
1010.30.4520.5214.100	Radar Calibration	1.00	400.00	400.00
1010.30.4520.5214.100	Speedometer Calibration	1.00	500.00	500.00
	Account 5214.100 - Repair and Maint Service General Totals	Transactions	3	\$1,500.00
	Account 5216.100 - Communications General Services			
1010.30.4520.5216.100	MDC Service	1.00	6,525.00	6,525.00
	Account 5216.100 - Communications General Services Totals	Transactions	1	\$6,525.00
	Account 5218.100 - Advertising General			
1010.30.4520.5218.100	Recruitment	1.00	200.00	200.00
	Account 5218.100 - Advertising General Totals	Transactions	1	\$200.00
	Account 5220.100 - Employee Development General			
1010.30.4520.5220.100	POST/Non-POST Training - Officer/Sgt./CSO	1.00	20,000.00	20,000.00
1010.30.4520.5220.100	Range Fee - Yearly	1.00	150.00	150.00
	Account 5220.100 - Employee Development General Totals	Transactions	2	\$20,150.00
	Account 5220.110 - Employee Development Education Reimb MOU Program			
1010.30.4520.5220.110	Education Reimbursement - 3	1.00	1,650.00	1,650.00
	Account 5220.110 - Employee Development Education Reimb MOU Program Totals	Transactions	1	\$1,650.00

**TOWN OF PARADISE
Fiscal Year 2015/16 Budget**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Council Adopted
Fund: 1010 - General Fund							
Department: 30 - Police							
Program: 4530 - Public Safety Communications							
Expenditures							
	5100 Personnel Services	578,834	605,159	551,139	639,158	639,057	-
	5200 Supplies and Services	69,239	66,878	66,707	66,717	66,717	-
	5300 Capital Outlay	-	896	897	1,000	1,000	-
	5500 Debt Service	64,784	66,101	66,101	66,540	66,476	-
	Total Expenditures	712,857	739,034	684,844	773,415	773,250	-
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
	Total Revenues	-	-	-	-	-	-
	Net General Fund Support	712,857	739,034	684,844	773,415	773,250	-

Fiscal Year 2015-2016 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Comm. Records Supervisor	40	100%	1.00	84,381
Public Safety Dispatcher (6 FT)	40	100%	6.00	326,931
Community Services Officer II	36	100%	0.90	53,215
Criminal Records Tech (2 PT)	18	100%	0.90	31,024
		Total	8.80	495,550

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 1010 - General Fund							
<u>Expenditures</u>							
Department: 30 - Police							
Program: 4530 - Public Safety Communications							
5101	Salaries - Permanent	243,460	264,275	259,152	320,255	320,255	-
5102	Salaries - Temporary	63,946	75,158	70,146	65,158	65,158	-
5103.102	Differential Pay Out of Class	2,486	-	-	-	-	-
5103.105	Differential Pay Swing/Graveyard Shift	10,377	-	-	-	-	-
5104	Wages - PS Holiday Pay	-	12,576	12,242	13,928	13,928	-
5105	Salaries - Overtime/FLSA	76,209	75,000	42,000	45,000	45,000	-
5106.101	Incentives & Admin Leave School Incentive	9,067	9,117	9,052	9,754	9,754	-
5106.200	Incentives & Admin Leave Gym Reimbursement	90	180	180	180	180	-
5106.205	Incentives & Admin Leave PS Recruitment Incentive	-	1,000	500	500	500	-
5109.100	Allowances Uniform Allowance	2,163	6,304	6,176	5,456	5,456	-
5111	Medicare	6,094	6,318	5,928	6,662	6,662	-
5112.101	Retirement Contribution PERS	28,020	29,314	29,314	42,449	42,356	-
5113	Worker's Compensation	22,574	18,764	18,764	14,735	14,727	-
5114.101	Health Insurance Medical	75,145	72,871	70,166	83,202	83,202	-
5114.102	Health Insurance Dental	7,287	-	-	-	-	-
5114.103	Health Insurance Vision	679	-	-	-	-	-
5115	Unemployment Compensation	-	2,000	-	3,000	3,000	-
5116.101	Life and Disability Insurance Life & Disab.	1,262	3,832	3,371	4,426	4,426	-
5116.102	Life and Disability Insurance Long Term/Short Term	1,917	-	-	-	-	-
5119.100	Retiree Costs Medical Insurance	54,781	78,450	74,148	74,453	74,453	-
5122	Accrual Bank Payoff	23,276	-	-	-	-	-
5199.130	Other Payroll Expenses Interfund Payroll Transfers	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)	-
5202.100	Operating Supplies General	2,413	1,500	1,194	2,750	2,750	-
5204	Subscriptions and Code Books	144	150	144	150	150	-
5213.100	Professional/Contract Services General	9,266	3,000	3,603	-	-	-
5214.100	Repair and Maint Service General	33,560	33,564	33,504	35,243	35,243	-
5216.100	Communications General Services	23,654	22,000	21,500	20,394	20,394	-
5218.100	Advertising General	173	110	65	100	100	-

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
5220.100	Employee Development General	29	6,554	6,697	7,530	7,530	-
5220.110	Employee Development Education Reimb MOU	-	-	-	550	550	-
5304	Furniture & Equipment	-	896	897	1,000	1,000	-
5501	Debt Service Payment - Principal	64,784	66,101	66,101	66,540	66,476	-
Expenditure Grand Totals:		712,857	739,034	684,844	773,415	773,250	-



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 1010 - General Fund				
Department 30 - Police				
Program 4530 - Public Safety Communications				
Account 5105 - Salaries - Overtime/FLSA				
1010.30.4530.5105	Overtime	1.00	45,000.00	45,000.00
		Transactions	1	<u>45,000.00</u>
		Account 5105 - Salaries - Overtime/FLSA Totals		
Account 5119.100 - Retiree Costs Medical Insurance				
1010.30.4530.5119.100	Retiree Health Premium	1.00	74,453.00	74,453.00
		Transactions	1	<u>74,453.00</u>
		Account 5119.100 - Retiree Costs Medical Insurance Totals		
Account 5199.130 - Other Payroll Expenses Interfund Payroll Transfers				
1010.30.4530.5199.130	SLESF (COPS Grant) CSO Rollo	1.00	(50,000.00)	(50,000.00)
		Transactions	1	<u>(\$50,000.00)</u>
		Account 5199.130 - Other Payroll Expenses Interfund Payroll Transfers Totals		
Account 5202.100 - Operating Supplies General				
1010.30.4530.5202.100	Busy Light Indicators - Position 1 and 2	1.00	800.00	800.00
1010.30.4530.5202.100	Desktop Scanner	1.00	500.00	500.00
1010.30.4530.5202.100	Evidence Supplies	1.00	1,100.00	1,100.00
1010.30.4530.5202.100	Private Phone line - Phones	1.00	50.00	50.00
1010.30.4530.5202.100	Uniforms - Records Clerks	1.00	300.00	300.00
		Transactions	5	<u>\$2,750.00</u>
		Account 5202.100 - Operating Supplies General Totals		
Account 5204 - Subscriptions and Code Books				
1010.30.4530.5204	National Law Enforcement Directory 2016	1.00	150.00	150.00
		Transactions	1	<u>\$150.00</u>
		Account 5204 - Subscriptions and Code Books Totals		
Account 5214.100 - Repair and Maint Service General				
1010.30.4530.5214.100	RIMS Maintenance Agreement 2/22/2016-2/21/2017	1.00	35,243.00	35,243.00
		Transactions	1	<u>\$35,243.00</u>
		Account 5214.100 - Repair and Maint Service General Totals		
Account 5216.100 - Communications General Services				
1010.30.4530.5216.100	Landlines/Long Distance/Centrex/Shortel	1.00	20,394.00	20,394.00
		Transactions	1	<u>\$20,394.00</u>
		Account 5216.100 - Communications General Services Totals		



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount	
Account 5218.100 - Advertising General					
1010.30.4530.5218.100	Recruitment	1.00	100.00	100.00	
		Account 5218.100 - Advertising General Totals	Transactions	1	<u>\$100.00</u>
Account 5220.100 - Employee Development General					
1010.30.4530.5220.100	Membership and Monthly Meetings - CLEARS/NENA/CCUG/CAPE	1.00	500.00	500.00	
1010.30.4530.5220.100	POST/Non-POST Training - PSD/CSO	1.00	7,030.00	7,030.00	
		Account 5220.100 - Employee Development General Totals	Transactions	2	<u>\$7,530.00</u>
Account 5220.110 - Employee Development Education Reimb MOU Program					
1010.30.4530.5220.110	Education Reimbursement - 1	1.00	550.00	550.00	
		Account 5220.110 - Employee Development Education Reimb MOU Program Totals	Transactions	1	<u>\$550.00</u>
Account 5304 - Furniture & Equipment					
1010.30.4530.5304	Monitor Replacement (4)	1.00	1,000.00	1,000.00	
		Account 5304 - Furniture & Equipment Totals	Transactions	1	<u>\$1,000.00</u>
Account 5501 - Debt Service Payment - Principal					
1010.30.4530.5501	(K) WA Upgrade Radio Console - Yr 5 of 5	1.00	5,618.00	5,618.00	
1010.30.4530.5501	(O) WA CAD/RMS Software & Hardware - Yr 7 of 7	1.00	59,167.00	59,167.00	
1010.30.4530.5501	WA Replace (5) Computers - Yr 2 of 4	1.00	1,691.00	1,691.00	
		Account 5501 - Debt Service Payment - Principal Totals	Transactions	3	<u>\$66,476.00</u>

TOWN OF PARADISE
Fiscal Year 2015/16 Budget

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Council Adopted
Fund: 2070 - Animal Control							
Department: 30 - Police							
Program: 4540 - Police - Animal Control							
Expenditures							
	5100 Personnel Services	108,412	140,257	134,189	138,331	138,299	-
	5200 Supplies and Services	27,376	33,100	27,127	33,484	33,484	-
	5300 Capital Outlay	-	-	-	-	-	-
	5500 Debt Service	194	-	-	229	187	-
Total Expenditures		135,982	173,357	161,316	172,044	171,970	-
Revenues							
	Service Fees	31,606	33,866	39,821	35,625	36,696	-
	Fines and Forfeitures	4,094	5,000	11,129	7,500	8,500	-
	Other (Includes Measure N)	133,035	144,262	144,262	144,262	144,262	-
Total Revenues		168,734	183,128	195,212	187,387	189,458	-
Net Income		32,752	9,771	33,896	15,343	17,488	-
Transfers In		-	17,623	-	25,684	15,817	-
Transfers (Out)		(34,087)	(28,897)	(29,772)	(39,846)	(38,933)	-
Ending Fund Balance		1,504	1	5,628	6,809	(0)	-

Fiscal Year 2015-2016 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Animal Control Supervisor	40	100%	1.00	48,887
Animal Control Officer*	36	25%	0.23	11,880
Office Assistant III	30	100%	0.75	34,554
Animal Shelter Helper (2 PT)	36	100%	0.90	25,206
		Total	2.88	120,527

***Funded by Other Programs**

Animal Control Officer Measure "C" 75%

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 2070 - Animal Control							
<u>Revenues</u>							
Department: 30 - Police							
Program: 4540 - Police - Animal Control							
3120.330	Other Taxes Voter Appointed Parcel Tax	132,409	132,362	132,362	132,362	132,362	-
3345.100	State Revenues - Other Refunds & Reimbursements	602	-	-	-	-	-
3380.105	Local Government Revenue Fines and Citations	4,094	5,000	11,129	7,500	8,500	-
3410.113	Administrative Services Document Copying	62	90	80	25	25	-
3410.150	Administrative Services Late Fees	1,108	1,100	1,000	1,100	1,100	-
3455.200	Animal Control Adoption Fees	3,149	3,100	4,000	4,500	4,500	-
3455.205	Animal Control Surrender/Euth/Disp Fees	1,683	2,500	1,400	1,500	1,500	-
3455.210	Animal Control Dog Licenses	20,801	21,000	21,000	22,000	22,000	-
3455.211	Animal Control Rabies Certificate	114	-	-	-	-	-
3455.215	Animal Control Dangerous/Wild Animal Permit	142	71	71	-	71	-
3455.225	Animal Control Impound/Quarantine Fees	4,302	5,500	11,145	6,000	7,000	-
3455.226	Animal Control Impound Unaltered State Fee	245	505	1,125	500	500	-
3901.100	Refunds & Reimbursements Miscellaneous	-	11,900	11,900	11,900	11,900	-
3902.100	Miscellaneous Revenue General	24	-	-	-	-	-
3910.811	Transfers In From Animal Control Donations	-	17,623	-	25,684	15,817	-
Revenues Total		168,734	200,751	195,212	213,071	205,275	-

Expenditures

Department: 30 - Police

Program: 4540 - Police - Animal Control

5101	Salaries - Permanent	28,962	66,453	56,865	63,078	63,078	-
5102	Salaries - Temporary	33,346	18,762	23,129	21,382	21,382	-
5104	Wages - PS Holiday Pay	819	1,924	1,781	2,893	2,893	-
5105	Salaries - Overtime/FLSA	520	2,945	6,441	500	500	-
5109.100	Allowances Uniform Allowance	1,661	1,762	1,577	1,565	1,565	-
5111	Medicare	984	1,945	1,630	1,293	1,293	-
5112.101	Retirement Contribution PERS	3,303	6,958	6,958	9,084	9,057	-

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
5112.102	Retirement Contribution Social Security	1,779	-	-	-	-	-
5113	Worker's Compensation	6,543	7,566	7,566	6,258	6,253	-
5114.101	Health Insurance Medical	7,417	15,115	12,420	16,604	16,604	-
5114.102	Health Insurance Dental	247	-	-	-	-	-
5114.103	Health Insurance Vision	29	-	-	-	-	-
5115	Unemployment Compensation	-	300	-	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	207	962	846	1,052	1,052	-
5116.102	Life and Disability Insurance Long Term/Short Term	208	-	-	-	-	-
5119.100	Retiree Costs Medical Insurance	19,576	15,565	14,976	14,622	14,622	-
5122	Accrual Bank Payoff	2,811	-	-	-	-	-
5201.100	Office Supplies General	11	250	168	250	250	-
5202.100	Operating Supplies General	3,390	4,065	5,100	7,290	7,290	-
5203.100	Repairs and Maint Supplies General	169	400	666	400	400	-
5204	Subscriptions and Code Books	145	140	90	180	180	-
5209.101	Auto Fuel Expense Town Vehicles	3,403	3,500	2,300	3,500	3,500	-
5209.105	Auto Fuel Expense Employee Personal Vehicle Use	36	100	-	-	-	-
5210.100	Postage General	122	100	50	100	100	-
5211.135	Utilities Water and Sewer	810	900	700	700	700	-
5211.137	Utilities Electric and Gas	2,756	3,500	3,100	4,000	4,000	-
5211.139	Utilities Propane	2,220	2,000	1,000	1,070	1,070	-
5213.100	Professional/Contract Services General	8,738	9,500	7,811	9,668	9,668	-
5214.100	Repair and Maint Service General	416	1,020	1,112	980	980	-
5215.100	Rents and Leases Miscellaneous	1	1	1	1	1	-
5216.100	Communications General Services	1,696	2,000	1,500	1,620	1,620	-
5218.100	Advertising General	55	-	50	100	100	-
5219.100	Printing General	307	395	320	395	395	-
5220.100	Employee Development General	2,479	2,325	255	2,280	2,280	-
5223.105	Meals and Refreshments Emergencies and Meetings	20	-	-	-	-	-
5225	Bank Fees and Charges	603	925	925	950	950	-
5280.100	Bad Debt Write Off Expense	-	1,979	1,979	-	-	-
5501	Debt Service Payment - Principal	194	-	-	229	187	-
5910.010	Transfers Out To General Fund	34,087	28,897	29,772	39,846	38,933	-

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Expenditures Total		170,069	202,254	191,088	211,890	210,903	-
Fund Net	Total: 2070 - Animal Control	(1,335)	(1,503)	4,124	1,181	(5,628)	-
Ending Fund Balance:		1,504	1	5,628	6,809	(0)	-



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
REVENUES				
Fund	2070 - Animal Control			
Department	30 - Police			
Program	4540 - Police - Animal Control			
Account	3901.100 - Refunds & Reimbursements Miscellaneous			
2070.30.4540.3901.100	PASH - Animal Food/Kitty Litter	1.00	4,500.00	4,500.00
2070.30.4540.3901.100	PASH - Electricity	1.00	4,450.00	4,450.00
2070.30.4540.3901.100	PASH - Propane	1.00	1,000.00	1,000.00
2070.30.4540.3901.100	PASH - Shelter Animal Disposal	1.00	750.00	750.00
2070.30.4540.3901.100	PASH - Veterinarian Services	1.00	500.00	500.00
2070.30.4540.3901.100	PASH - Water for Shelter	1.00	700.00	700.00
	Account 3901.100 - Refunds & Reimbursements Miscellaneous Totals	Transactions	6	\$11,900.00
EXPENSES				
Fund	2070 - Animal Control			
Department	30 - Police			
Program	4540 - Police - Animal Control			
Account	5105 - Salaries - Overtime/FLSA			
2070.30.4540.5105	Overtime	1.00	500.00	500.00
	Account 5105 - Salaries - Overtime/FLSA Totals	Transactions	1	\$500.00
Account	5109.100 - Allowances Uniform Allowance			
2070.30.4540.5109.100	Animal Control Officers - Uniform Allowance	1.00	1,364.00	1,364.00
	Account 5109.100 - Allowances Uniform Allowance Totals	Transactions	1	\$1,364.00
Account	5119.100 - Retiree Costs Medical Insurance			
2070.30.4540.5119.100	Retiree Health Premium	1.00	14,622.00	14,622.00
	Account 5119.100 - Retiree Costs Medical Insurance Totals	Transactions	1	\$14,622.00
Account	5201.100 - Office Supplies General			
2070.30.4540.5201.100	Misc. Office Supplies/Toner	1.00	250.00	250.00
	Account 5201.100 - Office Supplies General Totals	Transactions	1	\$250.00
Account	5202.100 - Operating Supplies General			
2070.30.4540.5202.100	Animal Food/Litter	1.00	800.00	800.00



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
2070.30.4540.5202.100	Digital Cameras - 2	1.00	140.00	140.00
2070.30.4540.5202.100	Dog Kennel Riser Beds	1.00	2,000.00	2,000.00
2070.30.4540.5202.100	Dog License Tags	1.00	250.00	250.00
2070.30.4540.5202.100	Epoxy for Cement in Shelter	1.00	1,500.00	1,500.00
2070.30.4540.5202.100	Medical Supplies	1.00	1,000.00	1,000.00
2070.30.4540.5202.100	Misc. Operating Supplies/Paper	1.00	300.00	300.00
2070.30.4540.5202.100	Pet Gazebo - 2	1.00	300.00	300.00
2070.30.4540.5202.100	Shelter Supplies/Equipment - Safety Gloves	1.00	700.00	700.00
2070.30.4540.5202.100	Uniforms - 2-Shelter Assistants	1.00	300.00	300.00
Account 5202.100 - Operating Supplies General Totals		Transactions	10	\$7,290.00
Account 5203.100 - Repairs and Maint Supplies General				
2070.30.4540.5203.100	Janitorial/Facility - Supplies/Equipment	1.00	200.00	200.00
2070.30.4540.5203.100	Yard Cleaning Supplies/Equipment	1.00	200.00	200.00
Account 5203.100 - Repairs and Maint Supplies General Totals		Transactions	2	\$400.00
Account 5204 - Subscriptions and Code Books				
2070.30.4540.5204	2016 Law Books - 2	1.00	180.00	180.00
Account 5204 - Subscriptions and Code Books Totals		Transactions	1	\$180.00
Account 5209.101 - Auto Fuel Expense Town Vehicles				
2070.30.4540.5209.101	Department Vehicles	1.00	3,500.00	3,500.00
Account 5209.101 - Auto Fuel Expense Town Vehicles Totals		Transactions	1	\$3,500.00
Account 5210.100 - Postage General				
2070.30.4540.5210.100	Postage/Shipping/Certified Postage for Hearings	1.00	100.00	100.00
Account 5210.100 - Postage General Totals		Transactions	1	\$100.00
Account 5211.135 - Utilities Water and Sewer				
2070.30.4540.5211.135	Water	1.00	700.00	700.00
Account 5211.135 - Utilities Water and Sewer Totals		Transactions	1	\$700.00
Account 5211.137 - Utilities Electric and Gas				
2070.30.4540.5211.137	Electricity	1.00	4,000.00	4,000.00



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction		Number of Units	Cost per Unit	Total Amount
		Account 5211.137 - Utilities Electric and Gas Totals	Transactions	1	\$4,000.00
		Account 5211.139 - Utilities Propane			
2070.30.4540.5211.139	Propane		1.00	1,070.00	1,070.00
		Account 5211.139 - Utilities Propane Totals	Transactions	1	\$1,070.00
		Account 5213.100 - Professional/Contract Services General			
2070.30.4540.5213.100	Chameleon Yearly Maintenance/License 1/1/2016-12/30/2016		1.00	2,168.00	2,168.00
2070.30.4540.5213.100	Hearing Fees		1.00	1,000.00	1,000.00
2070.30.4540.5213.100	New Employee Rabies Vaccination		1.00	1,000.00	1,000.00
2070.30.4540.5213.100	Rendering/Animal Disposal		1.00	4,850.00	4,850.00
2070.30.4540.5213.100	Veterinarian Service/Processing of Licenses		1.00	650.00	650.00
		Account 5213.100 - Professional/Contract Services General Totals	Transactions	5	\$9,668.00
		Account 5214.100 - Repair and Maint Service General			
2070.30.4540.5214.100	Facility - Maintenance/Repair/Septic Pumped		1.00	500.00	500.00
2070.30.4540.5214.100	Fire Extinguisher Annual Maintenance/Repair - Facility/Vehicles		1.00	160.00	160.00
2070.30.4540.5214.100	Fuel Pump Repairs		1.00	100.00	100.00
2070.30.4540.5214.100	Pest Control		1.00	220.00	220.00
		Account 5214.100 - Repair and Maint Service General Totals	Transactions	4	\$980.00
		Account 5215.100 - Rents and Leases Miscellaneous			
2070.30.4540.5215.100	Propane Tank Rental		1.00	1.00	1.00
		Account 5215.100 - Rents and Leases Miscellaneous Totals	Transactions	1	\$1.00
		Account 5216.100 - Communications General Services			
2070.30.4540.5216.100	Cell Phone Service		1.00	720.00	720.00
2070.30.4540.5216.100	Landlines/Long Distance		1.00	900.00	900.00
		Account 5216.100 - Communications General Services Totals	Transactions	2	\$1,620.00
		Account 5218.100 - Advertising General			
2070.30.4540.5218.100	Bids/Recruitment		1.00	100.00	100.00
		Account 5218.100 - Advertising General Totals	Transactions	1	\$100.00
		Account 5219.100 - Printing General			
2070.30.4540.5219.100	Business Cards		1.00	20.00	20.00



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
2070.30.4540.5219.100	Door Knob Hangers	1.00	225.00	225.00
2070.30.4540.5219.100	License Renewal Cards	1.00	150.00	150.00
Account 5219.100 - Printing General Totals		Transactions	3	\$395.00
Account 5220.100 - Employee Development General				
2070.30.4540.5220.100	Misc. Training	1.00	2,000.00	2,000.00
2070.30.4540.5220.100	State Humane Association - Membership	1.00	280.00	280.00
Account 5220.100 - Employee Development General Totals		Transactions	2	\$2,280.00
Account 5225 - Bank Fees and Charges				
2070.30.4540.5225	Bank Fees	1.00	950.00	950.00
Account 5225 - Bank Fees and Charges Totals		Transactions	1	\$950.00
Account 5501 - Debt Service Payment - Principal				
2070.30.4540.5501	New - 1 Desktop - Yr 1 of 4	1.00	186.55	186.55
Account 5501 - Debt Service Payment - Principal Totals		Transactions	1	\$186.55
Account 5910.010 - Transfers Out To General Fund				
2070.30.4540.5910.010	Finance, Fleet, HR and IT (Labor and Supplies)	1.00	12,466.00	12,466.00
2070.30.4540.5910.010	Insurance (Crime, Liability and Mobile Equipment)	1.00	7,404.00	7,404.00
2070.30.4540.5910.010	Pension Obligation Bond Allocation and Administration	1.00	16,151.00	16,151.00
2070.30.4540.5910.010	Professional Services (Audit and System Maintenance)	1.00	2,912.00	2,912.00
Account 5910.010 - Transfers Out To General Fund Totals		Transactions	4	\$38,933.00

FY 2015/2016

Fire Department

Administration, Suppression & Volunteers

**TOWN OF PARADISE
Fiscal Year 2015/16 Budget**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Council Adopted
Fund: 1010 - General Fund							
Department: 35 - Fire							
Program: 4610 - Fire - Administrative							
Expenditures							
	5100 Personnel Services	101,116	112,314	109,568	120,729	120,688	-
	5200 Supplies and Services	65,803	74,933	63,500	57,769	57,769	-
	5300 Capital Outlay	5,023	70,388	67,536	6,980	6,980	-
	5500 Debt Service	386	877	718	958	1,196	-
Total Expenditures		172,327	258,512	241,322	186,436	186,633	-
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		172,327	258,512	241,322	186,436	186,633	-

Fiscal Year 2015-2016 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Administrative Assistant II	24	100%	0.60	31,781
Civilian Fire Prevention Inspector	18	100%	0.45	13,482
		Total	1.05	45,264

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 1010 - General Fund							
<u>Expenditures</u>							
Department: 35 - Fire							
Program: 4610 - Fire - Administrative							
5101	Salaries - Permanent	22,590	35,488	35,488	23,650	23,650	-
5102	Salaries - Temporary	11,541	-	-	12,121	12,121	-
5106.200	Incentives & Admin Leave Gym Reimbursement	90	90	-	-	-	-
5111	Medicare	541	537	560	519	519	-
5112.101	Retirement Contribution PERS	2,602	3,710	3,700	17,835	17,795	-
5112.102	Retirement Contribution Social Security	716	-	-	-	-	-
5113	Worker's Compensation	754	617	618	540	539	-
5114.101	Health Insurance Medical	3,123	3,123	3,123	3,123	3,123	-
5116.101	Life and Disability Insurance Life & Disab.	137	341	310	339	339	-
5116.102	Life and Disability Insurance Long Term/Short Term	169	-	-	-	-	-
5119.100	Retiree Costs Medical Insurance	58,852	68,408	65,769	62,602	62,602	-
5201.100	Office Supplies General	1,078	800	1,100	1,000	1,000	-
5202.100	Operating Supplies General	1,374	2,680	1,265	4,505	4,505	-
5203.100	Repairs and Maint Supplies General	4,399	4,500	5,000	4,500	4,500	-
5204	Subscriptions and Code Books	1,166	-	-	-	-	-
5210.100	Postage General	343	345	300	345	345	-
5211.135	Utilities Water and Sewer	2,581	1,605	2,300	2,300	2,300	-
5211.137	Utilities Electric and Gas	18,745	19,200	21,000	21,000	21,000	-
5211.139	Utilities Propane	465	705	500	500	500	-
5213.100	Professional/Contract Services General	5,438	5,010	4,500	4,672	4,672	-
5214.100	Repair and Maint Service General	11,457	15,004	8,500	5,597	5,597	-
5215.106	Rents and Leases Copiers	6,857	7,109	7,198	2,350	2,350	-
5216.100	Communications General Services	11,519	11,760	11,600	10,850	10,850	-
5219.100	Printing General	159	300	150	150	150	-
5223.105	Meals and Refreshments Emergencies and Meetings	-	-	87	-	-	-
5280.100	Bad Debt Write Off	222	5,915	-	-	-	-
5303	Improvements	840	69,848	67,000	6,980	6,980	-
5304	Furniture & Equipment	4,182	540	536	-	-	-

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
5501	Debt Service Payment - Principal	386	877	718	958	1,196	-
Expenditure Grand Totals:		172,327	258,512	241,322	186,436	186,633	-



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 1010 - General Fund				
Department 35 - Fire				
Program 4610 - Fire - Administrative				
Account 5119.100 - Retiree Costs Medical Insurance				
1010.35.4610.5119.100	Retiree Health Premium	1.00	62,602.00	62,602.00
		Transactions	1	<u>\$62,602.00</u>
Account 5119.100 - Retiree Costs Medical Insurance Totals				
Account 5201.100 - Office Supplies General				
1010.35.4610.5201.100	General Office Supplies	1.00	1,000.00	1,000.00
		Transactions	1	<u>\$1,000.00</u>
Account 5201.100 - Office Supplies General Totals				
Account 5202.100 - Operating Supplies General				
1010.35.4610.5202.100	All Stations: Bed, Bedding, Chairs etc.	1.00	2,500.00	2,500.00
1010.35.4610.5202.100	Flag Replacement	4.00	25.00	100.00
1010.35.4610.5202.100	Knox Box with Hardware	1.00	835.00	835.00
1010.35.4610.5202.100	Miscellaneous Operating Supplies	1.00	400.00	400.00
1010.35.4610.5202.100	Printer Cartridges	1.00	450.00	450.00
1010.35.4610.5202.100	Printer Paper	1.00	120.00	120.00
1010.35.4610.5202.100	Recognitions	1.00	100.00	100.00
		Transactions	7	<u>\$4,505.00</u>
Account 5202.100 - Operating Supplies General Totals				
Account 5203.100 - Repairs and Maint Supplies General				
1010.35.4610.5203.100	All Stations: Cleaning Supplies (Kitchen, Bathrooms, Floors etc)	1.00	1,000.00	1,000.00
1010.35.4610.5203.100	All Stations: Facilities Maintenance	1.00	1,500.00	1,500.00
1010.35.4610.5203.100	All Stations: Living Supplies (Toilet Paper, Bags, Kitchen etc)	1.00	2,000.00	2,000.00
		Transactions	3	<u>\$4,500.00</u>
Account 5203.100 - Repairs and Maint Supplies General Totals				
Account 5210.100 - Postage General				
1010.35.4610.5210.100	Postage for Burn Permits etc.	1.00	345.00	345.00
		Transactions	1	<u>\$345.00</u>
Account 5210.100 - Postage General Totals				
Account 5211.135 - Utilities Water and Sewer				
1010.35.4610.5211.135	Water for Station 81 & 82	1.00	2,300.00	2,300.00
		Transactions	1	<u>\$2,300.00</u>
Account 5211.135 - Utilities Water and Sewer Totals				



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
Account 5211.137 - Utilities Electric and Gas				
1010.35.4610.5211.137	Electricity and Gas - Station 81 & 82	1.00	21,000.00	21,000.00
		Transactions	1	<u>\$21,000.00</u>
Account 5211.139 - Utilities Propane				
1010.35.4610.5211.139	Propane for Barbeques and for PD/FD Generator	1.00	500.00	500.00
		Transactions	1	<u>\$500.00</u>
Account 5213.100 - Professional/Contract Services General				
1010.35.4610.5213.100	CISD (Critical Incident Stress Debriefing)	1.00	510.00	510.00
1010.35.4610.5213.100	HazMat JPA	1.00	4,050.00	4,050.00
1010.35.4610.5213.100	Station 81: Shredding Service	7.00	16.00	112.00
		Transactions	3	<u>\$4,672.00</u>
Account 5214.100 - Repair and Maint Service General				
1010.35.4610.5214.100	Apparatus Bay Doors	1.00	2,500.00	2,500.00
1010.35.4610.5214.100	Appliance Repair	1.00	250.00	250.00
1010.35.4610.5214.100	Cleaning - Carpets, Blinds, Recliners	1.00	500.00	500.00
1010.35.4610.5214.100	Copy Machine Maintenance	12.00	26.25	315.00
1010.35.4610.5214.100	Radio Repairs	1.00	1,000.00	1,000.00
1010.35.4610.5214.100	Station 81 & 82: Pest Control	12.00	86.00	1,032.00
		Transactions	6	<u>\$5,597.00</u>
Account 5215.106 - Rents and Leases Copiers				
1010.35.4610.5215.106	Final Month Ray Morgan Lease	1.00	599.86	599.86
1010.35.4610.5215.106	Inland Copier Lease	8.00	125.00	1,000.00
1010.35.4610.5215.106	Replace Copier with new Lease	3.00	250.00	750.00
		Transactions	3	<u>\$2,349.86</u>
Account 5216.100 - Communications General Services				
1010.35.4610.5216.100	AT&T Telephone & Tie Lines	1.00	10,850.00	10,850.00
		Transactions	1	<u>\$10,850.00</u>
Account 5219.100 - Printing General				
1010.35.4610.5219.100	Permits, Tags, Envelopes	1.00	150.00	150.00



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction		Number of Units	Cost per Unit	Total Amount
		Account 5219.100 - Printing General Totals	Transactions	1	\$150.00
		Account 5303 - Improvements			
1010.35.4610.5303	Station 82 - Increase Size of Bay Door		1.00	4,800.00	4,800.00
1010.35.4610.5303	Station 82 - Rear Driveway/Apron		1.00	1,500.00	1,500.00
1010.35.4610.5303	Station 82 - Roof Repair		1.00	680.00	680.00
		Account 5303 - Improvements Totals	Transactions	3	\$6,980.00
		Account 5501 - Debt Service Payment - Principal			
1010.35.4610.5501	WA (4) Replacement Computers - Yr 2 of 4		1.00	1,196.00	1,196.00
		Account 5501 - Debt Service Payment - Principal Totals	Transactions	1	\$1,196.00

TOWN OF PARADISE
Fiscal Year 2015/16 Budget

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Council Adopted
Fund: 1010 - General Fund							
Department: 35 - Fire							
Program: 4630 - Fire - Suppression							
Expenditures							
	5100 Personnel Services	201,417	210,245	204,876	267,394	267,394	-
	5200 Supplies and Services *	2,640,684	2,882,779	2,865,714	3,026,534	3,026,534	-
	5300 Capital Outlay	11,323	36,852	31,000	27,010	27,010	-
	5500 Debt Service	133,895	114,265	114,265	114,265	114,265	-
Total Expenditures		2,987,319	3,244,141	3,215,855	3,435,203	3,435,203	-
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		2,987,319	3,244,141	3,215,855	3,435,203	3,435,203	-
* \$150,000 of CAL FIRE funded by Measure "C"							

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 1010 - General Fund							
<u>Expenditures</u>							
Department: 35 - Fire							
Program: 4630 - Fire - Suppression							
5101	Salaries - Permanent	91	-	-	-	-	-
5104	Wages - PS Holiday Pay	1,856	-	-	-	-	-
5106.102	Incentives & Admin Leave Emergency Medical Tech	45	-	-	-	-	-
5106.103	Incentives & Admin Leave Team Pay	18	-	-	-	-	-
5109.100	Allowances Uniform Allowance	127	-	-	-	-	-
5111	Medicare	31	-	-	-	-	-
5112.101	Retirement Contribution PERS	151	-	-	69,443	69,443	-
5114.101	Health Insurance Medical	1,009	-	-	-	-	-
5116.102	Life and Disability Insurance Long Term/Short Term	(12)	-	-	-	-	-
5119.100	Retiree Costs Medical Insurance	198,085	210,245	204,876	197,951	197,951	-
5122	Accrual Bank Payoff	15	-	-	-	-	-
5202.100	Operating Supplies General	11,520	19,012	12,000	14,200	14,200	-
5203.100	Repairs and Maint Supplies General	1,009	5,530	3,000	3,500	3,500	-
5209.101	Auto Fuel Expense Town Vehicles	27,455	27,000	25,000	27,000	27,000	-
5213.100	Professional/Contract Services General	2,589,562	2,816,437	2,814,694	2,965,374	2,965,374	-
5214.100	Repair and Maint Service General	10,026	13,300	10,000	13,960	13,960	-
5220.100	Employee Development General	188	-	520	1,000	1,000	-
5269.135	Emergency Incident Costs Fire Related	924	1,500	500	1,500	1,500	-
5304	Furniture & Equipment	11,323	36,852	31,000	27,010	27,010	-
5501	Debt Service Payment - Principal	133,895	114,265	114,265	114,265	114,265	-
Expenditure Grand Totals:		2,987,319	3,244,141	3,215,855	3,435,203	3,435,203	-



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 1010 - General Fund				
Department 35 - Fire				
Program 4630 - Fire - Suppression				
Account 5119.100 - Retiree Costs Medical Insurance				
1010.35.4630.5119.100	Retiree Health Premium	1.00	197,951.00	197,951.00
Account 5119.100 - Retiree Costs Medical Insurance Totals		Transactions	1	\$197,951.00
Account 5202.100 - Operating Supplies General				
1010.35.4630.5202.100	Batteries (AA, AAA, C, D, Phone & Radio)	1.00	1,200.00	1,200.00
1010.35.4630.5202.100	EMS Equipment & Supplies	1.00	6,000.00	6,000.00
1010.35.4630.5202.100	EMS Oxygen	1.00	1,000.00	1,000.00
1010.35.4630.5202.100	Engine Supplies	1.00	500.00	500.00
1010.35.4630.5202.100	Foam (Class A & B)	1.00	2,000.00	2,000.00
1010.35.4630.5202.100	Hand Tool Replacement	1.00	500.00	500.00
1010.35.4630.5202.100	PPE (Eyes, Ears, Gloves, Tape etc.)	1.00	3,000.00	3,000.00
Account 5202.100 - Operating Supplies General Totals		Transactions	7	\$14,200.00
Account 5203.100 - Repairs and Maint Supplies General				
1010.35.4630.5203.100	Apparatus: Cleaning Supplies	1.00	100.00	100.00
1010.35.4630.5203.100	Apparatus: Equipment Repairs	1.00	700.00	700.00
1010.35.4630.5203.100	Communication Equipment Repair	1.00	1,200.00	1,200.00
1010.35.4630.5203.100	SCBA Maintenance and Supplies	1.00	1,000.00	1,000.00
1010.35.4630.5203.100	Small Engine & Equipment Repairs	1.00	500.00	500.00
Account 5203.100 - Repairs and Maint Supplies General Totals		Transactions	5	\$3,500.00
Account 5209.101 - Auto Fuel Expense Town Vehicles				
1010.35.4630.5209.101	Auto Fuel - Fire Engines & Vehicles	1.00	27,000.00	27,000.00
Account 5209.101 - Auto Fuel Expense Town Vehicles Totals		Transactions	1	\$27,000.00
Account 5213.100 - Professional/Contract Services General				
1010.35.4630.5213.100	Breathing Compressor Servicing	1.00	2,000.00	2,000.00
1010.35.4630.5213.100	CAL FIRE Amador costs of Station 35	1.00	46,884.00	46,884.00
1010.35.4630.5213.100	CAL FIRE Personnel Services	1.00	3,163,374.00	3,163,374.00



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
1010.35.4630.5213.100	CAL FIRE Personnel Services funded by Measure "C"	1.00	(150,000.00)	(150,000.00)
1010.35.4630.5213.100	CAL FIRE Personnel Services Requested Savings	1.00	(96,884.00)	(96,884.00)
Account 5213.100 - Professional/Contract Services General Totals		Transactions	5	\$2,965,374.00
Account 5214.100 - Repair and Maint Service General				
1010.35.4630.5214.100	Communication Repairs	1.00	2,000.00	2,000.00
1010.35.4630.5214.100	Compressor Repairs	1.00	3,200.00	3,200.00
1010.35.4630.5214.100	Equipment/Apparatus Repairs	1.00	3,000.00	3,000.00
1010.35.4630.5214.100	Powder Coating Wheels	1.00	1,260.00	1,260.00
1010.35.4630.5214.100	Rescue Tool Repairs	1.00	2,500.00	2,500.00
1010.35.4630.5214.100	SCBA Testing	1.00	2,000.00	2,000.00
Account 5214.100 - Repair and Maint Service General Totals		Transactions	6	\$13,960.00
Account 5220.100 - Employee Development General				
1010.35.4630.5220.100	EMT Certification and Other Training	1.00	1,000.00	1,000.00
Account 5220.100 - Employee Development General Totals		Transactions	1	\$1,000.00
Account 5269.135 - Emergency Incident Costs Fire Related				
1010.35.4630.5269.135	Emergency Incident Costs: Drinks, Meals, Ice	1.00	1,500.00	1,500.00
Account 5269.135 - Emergency Incident Costs Fire Related Totals		Transactions	1	\$1,500.00
Account 5304 - Furniture & Equipment				
1010.35.4630.5304	Chainsaw	1.00	1,010.00	1,010.00
1010.35.4630.5304	Fire Hose & Nozzles	1.00	5,000.00	5,000.00
1010.35.4630.5304	Personal Protective Equipment	1.00	15,000.00	15,000.00
1010.35.4630.5304	Portable Pump	1.00	1,500.00	1,500.00
1010.35.4630.5304	Thermo Imaging Camera	1.00	4,500.00	4,500.00
Account 5304 - Furniture & Equipment Totals		Transactions	5	\$27,010.00
Account 5501 - Debt Service Payment - Principal				
1010.35.4630.5501	(G) CapOne 9/07 - Sch1: Sutphen Fire Engine - Yr 9 of 10	1.00	45,527.00	45,527.00
1010.35.4630.5501	CAL FIRE Retiree Medical Note - Yr 3 of 10	1.00	68,738.00	68,738.00
Account 5501 - Debt Service Payment - Principal Totals		Transactions	2	\$114,265.00

TOWN OF PARADISE
Fiscal Year 2015/16 Budget

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Council Adopted
Fund: 1010 - General Fund							
Department: 35 - Fire							
Program: 4640 - Fire - Volunteer Program							
Expenditures							
	5100 Personnel Services	13,117	8,142	9,113	9,567	9,567	-
	5200 Supplies and Services	6,198	10,750	5,935	7,680	7,680	-
	5300 Capital Outlay	-	-	-	-	-	-
	5500 Debt Service	-	-	-	-	-	-
Total Expenditures		19,315	18,892	15,048	17,247	17,247	-
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		19,315	18,892	15,048	17,247	17,247	-

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 1010 - General Fund							
<u>Expenditures</u>							
Department: 35 - Fire							
Program: 4640 - Fire - Volunteer Program							
5118	Volunteer Benefits	13,117	8,142	9,113	9,567	9,567	-
5202.100	Operating Supplies General	1,142	4,740	1,000	1,680	1,680	-
5213.100	Professional/Contract Services General	5,056	5,000	4,700	5,500	5,500	-
5220.100	Employee Development General	-	1,010	200	500	500	-
5223.105	Meals and Refreshments Emergencies and Meetings	-	-	35	-	-	-
Expenditure Grand Totals:		19,315	18,892	15,048	17,247	17,247	-



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 1010 - General Fund				
Department 35 - Fire				
Program 4640 - Fire - Volunteer Program				
Account 5118 - Volunteer Benefits				
1010.35.4640.5118	\$10K Life/AD&D Annual	1.00	3,110.00	3,110.00
1010.35.4640.5118	\$10K Life/AD&D Quarterly	13.00	28.80	374.40
1010.35.4640.5118	CSFA Annual Dues	13.00	82.50	1,072.50
1010.35.4640.5118	Length of Service Award	10.00	350.00	3,500.00
1010.35.4640.5118	Workers Compensation Insurance	1.00	1,501.00	1,501.00
Account 5118 - Volunteer Benefits Totals		Transactions	5	\$9,557.90
Account 5202.100 - Operating Supplies General				
1010.35.4640.5202.100	Badges	2.00	90.00	180.00
1010.35.4640.5202.100	Duty Boots	2.00	150.00	300.00
1010.35.4640.5202.100	PPE & Misc.	1.00	700.00	700.00
1010.35.4640.5202.100	Uniform	2.00	250.00	500.00
Account 5202.100 - Operating Supplies General Totals		Transactions	4	\$1,680.00
Account 5213.100 - Professional/Contract Services General				
1010.35.4640.5213.100	Annual Medical Exams	1.00	2,000.00	2,000.00
1010.35.4640.5213.100	Stipends - 13 Volunteers	1.00	3,500.00	3,500.00
Account 5213.100 - Professional/Contract Services General Totals		Transactions	2	\$5,500.00
Account 5220.100 - Employee Development General				
1010.35.4640.5220.100	Paid Call Certification/Training	1.00	500.00	500.00
Account 5220.100 - Employee Development General Totals		Transactions	1	\$500.00

FY 2015/2016

Community Development Services

Planning, Waste Management,
Building Safety & Waste Water Services and
Abandoned Vehicle Abatement (AVA)

**TOWN OF PARADISE
Fiscal Year 2015/16 Budget**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Council Adopted
Fund: 1010 - General Fund							
Department: 40 - Community Development							
Program: 4720 - CDD Planning							
Expenditures							
5100	Personnel Services	137,324	107,144	105,896	113,058	113,057	-
5200	Supplies and Services	41,584	10,224	-	-	-	-
5300	Capital Outlay	-	-	-	-	-	-
5500	Debt Service	580	-	-	-	-	-
Total Expenditures		179,488	117,368	105,896	113,058	113,057	-
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		179,488	117,368	105,896	113,058	113,057	-

Fiscal Year 2015-2016 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Comm. Development Director	40	23%	0.23	33,829
Assistant Planner	40	14%	0.14	11,180
Code Enforcement Officer	40	90%	0.90	52,870
		Total	1.27	97,879
Allocation to Other Programs				
Comm. Development Director	Wst Mgt 17%; BSWW 60%			
Assistant Planner	Wst Mgt 24%; BSWW 54%; Gas Tax 8%			
Code Enforcement Officer	BSWW 10%			

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 1010 - General Fund							
<u>Expenditures</u>							
Department: 40 - Community Development							
Program: 4720 - CDD Planning							
5101	Salaries - Permanent	88,145	68,156	68,156	73,608	73,608	-
5106.100	Incentives & Admin Leave Administrative Leave	2,510	1,472	1,472	1,354	1,354	-
5106.200	Incentives & Admin Leave Gym Reimbursement	108	58	7	50	50	-
5107	Car Allowance/Mileage	1,128	600	600	552	552	-
5109.101	Allowances Boot Allowance	-	300	300	300	300	-
5111	Medicare	1,231	1,020	1,020	1,095	1,095	-
5112.101	Retirement Contribution PERS	8,023	6,151	6,151	7,927	7,927	-
5113	Worker's Compensation	2,215	1,708	1,707	1,483	1,482	-
5114.101	Health Insurance Medical	13,561	10,929	10,929	10,464	10,464	-
5114.102	Health Insurance Dental	1,478	-	-	-	-	-
5114.103	Health Insurance Vision	164	-	-	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	400	867	867	871	871	-
5116.102	Life and Disability Insurance Long Term/Short Term	472	-	-	-	-	-
5119.100	Retiree Costs Medical Insurance	17,196	15,883	14,687	15,354	15,354	-
5122	Accrual Bank Payoff	692	-	-	-	-	-
5201.100	Office Supplies General	104	50	-	-	-	-
5202.100	Operating Supplies General	312	250	-	-	-	-
5209.101	Auto Fuel Expense Town Vehicles	708	800	-	-	-	-
5210.100	Postage General	600	600	-	-	-	-
5213.100	Professional/Contract Services General	30,234	500	-	-	-	-
5214.100	Repair and Maint Service General	8,068	7,124	-	-	-	-
5218.100	Advertising General	1,281	900	-	-	-	-
5219.100	Printing General	54	-	-	-	-	-
5220.100	Employee Development General	225	-	-	-	-	-
5501	Debt Service Payment - Principal	580	-	-	-	-	-
Expenditure Grand Totals:		179,488	117,368	105,896	113,058	113,057	-



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund	1010 - General Fund			
Department	40 - Community Development			
Program	4720 - CDD Planning			
Account	5119.100 - Retiree Costs Medical Insurance			
1010.40.4720.5119.100	Retiree Medical Premium	1.00	15,354.00	15,354.00
	Account 5119.100 - Retiree Costs Medical Insurance Totals	Transactions	1	<u>\$15,354.00</u>

**TOWN OF PARADISE
Fiscal Year 2015/16 Budget**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Council Adopted
Fund: 1010 - General Fund							
Department: 40 - Community Development							
Program: 4780 - CDD - Waste Management							
Expenditures							
	5100 Personnel Services	30,400	42,536	43,369	43,972	43,972	-
	5200 Supplies and Services	2,133	2,300	2,300	2,300	2,300	-
	5300 Capital Outlay	-	-	-	-	-	-
	5500 Debt Service	-	-	-	-	-	-
Total Expenditures		32,533	44,836	45,669	46,272	46,272	-
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		32,533	44,836	45,669	46,272	46,272	-

Fiscal Year 2015-2016 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Comm. Development Director	40	17%	0.17	25,004
Assistant Planner	40	24%	0.24	19,165
		Total	0.41	44,169
Allocation to Other Programs				
Comm. Development Director	Plan 23%; BSWW 60%			
Assistant Planner	Plan 14%; BSWW 54%; Gas Tax 8%			

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 1010 - General Fund							
<u>Expenditures</u>							
Department: 40 - Community Development							
Program: 4780 - CDD - Waste Management							
5101	Salaries - Permanent	21,723	30,567	30,567	30,778	30,778	-
5106.100	Incentives & Admin Leave Administrative Leave	641	1,001	1,001	1,001	1,001	-
5106.200	Incentives & Admin Leave Gym Reimbursement	79	90	90	86	86	-
5107	Car Allowance/Mileage	288	408	408	408	408	-
5111	Medicare	302	464	464	467	467	-
5112.101	Retirement Contribution PERS	2,508	3,849	3,849	5,194	5,194	-
5113	Worker's Compensation	238	281	281	239	239	-
5114.101	Health Insurance Medical	3,914	5,551	5,551	5,478	5,478	-
5114.102	Health Insurance Dental	413	-	483	-	-	-
5114.103	Health Insurance Vision	47	-	52	-	-	-
5115	Unemployment Compensation	-	-	135	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	91	325	320	321	321	-
5116.102	Life and Disability Insurance Long Term/Short Term	157	-	168	-	-	-
5211.135	Utilities Water and Sewer	2,133	2,300	2,300	2,300	2,300	-
Expenditure Grand Totals:		32,533	44,836	45,669	46,272	46,272	-



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund	1010 - General Fund			
Department	40 - Community Development			
Program	4780 - CDD - Waste Management			
Account	5211.135 - Utilities Water and Sewer			
1010.40.4780.5211.135	Water Service for Green Waste	1.00	2,300.00	2,300.00
	Account 5211.135 - Utilities Water and Sewer Totals	Transactions	1	<u>\$2,300.00</u>

TOWN OF PARADISE
Fiscal Year 2015/16 Budget

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Council Adopted
Fund: 2030 - Building Safety & Waste Wtr Svcs							
Department: 40 - Community Development							
Program: 4730 - Building and Onsite Inspections							
Expenditures							
	5100 Personnel Services	507,228	552,967	549,505	608,595	608,497	-
	5200 Supplies and Services	39,560	52,653	47,146	49,336	49,336	-
	5300 Capital Outlay	-	-	-	-	-	-
	5500 Debt Service	386	477	770	1,535	1,215	-
Total Expenditures		547,174	606,097	597,421	659,466	659,048	-
Revenues							
	Service Fees	819,782	772,573	860,189	772,722	772,722	-
	Fines and Forfeitures	15,223	25,900	35,064	12,000	15,000	-
	Other	5,106	1,121	1,121	-	-	-
Total Revenues		840,111	799,594	896,374	784,722	787,722	-
Net Income		292,936	193,497	298,953	125,256	128,674	-
Transfers In		-	-	-	-	-	-
Transfers (Out)		(130,809)	(142,128)	(142,853)	(158,676)	(165,436)	-
Ending Fund Balance		194,075	245,444	350,175	316,755	313,413	-

Fiscal Year 2015-2016 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Building Official/Fire Marshall	40	100%	1.00	112,857
Building Permit Tech.	40	100%	1.00	50,885
Onsite Official	40	100%	1.00	107,833
Assistant Onsite Official	40	100%	1.00	77,637
Environmental Specialist	40	100%	1.00	65,152
Community Development Director	40	60%	0.60	88,250
Assistant Planner	40	54%	0.54	43,122
Code Enforcement Officer	40	10%	0.10	5,874
Finance Director	40	4%	0.04	5,117
Finance Supervisor	40	4%	0.04	4,152
		Total	6.32	560,879

Allocation to Other Programs

Community Development Director	Planning 23%; Wst Mgt 17%
Assistant Planner	Planning 14%; Wst Mgt 24%; Gas Tax 8%
Code Enforcement Officer	Planning 90%
Finance Director	Finance 85%; Gas Tax 4%; Transit 2%; RDA 5%
Finance Supervisor	Finance 83%; Gas Tax 10%; Transit 3%

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 2030 - Building Safety & Waste Wtr Svcs							
<u>Revenues</u>							
Department: 40 - Community Development							
Program: 4730 - Building and Onsite Inspections							
3380.102	Local Government Revenue Fines and Citations	15,023	14,000	21,009	12,000	15,000	-
3380.103	Local Government Revenue Fines and Citations Fire	200	2,900	3,000	-	-	-
3380.107	Local Government Revenue Building Safety	-	9,000	11,055	-	-	-
3401.301	CDD Building Plan Check Fees	76,949	50,000	66,554	45,080	45,080	-
3401.302	CDD Building Construction Review-Bldg Permit	189,638	185,000	232,000	172,822	172,822	-
3401.306	CDD Building Development Permit/DIF Est Req	76	424	424	170	170	-
3401.320	CDD Building Permit Valuation Surcharge	50	50	269	50	50	-
3404.116	Onsite Land Use Review	7,866	6,000	7,550	7,500	7,500	-
3404.117	Onsite Repairs to Maintain Existing Use	73,406	72,000	84,303	80,000	80,000	-
3404.118	Onsite New Installation Standard System	8,006	4,000	4,500	5,000	5,000	-
3404.119	Onsite Permit: Alteration/Expanded Use	779	500	260	1,000	1,000	-
3404.120	Onsite Review for Land Division	69	235	235	500	500	-
3404.125	Onsite Escrow Clearance	41,395	42,000	44,000	49,000	49,000	-
3404.126	Onsite Building Permit Clearance	4,563	3,500	4,000	4,000	4,000	-
3404.127	Onsite Operating Permit/Annual	395,042	394,000	394,000	394,000	394,000	-
3404.128	Onsite Construct Install Permit Renewal	-	255	399	-	-	-
3404.137	Onsite Alternative Systems Review	3,991	3,000	3,095	3,000	3,000	-
3404.138	Onsite Abandonment of Septic System	779	909	1,169	1,800	1,800	-
3404.150	Onsite Annual Evaluator License Fee	962	1,200	1,250	-	-	-
3404.151	Onsite Extension Req for Eval or Repair	866	1,000	1,212	1,300	1,300	-
3410.150	Administrative Services Late Fees	(1)	-	1	-	-	-
3422.337	Fire Code Enforcement Inspection	9,607	6,000	9,500	5,000	5,000	-
3422.346	Fire Administrative Fees	234	-	468	-	-	-
3422.368	Fire Permit Fees	5,505	2,500	5,000	2,500	2,500	-
3610.100	Interest Revenue Investments	207	-	-	-	-	-
3610.150	Interest Revenue Interfund Loans	3,152	971	971	-	-	-
3901.100	Refunds & Reimbursements Miscellaneous	1,747	-	-	-	-	-
3902.100	Miscellaneous Revenue General	0	150	150	-	-	-

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Revenues Total		840,111	799,594	896,374	784,722	787,722	-

Expenditures

Department: 40 - Community Development

Program: 4730 - Building and Onsite Inspections

5101	Salaries - Permanent	310,619	365,922	365,434	389,480	389,480	-
5106.100	Incentives & Admin Leave Administrative Leave	10,432	12,361	12,361	12,950	12,950	-
5106.200	Incentives & Admin Leave Gym Reimbursement	590	166	166	1,509	1,509	-
5107	Car Allowance/Mileage	984	1,392	1,392	1,536	1,536	-
5109.101	Allowances Boot Allowance	300	300	300	600	600	-
5111	Medicare	4,582	4,907	4,907	5,230	5,230	-
5112.101	Retirement Contribution PERS	34,757	43,546	44,103	66,647	66,554	-
5113	Worker's Compensation	23,876	6,946	6,946	8,479	8,474	-
5114.101	Health Insurance Medical	52,232	65,590	65,590	73,987	73,987	-
5114.102	Health Insurance Dental	7,585	-	-	-	-	-
5114.103	Health Insurance Vision	481	-	-	-	-	-
5115	Unemployment Compensation	2,872	-	-	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	1,343	4,269	4,269	4,315	4,315	-
5116.102	Life and Disability Insurance Long Term/Short Term	2,330	-	-	-	-	-
5119.100	Retiree Costs Medical Insurance	53,674	47,568	44,037	43,862	43,862	-
5122	Accrual Bank Payoff	572	-	-	-	-	-
5201.100	Office Supplies General	346	350	250	350	350	-
5202.100	Operating Supplies General	815	1,345	1,500	1,500	1,500	-
5204	Subscriptions and Code Books	2,558	3,763	2,500	2,500	2,500	-
5209.101	Auto Fuel Expense Town Vehicles	2,366	3,200	2,300	2,700	2,700	-
5210.100	Postage General	1,303	2,100	2,000	2,100	2,100	-
5213.100	Professional/Contract Services General	5,957	7,000	4,500	5,500	5,500	-
5214.100	Repair and Maint Service General	22,338	29,685	29,686	29,686	29,686	-
5216.100	Communications General Services	2,188	2,350	2,000	2,350	2,350	-
5218.100	Advertising General	23	-	-	-	-	-
5219.100	Printing General	54	-	-	-	-	-

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
5220.100	Employee Development General	1,615	2,650	2,200	2,650	2,650	-
5280.100	Bad Debt Write Off Expense	-	210	210	-	-	-
5501	Debt Service Payment - Principal	386	477	770	1,535	1,215	-
5910.010	Transfers Out To General Fund	130,809	142,128	142,853	158,676	160,436	-
5910.611	Transfers Out GASB 45 Retiree Medical Trust	-	-	-	-	5,000	-
Expenditures Total		677,983	748,225	740,274	818,142	824,484	-
Fund Net	Total: 2030 - Building Safety & Waste Wtr Svcs	162,127	51,369	156,100	(33,420)	(36,762)	-
Ending Fund Balance:		194,075	245,444	350,175	316,755	313,413	-



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount	
EXPENSES					
Fund	2030 - Building Safety & Waste Wtr Svcs				
Department	40 - Community Development				
Program	4730 - Building and Onsite Inspections				
Account	5119.100 - Retiree Costs Medical Insurance				
2030.40.4730.5119.100	Retiree Health Premium	1.00	43,862.00	43,862.00	
	Account	5119.100 - Retiree Costs Medical Insurance Totals	Transactions	1	\$43,862.00
Account	5201.100 - Office Supplies General				
2030.40.4730.5201.100	Pens, Batteries, and Other Office Supplies	1.00	350.00	350.00	
	Account	5201.100 - Office Supplies General Totals	Transactions	1	\$350.00
Account	5202.100 - Operating Supplies General				
2030.40.4730.5202.100	Paper, file folders, toner and printer cartridges	1.00	1,000.00	1,000.00	
2030.40.4730.5202.100	Small field tools	1.00	500.00	500.00	
	Account	5202.100 - Operating Supplies General Totals	Transactions	2	\$1,500.00
Account	5204 - Subscriptions and Code Books				
2030.40.4730.5204	NFPA Codes & Standards, ICC 105, NFPA 165	1.00	2,500.00	2,500.00	
	Account	5204 - Subscriptions and Code Books Totals	Transactions	1	\$2,500.00
Account	5209.101 - Auto Fuel Expense Town Vehicles				
2030.40.4730.5209.101	Fuel - Town Vehicles	1.00	2,700.00	2,700.00	
	Account	5209.101 - Auto Fuel Expense Town Vehicles Totals	Transactions	1	\$2,700.00
Account	5210.100 - Postage General				
2030.40.4730.5210.100	General Postage	1.00	2,100.00	2,100.00	
	Account	5210.100 - Postage General Totals	Transactions	1	\$2,100.00
Account	5213.100 - Professional/Contract Services General				
2030.40.4730.5213.100	Lab Samples - Ground & Surface Water	1.00	5,000.00	5,000.00	
2030.40.4730.5213.100	Subcontractor Services	1.00	500.00	500.00	
	Account	5213.100 - Professional/Contract Services General Totals	Transactions	2	\$5,500.00
Account	5214.100 - Repair and Maint Service General				
2030.40.4730.5214.100	Accela Maintenance Renewal	1.00	29,686.00	29,686.00	
	Account	5214.100 - Repair and Maint Service General Totals	Transactions	1	\$29,686.00



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
Account 5216.100 - Communications General Services				
2030.40.4730.5216.100	Cell Phone Service	1.00	2,350.00	2,350.00
		Transactions	1	<u>\$2,350.00</u>
Account 5216.100 - Communications General Services Totals				
Account 5220.100 - Employee Development General				
2030.40.4730.5220.100	Training and Seminars for Building Officials & Inspectors	1.00	2,650.00	2,650.00
		Transactions	1	<u>\$2,650.00</u>
Account 5220.100 - Employee Development General Totals				
Account 5501 - Debt Service Payment - Principal				
2030.40.4730.5501	New (3) Desktop Replacements - Yr 1 of 4	1.00	559.64	559.64
2030.40.4730.5501	WA (4) Replacement Computers - Yr 2 of 4	1.00	655.00	655.00
		Transactions	2	<u>\$1,214.64</u>
Account 5501 - Debt Service Payment - Principal Totals				
Account 5910.010 - Transfers Out To General Fund				
2030.40.4730.5910.010	Central Services Allocation	1.00	93,271.00	93,271.00
2030.40.4730.5910.010	Pension Obligation Bond	1.00	67,165.00	67,165.00
		Transactions	2	<u>\$160,436.00</u>
Account 5910.010 - Transfers Out To General Fund Totals				
Account 5910.611 - Transfers Out GASB 45 Retiree Medical Trust				
2030.40.4730.5910.611	Fund Future Retiree Health Obligations	1.00	5,000.00	5,000.00
		Transactions	1	<u>\$5,000.00</u>
Account 5910.611 - Transfers Out GASB 45 Retiree Medical Trust Totals				

TOWN OF PARADISE
Fiscal Year 2015/16 Budget

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Council Adopted
Fund: 2215 - AVA Abandoned Vehicle Abatement							
Department: 40 - Community Development							
Program: 4735 - CDD Vehicle Abate Code Enforce							
Expenditures							
	5100 Personnel Services	-	-	-	-	-	-
	5200 Supplies and Services	1,056	191	46	191	191	-
	5300 Capital Outlay	-	-	-	-	-	-
	5500 Debt Service	-	257	257	322	322	-
Total Expenditures		1,056	448	303	513	513	-
Revenues							
	Service Fees	-	-	-	-	-	-
	Fines and Forfeitures	-	-	-	-	-	-
	Other	38,879	24,110	24,110	24,110	24,110	-
Total Revenues		38,879	24,110	24,110	24,110	24,110	-
Net Income		37,823	23,662	23,807	23,597	23,597	-
Transfers In		-	-	-	-	-	-
Transfers (Out)		(4,444)	(6,500)	(2,900)	(5,000)	(5,000)	-
Ending Fund Balance		96,580	113,742	117,487	136,084	136,084	-

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 2215 - AVA Abandoned Vehicle Abatement							
<u>Revenues</u>							
Department: 40 - Community Development							
Program: 0000 - Non Program Activity							
3345.007	State Revenues - Other Abandoned Vehicle	38,765	24,000	24,000	24,000	24,000	-
3610.100	Interest Revenue Investments	114	110	110	110	110	-
Revenues Total		38,879	24,110	24,110	24,110	24,110	-
<u>Expenditures</u>							
Department: 40 - Community Development							
Program: 4735 - CDD Vehicle Abate Code Enforce							
5210.100	Postage General	90	100	30	100	100	-
5213.100	Professional/Contract Services General	950	75	-	75	75	-
5216.100	Communications General Services	16	16	16	16	16	-
5501	Debt Service Payment - Principal	-	257	257	322	322	-
5910.010	Transfers Out To General Fund	4,444	6,500	2,900	5,000	5,000	-
Expenditures Total		5,500	6,948	3,203	5,513	5,513	-
Fund Net	Total: 2215 - AVA Abandoned Vehicle Abatement	33,379	17,162	20,907	18,597	18,597	-
Ending Fund Balance:		96,580	113,742	117,487	136,084	136,084	-



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund	2215 - AVA Abandoned Vehicle Abatement			
Department	40 - Community Development			
Program	4735 - CDD Vehicle Abate Code Enforce			
Account	5210.100 - Postage General			
2215.40.4735.5210.100	Mailing Notices	1.00	100.00	100.00
		Transactions	1	\$100.00
		Account 5210.100 - Postage General Totals		
Account	5213.100 - Professional/Contract Services General			
2215.40.4735.5213.100	Towing Service	1.00	75.00	75.00
Account	5216.100 - Communications General Services			
2215.40.4735.5216.100	Cell Phone Service	1.00	16.00	16.00
		Transactions	1	\$16.00
		Account 5216.100 - Communications General Services Totals		
		Transactions	1	\$75.00
		Account 5213.100 - Professional/Contract Services General Totals		
Account	5501 - Debt Service Payment - Principal			
2215.40.4735.5501	WA 1 Computer Replacement - Yr 2 of 4	1.00	322.00	322.00
		Transactions	1	\$322.00
		Account 5501 - Debt Service Payment - Principal Totals		
Account	5910.010 - Transfers Out To General Fund			
2215.40.4735.5910.010	Transfer to General Fund	1.00	5,000.00	5,000.00
		Transactions	1	\$5,000.00
		Account 5910.010 - Transfers Out To General Fund Totals		

FY 2014/2015

Public Works

Engineering, Fleet Maintenance, Paradise Community Park,
Public Facilities, GasTax/Streets Maintenance
and Transit Operations

TOWN OF PARADISE
Fiscal Year 2015/16 Budget

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Council Adopted
Fund: 1010 - General Fund							
Department: 45 - Public Works							
Program: 4740 - Public Works - Engineering							
Expenditures							
	5100 Personnel Services	8,786	11,859	21,238	12,814	12,814	-
	5200 Supplies and Services	8,367	8,337	7,072	5,327	5,327	-
	5300 Capital Outlay	-	-	-	-	-	-
	5500 Debt Service	193	-	-	-	-	-
Total Expenditures		17,346	20,196	28,310	18,141	18,141	-
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		17,346	20,196	28,310	18,141	18,141	-

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 1010 - General Fund							
<u>Expenditures</u>							
Department: 45 - Public Works							
Program: 4740 - Public Works - Engineering							
5116.102	Life and Disability Insurance Long Term/Short Term	(3)	-	-	-	-	-
5119.100	Retiree Costs Medical Insurance	8,789	11,859	11,872	12,814	12,814	-
5199.130	Other Payroll Expenses Interfund Payroll Transfers	-	-	9,366	-	-	-
5210.100	Postage General	94	200	175	150	150	-
5213.100	Professional/Contract Services General	2,433	4,000	3,000	3,000	3,000	-
5214.100	Repair and Maint Service General	5,601	4,021	3,781	2,177	2,177	-
5220.100	Employee Development General	240	116	116	-	-	-
5501	Debt Service Payment - Principal	193	-	-	-	-	-
Expenditure Grand Totals:		17,346	20,196	28,310	18,141	18,141	-



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 1010 - General Fund				
Department 45 - Public Works				
Program 4740 - Public Works - Engineering				
Account 5119.100 - Retiree Costs Medical Insurance				
1010.45.4740.5119.100	Retiree Medical Premium	1.00	12,814.00	12,814.00
		Transactions	1	<u>\$12,814.00</u>
		Account 5119.100 - Retiree Costs Medical Insurance Totals		
Account 5210.100 - Postage General				
1010.45.4740.5210.100	General Postage	1.00	150.00	150.00
		Transactions	1	<u>\$150.00</u>
		Account 5210.100 - Postage General Totals		
Account 5213.100 - Professional/Contract Services General				
1010.45.4740.5213.100	Contract Surveying	1.00	3,000.00	3,000.00
		Transactions	1	<u>\$3,000.00</u>
		Account 5213.100 - Professional/Contract Services General Totals		
Account 5214.100 - Repair and Maint Service General				
1010.45.4740.5214.100	Accela Maintenance Renewal	1.00	2,177.00	2,177.00
		Transactions	1	<u>\$2,177.00</u>
		Account 5214.100 - Repair and Maint Service General Totals		

**TOWN OF PARADISE
Fiscal Year 2015/16 Budget**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Council Adopted
Fund: 1010 - General Fund							
Department: 45 - Public Works							
Program: 4550 - Fleet Management							
Expenditures							
	5100 Personnel Services	102,810	112,121	104,008	89,071	91,873	-
	5200 Supplies and Services	77,479	97,420	103,979	94,600	79,600	-
	5300 Capital Outlay	918	750	-	5,000	5,000	-
	5500 Debt Service	4,366	4,172	4,180	-	-	-
Total Expenditures		185,572	214,463	212,167	188,671	176,473	-
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Transfers In							
Transfers (Out)		-	-	-	-	(10,000)	-
Net General Fund Support		185,572	214,463	212,167	188,671	186,473	-
Fiscal Year 2015-2016 Personnel Allocation							
	Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits		
	Lead Fleet Mechanic	40	100%	1.00	90,854		

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 1010 - General Fund							
<u>Expenditures</u>							
Department: 45 - Public Works							
Program: 4550 - Fleet Management							
5101	Salaries - Permanent	64,493	70,907	55,975	46,550	48,880	-
5106.100	Incentives & Admin Leave Administrative Leave	2,715	3,000	2,531	-	-	-
5109.100	Allowances Uniform Allowance	500	500	422	500	500	-
5109.102	Allowances Tool Allowance	1,000	1,000	1,000	1,000	1,000	-
5111	Medicare	852	985	867	697	731	-
5112.101	Retirement Contribution PERS	7,488	8,438	7,104	4,366	4,716	-
5113	Worker's Compensation	2,815	2,456	2,456	1,363	1,431	-
5114.101	Health Insurance Medical	13,535	15,506	15,385	11,786	11,786	-
5114.102	Health Insurance Dental	1,712	-	-	-	-	-
5114.103	Health Insurance Vision	169	-	-	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	228	785	526	627	647	-
5116.102	Life and Disability Insurance Long Term/Short Term	493	-	-	-	-	-
5119.100	Retiree Costs Medical Insurance	6,811	8,544	7,946	22,182	22,182	-
5122	Accrual Bank Payoff	-	-	9,796	-	-	-
5202.100	Operating Supplies General	220	200	210	200	200	-
5203.100	Repairs and Maint Supplies General	51,384	46,200	63,000	59,000	46,600	-
5204	Subscriptions and Code Books	-	-	-	-	2,400	-
5209.101	Auto Fuel Expense Town Vehicles	1,063	850	650	-	-	-
5210.100	Postage General	31	50	15	-	-	-
5213.100	Professional/Contract Services General	2,773	3,000	3,500	2,300	2,300	-
5214.100	Repair and Maint Service General	20,984	46,000	36,000	32,200	27,200	-
5216.100	Communications General Services	862	900	604	900	900	-
5218.100	Advertising General	162	-	-	-	-	-
5220.100	Employee Development General	-	220	-	-	-	-
5303	Improvements	918	750	-	5,000	5,000	-
5501	Debt Service Payment - Principal	4,366	4,172	4,180	-	-	-
5910.611	Transfers Out GASB 45 Retiree Medical Trust	-	-	-	-	10,000	-

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Expenditure Grand Totals:		185,572	214,463	212,167	188,671	186,473	-



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 1010 - General Fund				
Department 45 - Public Works				
Program 4550 - Fleet Management				
Account 5119.100 - Retiree Costs Medical Insurance				
1010.30.4550.5119.100	Retiree Health Premium	1.00	22,182.00	22,182.00
		Transactions	1	<u>\$22,182.00</u>
		Account 5119.100 - Retiree Costs Medical Insurance Totals		
Account 5202.100 - Operating Supplies General				
1010.30.4550.5202.100	Shop Towels, Rags & Other Supplies	1.00	200.00	200.00
		Transactions	1	<u>\$200.00</u>
		Account 5202.100 - Operating Supplies General Totals		
Account 5203.100 - Repairs and Maint Supplies General				
1010.30.4550.5203.100	Misc. Supplies	1.00	2,500.00	2,500.00
1010.30.4550.5203.100	Small Tools	1.00	500.00	500.00
1010.30.4550.5203.100	Tires - Fire Department	1.00	5,000.00	5,000.00
1010.30.4550.5203.100	Tires - Police/Animal Control/VIPS	1.00	3,000.00	3,000.00
1010.30.4550.5203.100	Tires - Public Works/Town Hall	1.00	3,000.00	3,000.00
1010.30.4550.5203.100	Vehicle Replacement Parts	1.00	32,600.00	32,600.00
		Transactions	6	<u>\$46,600.00</u>
		Account 5203.100 - Repairs and Maint Supplies General Totals		
Account 5204 - Subscriptions and Code Books				
1010.30.4550.5204	All Data On-line Manuals	1.00	2,400.00	2,400.00
		Transactions	1	<u>\$2,400.00</u>
		Account 5204 - Subscriptions and Code Books Totals		
Account 5213.100 - Professional/Contract Services General				
1010.30.4550.5213.100	Smog Service	1.00	1,200.00	1,200.00
1010.30.4550.5213.100	Towing Service	1.00	1,100.00	1,100.00
		Transactions	2	<u>\$2,300.00</u>
		Account 5213.100 - Professional/Contract Services General Totals		
Account 5214.100 - Repair and Maint Service General				
1010.30.4550.5214.100	Fuel Pump Repairs Service	1.00	200.00	200.00
1010.30.4550.5214.100	Outside Vehicle Repair Service	1.00	25,000.00	25,000.00
1010.30.4550.5214.100	Tire Repair Service	1.00	2,000.00	2,000.00
		Transactions	3	<u>\$27,200.00</u>
		Account 5214.100 - Repair and Maint Service General Totals		



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
Account 5216.100 - Communications General Services				
1010.30.4550.5216.100	Cell Phone Service	12.00	75.00	900.00
		Transactions	1	<u>\$900.00</u>
Account 5216.100 - Communications General Services Totals				
Account 5303 - Improvements				
1010.30.4550.5303	Paint & Repair Fuel Tank	1.00	5,000.00	5,000.00
		Transactions	1	<u>\$5,000.00</u>
Account 5303 - Improvements Totals				
Account 5910.611 - Transfers Out GASB 45 Retiree Medical Trust				
1010.30.4550.5910.611	GASB45 Retiree Health Contribution	1.00	10,000.00	10,000.00
		Transactions	1	<u>\$10,000.00</u>
Account 5910.611 - Transfers Out GASB 45 Retiree Medical Trust Totals				

TOWN OF PARADISE
Fiscal Year 2015/16 Budget

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Council Adopted
Fund: 1010 - General Fund							
Department: 45 - Public Works							
Program: 4745 - Paradise Community Park							
Expenditures							
	5100 Personnel Services	-	-	-	-	-	-
	5200 Supplies and Services	9,309	12,590	10,702	10,515	10,515	-
	5300 Capital Outlay	-	450	-	-	-	-
	5500 Debt Service	-	-	-	-	-	-
Total Expenditures		9,309	13,040	10,702	10,515	10,515	-
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		9,309	13,040	10,702	10,515	10,515	-

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 1010 - General Fund							
<u>Expenditures</u>							
Department: 45 - Public Works							
Program: 4745 - Paradise Community Park							
5202.100	Operating Supplies General	1,800	2,800	2,500	2,375	2,375	-
5203.100	Repairs and Maint Supplies General	615	1,650	800	400	400	-
5211.135	Utilities Water and Sewer	2,903	3,800	3,000	3,150	3,150	-
5211.137	Utilities Electric and Gas	3,531	3,000	3,700	3,700	3,700	-
5214.100	Repair and Maint Service General	268	1,140	500	685	685	-
5216.100	Communications General Services	193	200	202	205	205	-
5304	Furniture & Equipment	-	450	-	-	-	-
Expenditure Grand Totals:		9,309	13,040	10,702	10,515	10,515	-



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 1010 - General Fund				
Department 45 - Public Works				
Program 4745 - Paradise Community Park				
Account 5202.100 - Operating Supplies General				
1010.45.4745.5202.100	Cleaning Supplies	1.00	150.00	150.00
1010.45.4745.5202.100	Doggie Bags	1.00	600.00	600.00
1010.45.4745.5202.100	Flags	1.00	725.00	725.00
1010.45.4745.5202.100	Landscape Supplies	1.00	500.00	500.00
1010.45.4745.5202.100	Miscellaneous	1.00	50.00	50.00
1010.45.4745.5202.100	Restroom Supplies	1.00	350.00	350.00
Account 5202.100 - Operating Supplies General Totals		Transactions	6	\$2,375.00
Account 5203.100 - Repairs and Maint Supplies General				
1010.45.4745.5203.100	Electrical	1.00	100.00	100.00
1010.45.4745.5203.100	Irrigation	1.00	200.00	200.00
1010.45.4745.5203.100	Lighting	1.00	100.00	100.00
Account 5203.100 - Repairs and Maint Supplies General Totals		Transactions	3	\$400.00
Account 5211.135 - Utilities Water and Sewer				
1010.45.4745.5211.135	Water	1.00	3,150.00	3,150.00
Account 5211.135 - Utilities Water and Sewer Totals		Transactions	1	\$3,150.00
Account 5211.137 - Utilities Electric and Gas				
1010.45.4745.5211.137	Electricity	1.00	3,700.00	3,700.00
Account 5211.137 - Utilities Electric and Gas Totals		Transactions	1	\$3,700.00
Account 5214.100 - Repair and Maint Service General				
1010.45.4745.5214.100	Backflow Testing	1.00	85.00	85.00
1010.45.4745.5214.100	Electrical	1.00	200.00	200.00
1010.45.4745.5214.100	Landscape	1.00	300.00	300.00
1010.45.4745.5214.100	Plumbing	1.00	100.00	100.00
Account 5214.100 - Repair and Maint Service General Totals		Transactions	4	\$685.00
Account 5216.100 - Communications General Services				



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
1010.45.4745.5216.100	Septic Alarm	1.00	205.00	205.00
Account 5216.100 - Communications General Services Totals		Transactions	1	\$205.00

TOWN OF PARADISE
Fiscal Year 2015/16 Budget

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Council Adopted
Fund: 1010 - General Fund							
Department: 45 - Public Works							
Program: 4747 - Public Facilities							
Expenditures							
	5100 Personnel Services	-	-	-	-	-	-
	5200 Supplies and Services	4,980	6,092	5,250	5,350	5,350	-
	5300 Capital Outlay	-	-	-	-	-	-
	5500 Debt Service	-	-	-	-	-	-
Total Expenditures		4,980	6,092	5,250	5,350	5,350	-
Revenues							
	Service Fees						
	Fines and Forfeitures						
	Other						
Total Revenues		-	-	-	-	-	-
Net General Fund Support		4,980	6,092	5,250	5,350	5,350	-

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 1010 - General Fund							
<u>Expenditures</u>							
Department: 45 - Public Works							
Program: 4747 - Public Facilities							
5203.100	Repairs and Maint Supplies General	124	352	250	250	250	-
5211.135	Utilities Water and Sewer	4,587	5,000	4,700	4,800	4,800	-
5214.100	Repair and Maint Service General	270	740	300	300	300	-
Expenditure Grand Totals:		4,980	6,092	5,250	5,350	5,350	-



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 1010 - General Fund				
Department 45 - Public Works				
Program 4747 - Public Facilities				
Account 5203.100 - Repairs and Maint Supplies General				
1010.45.4747.5203.100	Irrigation	1.00	100.00	100.00
1010.45.4747.5203.100	Landscape	1.00	100.00	100.00
1010.45.4747.5203.100	Lighting	1.00	50.00	50.00
Account 5203.100 - Repairs and Maint Supplies General Totals		Transactions	3	<u>\$250.00</u>
Account 5211.135 - Utilities Water and Sewer				
1010.45.4747.5211.135	Irrigation Water	1.00	4,800.00	4,800.00
Account 5211.135 - Utilities Water and Sewer Totals		Transactions	1	<u>\$4,800.00</u>
Account 5214.100 - Repair and Maint Service General				
1010.45.4747.5214.100	Backflow Testing	1.00	200.00	200.00
1010.45.4747.5214.100	Electrical Repairs	1.00	100.00	100.00
Account 5214.100 - Repair and Maint Service General Totals		Transactions	2	<u>\$300.00</u>

TOWN OF PARADISE
Fiscal Year 2015/16 Budget

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Council Adopted
Fund: 2120 - State Gas Tax							
Department: 45 - Public Works							
Program: 4750 - Public Works - Streets Maint.							
Expenditures							
	5100 Personnel Services	656,442	713,508	703,765	715,565	715,498	-
	5200 Supplies and Services	288,051	214,218	190,510	237,680	237,680	-
	5300 Capital Outlay	12,461	11,940	4,940	2,000	2,000	-
	5500 Debt Service	29,854	32,322	32,795	28,275	27,678	-
Total Expenditures		986,808	971,988	932,010	983,520	982,856	-
Revenues							
	Service Fees	172	150	149	150	150	-
	Fines and Forfeitures	-	-	-	-	-	-
	Other	902,344	844,944	805,632	611,424	611,424	-
Total Revenues		902,516	845,094	805,781	611,574	611,574	-
Net Income		(84,292)	(126,894)	(126,229)	(371,946)	(371,282)	-
Transfers In		393,120	376,050	362,275	412,624	412,624	-
Transfers (Out)		(198,778)	(207,147)	(200,431)	(236,632)	(236,035)	-
Ending Fund Balance		503,632	545,641	539,247	343,293	344,554	-

Fiscal Year 2015-2016 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Town Manager	40	12%	0.12	21,022
Public Work Director/Town Engineer	40	95%	0.95	123,726
Public Works Manager	40	95%	0.95	88,414
Construction Inspector	40	98%	0.98	60,637
PW Maint Worker III	40	100%	1.00	70,961
PW Maint Worker II	40	100%	4.00	263,561
Asst. Planner	40	8%	0.08	6,388
Finance Director	40	4%	0.04	5,117
Finance Supervisor	40	10%	0.10	10,379
		Total	8.22	650,205

Allocation to Other Programs

Town Manager	Town Mgr 65%; BHS 22%; RDA 1%
Public Work Director/Town Engineer	Transit 5%
Public Works Manager	Transit 5%
Construction Inspector	Transit 2%
Assistant Planner	Planning 14%; Wst Mgt 24%; BSWW 54%
Finance Director	Finance 85%; BSWW 4%; Transit 2%; RDA 5%
Finance Supervisor	Finance 83%; BSWW 2%; Transit 3%

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 2120 - State Gas Tax							
<u>Revenues</u>							
Department: 45 - Public Works							
Program: 4750 - Public Works - Streets Maint.							
3355.001	State Gas Tax Section 2106	108,589	92,451	97,095	83,519	83,519	-
3355.002	State Gas Tax Section 2107	196,080	255,292	255,227	241,166	241,166	-
3355.003	State Gas Tax Section 2107.5	6,000	6,000	6,000	6,000	6,000	-
3355.005	State Gas Tax Section 2105	180,118	163,201	163,201	152,686	152,686	-
3355.007	State Gas Tax Section 2103	368,962	325,000	276,900	121,053	121,053	-
3410.150	Administrative Services Late Fees	172	150	149	150	150	-
3610.100	Interest Revenue Investments	515	-	-	-	-	-
3901.100	Refunds & Reimbursements Miscellaneous	5,955	-	4,209	2,000	2,000	-
3901.140	Refunds & Reimbursements Negligence Cost	3,517	2,500	3,000	4,500	4,500	-
3902.100	Miscellaneous Revenue General	32,608	500	-	500	500	-
3910.112	Transfers In From Federal CMAQ Fund	50,061	-	-	-	-	-
3910.121	Transfers In From RSTP Fund	299,314	300,000	300,000	300,000	300,000	-
3910.132	Transfers In From HSIP Grant	43,745	76,050	47,275	51,624	51,624	-
3910.133	Transfers In From ATP Grant	-	-	15,000	61,000	61,000	-
Revenues Total		1,295,636	1,221,144	1,168,056	1,024,198	1,024,198	-

Expenditures

Department: 45 - Public Works

Program: 4750 - Public Works - Streets Maint.

5101	Salaries - Permanent	421,741	471,831	468,843	465,470	465,470	-
5103.101	Differential Pay On Call	20,553	-	-	-	-	-
5103.102	Differential Pay Out of Class	24	-	-	-	-	-
5105	Salaries - Overtime/FLSA	5,924	8,171	8,048	7,500	7,500	-
5106.100	Incentives & Admin Leave Administrative Leave	6,174	8,431	8,431	9,458	9,458	-
5106.200	Incentives & Admin Leave Gym Reimbursement	11	135	224	250	250	-
5107	Car Allowance/Mileage	435	432	1,366	2,664	2,664	-
5109.101	Allowances Boot Allowance	2,100	2,100	2,100	2,079	2,079	-

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
5111	Medicare	5,400	6,055	6,055	6,116	6,116	-
5112.101	Retirement Contribution PERS	45,742	50,355	50,355	62,569	62,502	-
5112.102	Retirement Contribution Social Security	16	-	-	-	-	-
5113	Worker's Compensation	48,324	60,068	60,068	49,696	49,696	-
5114.101	Health Insurance Medical	67,446	76,182	77,436	73,235	73,235	-
5114.102	Health Insurance Dental	9,636	-	-	-	-	-
5114.103	Health Insurance Vision	979	-	-	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	1,916	5,456	5,037	5,168	5,168	-
5116.102	Life and Disability Insurance Long Term/Short Term	3,045	-	-	-	-	-
5119.100	Retiree Costs Medical Insurance	16,978	20,909	21,785	31,360	31,360	-
5122	Accrual Bank Payoff	-	3,383	3,383	-	-	-
5199.130	Other Payroll Expenses Interfund Payroll Transfers	-	-	(9,366)	-	-	-
5201.100	Office Supplies General	94	50	162	50	50	-
5202.100	Operating Supplies General	2,804	2,490	3,000	2,400	2,400	-
5203.100	Repairs and Maint Supplies General	34,497	36,300	36,300	73,450	73,450	-
5204	Subscriptions and Code Books	100	300	300	300	300	-
5209.101	Auto Fuel Expense Town Vehicles	25,099	25,000	20,500	22,000	22,000	-
5210.100	Postage General	11	10	121	10	10	-
5211.137	Utilities Electric and Gas	37,433	32,000	32,000	28,000	28,000	-
5211.139	Utilities Propane	998	1,000	500	1,000	1,000	-
5213.100	Professional/Contract Services General	1,458	2,100	2,100	2,100	2,100	-
5214.100	Repair and Maint Service General	100,415	100,319	80,319	99,400	99,400	-
5215.100	Rents and Leases Miscellaneous	116	5,419	5,000	-	-	-
5216.100	Communications General Services	4,853	4,881	4,200	4,695	4,695	-
5218.100	Advertising General	-	-	1,096	700	700	-
5219.100	Printing General	54	50	650	500	500	-
5220.100	Employee Development General	1,676	1,550	1,550	3,000	3,000	-
5223.101	Meals and Refreshments Employee Meals-MOU	75	37	-	75	75	-
5280.100	Bad Debt Write Off Expense	-	2,712	2,712	-	-	-
5304	Furniture & Equipment	4,091	4,940	4,940	2,000	2,000	-
5305	Vehicles	8,370	7,000	-	-	-	-
5501	Debt Service Payment - Principal	29,854	32,322	32,795	28,275	27,678	-

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
5910.010	Transfers Out To General Fund	163,756	169,157	166,687	167,628	167,031	-
5910.100	Transfers Out To Capital Projects	35,022	37,990	33,744	69,004	69,004	-
Program Total: 4750 - Public Works - Streets Maint.		1,107,219	1,179,135	1,132,441	1,220,152	1,218,891	-
Program: 4755 - Public Works - Maint. Projects							
Cost Center Activity: 471 - Overlay							
5213.100	Professional/Contract Services General	78,367	-	-	-	-	-
Cost Center Activity Total: 471 - Overlay		78,367	-	-	-	-	-
Expenditures Total		1,185,586	1,179,135	1,132,441	1,220,152	1,218,891	-
Fund Net	Total: 2120 - State Gas Tax	110,050	42,009	35,615	(195,954)	(194,693)	-
Ending Fund Balance:		503,632	545,641	539,247	343,293	344,554	-



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund	2120 - State Gas Tax			
Department	45 - Public Works			
Program	4750 - Public Works - Streets Maint.			
Account	5105 - Salaries - Overtime/FLSA			
2120.45.4750.5105	Overtime	1.00	7,500.00	7,500.00
		Transactions	1	\$7,500.00
		Account 5105 - Salaries - Overtime/FLSA Totals		
Account	5119.100 - Retiree Costs Medical Insurance			
2120.45.4750.5119.100	Retiree Health Premium	1.00	31,360.00	31,360.00
		Transactions	1	\$31,360.00
		Account 5119.100 - Retiree Costs Medical Insurance Totals		
Account	5201.100 - Office Supplies General			
2120.45.4750.5201.100	00 - Paper & Pens	1.00	50.00	50.00
		Transactions	1	\$50.00
		Account 5201.100 - Office Supplies General Totals		
Account	5202.100 - Operating Supplies General			
2120.45.4750.5202.100	20 - Safety Clothing & PPE	1.00	1,500.00	1,500.00
2120.45.4750.5202.100	30 - Corporation Yard Hydration for Staff	1.00	900.00	900.00
		Transactions	2	\$2,400.00
		Account 5202.100 - Operating Supplies General Totals		
Account	5203.100 - Repairs and Maint Supplies General			
2120.45.4750.5203.100	15 - Road Rehabilitation Supplies	1.00	12,000.00	12,000.00
2120.45.4750.5203.100	20 - Vegetation Management Supplies	1.00	2,500.00	2,500.00
2120.45.4750.5203.100	25 - Drainage Supplies	1.00	8,700.00	8,700.00
2120.45.4750.5203.100	30 - Signage & Road Markings	1.00	7,500.00	7,500.00
2120.45.4750.5203.100	35 - Traffic Signals Supplies	1.00	14,000.00	14,000.00
2120.45.4750.5203.100	40 - Sidewalks Supplies	1.00	4,750.00	4,750.00
2120.45.4750.5203.100	45 - Snow Removal Supplies	1.00	5,000.00	5,000.00
2120.45.4750.5203.100	50 - Spray Program Supplies	1.00	7,500.00	7,500.00
2120.45.4750.5203.100	55 - Street Lighting Supplies	1.00	4,000.00	4,000.00
2120.45.4750.5203.100	60 - Facilities / Janitorial Supplies	1.00	1,000.00	1,000.00
2120.45.4750.5203.100	65 - Stormwater Program / Permit Supplies	1.00	2,500.00	2,500.00
2120.45.4750.5203.100	95 - Miscellaneous Supplies	1.00	4,000.00	4,000.00



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction		Number of Units	Cost per Unit	Total Amount
		Account 5203.100 - Repairs and Maint Supplies General Totals	Transactions	12	\$73,450.00
		Account 5204 - Subscriptions and Code Books			
2120.45.4750.5204	00 - Technical Books & Manuals		1.00	300.00	300.00
		Account 5204 - Subscriptions and Code Books Totals	Transactions	1	\$300.00
		Account 5209.101 - Auto Fuel Expense Town Vehicles			
2120.45.4750.5209.101	00 - Fuel		1.00	22,000.00	22,000.00
		Account 5209.101 - Auto Fuel Expense Town Vehicles Totals	Transactions	1	\$22,000.00
		Account 5210.100 - Postage General			
2120.45.4750.5210.100	00 - Postage		1.00	10.00	10.00
		Account 5210.100 - Postage General Totals	Transactions	1	\$10.00
		Account 5211.137 - Utilities Electric and Gas			
2120.45.4750.5211.137	Street Lighting & Traffic Signals		1.00	28,000.00	28,000.00
		Account 5211.137 - Utilities Electric and Gas Totals	Transactions	1	\$28,000.00
		Account 5211.139 - Utilities Propane			
2120.45.4750.5211.139	00 - Propane		1.00	1,000.00	1,000.00
		Account 5211.139 - Utilities Propane Totals	Transactions	1	\$1,000.00
		Account 5213.100 - Professional/Contract Services General			
2120.45.4750.5213.100	01 - DATCO Testing		1.00	1,800.00	1,800.00
2120.45.4750.5213.100	02 - Worker's Comp Physical		1.00	300.00	300.00
		Account 5213.100 - Professional/Contract Services General Totals	Transactions	2	\$2,100.00
		Account 5214.100 - Repair and Maint Service General			
2120.45.4750.5214.100	20 - Vegetation Management (Tree Removal)		1.00	8,000.00	8,000.00
2120.45.4750.5214.100	35 - Traffic Signals		1.00	60,000.00	60,000.00
2120.45.4750.5214.100	65 - Stormwater Program / Permit		1.00	20,000.00	20,000.00
2120.45.4750.5214.100	80 - Plotter Maintenance		1.00	500.00	500.00
2120.45.4750.5214.100	85 - AutoCAD License Renewal		1.00	1,100.00	1,100.00
2120.45.4750.5214.100	90 - Accela CRM Renewal		1.00	4,800.00	4,800.00
2120.45.4750.5214.100	95 - Miscellaneous		1.00	5,000.00	5,000.00
		Account 5214.100 - Repair and Maint Service General Totals	Transactions	7	\$99,400.00



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
Account 5216.100 - Communications General Services				
2120.45.4750.5216.100	10 - Desk Phone Service	1.00	1,575.00	1,575.00
2120.45.4750.5216.100	20 - On-Call / Cellular Phones	1.00	1,680.00	1,680.00
2120.45.4750.5216.100	30 - CRM Data Plans	4.00	360.00	1,440.00
Account 5216.100 - Communications General Services Totals		Transactions	3	<u>\$4,695.00</u>
Account 5218.100 - Advertising General				
2120.45.4750.5218.100	Legal Advertisements	1.00	700.00	700.00
Account 5218.100 - Advertising General Totals		Transactions	1	<u>\$700.00</u>
Account 5219.100 - Printing General				
2120.45.4750.5219.100	00 - Grant Applications	1.00	500.00	500.00
Account 5219.100 - Printing General Totals		Transactions	1	<u>\$500.00</u>
Account 5220.100 - Employee Development General				
2120.45.4750.5220.100	10 - Training / Continuing Education	1.00	2,000.00	2,000.00
2120.45.4750.5220.100	20 - License Renewals	1.00	500.00	500.00
2120.45.4750.5220.100	30 - Testing (DMV, Certifications, Etc.)	1.00	500.00	500.00
Account 5220.100 - Employee Development General Totals		Transactions	3	<u>\$3,000.00</u>
Account 5223.101 - Meals and Refreshments Employee Meals-MOU Overtime				
2120.45.4750.5223.101	00 - Overtime Meals	1.00	75.00	75.00
Account 5223.101 - Meals and Refreshments Employee Meals-MOU Overtime Totals		Transactions	1	<u>\$75.00</u>
Account 5304 - Furniture & Equipment				
2120.45.4750.5304	10 - CRM Field Tablets	4.00	500.00	2,000.00
Account 5304 - Furniture & Equipment Totals		Transactions	1	<u>\$2,000.00</u>
Account 5501 - Debt Service Payment - Principal				
2120.45.4750.5501	(P) WA Dump Truck & Equip - Yr 6 of 7	1.00	14,497.00	14,497.00
2120.45.4750.5501	New 1 Desktop & 1 Printer - Yr 1 of 4	1.00	296.28	296.28
2120.45.4750.5501	New Skid Loader (Bobcat) - Yr 1 of 7	1.00	9,772.16	9,772.16
2120.45.4750.5501	WA 1 Computer Replacement - Yr 2 of 4	1.00	212.00	212.00
2120.45.4750.5501	WA Plow, Radio and Sander for Truck - Yr 2 of 5	1.00	2,900.00	2,900.00
Account 5501 - Debt Service Payment - Principal Totals		Transactions	5	<u>\$27,677.44</u>



Town of Paradise

Budget Transactions Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
Account 5910.010 - Transfers Out To General Fund				
2120.45.4750.5910.010	Central Services Allocation	1.00	94,625.00	94,625.00
2120.45.4750.5910.010	Pension Obligation Bond	1.00	72,406.00	72,406.00
Account 5910.010 - Transfers Out To General Fund Totals		Transactions	2	\$167,031.00
Account 5910.100 - Transfers Out To Capital Projects				
2120.45.4750.5910.100	9368 Cypress Curve Realignment	1.00	20,489.00	20,489.00
2120.45.4750.5910.100	9370 Pearson Shoulder Widening	1.00	6,515.00	6,515.00
2120.45.4750.5910.100	9374 Elliott Road Overlay	1.00	42,000.00	42,000.00
Account 5910.100 - Transfers Out To Capital Projects Totals		Transactions	3	\$69,004.00

TOWN OF PARADISE
Fiscal Year 2015/16 Budget

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Council Adopted
Fund: 5900 - Transit Fund							
Department: 45 - Public Works							
Program: 4820 - CDD - Transit Operations							
Expenditures							
	5100 Personnel Services	17,467	18,593	18,593	17,968	17,968	-
	5200 Supplies and Services	872,056	964,760	919,689	907,392	907,392	-
	5300 Capital Outlay	-	-	-	-	-	-
	5500 Debt Service	-	-	-	-	-	-
Total Expenditures		889,522	983,353	938,282	925,360	925,360	-
Revenues							
	Service Fees	-	-	-	-	-	-
	Fines and Forfeitures	-	-	-	-	-	-
	Other	968,458	922,289	920,689	901,961	901,961	-
Total Revenues		968,458	922,289	920,689	901,961	901,961	-
Net Income		78,936	(61,064)	(17,593)	(23,399)	(23,399)	-
Transfers In		-	-	-	-	-	-
Transfers (Out)		(20,220)	(429,820)	(351,001)	(354,380)	(354,428)	-
Ending Fund Balance		1,223,464	732,580	854,870	477,091	477,043	-

Fiscal Year 2015-2016 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Public Works Director/Town Engineer	40	5%	0.05	6,512
Public Works Manager	40	5%	0.05	4,653
Construction Inspector	40	2%	0.02	1,237
Finance Director	40	2%	0.02	2,559
Finance Supervisor	40	3%	0.03	3,114
		Total	0.17	18,075
Allocation to Other Programs				
Public Work Director/Town Engineer	Gas Tax 95%			
Public Works Manager	Gas Tax 95%			
Construction Inspector	Gas Tax 98%			
Finance Director	Finance 85%; BSWW 4%; Gas Tax 4%; RDA 5%			
Finance Supervisor	Finance 83%; BSWW 2%; Gas Tax 10%			

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 5900 - Transit Fund							
<u>Revenues</u>							
Department: 45 - Public Works							
Program: 4820 - CDD - Transit Operations							
3345.001	State Revenues - Other LTF - Local Transit Funds	798,798	749,860	749,860	732,119	732,119	-
3345.002	State Revenues - Other STA - State Transportation	141,209	140,929	140,929	140,342	140,342	-
3610.100	Interest Revenue Investments	1,361	2,500	1,000	500	500	-
3902.201	Miscellaneous Revenue Paratransit Tickets	17,418	18,000	20,400	19,000	19,000	-
3902.202	Miscellaneous Revenues BC Transit Tickets	9,673	11,000	8,500	10,000	10,000	-
Revenues Total		968,458	922,289	920,689	901,961	901,961	-

<u>Expenditures</u>							
Department: 40 - Community Development							
Program: 4820 - CDD - Transit Operations							
5101	Salaries - Permanent	12,956	13,933	13,933	13,200	13,200	-
5106.100	Incentives & Admin Leave Administrative Leave	526	561	561	629	629	-
5106.200	Incentives & Admin Leave Gym Reimbursement	22	22	22	11	11	-
5107	Car Allowance/Mileage	168	168	168	168	168	-
5111	Medicare	190	213	213	203	203	-
5112.101	Retirement Contribution PERS	1,493	1,754	1,754	1,388	1,388	-
5113	Worker's Compensation	142	131	131	739	739	-
5114.101	Health Insurance Medical	1,608	1,669	1,669	1,506	1,506	-
5114.102	Health Insurance Dental	198	-	-	-	-	-
5114.103	Health Insurance Vision	22	-	-	-	-	-
5116.101	Life and Disability Insurance Life & Disab.	49	142	142	124	124	-
5116.102	Life and Disability Insurance Long Term/Short Term	94	-	-	-	-	-
5213.100	Professional/Contract Services General	844,966	935,760	890,789	878,392	878,392	-
5260	Miscellaneous	27,090	29,000	28,900	29,000	29,000	-
5910.010	Transfers Out To General Fund	4,570	4,716	4,794	4,380	4,428	-
5910.100	Transfers Out To Capital Projects	15,650	425,104	346,207	350,000	350,000	-

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Expenditures Total		909,743	1,413,173	1,289,283	1,279,740	1,279,788	-
Fund Net	Total: 5900 - Transit Fund	58,715	(490,884)	(368,594)	(377,779)	(377,827)	-
Ending Fund Balance:		1,223,464	732,580	854,870	477,091	477,043	-



Town of Paradise

Budget Transaction Report
Budget Year of 2014/15

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 5900 - Transit Fund				
Department 40 - Community Development				
Program 4820 - CDD - Transit Operations				
Account 5213.100 - Professional/Contract Services General				
5900.40.4820.5213.100	B-Line Contribution	1.00	878,392.00	878,392.00
		Transactions	1	<u>\$878,392.00</u>
		Account 5213.100 - Professional/Contract Services General Totals		
Account 5260 - Miscellaneous				
5900.40.4820.5260	Fixed Route	1.00	10,000.00	10,000.00
5900.40.4820.5260	Paratransit	1.00	19,000.00	19,000.00
		Transactions	2	<u>\$29,000.00</u>
		Account 5260 - Miscellaneous Totals		
Account 5910.010 - Transfers Out To General Fund				
5900.40.4820.5910.010	Central Services Allocation	1.00	2,429.00	2,429.00
5900.40.4820.5910.010	Pension Obligation Bond	1.00	1,999.00	1,999.00
		Transactions	2	<u>\$4,428.00</u>
		Account 5910.010 - Transfers Out To General Fund Totals		
Account 5910.100 - Transfers Out To Capital Projects				
5900.40.4820.5910.100	9370 Pearson Shoulder Widening	1.00	350,000.00	350,000.00
		Transactions	1	<u>\$350,000.00</u>
		Account 5910.100 - Transfers Out To Capital Projects Totals		

FY 2015/2016

Business & Housing Services

TOWN OF PARADISE
Fiscal Year 2015/16 Budget

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Council Adopted
Fund: 2160 - Business & Housing Services							
Department: 55 - Business & Housing Services							
Program: 4800 - Development Services							
Expenditures							
	5100 Personnel Services	62,908	60,341	57,347	75,223	75,223	-
	5200 Supplies and Services	416	10,445	12,123	25,050	25,050	-
	5300 Capital Outlay	-	-	-	-	-	-
	5500 Debt Service	-	-	-	374	374	-
Total Expenditures		63,324	70,786	69,470	100,647	100,647	-
Revenues							
	Service Fees	-	-	-	-	-	-
	Fines and Forfeitures	-	-	-	-	-	-
	Other	5,933	200	486	-	450	-
Total Revenues		5,933	200	486	-	450	-
Net Income		(57,391)	(70,586)	(68,984)	(100,647)	(100,197)	-
Transfers In		101,466	103,516	69,905	143,955	147,705	-
Transfers (Out)		(29,621)	(31,431)	(31,398)	(37,280)	(37,280)	-
Ending Fund Balance		69,867	71,366	39,390	45,418	49,618	-

Fiscal Year 2015-2016 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Town Manager	40	22%	0.22	38,540
Housing Supervisor	40	100%	1.00	83,046
Administrative Analyst	40	65%	0.65	38,969
Senior Financial Services Clerk	40	10%	0.10	5,460
Housing Program Analyst	18	100%	0.45	17,623
Code Enforcement Officer	15	100%	0.38	15,310
		Total	2.80	198,949
Allocation to Other Programs				
Town Manager	Twn Mngr 65%; Gas Tax 12%; RDA 1%			
Administrative Analyst	Twn Mngr 35%			
Senior Financial Services Clerk	Ctrl Srvs 90%			

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 2160 - Business & Housing Services							
<u>Revenues</u>							
Department: 55 - Business & Housing Services							
Program: 4800 - Development Services							
3610.100	Interest Revenue Investments	90	200	-	-	-	-
3901.100	Refunds & Reimbursements Miscellaneous	5,393	-	-	-	-	-
3902.100	Miscellaneous Revenue General	450	-	486	-	450	-
3910.161	Transfers In From BHS HUD Revolving Loan Fund	-	-	5,585	-	-	-
3910.162	Transfers In From BHS Home Loan Repay Fund	31,405	-	21,820	20,323	20,323	-
3910.163	Transfers In From BHS Cal Home Loan Fund	2,119	-	5,840	-	-	-
3910.314	Transfers In From BHS CDBG 2014 Grant	-	19,156	-	-	-	-
3910.413	Transfers In From 2013 CalHome Grant	3,500	38,500	35,000	49,000	49,000	-
3910.611	Transfers In From 2011 Home Grant	22,223	-	-	-	-	-
3910.612	Transfers In From 2012 Home Grant	42,219	45,860	1,660	36,164	38,664	-
3910.614	Transfers In From 2014 Home Grant	-	-	-	38,468	39,718	-
Revenues Total		107,399	103,716	70,391	143,955	148,155	-

Expenditures

Department: 55 - Business & Housing Services

Program: 4800 - Development Services

5101	Salaries - Permanent	97,511	106,761	106,761	119,900	119,900	-
5102	Salaries - Temporary	84	-	-	32,220	32,220	-
5106.100	Incentives & Admin Leave Administrative Leave	3,287	3,918	3,918	4,270	4,270	-
5106.200	Incentives & Admin Leave Gym Reimbursement	-	-	270	270	270	-
5107	Car Allowance/Mileage	535	480	480	528	528	-
5111	Medicare	1,003	1,214	1,214	1,816	1,816	-
5112.101	Retirement Contribution PERS	9,738	11,573	11,573	17,044	17,044	-
5113	Worker's Compensation	949	1,002	982	1,183	1,183	-
5114.101	Health Insurance Medical	26,659	28,206	26,092	19,854	19,854	-
5114.102	Health Insurance Dental	2,934	-	-	-	-	-
5114.103	Health Insurance Vision	227	-	-	-	-	-

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
5116.101	Life and Disability Insurance Life & Disab.	494	1,253	1,253	1,369	1,369	-
5116.102	Life and Disability Insurance Long Term/Short Term	448	-	-	-	-	-
5122	Accrual Bank Payoff	516	-	-	-	-	-
5199.130	Other Payroll Expenses Interfund Payroll Transfers	(81,477)	(94,066)	(95,196)	(123,231)	(123,231)	-
5201.100	Office Supplies General	-	-	500	750	750	-
5202.100	Operating Supplies General	11	-	-	-	-	-
5209.105	Auto Fuel Expense Employee Personal Vehicle Use	-	350	200	500	500	-
5210.100	Postage General	-	400	400	500	500	-
5213.100	Professional/Contract Services General	207	8,345	10,000	22,000	22,000	-
5214.100	Repair and Maint Service General	-	1,000	1,000	1,000	1,000	-
5216.100	Communications General Services	-	-	-	-	-	-
5218.100	Advertising General	4	200	-	200	200	-
5219.100	Printing General	-	150	-	100	100	-
5260	Miscellaneous	195	-	23	-	-	-
5501	Debt Service Payment - Principal	-	-	-	374	374	-
5910.010	Transfers Out To General Fund	29,621	31,431	31,398	34,780	34,780	-
5910.611	Transfers Out GASB 45 Retiree Medical Trust	-	-	-	2,500	2,500	-
Expenditures Total		92,945	102,217	100,868	137,927	137,927	-
Fund Net	Total: 2160 - Business & Housing Services	14,453	1,499	(30,477)	6,028	10,228	-
Ending Fund Balance:		69,867	71,366	39,390	45,418	49,618	-



Town of Paradise

Budget Transaction Report
Budget Year of 2014/15

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 2160 - Business & Housing Services				
Department 55 - Business & Housing Services				
Program 4800 - Development Services				
Account 5201.100 - Office Supplies General				
2160.55.4800.5201.100	Misc. Office Supplies	1.00	750.00	750.00
		Transactions	1	<u>\$750.00</u>
Account 5209.105 - Auto Fuel Expense Employee Personal Vehicle Use				
2160.55.4800.5209.105	Fuel for Inspections	1.00	500.00	500.00
		Transactions	1	<u>\$500.00</u>
Account 5210.100 - Postage General				
2160.55.4800.5210.100	Misc. Mailings	1.00	500.00	500.00
		Transactions	1	<u>\$500.00</u>
Account 5213.100 - Professional/Contract Services General				
2160.55.4800.5213.100	Appraisals	1.00	7,350.00	7,350.00
2160.55.4800.5213.100	Archeological surveys	1.00	10,500.00	10,500.00
2160.55.4800.5213.100	Credit Reports	1.00	1,000.00	1,000.00
2160.55.4800.5213.100	CSU Record Searches	1.00	3,150.00	3,150.00
		Transactions	4	<u>\$22,000.00</u>
Account 5214.100 - Repair and Maint Service General				
2160.55.4800.5214.100	CDM Contract	1.00	1,000.00	1,000.00
		Transactions	1	<u>\$1,000.00</u>
Account 5218.100 - Advertising General				
2160.55.4800.5218.100	Misc. Advertising	1.00	200.00	200.00
		Transactions	1	<u>\$200.00</u>
Account 5219.100 - Printing General				
2160.55.4800.5219.100	Misc. Printing	1.00	100.00	100.00
		Transactions	1	<u>\$100.00</u>
Account 5501 - Debt Service Payment - Principal				
2160.55.4800.5501	New (2) Desktop Replacements - Yr 1 of 4	1.00	373.09	373.09



Town of Paradise

Budget Transaction Report
Budget Year of 2014/15

G/L Account	Transaction		Number of Units	Cost per Unit	Total Amount
		Account 5501 - Debt Service Payment - Principal Totals	Transactions	1	\$373.09
		Account 5910.010 - Transfers Out To General Fund			
2160.55.4800.5910.010	Central Services Allocation		1.00	15,000.00	15,000.00
2160.55.4800.5910.010	Pension Obligation Bond		1.00	19,780.00	19,780.00
		Account 5910.010 - Transfers Out To General Fund Totals	Transactions	2	\$34,780.00
		Account 5910.611 - Transfers Out GASB 45 Retiree Medical Trust			
2160.55.4800.5910.611	Future Retiree Health Contribution		1.00	2,500.00	2,500.00
		Account 5910.611 - Transfers Out GASB 45 Retiree Medical Trust Totals	Transactions	1	\$2,500.00

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN SUMMARY

Proj No.	Project	Preliminary Engineering	Right of Way & Utility Relocation	Construction Engineering	Construction	Construction Contingency	Total Costs	
9367	Clark Road Safety Enhancements	42,201			353,600		\$ 395,801	
9368	Cypress Curve Realignment	140,393	75,000				\$ 215,393	
9370	Pearson Road Shoulder Widening	65,148			1,048,500		\$ 1,113,648	
9371	Pearson Road SR2S Connectivity	226,548					\$ 226,548	
9372	Maxwell Drive SR2S	62,840					\$ 62,840	
9373	Stearns-DeMille Pavement Restoration				218,000		\$ 218,000	
9374	Elliott Road Overlay Project				67,000		\$ 67,000	
Annual Total		\$ 537,130	\$ 75,000	\$ -	\$ 1,687,100	\$ -	\$ -	\$ 2,299,230

Proj No.	Project	1010 Measure C	2120 Gas Tax	2132 Federal HSIP	2133 State ATP	2299 Utility Restoration Funds	2551 DIF Drainage	5900 Local Transportation	Total Funding
9367	Clark Road Safety Enhancements		4,685	391,116	-		-	-	\$ 395,801
9368	Cypress Curve Realignment		21,539	193,854	-		-	-	\$ 215,393
9370	Pearson Road Shoulder Widening	200,000	6,515	507,133			50,000	350,000	\$ 1,113,648
9371	Pearson Road SR2S Connectivity				226,548				\$ 226,548
9372	Maxwell Drive SR2S				62,840				\$ 62,840
9373	Stearns-DeMille Pavement Restoration					218,000			\$ 218,000
9374	Elliott Road Overlay Project		42,000			25,000			\$ 67,000
Annual Total		\$ 200,000	\$ 74,739	\$ 1,092,103	\$ 289,388	\$ 243,000	\$ 50,000	\$ 350,000	\$ 2,299,230

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Skyway Highway Safety Improvement Plan
 Project Number: 9365

Est. Start Date: 02/2013
 Actual Completion Date: 03/2015

Project Description: Safety improvements along Skyway between Vista Way and Elliott Road.
 Includes signal modifications, crosswalk enhancements and road work.

Code	Project Costs	Prior Years	2014-15 Estimated			Total Costs
			Actual	2015-16	2016-2017	
10	Preliminary Engineering	157,063	-	-	-	157,063
20	Right of Way & Utility Relocation	-	-	-	-	-
30	Construction Engineering	-	28,465	-	-	28,465
40	Construction	-	1,125,380	-	-	1,125,380
50	Construction Contingency	-	-	-	-	-
Annual Total		\$ 157,063	\$ 1,153,845	\$ -	\$ -	\$ 1,310,908

Code	Project Funding	Prior Years	2014-15 Estimated			Total Funding
			Actual	2015-16	2016-2017	
1010	General	-	-	-	-	-
2110	Proposition 1B	-	-	-	-	-
2120	Gas Tax/Streets	20,586	28,465	-	-	49,051
2132	Federal HSIP	120,827	779,173	-	-	900,000
2510	DIF Road	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-
5900	Local Transportation (Transit)	15,650	346,207	-	-	361,857
Annual Total		\$ 157,063	\$ 1,153,845	\$ -	\$ -	\$ 1,310,908

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Clark Road Safety Enhancements
 Project Number: 9367

Est. Start Date: 07/2014
 Est. Completion Date: 06/2016

Project Description: Micro-surface roadway, modify striping layout, add center turn lane, construct ADA ramps, and various other safety enhancements on Clark Road between Bille Road and Wagstaff Road.

Code	Project Costs	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Costs
10	Preliminary Engineering	-	18,315	42,201	-	-	60,516
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	-	-	-	-	-
40	Construction	-	-	353,600	-	-	353,600
50	Construction Contingency	-	-	-	-	-	-
Annual Total		\$ -	\$ 18,315	\$ 395,801	\$ -	\$ -	\$ 414,116

Code	Project Funding	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Funding
1010	General	-	-	-	-	-	-
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	-	1,832	4,685	-	-	6,517
2132	Federal HSIP	-	16,484	391,116	-	-	407,600
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ -	\$ 18,315	\$ 395,801	\$ -	\$ -	\$ 414,116

*Construction phase becomes 100% HSIP funded if authorized before 09/30/2016. Estimated authorization expected summer 2015.

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Cypress Curve Realignment Project
 Project Number: 9368

Est. Start Date: 07/2014
 Est. Completion Date: 06/2017

Project Description: Improve vertical and horizontal alignments; improve drainage; widen shoulders on Clark Road between Adams Road and Kimberly Lane.

Code	Project Costs	Prior Years	2014-15 Estimated				Total Costs
			Actual	2015-16	2016-17	2017-18	
10	Preliminary Engineering	2,575	57,032	140,393	-	-	200,000
20	Right of Way & Utility Relocation	-	-	75,000	-	-	75,000
30	Construction Engineering	-	-	-	-	-	-
40	Construction	-	-	-	928,300	-	928,300
50	Construction Contingency	-	-	-	-	-	-
Annual Total		\$ 2,575	\$ 57,032	\$ 215,393	\$ 928,300	\$ -	\$ 1,203,300

Code	Project Funding	Prior Years	2014-15 Estimated				Total Funding
			Actual	2015-16	2016-17	2017-18	
1010	General	-	-	-	-	-	-
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	258	5,703	21,539	-	-	27,500
2132	Federal HSIP	2,318	51,328	193,854	928,300	-	1,175,800
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ 2,575	\$ 57,032	\$ 215,393	\$ 928,300	\$ -	\$ 1,203,300

*Construction phase becomes 100% HSIP funded if authorized before 09/30/2016. Estimated authorization expected spring 2016.

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Paradise Signal Upgrade Project
 Project Number: 9369

Est. Start Date: 07/2014
 Est. Completion Date: 06/2015

Project Description: Upgrade signals to be equipped with battery backup, and emergency vehicle detection at all signalized intersections.

Code	Project Costs	Prior Years	2014-15 Estimated				Total Costs
			Actual	2015-16	2016-17	2017-18	
10	Preliminary Engineering	6,291	9,884	-	-	-	16,175
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	10,584	-	-	-	10,584
40	Construction	-	282,287	-	-	-	282,287
50	Construction Contingency	-	-	-	-	-	-
Annual Total		\$ 6,291	\$ 302,755	\$ -	\$ -	\$ -	\$ 309,046

Code	Project Funding	Prior Years	2014-15 Estimated				Total Funding
			Actual	2015-16	2016-17	2017-18	
1010	General	-	-	-	-	-	-
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	656	34,638	-	-	-	35,294
2132	Federal HSIP	5,635	268,117	-	-	-	273,752
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ 6,291	\$ 302,755	\$ -	\$ -	\$ -	\$ 309,046

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Pearson Road Shoulder Widening Project
 Project Number: 9370

Est. Start Date: 07/2014
 Est. Completion Date: 06/2016

Project Description: Widen shoulders, micro-surface roadway, add bicycle lanes on Pearson Road between Clark Road and Pentz Road.

Code	Project Costs	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Costs
10	Preliminary Engineering	-	30,852	65,148	-	-	96,000
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	-	-	-	-	-
40	Construction	-	-	1,048,500	-	-	1,048,500
50	Construction Contingency	-	-	-	-	-	-
Annual Total		\$ -	\$ 30,852	\$ 1,113,648	\$ -	\$ -	\$ 1,144,500

Code	Project Funding	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Funding
1010	General	-	-	-	-	-	-
1010	Potential Measure "C"	-	-	200,000	-	-	200,000
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	-	3,085	6,515	-	-	9,600
2132	Federal HSIP	-	27,767	507,133	-	-	534,900
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	50,000	-	-	50,000
5900	Local Transportation (Transit)	-	-	350,000	-	-	350,000
Annual Total		\$ -	\$ 30,852	\$ 1,113,648	\$ -	\$ -	\$ 1,144,500

*Construction phase becomes 100% HSIP funded if authorized before 09/30/2016. Estimated authorization expected spring 2016.

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Pearson Rd SR2S Connectivity Project
 Project Number: 9371

Est. Start Date: 02/2015
 Est. Completion Date: 06/2016

Project Description: Specific improvements include the construction of sidewalk, curb and gutter on the north and south sides of Pearson Road between Black Olive Drive and Academy Drive. In addition, the project includes construction of curb, gutter and sidewalk on the south side of Pearson Road between Skyway and Almond Street. The project will require minor drainage improvements and construction of appropriate retaining walls for hillside slopes.

Code	Project Costs	Prior Years	2014-15 Estimated				Total Costs
			Actual	2015-16	2016-17	2017-18	
10	Preliminary Engineering	-	10,100	226,548	-	-	236,648
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	-	-	72,528	-	72,528
40	Construction	-	-	-	906,594	-	906,594
50	Construction Contingency	-	-	-	90,659	-	90,659
60	Non-Infrastructure Component	-	-	-	90,659	-	90,659
Annual Total		\$ -	\$ 10,100	\$ 226,548	\$ 1,160,440	\$ -	\$ 1,397,088

Code	Project Funding	Prior Years	2014-15 Estimated				Total Funding
			Actual	2015-16	2016-17	2017-18	
1010	General	-	-	-	-	-	-
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	-	-	-	-	-	-
2132	Federal HSIP	-	-	-	-	-	-
2133	State ATP	-	10,100	226,548	1,160,440	-	1,397,088
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ -	\$ 10,100	\$ 226,548	\$ 1,160,440	\$ -	\$ 1,397,088

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Maxwell Dr SR2S Project
 Project Number: 9372

Est. Start Date: 02/2015
 Est. Completion Date: 12/2017

Project Description: The proposed project aims to improve safety and increase non-motorized transportation to Paradise High School on Maxwell Drive. The project includes construction of sidewalk, curb and gutter along the one side of Maxwell Drive while widening shoulders, as needed to facilitate the addition of Class II Bicycle Lanes on both sides of Maxwell Drive between Skyway and Elliott Road, a 0.56 mile stretch.

Code	Project Costs	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Costs
10	Preliminary Engineering	-	5,100	62,840	62,940	-	130,880
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	-	-	-	52,352	52,352
40	Construction	-	-	-	-	854,400	854,400
50	Construction Contingency	-	-	-	-	65,440	65,440
60	Non-Infrastructure Component	-	-	-	-	65,440	65,440
Annual Total		\$ -	\$ 5,100	\$ 62,840	\$ 62,940	\$ 1,037,632	\$ 1,168,512

Code	Project Funding	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Funding
1010	General	-	-	-	-	-	-
1010	Potential Measure "C"	-	-	-	-	200,000	200,000
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	-	-	-	-	-	-
2132	Federal HSIP	-	-	-	-	-	-
2133	State ATP	-	5,100	62,840	62,940	837,632	968,512
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ -	\$ 5,100	\$ 62,840	\$ 62,940	\$ 1,037,632	\$ 1,168,512

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Stearns-DeMille Pavement Restoration Project
 Project Number: 9373

Est. Start Date: 09/2015
 Est. Completion Date: 10/2015

Project Description: The proposed project includes a complete street overlay of 1.5" Hot Mix Asphalt. Project includes Stearns Road W/O Pentz Road, DeMille Road between Stearns Rd and Pentz Rd, Harrison Rd between Stearns Rd and DeMille Rd, Thornburg Ct, Richmond Ct, and Alpine Dr. Project is funded by Pacific Gas & Electric per trench restoration agreement.

Code	Project Costs	Prior Years	2014-15 Estimated				Total Costs
			Actual	2015-16	2016-17	2017-18	
10	Preliminary Engineering	-	-	-	-	-	-
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	-	-	-	-	-
40	Construction	-	-	218,000	-	-	218,000
50	Construction Contingency	-	-	-	-	-	-
60	Non-Infrastructure Component	-	-	-	-	-	-
Annual Total		\$ -	\$ -	\$ 218,000	\$ -	\$ -	\$ 218,000

Code	Project Funding	Prior Years	2014-15 Estimated				Total Funding
			Actual	2015-16	2016-17	2017-18	
1010	General	-	-	-	-	-	-
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	-	-	-	-	-	-
2132	Federal HSIP	-	-	-	-	-	-
2299	Utility Restoration Funds	-	-	218,000	-	-	218,000
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ -	\$ -	\$ 218,000	\$ -	\$ -	\$ 218,000

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Elliott Rd Overlay Project
 Project Number: 9374

Est. Start Date: 07/2015
 Est. Completion Date: 10/2015

Project Description: The proposed project will provide a 0.10' overlay along Elliott Road between N. Libby Rd and Copeland Rd. Project is funded 50/50 between Town of Paradise and Paradise Irrigation District.

Code	Project Costs	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Costs
10	Preliminary Engineering	-	-	-	-	-	-
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	-	-	-	-	-
40	Construction	-	-	67,000	-	-	67,000
50	Construction Contingency	-	-	-	-	-	-
60	Non-Infrastructure Component	-	-	-	-	-	-
Annual Total		\$ -	\$ -	\$ 67,000	\$ -	\$ -	\$ 67,000

Code	Project Funding	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Funding
1010	General	-	-	-	-	-	-
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	-	-	42,000	-	-	42,000
2132	Federal HSIP	-	-	-	-	-	-
2299	PID Restoration Funds	-	-	25,000	-	-	25,000
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ -	\$ -	\$ 67,000	\$ -	\$ -	\$ 67,000

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: FY 16/17 Road Rehabilitation Project
 Project Number: 9375

Est. Start Date: 07/2016
 Est. Completion Date: 06/2017

Project Description: Various road rehabilitation throughout Paradise. Project development will consider options for rehab alternative and roadway selection(s).

Code	Project Costs	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Costs
10	Preliminary Engineering	-	-	-	-	-	-
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	-	-	-	-	-
40	Construction	-	-	-	400,000	-	400,000
50	Construction Contingency	-	-	-	-	-	-
60	Non-Infrastructure Component	-	-	-	-	-	-
Annual Total		\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ 400,000

Code	Project Funding	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Funding
1010	General	-	-	-	-	-	-
1010	Potential Measure "C"	-	-	-	200,000	-	200,000
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	-	-	-	200,000	-	200,000
2132	Federal HSIP	-	-	-	-	-	-
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ 400,000

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 2100 - CIP Fund							
<u>Revenues</u>							
Department: 50 - CIP Programs							
Program: 8901 - CIP Programs							
3910.010	Transfers In From General Fund	-	-	-	200,000	200,000	-
3910.110	Transfers In From Local Transportation Fund	261,174	-	-	-	-	-
3910.112	Transfers In From Federal CMAQ Fund	1,232,571	-	-	-	-	-
3910.120	Transfers In From State Gas Tax Fund	35,022	37,990	33,744	69,004	69,004	-
3910.132	Transfers In From HSIP Grant	79,917	1,115,964	1,095,594	1,040,479	1,040,479	-
3910.133	Transfers In From ATP Grant	-	-	200	228,388	228,388	-
3910.299	Transfers In From Grants Misc One Time Fund	-	-	-	243,000	243,000	-
3910.551	Transfers In From Impact Fees Drainage Fund	-	-	-	50,000	50,000	-
3910.900	Transfers In From Transit Fund	15,650	425,104	346,207	350,000	350,000	-
Revenues Total		1,624,334	1,579,058	1,475,745	2,180,871	2,180,871	-
<u>Expenditures</u>							
Department: 50 - CIP Programs							
Program: 8901 - CIP Programs							
9363	Pearson/Recreation Signal	1,232,868	-	-	-	-	-
9365	Skyway HSIP	95,465	1,199,158	1,125,380	-	-	-
9366	Micro-Surfacing Project 2013	295,887	-	-	-	-	-
9367	Clark Road Safety Enhancements	-	-	5,169	348,948	348,948	-
9368	Cypress Curve Realignment Project	114	40,500	50,000	204,887	204,887	-
9369	Paradise Signals Upgrade	-	298,400	275,996	-	-	-
9370	Pearson Road Shoulder Widening	-	41,000	19,000	1,113,648	1,113,648	-
9371	Pearson Rd SR2S Connectivity Project	-	-	100	200,548	200,548	-
9372	Maxwell Dr SR2S Project	-	-	100	27,840	27,840	-
9373	Stearns DeMille Overlay	-	-	-	218,000	218,000	-
9374	Elliott Road Overlay	-	-	-	67,000	67,000	-
Expenditures Total		1,624,334	1,579,058	1,475,745	2,180,871	2,180,871	-
Fund Net	Total: 2100 - CIP Fund	-	-	-	-	-	-

**TOWN OF PARADISE
RESOLUTION NO. 15- __**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE APPROVING AND
ADOPTING THE TOWN OF PARADISE CAPITAL IMPROVEMENT PLAN FOR THE 2015-2016 FISCAL YEAR**

WHEREAS, the Town of Paradise needs to plan for critical long term Capital Improvement Projects; and

WHEREAS, a Town adopted Capital Improvement Plan (Exhibit A) will provide a valuable planning tool for Town staff; and

WHEREAS, a capital improvement plan recently prepared by staff is a planning document that is dependent upon future funding and staff resources; and

WHEREAS, this proposed Capital Improvement Plan has been reviewed by the Planning Director and reported to be consistent with the goals and objectives of the Town's adopted 1994 Paradise General Plan; and

WHEREAS, adoption of a Capital Improvement Plan will inform the local utilities and citizens of planned capital improvements; and

WHEREAS, advance planning and early coordination of Capital Improvement projects will allow all affected agencies to better coordinate construction and rehabilitation projects;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

Section 1. The Capital Improvement Plan attached as Exhibit "A" is hereby approved and adopted for the time period of July 1, 2015 through June 30, 2016.

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PASSED AND ADOPTED by the Town Council of the Town of Paradise this 29th day of June, 2015, by the following vote:

AYES:

NOES: None

ABSENT: None

NOT VOTING: None

Greg Bolin, Mayor

ATTEST:

By: _____
Joanna Gutierrez, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Skyway Highway Safety Improvement Plan
 Project Number: 9365

Est. Start Date: 02/2013
 Actual Completion Date: 03/2015

Project Description: Safety improvements along Skyway between Vista Way and Elliott Road.
 Includes signal modifications, crosswalk enhancements and road work.

Code	Project Costs	Prior Years	2014-15 Estimated			Total Costs
			Actual	2015-16	2016-2017	
10	Preliminary Engineering	157,063	-	-	-	157,063
20	Right of Way & Utility Relocation	-	-	-	-	-
30	Construction Engineering	-	28,465	-	-	28,465
40	Construction	-	1,125,380	-	-	1,125,380
50	Construction Contingency	-	-	-	-	-
Annual Total		\$ 157,063	\$ 1,153,845	\$ -	\$ -	\$ 1,310,908

Code	Project Funding	Prior Years	2014-15 Estimated			Total Funding
			Actual	2015-16	2016-2017	
1010	General	-	-	-	-	-
2110	Proposition 1B	-	-	-	-	-
2120	Gas Tax/Streets	20,586	28,465	-	-	49,051
2132	Federal HSIP	120,827	779,173	-	-	900,000
2510	DIF Road	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-
5900	Local Transportation (Transit)	15,650	346,207	-	-	361,857
Annual Total		\$ 157,063	\$ 1,153,845	\$ -	\$ -	\$ 1,310,908

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Clark Road Safety Enhancements
 Project Number: 9367

Est. Start Date: 07/2014
 Est. Completion Date: 06/2016

Project Description: Micro-surface roadway, modify striping layout, add center turn lane, construct ADA ramps, and various other safety enhancements on Clark Road between Bille Road and Wagstaff Road.

Code	Project Costs	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Costs
10	Preliminary Engineering	-	18,315	42,201	-	-	60,516
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	-	-	-	-	-
40	Construction	-	-	353,600	-	-	353,600
50	Construction Contingency	-	-	-	-	-	-
Annual Total		\$ -	\$ 18,315	\$ 395,801	\$ -	\$ -	\$ 414,116

Code	Project Funding	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Funding
1010	General	-	-	-	-	-	-
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	-	1,832	4,685	-	-	6,517
2132	Federal HSIP	-	16,484	391,116	-	-	407,600
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ -	\$ 18,315	\$ 395,801	\$ -	\$ -	\$ 414,116

*Construction phase becomes 100% HSIP funded if authorized before 09/30/2016. Estimated authorization expected summer 2015.

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Cypress Curve Realignment Project
 Project Number: 9368

Est. Start Date: 07/2014
 Est. Completion Date: 06/2017

Project Description: Improve vertical and horizontal alignments; improve drainage; widen shoulders on Clark Road between Adams Road and Kimberly Lane.

Code	Project Costs	Prior Years	2014-15 Estimated				Total Costs
			Actual	2015-16	2016-17	2017-18	
10	Preliminary Engineering	2,575	57,032	140,393	-	-	200,000
20	Right of Way & Utility Relocation	-	-	75,000	-	-	75,000
30	Construction Engineering	-	-	-	-	-	-
40	Construction	-	-	-	928,300	-	928,300
50	Construction Contingency	-	-	-	-	-	-
Annual Total		\$ 2,575	\$ 57,032	\$ 215,393	\$ 928,300	\$ -	\$ 1,203,300

Code	Project Funding	Prior Years	2014-15 Estimated				Total Funding
			Actual	2015-16	2016-17	2017-18	
1010	General	-	-	-	-	-	-
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	258	5,703	21,539	-	-	27,500
2132	Federal HSIP	2,318	51,328	193,854	928,300	-	1,175,800
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ 2,575	\$ 57,032	\$ 215,393	\$ 928,300	\$ -	\$ 1,203,300

*Construction phase becomes 100% HSIP funded if authorized before 09/30/2016. Estimated authorization expected spring 2016.

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Paradise Signal Upgrade Project
 Project Number: 9369

Est. Start Date: 07/2014
 Est. Completion Date: 06/2015

Project Description: Upgrade signals to be equipped with battery backup, and emergency vehicle detection at all signalized intersections.

Code	Project Costs	Prior Years	2014-15 Estimated				Total Costs
			Actual	2015-16	2016-17	2017-18	
10	Preliminary Engineering	6,291	9,884	-	-	-	16,175
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	10,584	-	-	-	10,584
40	Construction	-	282,287	-	-	-	282,287
50	Construction Contingency	-	-	-	-	-	-
Annual Total		\$ 6,291	\$ 302,755	\$ -	\$ -	\$ -	\$ 309,046

Code	Project Funding	Prior Years	2014-15 Estimated				Total Funding
			Actual	2015-16	2016-17	2017-18	
1010	General	-	-	-	-	-	-
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	656	34,638	-	-	-	35,294
2132	Federal HSIP	5,635	268,117	-	-	-	273,752
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ 6,291	\$ 302,755	\$ -	\$ -	\$ -	\$ 309,046

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Pearson Road Shoulder Widening Project
 Project Number: 9370

Est. Start Date: 07/2014
 Est. Completion Date: 06/2016

Project Description: Widen shoulders, micro-surface roadway, add bicycle lanes on Pearson Road between Clark Road and Pentz Road.

Code	Project Costs	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Costs
10	Preliminary Engineering	-	30,852	65,148	-	-	96,000
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	-	-	-	-	-
40	Construction	-	-	1,048,500	-	-	1,048,500
50	Construction Contingency	-	-	-	-	-	-
Annual Total		\$ -	\$ 30,852	\$ 1,113,648	\$ -	\$ -	\$ 1,144,500

Code	Project Funding	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Funding
1010	General	-	-	-	-	-	-
1010	Potential Measure "C"	-	-	200,000	-	-	200,000
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	-	3,085	6,515	-	-	9,600
2132	Federal HSIP	-	27,767	507,133	-	-	534,900
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	50,000	-	-	50,000
5900	Local Transportation (Transit)	-	-	350,000	-	-	350,000
Annual Total		\$ -	\$ 30,852	\$ 1,113,648	\$ -	\$ -	\$ 1,144,500

*Construction phase becomes 100% HSIP funded if authorized before 09/30/2016. Estimated authorization expected spring 2016.

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Pearson Rd SR2S Connectivity Project
 Project Number: 9371

Est. Start Date: 02/2015
 Est. Completion Date: 06/2016

Project Description: Specific improvements include the construction of sidewalk, curb and gutter on the north and south sides of Pearson Road between Black Olive Drive and Academy Drive. In addition, the project includes construction of curb, gutter and sidewalk on the south side of Pearson Road between Skyway and Almond Street. The project will require minor drainage improvements and construction of appropriate retaining walls for hillside slopes.

Code	Project Costs	Prior Years	2014-15 Estimated				Total Costs
			Actual	2015-16	2016-17	2017-18	
10	Preliminary Engineering	-	10,100	226,548	-	-	236,648
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	-	-	72,528	-	72,528
40	Construction	-	-	-	906,594	-	906,594
50	Construction Contingency	-	-	-	90,659	-	90,659
60	Non-Infrastructure Component	-	-	-	90,659	-	90,659
Annual Total		\$ -	\$ 10,100	\$ 226,548	\$ 1,160,440	\$ -	\$ 1,397,088

Code	Project Funding	Prior Years	2014-15 Estimated				Total Funding
			Actual	2015-16	2016-17	2017-18	
1010	General	-	-	-	-	-	-
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	-	-	-	-	-	-
2132	Federal HSIP	-	-	-	-	-	-
2133	State ATP	-	10,100	226,548	1,160,440	-	1,397,088
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ -	\$ 10,100	\$ 226,548	\$ 1,160,440	\$ -	\$ 1,397,088

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Maxwell Dr SR2S Project
 Project Number: 9372

Est. Start Date: 02/2015
 Est. Completion Date: 12/2017

Project Description: The proposed project aims to improve safety and increase non-motorized transportation to Paradise High School on Maxwell Drive. The project includes construction of sidewalk, curb and gutter along the one side of Maxwell Drive while widening shoulders, as needed to facilitate the addition of Class II Bicycle Lanes on both sides of Maxwell Drive between Skyway and Elliott Road, a 0.56 mile stretch.

Code	Project Costs	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Costs
10	Preliminary Engineering	-	5,100	62,840	62,940	-	130,880
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	-	-	-	52,352	52,352
40	Construction	-	-	-	-	854,400	854,400
50	Construction Contingency	-	-	-	-	65,440	65,440
60	Non-Infrastructure Component	-	-	-	-	65,440	65,440
Annual Total		\$ -	\$ 5,100	\$ 62,840	\$ 62,940	\$ 1,037,632	\$ 1,168,512

Code	Project Funding	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Funding
1010	General	-	-	-	-	-	-
1010	Potential Measure "C"	-	-	-	-	200,000	200,000
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	-	-	-	-	-	-
2132	Federal HSIP	-	-	-	-	-	-
2133	State ATP	-	5,100	62,840	62,940	837,632	968,512
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ -	\$ 5,100	\$ 62,840	\$ 62,940	\$ 1,037,632	\$ 1,168,512

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Stearns-DeMille Pavement Restoration Project
 Project Number: 9373

Est. Start Date: 09/2015
 Est. Completion Date: 10/2015

Project Description: The proposed project includes a complete street overlay of 1.5" Hot Mix Asphalt. Project includes Stearns Road W/O Pentz Road, DeMille Road between Stearns Rd and Pentz Rd, Harrison Rd between Stearns Rd and DeMille Rd, Thornburg Ct, Richmond Ct, and Alpine Dr. Project is funded by Pacific Gas & Electric per trench restoration agreement.

Code	Project Costs	Prior Years	2014-15 Estimated				Total Costs
			Actual	2015-16	2016-17	2017-18	
10	Preliminary Engineering	-	-	-	-	-	-
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	-	-	-	-	-
40	Construction	-	-	218,000	-	-	218,000
50	Construction Contingency	-	-	-	-	-	-
60	Non-Infrastructure Component	-	-	-	-	-	-
Annual Total		\$ -	\$ -	\$ 218,000	\$ -	\$ -	\$ 218,000

Code	Project Funding	Prior Years	2014-15 Estimated				Total Funding
			Actual	2015-16	2016-17	2017-18	
1010	General	-	-	-	-	-	-
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	-	-	-	-	-	-
2132	Federal HSIP	-	-	-	-	-	-
2299	Utility Restoration Funds	-	-	218,000	-	-	218,000
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ -	\$ -	\$ 218,000	\$ -	\$ -	\$ 218,000

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Elliott Rd Overlay Project
 Project Number: 9374

Est. Start Date: 07/2015
 Est. Completion Date: 10/2015

Project Description: The proposed project will provide a 0.10' overlay along Elliott Road between N. Libby Rd and Copeland Rd. Project is funded 50/50 between Town of Paradise and Paradise Irrigation District.

Code	Project Costs	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Costs
10	Preliminary Engineering	-	-	-	-	-	-
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	-	-	-	-	-
40	Construction	-	-	67,000	-	-	67,000
50	Construction Contingency	-	-	-	-	-	-
60	Non-Infrastructure Component	-	-	-	-	-	-
Annual Total		\$ -	\$ -	\$ 67,000	\$ -	\$ -	\$ 67,000

Code	Project Funding	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Funding
1010	General	-	-	-	-	-	-
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	-	-	42,000	-	-	42,000
2132	Federal HSIP	-	-	-	-	-	-
2299	PID Restoration Funds	-	-	25,000	-	-	25,000
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ -	\$ -	\$ 67,000	\$ -	\$ -	\$ 67,000

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: FY 16/17 Road Rehabilitation Project
 Project Number: 9375

Est. Start Date: 07/2016
 Est. Completion Date: 06/2017

Project Description: Various road rehabilitation throughout Paradise. Project development will consider options for rehab alternative and roadway selection(s).

Code	Project Costs	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Costs
10	Preliminary Engineering	-	-	-	-	-	-
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	-	-	-	-	-
40	Construction	-	-	-	400,000	-	400,000
50	Construction Contingency	-	-	-	-	-	-
60	Non-Infrastructure Component	-	-	-	-	-	-
Annual Total		\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ 400,000

Code	Project Funding	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Funding
1010	General	-	-	-	-	-	-
1010	Potential Measure "C"	-	-	-	200,000	-	200,000
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	-	-	-	200,000	-	200,000
2132	Federal HSIP	-	-	-	-	-	-
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ 400,000

FY 2015/2016

Successor Agency to the
Paradise Redevelopment Agency

TOWN OF PARADISE
Fiscal Year 2015/16 Budget

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Council Adopted
Fund: 7650 - TOP as Successor RDA							
Department: 60 - RDA							
Program: 4975 - Successor RDANH Operations							
Expenditures							
	5100 Personnel Services	-	8,952	5,681	8,988	8,988	-
	5200 Supplies and Services	-	-	-	-	-	-
	5300 Capital Outlay	-	-	-	-	-	-
	5500 Debt Service	343,632	347,732	339,131	330,530	330,530	-
Total Expenditures		343,632	356,684	344,812	339,518	339,518	-
Revenues							
	Service Fees	-	-	-	-	-	-
	Fines and Forfeitures	-	-	-	-	-	-
	Other	544	208	382	375	375	-
Total Revenues		544	208	382	375	375	-
Net Income		(343,088)	(356,476)	(344,430)	(339,143)	(339,143)	-
Transfers In		360,800	369,676	353,671	352,732	352,732	-
Transfers (Out)		-	(6,600)	(5,539)	(13,212)	(13,212)	-
Ending Fund Balance		(6,955,216)	(6,948,616)	(6,951,514)	(6,951,137)	(6,951,137)	-

Fiscal Year 2015-2016 Personnel Allocation

Position/Title	Weekly Hours	Percent Allocated	Full Time Equiv	Allocated Wages & Benefits
Town Manager	40	1%	0.01	999
Finance Director	40	5%	0.05	7,024
Town Clerk	40	1%	0.01	1,008
		Total	0.07	9,031
Allocation to Other Programs				
Town Manager	Twn Mngr 65%; Gas Tax 12%; BHS 22%			
Finance Director	Fin 85%; BSWW 4%; Gas Tax 4%; Transit 2%			
Town Clerk	Twn Clerk 99%			

**TOWN OF PARADISE
Budget Worksheet Report**

Account Number	Description	2014 Actual Amount	2015 Amended Budget	2015 Estimated Amount	2016 Department Requested	2016 Manager Recommend	2016 Town Council Adopted
Fund: 7650 - TOP as Successor RDA							
<u>Revenues</u>							
Department: 60 - RDA							
Program: 4975 - Successor RDANH Operations							
3610.100	Interest Revenue Investments	539	208	382	375	375	-
3906.001	RDA Loan Payments Loan Payments	5	-	-	-	-	-
3910.924	Transfers In From RDA Obligation Retirement	360,800	369,676	353,671	352,732	352,732	-
Revenues Total		361,344	369,884	354,053	353,107	353,107	-
<u>Expenditures</u>							
Department: 60 - RDA							
Program: 4975 - Successor RDANH Operations							
5101	Salaries - Permanent	-	6,903	4,244	6,720	6,720	-
5106.100	Incentives & Admin Leave Administrative Leave	-	398	398	388	388	-
5107	Car Allowance/Mileage	-	169	96	163	163	-
5111	Medicare	-	96	62	94	94	-
5112.101	Retirement Contribution PERS	-	869	535	1,134	1,134	-
5113	Worker's Compensation	-	65	31	52	52	-
5114.101	Health Insurance Medical	-	390	277	377	377	-
5116.101	Life and Disability Insurance Life & Disab.	-	62	38	60	60	-
5500	Bond Payments - Fiscal Agent	4,000	4,000	4,000	4,000	4,000	-
5501	Debt Service Payment - Principal	-	17,202	8,601	-	-	-
5502	Debt Service Payment - Interest	335,931	326,530	326,530	326,530	326,530	-
5502.150	Debt Service Payment - Interest Interfund Loans	3,700	-	-	-	-	-
5910.010	Transfers Out To General Fund	-	6,600	5,539	13,212	13,212	-
Expenditures Total		343,632	363,284	350,351	352,730	352,730	-
Fund Net	Total: 7650 - TOP as Successor RDA	17,712	6,600	3,702	377	377	-
Ending Fund Balance:		(6,955,216)	(6,948,616)	(6,951,514)	(6,951,137)	(6,951,137)	-



Town of Paradise

Budget Transaction Report
Budget Year of 2015/16

G/L Account	Transaction	Number of Units	Cost per Unit	Total Amount
EXPENSES				
Fund 7650 - TOP as Successor RDA				
Department 60 - RDA				
Program 4975 - Successor RDANH Operations				
Account 5500 - Bond Payments - Fiscal Agent				
7650.60.4975.5500	Wells Fargo Bond #1 Admin Fee	1.00	2,000.00	2,000.00
7650.60.4975.5500	Wells Fargo Note #3 Admin Fee	1.00	2,000.00	2,000.00
Account 5500 - Bond Payments - Fiscal Agent Totals		Transactions	2	\$4,000.00
Account 5502 - Debt Service Payment - Interest				
7650.60.4975.5502	Tax Allocation Bond 1	1.00	262,855.00	262,855.00
7650.60.4975.5502	Tax Allocation Note 3	1.00	63,675.00	63,675.00
Account 5502 - Debt Service Payment - Interest Totals		Transactions	2	\$326,530.00
Account 5910.010 - Transfers Out To General Fund				
7650.60.4975.5910.010	Central Services Allocation	1.00	3,212.00	3,212.00
7650.60.4975.5910.010	Town Attorney Services	1.00	10,000.00	10,000.00
Account 5910.010 - Transfers Out To General Fund Totals		Transactions	2	\$13,212.00

FY 2015/2016

Resolutions

Town of Paradise (5)

Successor Agency to the
Paradise Redevelopment Agency (1)

**TOWN OF PARADISE
FISCAL YEAR 2015-2016 APPROPRIATIONS
RESOLUTION NO. _____**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE ADOPTING THE FINAL BUDGET FOR THE TOWN OF PARADISE INCLUDING ALL ATTACHMENTS, APPENDICIES AND OTHER RELATED DOCUMENTS FOR THE 2015-2016 FISCAL YEAR ENDING JUNE 30, 2016

WHEREAS, the Town council has reviewed the proposed preliminary 2015-2016 budget that was presented during a budget meeting on June 29, 2015.

NOW, THEREFORE, BE IT RESOLVED, that the Town Council after this review has determined the following budget appropriations and operating transfers for the fiscal Year 2015-2016.

**PROPOSED FISCAL YEAR ANNUAL APPROPRIATIONS AND TRANSFERS
BY FUNDING SOURCES FOR FISCAL YEAR ENDING JUNE 30, 2016.**

Fund	Description	Fiscal Year Appropriations	Operating Transfer In	Operating Transfer Out
GOVERNMENTAL FUNDS				
1010	General Fund without Measure "C"	10,599,685	485,031	(17,500)
1010	Measure "C"	623,362		(200,000)
1010	GENERAL FUND	11,223,047	485,031	(217,500)
SPECIAL REVENUE FUNDS				
Administration				
3710	Equipment Replacement Fund	775,259		(4,405)
6970	Self Insurance Fund			(26,806)
7627	Tech Equipment Replacement Fund	80,000		
Total Special Revenue Administration Funds		855,259	-	(31,211)
Business and Housing Services				
2160	BHS - Economic Development	100,647	147,705	(37,280)
2162	BHS - HOME Loan Fund	84,677		(20,323)
2309	BHS - 2009 CDBG	80,000		
2313	BHS - 2013 CDBG	40,000		

Fund	Description	Fiscal Year Appropriations	Operating Transfer In	Operating Transfer Out
2314	BHS - 2014 CDBG	89,787		
2315	BHS - 2015 CDBG	93,726		
2413	BHS 2013 CalHome Grant	541,650		(49,000)
2612	BHS - 2012 HOME Grant	190,683		(38,664)
2614	BHS - 2014 HOME Grant	207,782		(39,718)
2921	Town of Paradise Housing Fund		3,512	
Total Special Revenue Business & Housing Funds		1,428,952	151,217	(184,985)
Community Development				
2030	Building Safety & Waste Water Services	659,048		(165,436)
2215	Abandoned Vehicle Abatement (AVA)	513		(5,000)
Total Special Revenue Community Development F		659,561	-	(170,436)
Public Safety				
2070	Animal Control Fund	171,970	15,817	(38,933)
2140	Traffic Safety Fund			(30,000)
2204	State SLESF Fund	100,010		
2206	AB 109 Fund	87,806		
2218	Avoid 2009 Police DUI Grant	56,600		
2540	95 DIF Impact Fee Police Facilities	42,000		
7626	Traffic Offender Impound Fund	3,500		
7629	Hydrant Maintenance Fund	1,000		
7635	PD Found Money	1,000		
7811	Animal Control Misc Donation Fund			(15,817)
Total Special Revenue Public Safety Funds		463,886	15,817	(84,750)
Public Works				
2120	Gas Tax	982,856	412,624	(236,035)
2121	Reg Surface Transportation Program			(300,000)
2551	Drainage Impact Fees			(50,000)
Total Special Revenue Public Works Funds		982,856	412,624	(586,035)
Total Special Revenue Funds		4,390,514	579,658	(1,057,417)

Fund Description	Fiscal Year Appropriations	Operating Transfer In	Operating Transfer Out
CAPITAL PROJECT FUNDS			
2100 Capital Improvement Projects Fund	2,180,871	2,180,871	
2132 HSIP - Highway Safety Improvement Program			(1,092,103)
2133 Active Transportation Program			(289,388)
2299 Grants Misc. One Time			(243,000)
5900 Transit Fund	925,360		(354,428)
Total Capital Project Funds	3,106,231	2,180,871	(1,978,919)
FIDUCIARY FUNDS			
OTHER EMPLOYEE BENEFIT TRUST FUND			
7611 GASB 45 Retiree Medical Trust	132	25,000	
Total Other Employee Benefit Trust Fund:	132	25,000	-
PRIVATE-PURPOSE TRUST FUNDS			
7805 VIPs (Volunteers in Police Service)	9,150		
Total Private-Purpose Trust Funds	9,150	-	-
Total Town of Paradise Budget	18,729,074	3,270,560	(3,253,836)
SUCCESSOR AGENCY TO PARADISE REDEVELOPMENT AGENCY FUNDS			
2924 RDA Obligation Retirement Fund			(356,244)
7650 Successor Agency to RDA NH	339,518	352,732	(13,212)
Total Successor Agency to Paradise RDA	339,518	352,732	(369,456)
	Fiscal Year Appropriations	Operating Transfer In	Operating Transfer Out
TOTALS FOR FISCAL YEAR 2015/2016	19,068,592	3,623,292	(3,623,292)

Fund Description	Fiscal Year Appropriations	Operating Transfer In	Operating Transfer Out
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Resolution No. _____

PASSED AND ADOPTED by the Town Council of the Town of Paradise this _____

By the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

ATTEST:

Greg Bolin, Mayor

By:

Joanna Gutierrez, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney

Town of Paradise
Resolution No. 15

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE APPROVING AND ADOPTING THE ANNUAL APPROPRIATION LIMIT (EXHIBIT A) FOR FISCAL YEAR 2015 - 2016.

NOW, THEREFORE, be it resolved by the Town Council of the Town of Paradise that the appropriations limit for the Town of Paradise fiscal year 2015-2016 is that which is set forth in Exhibit A.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this ____ day of June 2015, by the following vote:

AYES:

NOES: None.

ABSENT: None.

NOT VOTING: None.

ATTEST:

Joanna Gutierrez, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney

Greg Bolin, Mayor

Exhibit A-Resolution No.
Town of Paradise
Appropriations Limit Calculations
Fiscal Year 2015 - 2016

Percentage Population Change¹

Town of Paradise Population as of January 1, 2014	26,182
Town of Paradise Population as of January 1, 2015	26,235
Percentage Change	0.202
Population Converted to Ratio $(0.202 + 100) / 100 =$	1.0020

Inflation Adjustment Factor²

California Per Capita Income Percent Change Over Prior Year	3.82
Per Capita Cost of Living Converted to Ratio $(3.82 + 100) / 100 =$	1.0382

Growth Factor

1.0020 (population change) x 1.0382 (inflation adjustment)=	1.0403
---	--------

¹ Data provided by the California Department of Finance Demographic Research Unit

² Data provided by the California Department of Finance Demographic Research Unit

Calculation of Fiscal Year 2015 - 2016 Appropriations Limit

2014 - 2015 Appropriations Limit (last year)	16,382,713
Growth Factor @	x 1.0403
Appropriations Subject to Limit	17,042,936

Appropriations Subject to Limit

2015 - 2016 General Fund Expenditures (Net)	11,223,047	
2015 - 2016 Capital Projects Expenditures	2,180,871	
2015 - 2016 Appropriations Subject to Limit		13,403,918

**TOWN OF PARADISE
RESOLUTION NO. 15**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE, CALIFORNIA, AMENDING GENERAL FUND RESERVES FOR FISCAL YEAR 2015 – 2016

WHEREAS, the Town of Paradise needs to reserve assigned General Fund monies for the purpose of setting aside contingency funds for unanticipated emergencies or other unplanned financial demands on the Town's General Fund;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Paradise as follows:

Section 1: The Town Council hereby establishes for the 2015 – 2016 Fiscal Year a General Fund Reserve as follows:

Non-spendable (RDA and other loans)	\$1,974,731
Unassigned for Measure "C" Expenses	216,246
Unassigned (spendable)	<u>418,409</u>
Total Reserve	\$2,609,386

Section 2: Notwithstanding the aforementioned section, it is the intent of the Council to maintain a General Fund Unassigned (spendable) Reserve of at least 10% of General Fund Appropriations.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 29th day of June, 2015 by the following vote:

AYES:

NOES: None.

ABSENT: None.

NOT VOTING: None.

Greg Bolin, Mayor

ATTEST:

BY: _____
Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO LEGAL FORM:

BY: _____
Dwight L. Moore, Town Attorney

**TOWN OF PARADISE
RESOLUTION NO. 15**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE, CALIFORNIA, AMENDING GENERAL FUND RESERVES FOR FISCAL YEAR 2015 – 2016

WHEREAS, the Town of Paradise needs to reserve assigned General Fund monies for the purpose of setting aside contingency funds for unanticipated emergencies or other unplanned financial demands on the Town's General Fund;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Paradise as follows:

Section 1: The Town Council hereby establishes for the 2015 – 2016 Fiscal Year a General Fund Reserve as follows:

Non-spendable (RDA and other loans)	\$1,974,731
Unassigned for Measure "C" Expenses	216,246
Unassigned (spendable)	<u>418,409</u>
Total Reserve	\$2,609,386

Section 2: Notwithstanding the aforementioned section, it is the intent of the Council to maintain a General Fund Unassigned (spendable) Reserve of at least 10% of General Fund Appropriations.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 29th day of June, 2015 by the following vote:

AYES:

NOES: None.

ABSENT: None.

NOT VOTING: None.

Greg Bolin, Mayor

ATTEST:

BY: _____
Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO LEGAL FORM:

BY: _____
Dwight L. Moore, Town Attorney

**TOWN OF PARADISE
RESOLUTION NO. 15-__**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE, CALIFORNIA,
ADOPTING THE AMENDED SALARY PAY PLAN
FOR TOWN OF PARADISE EMPLOYEES FOR THE FISCAL YEAR 2015-2016**

WHEREAS, the Town wishes to revise the salary pay plan; and

WHEREAS, the salary pay plan will incorporate all salary paid within the Town into one salary pay plan.

NOW, THEREFORE be it resolved by the Town Council of the Town of Paradise, that the Town of Paradise salary pay plan attached to this resolution is hereby adopted.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 29th day of June, 2015, by the following vote:

AYES:

NOES: None

ABSENT: None

NOT VOTING: None

Greg Bolin, Mayor

ATTEST:

By: _____
Joanna Gutierrez, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney

**TOWN OF PARADISE
SALARY PAY PLAN FY 2015/16**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
TOWN CLERK									
1.00	1.00	ASSISTANT TOWN CLERK							
		HOURLY	40	27.34	28.71	30.15	31.66	33.24	34.90
		BIWEEKLY		2,187.08	2,296.80	2,412.00	2,532.80	2,659.20	2,792.00
		MONTHLY		4,738.67	4,976.40	5,226.00	5,487.73	5,761.60	6,049.33
		ANNUAL		56,864.08	59,716.80	62,712.00	65,852.80	69,139.20	72,592.00
1.00	1.00	TOWN CLERK							
		HOURLY	40	35.76	37.54	39.42	41.39	43.46	45.63
		BIWEEKLY		2,860.43	3,003.20	3,153.60	3,311.20	3,476.80	3,650.40
		MONTHLY		6,197.60	6,506.93	6,832.80	7,174.27	7,533.07	7,909.20
		ANNUAL		74,371.21	78,083.20	81,993.60	86,091.20	90,396.80	94,910.40
TOWN MANAGER / BUSINESS & HOUSING / HR / IT									
1.00	0.45	HOUSING PROGRAM ANALYST							
		HOURLY	18	15.14	15.90	16.70	17.54	18.42	19.34
		BIWEEKLY		545.06	572.40	601.20	631.44	663.12	696.24
		MONTHLY		1,180.96	1,240.20	1,302.60	1,368.12	1,436.76	1,508.52
		ANNUAL		14,171.51	14,882.40	15,631.20	16,417.44	17,241.12	18,102.24
1.00	1.00	ADMINISTRATIVE ANALYST (BUSINESS & HOUSING / TOWN MANAGER)							
		HOURLY	40	15.14	15.90	16.70	17.54	18.42	19.34
		BIWEEKLY		1,211.24	1,272.00	1,336.00	1,403.20	1,473.60	1,547.20
		MONTHLY		2,624.35	2,756.00	2,894.67	3,040.27	3,192.80	3,352.27
		ANNUAL		31,492.24	33,072.00	34,736.00	36,483.20	38,313.60	40,227.20

**TOWN OF PARADISE
SALARY PAY PLAN FY 2015/16**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
1.00	1.00	HOUSING PROGRAM SUPERVISOR							
		HOURLY	40	26.56	27.89	29.28	30.75	32.28	33.90
		BIWEEKLY		2,124.80	2,231.04	2,342.59	2,459.72	2,582.71	2,711.84
		MONTHLY		4,603.64	4,833.83	5,075.52	5,329.29	5,595.76	5,875.55
		ANNUAL		55,244.80	58,007.04	60,907.39	63,952.76	67,150.40	70,507.92
1.00	0.90	HUMAN RESOURCES & RISK MANAGEMENT MANAGER							
		HOURLY	36	26.72	28.05	29.45	30.92	32.47	34.09
		BIWEEKLY		1,923.69	2,019.60	2,120.40	2,226.24	2,337.84	2,454.48
		MONTHLY		4,167.99	4,375.80	4,594.20	4,823.52	5,065.32	5,318.04
		ANNUAL		50,015.91	52,509.60	55,130.40	57,882.24	60,783.84	63,816.48
1.00	1.00	INFORMATION TECHNOLOGY MANAGER							
		HOURLY	40	33.50	35.18	36.94	38.79	40.73	42.77
		BIWEEKLY		2,680.14	2,814.40	2,955.20	3,103.20	3,258.40	3,421.60
		MONTHLY		5,806.96	6,097.87	6,402.93	6,723.60	7,059.87	7,413.47
		ANNUAL		69,683.54	73,174.40	76,835.20	80,683.20	84,718.40	88,961.60
1.00	1.00	TOWN MANAGER							
		HOURLY	40	51.71	54.30	57.02	59.87	62.86	66.00
		BIWEEKLY		4,137.00	4,344.00	4,561.60	4,789.60	5,028.80	5,280.00
		MONTHLY		8,963.50	9,412.00	9,883.47	10,377.47	10,895.73	11,440.00
		ANNUAL		107,562.00	112,944.00	118,601.60	124,529.60	130,748.80	137,280.00

**TOWN OF PARADISE
SALARY PAY PLAN FY 2015/16**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
FINANCE									
1.00	1.00	SENIOR FINANCIAL SERVICES CLERK							
		HOURLY	40	14.76	15.49	16.26	17.07	17.92	18.82
		BIWEEKLY		1,180.42	1,239.20	1,300.80	1,365.60	1,433.60	1,505.60
		MONTHLY		2,557.59	2,684.93	2,818.40	2,958.80	3,106.13	3,262.13
		ANNUAL		30,691.02	32,219.20	33,820.80	35,505.60	37,273.60	39,145.60
1.00	1.00	FINANCE SUPERVISOR							
		HOURLY	40	27.34	28.71	30.15	31.66	33.24	34.90
		BIWEEKLY		2,187.08	2,296.80	2,412.00	2,532.80	2,659.20	2,792.00
		MONTHLY		4,738.67	4,976.40	5,226.00	5,487.73	5,761.60	6,049.33
		ANNUAL		56,864.08	59,716.80	62,712.00	65,852.80	69,139.20	72,592.00
1.00	1.00	FINANCE DIRECTOR/TREASURER							
		HOURLY	40	35.76	37.54	39.42	41.39	43.46	45.63
		BIWEEKLY		2,860.43	3,003.20	3,153.60	3,311.20	3,476.80	3,650.40
		MONTHLY		6,197.60	6,506.93	6,832.80	7,174.27	7,533.07	7,909.20
		ANNUAL		74,371.21	78,083.20	81,993.60	86,091.20	90,396.80	94,910.40
POLICE ADMINISTRATION									
1.00	0.90	ADMINISTRATIVE ASSISTANT III (P.D.)							
		HOURLY	36	17.36	18.22	19.13	20.09	21.09	22.14
		BIWEEKLY		1,249.59	1,311.84	1,377.36	1,446.48	1,518.48	1,594.08
		MONTHLY		2,707.44	2,842.32	2,984.28	3,134.04	3,290.04	3,453.84
		ANNUAL		32,489.31	34,107.84	35,811.36	37,608.48	39,480.48	41,446.08

**TOWN OF PARADISE
SALARY PAY PLAN FY 2015/16**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
2.00	2.00	POLICE LIEUTENANT							
		HOURLY	40	32.60	34.23	35.94	37.74	39.63	41.61
		BIWEEKLY		2,608.00	2,738.40	2,875.20	3,019.20	3,170.40	3,328.80
		MONTHLY		5,650.67	5,933.20	6,229.60	6,541.60	6,869.20	7,212.40
		ANNUAL		67,808.00	71,198.40	74,755.20	78,499.20	82,430.40	86,548.80
1.00	1.00	POLICE CHIEF							
		HOURLY	40	40.46	42.48	44.60	46.83	49.17	51.63
		BIWEEKLY		3,236.60	3,398.40	3,568.00	3,746.40	3,933.60	4,130.40
		MONTHLY		7,012.63	7,363.20	7,730.67	8,117.20	8,522.80	8,949.20
		ANNUAL		84,151.61	88,358.40	92,768.00	97,406.40	102,273.60	107,390.40

POLICE OPERATIONS

POLICE OFFICER TRAINEE (Short Term Position)

		HOURLY	40	15.06	15.81	16.60	17.43	18.30	19.22
		BIWEEKLY		1,204.80	1,264.80	1,328.00	1,394.40	1,464.00	1,537.60
		MONTHLY		2,610.40	2,740.40	2,877.33	3,021.20	3,172.00	3,331.47
		ANNUAL		31,324.80	32,884.80	34,528.00	36,254.40	38,064.00	39,977.60
1.00	1.00	COMMUNITY SERVICE OFFICER III							
		HOURLY	40	16.97	17.82	18.71	19.65	20.63	21.66
		BIWEEKLY		1,357.62	1,425.60	1,496.80	1,572.00	1,650.40	1,732.80
		MONTHLY		2,941.50	3,088.80	3,243.07	3,406.00	3,575.87	3,754.40
		ANNUAL		35,298.02	37,065.60	38,916.80	40,872.00	42,910.40	45,052.80

**TOWN OF PARADISE
SALARY PAY PLAN FY 2015/16**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
14.00	14.00	POLICE OFFICER							
		HOURLY	40	21.52	22.60	23.73	24.92	26.17	27.48
		BIWEEKLY		1,721.71	1,808.00	1,898.40	1,993.60	2,093.60	2,198.40
		MONTHLY		3,730.37	3,917.33	4,113.20	4,319.47	4,536.13	4,763.20
		ANNUAL		44,764.49	47,008.00	49,358.40	51,833.60	54,433.60	57,158.40
5.00	5.00	POLICE SERGEANT							
		HOURLY	40	25.38	26.65	27.98	29.38	30.85	32.39
		BIWEEKLY		2,030.72	2,132.00	2,238.40	2,350.40	2,468.00	2,591.20
		MONTHLY		4,399.88	4,619.33	4,849.87	5,092.53	5,347.33	5,614.27
		ANNUAL		52,798.61	55,432.00	58,198.40	61,110.40	64,168.00	67,371.20

PUBLIC SAFETY COMMUNICATIONS

2.00	0.90	CRIMINAL RECORDS TECHNICIAN							
		HOURLY	18	12.62	13.25	13.91	14.61	15.34	16.11
		BIWEEKLY		454.32	477.00	500.76	525.96	552.24	579.96
		MONTHLY		984.36	1,033.50	1,084.98	1,139.58	1,196.52	1,256.58
		ANNUAL		11,812.32	12,402.00	13,019.76	13,674.96	14,358.24	15,078.96
1.00	0.90	COMMUNITY SERVICE OFFICER II							
		HOURLY	36	13.35	14.02	14.72	15.46	16.23	17.04
		BIWEEKLY		961.46	1,121.60	1,177.60	1,236.80	1,298.40	1,363.20
		MONTHLY		2,083.16	2,187.12	2,296.32	2,411.76	2,531.88	2,658.24
		ANNUAL		24,997.94	26,245.44	27,555.84	28,941.12	30,382.56	31,898.88
3.00	0.77	PART TIME/HOURLY PUBLIC SAFETY DISPATCHER							
		HOURLY		15.93	16.73	17.57	18.45	19.37	20.34

**TOWN OF PARADISE
SALARY PAY PLAN FY 2015/16**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
6.00	6.00	PUBLIC SAFETY DISPATCHER							
		HOURLY	40	15.93	16.73	17.57	18.45	19.37	20.34
		BIWEEKLY		1,274.51	1,338.40	1,405.60	1,476.00	1,549.60	1,627.20
		MONTHLY		2,761.44	2,899.87	3,045.47	3,198.00	3,357.47	3,525.60
		ANNUAL		33,137.25	34,798.40	36,545.60	38,376.00	40,289.60	42,307.20
1.00	1.00	COMMUNICATION RECORDS SUPERVISOR							
		HOURLY	40	20.31	21.33	22.40	23.52	24.70	25.94
		BIWEEKLY		1,624.88	1,706.40	1,792.00	1,881.60	1,976.00	2,075.20
		MONTHLY		3,520.57	3,697.20	3,882.67	4,076.80	4,281.33	4,496.27
		ANNUAL		42,246.86	44,366.40	46,592.00	48,921.60	51,376.00	53,955.20

ANIMAL CONTROL

2.00	0.90	P/T ANIMAL SHELTER ASSISTANT							
		HOURLY	18	-	-	10.00	10.50	11.03	11.58
		BIWEEKLY		-	-	360.00	378.00	396.90	416.75
		MONTHLY		-	-	780.00	819.00	859.95	902.95
		ANNUAL		-	-	9,360.00	9,828.00	10,319.40	10,835.37
1.00	0.75	OFFICE ASSISTANT III (ANIMAL CONTROL)							
		HOURLY	30	12.23	12.84	13.48	14.15	14.86	15.60
		BIWEEKLY		733.81	770.40	808.80	849.00	891.60	936.00
		MONTHLY		1,589.91	1,669.20	1,752.40	1,839.50	1,931.80	2,028.00
		ANNUAL		19,078.96	20,030.40	21,028.80	22,074.00	23,181.60	24,336.00
1.00	0.90	ANIMAL CONTROL OFFICER							
		HOURLY	36	13.10	13.76	14.44	15.16	15.92	16.72
		BIWEEKLY		943.20	990.36	1,039.88	1,091.87	1,146.47	1,203.79
		MONTHLY		2,043.60	2,145.78	2,253.07	2,365.72	2,484.01	2,608.21
		ANNUAL		24,523.20	25,749.36	27,036.83	28,388.67	29,808.10	31,298.51

**TOWN OF PARADISE
SALARY PAY PLAN FY 2015/16**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
1.00	1.00	ANIMAL CONTROL SUPERVISOR							
		HOURLY	40	15.92	16.72	17.55	18.43	19.35	20.32
		BIWEEKLY		1,273.60	1,337.28	1,404.14	1,474.35	1,548.07	1,625.47
		MONTHLY		2,759.41	2,897.38	3,042.25	3,194.37	3,354.08	3,521.79
		ANNUAL		33,113.60	34,769.28	36,507.74	38,333.13	40,249.79	42,262.28

FIRE ADMINISTRATION

1.00	0.45	CIVILIAN FIRE PREVENTION INSPECTOR							
		HOURLY	18	10.14	10.65	11.18	11.74	12.33	12.95
		BIWEEKLY		365.04	383.40	402.48	422.64	443.88	466.07
		MONTHLY		790.92	830.70	872.04	915.72	961.74	1,009.83
		ANNUAL		9,491.04	9,968.40	10,464.48	10,988.64	11,540.88	12,117.92
1.00	0.60	ADMINISTRATIVE ASSISTANT II (FIRE)							
		HOURLY	24	14.85	15.59	16.37	17.19	18.05	18.95
		BIWEEKLY		712.88	748.32	785.76	825.12	866.40	909.60
		MONTHLY		1,544.57	1,621.36	1,702.48	1,787.76	1,877.20	1,970.80
		ANNUAL		18,534.80	19,456.32	20,429.76	21,453.12	22,526.40	23,649.60

COMMUNITY DEVELOPMENT (PLANNING, CODE ENFORCEMENT & BUILDING SAFETY & WASTE WATER)

1.00	1.00	BUILDING / ONSITE PERMIT TECHNICIAN							
		HOURLY	40	13.50	14.18	14.89	15.63	16.41	17.23
		BIWEEKLY		1,080.27	1,134.40	1,191.20	1,250.40	1,312.80	1,378.40
		MONTHLY		2,340.54	2,457.82	2,580.88	2,709.15	2,844.35	2,986.48
		ANNUAL		28,087.07	29,494.40	30,971.20	32,510.40	34,132.80	35,838.40

**TOWN OF PARADISE
SALARY PAY PLAN FY 2015/16**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
1.00	1.00	ENVIRONMENTAL SERVICES SPECIALIST							
		HOURLY	40	15.53	16.30	17.12	17.98	18.88	19.82
		BIWEEKLY		1,242.06	1,304.00	1,369.60	1,438.40	1,510.40	1,585.60
		MONTHLY		2,691.12	2,825.33	2,967.47	3,116.53	3,272.53	3,435.47
		ANNUAL		32,293.46	33,904.00	35,609.60	37,398.40	39,270.40	41,225.60
1.00	0.38	PART TIME/HOURLY CODE ENFORCEMENT OFFICER							
		HOURLY	40	18.96	19.91	20.91	21.96	23.06	24.21
1.00	1.00	CODE ENFORCEMENT OFFICER							
		HOURLY	40	18.96	19.91	20.91	21.96	23.06	24.21
		BIWEEKLY		1,516.80	1,592.80	1,672.80	1,756.80	1,844.80	1,936.80
		MONTHLY		3,286.34	3,451.00	3,624.33	3,806.33	3,996.99	4,196.32
		ANNUAL		39,436.80	41,412.80	43,492.80	45,676.80	47,964.80	50,356.80
1.00	1.00	ASSISTANT ONSITE SANITARY OFFICIAL							
		HOURLY	40	19.75	20.74	21.78	22.87	24.01	25.21
		BIWEEKLY		1,580.18	1,659.20	1,742.40	1,829.60	1,920.80	2,016.80
		MONTHLY		3,423.71	3,594.93	3,775.20	3,964.13	4,161.73	4,369.73
		ANNUAL		41,084.58	43,139.20	45,302.40	47,569.60	49,940.80	52,436.80
1.00	1.00	ASSISTANT PLANNER							
		HOURLY	40	21.08	22.13	23.24	24.40	25.62	26.90
		BIWEEKLY		1,686.40	1,770.72	1,859.26	1,952.22	2,049.83	2,152.32
		MONTHLY		3,653.87	3,836.56	4,028.39	4,229.81	4,441.30	4,663.36
		ANNUAL		43,846.40	46,038.72	48,340.66	50,757.69	53,295.57	55,960.35

**TOWN OF PARADISE
SALARY PAY PLAN FY 2015/16**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
1.00	1.00	ONSITE SANITARY OFFICIAL							
		HOURLY	40	27.34	28.71	30.15	31.66	33.24	34.90
		BIWEEKLY		2,187.08	2,296.80	2,412.00	2,532.80	2,659.20	2,792.00
		MONTHLY		4,738.67	4,976.40	5,226.00	5,487.73	5,761.60	6,049.33
		ANNUAL		56,864.08	59,716.80	62,712.00	65,852.80	69,139.20	72,592.00
1.00	1.00	FIRE MARSHAL/BUILDING OFFICIAL							
		HOURLY	40	32.65	34.28	35.99	37.79	39.68	41.66
		BIWEEKLY		2,611.66	2,742.40	2,879.20	3,023.20	3,174.40	3,332.80
		MONTHLY		5,658.59	5,941.87	6,238.27	6,550.27	6,877.87	7,221.07
		ANNUAL		67,903.06	71,302.40	74,859.20	78,603.20	82,534.40	86,652.80
1.00	1.00	COMMUNITY DEVELOPMENT DIRECTOR							
		HOURLY	40	35.76	37.54	39.42	41.39	43.46	45.63
		BIWEEKLY		2,860.43	3,003.20	3,153.60	3,311.20	3,476.80	3,650.40
		MONTHLY		6,197.60	6,506.93	6,832.80	7,174.27	7,533.07	7,909.20
		ANNUAL		74,371.21	78,083.20	81,993.60	86,091.20	90,396.80	94,910.40

PUBLIC WORKS (ENGINEERING, STREETS AND FLEET MANAGEMENT)

4.00	4.00	PUBLIC WORKS MAINTENANCE WORKER II							
		HOURLY	40	14.84	15.58	16.36	17.18	18.04	18.94
		BIWEEKLY		1,187.27	1,246.40	1,308.80	1,374.40	1,443.20	1,515.20
		MONTHLY		2,572.42	2,700.53	2,835.73	2,977.87	3,126.93	3,282.93
		ANNUAL		30,869.07	32,406.40	34,028.80	35,734.40	37,523.20	39,395.20
1.00	1.00	CONSTRUCTION INSPECTOR							
		HOURLY	40	15.69	16.47	17.29	18.15	19.06	20.01
		BIWEEKLY		1,254.90	1,317.60	1,383.20	1,452.00	1,524.80	1,600.80
		MONTHLY		2,718.94	2,854.80	2,996.93	3,146.00	3,303.73	3,468.40
		ANNUAL		32,627.30	34,257.60	35,963.20	37,752.00	39,644.80	41,620.80

**TOWN OF PARADISE
SALARY PAY PLAN FY 2015/16**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
1.00	1.00	PUBLIC WORKS MAINTENANCE WORKER III							
		HOURLY	40	16.37	17.19	18.05	18.95	19.90	20.90
		BIWEEKLY		1,309.68	1,375.20	1,444.00	1,516.00	1,592.00	1,672.00
		MONTHLY		2,837.64	2,979.60	3,128.67	3,284.67	3,449.33	3,622.67
		ANNUAL		34,051.68	35,755.20	37,544.00	39,416.00	41,392.00	43,472.00
1.00	1.00	LEAD VEHICLE MECHANIC							
		HOURLY	40	20.30	21.32	22.39	23.51	24.69	25.92
		BIWEEKLY		1,624.00	1,705.60	1,791.20	1,880.80	1,975.20	2,073.60
		MONTHLY		3,518.67	3,695.47	3,880.93	4,075.07	4,279.60	4,492.80
		ANNUAL		42,224.00	44,345.60	46,571.20	48,900.80	51,355.20	53,913.60
1.00	1.00	PUBLIC WORKS MANAGER							
		HOURLY	40	27.34	28.71	30.15	31.66	33.24	34.90
		BIWEEKLY		2,187.08	2,296.80	2,412.00	2,532.80	2,659.20	2,792.00
		MONTHLY		4,738.67	4,976.40	5,226.00	5,487.73	5,761.60	6,049.33
		ANNUAL		56,864.08	59,716.80	62,712.00	65,852.80	69,139.20	72,592.00
1.00	1.00	PUBLIC WORKS DIRECTOR/TOWN ENGINEER							
		HOURLY	40	35.76	37.54	39.42	41.39	43.46	45.63
		BIWEEKLY		2,860.43	3,003.20	3,153.60	3,311.20	3,476.80	3,650.40
		MONTHLY		6,197.60	6,506.93	6,832.80	7,174.27	7,533.07	7,909.20
		ANNUAL		74,371.21	78,083.20	81,993.60	86,091.20	90,396.80	94,910.40

HC	73.00	65.80	FTE's
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HC= Head Count / actual number of employees
FTE's = Full-time equivalent employees

**TOWN OF PARADISE
RESOLUTION NO. 15- __**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE APPROVING AND
ADOPTING THE TOWN OF PARADISE CAPITAL IMPROVEMENT PLAN FOR THE 2015-2016 FISCAL YEAR**

WHEREAS, the Town of Paradise needs to plan for critical long term Capital Improvement Projects; and

WHEREAS, a Town adopted Capital Improvement Plan (Exhibit A) will provide a valuable planning tool for Town staff; and

WHEREAS, a capital improvement plan recently prepared by staff is a planning document that is dependent upon future funding and staff resources; and

WHEREAS, This proposed Capital Improvement Plan has been reviewed by the Planning Director and reported to be consistent with the goals and objectives of the Town's adopted 1994 Paradise General Plan; and

WHEREAS, adoption of a Capital Improvement Plan will inform the local utilities and citizens of planned capital improvements; and

WHEREAS, advance planning and early coordination of Capital Improvement projects will allow all affected agencies to better coordinate construction and rehabilitation projects;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

Section 1. The Capital Improvement Plan attached as Exhibit "A" is hereby approved and adopted for the time period of July 1, 2015 through June 30, 2016.

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PASSED AND ADOPTED by the Town Council of the Town of Paradise this 29th day of June, 2015, by the following vote:

AYES:

NOES: None

ABSENT: None

NOT VOTING: None

Greg Bolin, Mayor

ATTEST:

By: _____
Joanna Gutierrez, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Skyway Highway Safety Improvement Plan
 Project Number: 9365

Est. Start Date: 02/2013
 Actual Completion Date: 03/2015

Project Description: Safety improvements along Skyway between Vista Way and Elliott Road.
 Includes signal modifications, crosswalk enhancements and road work.

Code	Project Costs	Prior Years	2014-15 Estimated			Total Costs
			Actual	2015-16	2016-2017	
10	Preliminary Engineering	157,063	-	-	-	157,063
20	Right of Way & Utility Relocation	-	-	-	-	-
30	Construction Engineering	-	28,465	-	-	28,465
40	Construction	-	1,125,380	-	-	1,125,380
50	Construction Contingency	-	-	-	-	-
Annual Total		\$ 157,063	\$ 1,153,845	\$ -	\$ -	\$ 1,310,908

Code	Project Funding	Prior Years	2014-15 Estimated			Total Funding
			Actual	2015-16	2016-2017	
1010	General	-	-	-	-	-
2110	Proposition 1B	-	-	-	-	-
2120	Gas Tax/Streets	20,586	28,465	-	-	49,051
2132	Federal HSIP	120,827	779,173	-	-	900,000
2510	DIF Road	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-
5900	Local Transportation (Transit)	15,650	346,207	-	-	361,857
Annual Total		\$ 157,063	\$ 1,153,845	\$ -	\$ -	\$ 1,310,908

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Clark Road Safety Enhancements
 Project Number: 9367

Est. Start Date: 07/2014
 Est. Completion Date: 06/2016

Project Description: Micro-surface roadway, modify striping layout, add center turn lane, construct ADA ramps, and various other safety enhancements on Clark Road between Bille Road and Wagstaff Road.

Code	Project Costs	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Costs
10	Preliminary Engineering	-	18,315	42,201	-	-	60,516
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	-	-	-	-	-
40	Construction	-	-	353,600	-	-	353,600
50	Construction Contingency	-	-	-	-	-	-
Annual Total		\$ -	\$ 18,315	\$ 395,801	\$ -	\$ -	\$ 414,116

Code	Project Funding	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Funding
1010	General	-	-	-	-	-	-
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	-	1,832	4,685	-	-	6,517
2132	Federal HSIP	-	16,484	391,116	-	-	407,600
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ -	\$ 18,315	\$ 395,801	\$ -	\$ -	\$ 414,116

*Construction phase becomes 100% HSIP funded if authorized before 09/30/2016. Estimated authorization expected summer 2015.

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Cypress Curve Realignment Project
 Project Number: 9368

Est. Start Date: 07/2014
 Est. Completion Date: 06/2017

Project Description: Improve vertical and horizontal alignments; improve drainage; widen shoulders on Clark Road between Adams Road and Kimberly Lane.

Code	Project Costs	2014-15 Estimated					Total Costs
		Prior Years	Actual	2015-16	2016-17	2017-18	
10	Preliminary Engineering	2,575	57,032	140,393	-	-	200,000
20	Right of Way & Utility Relocation	-	-	75,000	-	-	75,000
30	Construction Engineering	-	-	-	-	-	-
40	Construction	-	-	-	928,300	-	928,300
50	Construction Contingency	-	-	-	-	-	-
Annual Total		\$ 2,575	\$ 57,032	\$ 215,393	\$ 928,300	\$ -	\$ 1,203,300

Code	Project Funding	2014-15 Estimated					Total Funding
		Prior Years	Actual	2015-16	2016-17	2017-18	
1010	General	-	-	-	-	-	-
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	258	5,703	21,539	-	-	27,500
2132	Federal HSIP	2,318	51,328	193,854	928,300	-	1,175,800
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ 2,575	\$ 57,032	\$ 215,393	\$ 928,300	\$ -	\$ 1,203,300

*Construction phase becomes 100% HSIP funded if authorized before 09/30/2016. Estimated authorization expected spring 2016.

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Paradise Signal Upgrade Project
 Project Number: 9369

Est. Start Date: 07/2014
 Est. Completion Date: 06/2015

Project Description: Upgrade signals to be equipped with battery backup, and emergency vehicle detection at all signalized intersections.

Code	Project Costs	Prior Years	2014-15 Estimated				Total Costs
			Actual	2015-16	2016-17	2017-18	
10	Preliminary Engineering	6,291	9,884	-	-	-	16,175
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	10,584	-	-	-	10,584
40	Construction	-	282,287	-	-	-	282,287
50	Construction Contingency	-	-	-	-	-	-
Annual Total		\$ 6,291	\$ 302,755	\$ -	\$ -	\$ -	\$ 309,046

Code	Project Funding	Prior Years	2014-15 Estimated				Total Funding
			Actual	2015-16	2016-17	2017-18	
1010	General	-	-	-	-	-	-
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	656	34,638	-	-	-	35,294
2132	Federal HSIP	5,635	268,117	-	-	-	273,752
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ 6,291	\$ 302,755	\$ -	\$ -	\$ -	\$ 309,046

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Pearson Road Shoulder Widening Project
 Project Number: 9370

Est. Start Date: 07/2014
 Est. Completion Date: 06/2016

Project Description: Widen shoulders, micro-surface roadway, add bicycle lanes on Pearson Road between Clark Road and Pentz Road.

Code	Project Costs	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Costs
10	Preliminary Engineering	-	30,852	65,148	-	-	96,000
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	-	-	-	-	-
40	Construction	-	-	1,048,500	-	-	1,048,500
50	Construction Contingency	-	-	-	-	-	-
Annual Total		\$ -	\$ 30,852	\$ 1,113,648	\$ -	\$ -	\$ 1,144,500

Code	Project Funding	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Funding
1010	General	-	-	-	-	-	-
1010	Potential Measure "C"	-	-	200,000	-	-	200,000
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	-	3,085	6,515	-	-	9,600
2132	Federal HSIP	-	27,767	507,133	-	-	534,900
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	50,000	-	-	50,000
5900	Local Transportation (Transit)	-	-	350,000	-	-	350,000
Annual Total		\$ -	\$ 30,852	\$ 1,113,648	\$ -	\$ -	\$ 1,144,500

*Construction phase becomes 100% HSIP funded if authorized before 09/30/2016. Estimated authorization expected spring 2016.

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Pearson Rd SR2S Connectivity Project
 Project Number: 9371

Est. Start Date: 02/2015
 Est. Completion Date: 06/2016

Project Description: Specific improvements include the construction of sidewalk, curb and gutter on the north and south sides of Pearson Road between Black Olive Drive and Academy Drive. In addition, the project includes construction of curb, gutter and sidewalk on the south side of Pearson Road between Skyway and Almond Street. The project will require minor drainage improvements and construction of appropriate retaining walls for hillside slopes.

Code	Project Costs	Prior Years	2014-15 Estimated				Total Costs
			Actual	2015-16	2016-17	2017-18	
10	Preliminary Engineering	-	10,100	226,548	-	-	236,648
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	-	-	72,528	-	72,528
40	Construction	-	-	-	906,594	-	906,594
50	Construction Contingency	-	-	-	90,659	-	90,659
60	Non-Infrastructure Component	-	-	-	90,659	-	90,659
Annual Total		\$ -	\$ 10,100	\$ 226,548	\$ 1,160,440	\$ -	\$ 1,397,088

Code	Project Funding	Prior Years	2014-15 Estimated				Total Funding
			Actual	2015-16	2016-17	2017-18	
1010	General	-	-	-	-	-	-
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	-	-	-	-	-	-
2132	Federal HSIP	-	-	-	-	-	-
2133	State ATP	-	10,100	226,548	1,160,440	-	1,397,088
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ -	\$ 10,100	\$ 226,548	\$ 1,160,440	\$ -	\$ 1,397,088

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Maxwell Dr SR2S Project
 Project Number: 9372

Est. Start Date: 02/2015
 Est. Completion Date: 12/2017

Project Description: The proposed project aims to improve safety and increase non-motorized transportation to Paradise High School on Maxwell Drive. The project includes construction of sidewalk, curb and gutter along the one side of Maxwell Drive while widening shoulders, as needed to facilitate the addition of Class II Bicycle Lanes on both sides of Maxwell Drive between Skyway and Elliott Road, a 0.56 mile stretch.

Code	Project Costs	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Costs
10	Preliminary Engineering	-	5,100	62,840	62,940	-	130,880
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	-	-	-	52,352	52,352
40	Construction	-	-	-	-	854,400	854,400
50	Construction Contingency	-	-	-	-	65,440	65,440
60	Non-Infrastructure Component	-	-	-	-	65,440	65,440
Annual Total		\$ -	\$ 5,100	\$ 62,840	\$ 62,940	\$ 1,037,632	\$ 1,168,512

Code	Project Funding	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Funding
1010	General	-	-	-	-	-	-
1010	Potential Measure "C"	-	-	-	-	200,000	200,000
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	-	-	-	-	-	-
2132	Federal HSIP	-	-	-	-	-	-
2133	State ATP	-	5,100	62,840	62,940	837,632	968,512
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ -	\$ 5,100	\$ 62,840	\$ 62,940	\$ 1,037,632	\$ 1,168,512

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Stearns-DeMille Pavement Restoration Project
 Project Number: 9373

Est. Start Date: 09/2015
 Est. Completion Date: 10/2015

Project Description: The proposed project includes a complete street overlay of 1.5" Hot Mix Asphalt. Project includes Stearns Road W/O Pentz Road, DeMille Road between Stearns Rd and Pentz Rd, Harrison Rd between Stearns Rd and DeMille Rd, Thornburg Ct, Richmond Ct, and Alpine Dr. Project is funded by Pacific Gas & Electric per trench restoration agreement.

Code	Project Costs	Prior Years	2014-15 Estimated				Total Costs
			Actual	2015-16	2016-17	2017-18	
10	Preliminary Engineering	-	-	-	-	-	-
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	-	-	-	-	-
40	Construction	-	-	218,000	-	-	218,000
50	Construction Contingency	-	-	-	-	-	-
60	Non-Infrastructure Component	-	-	-	-	-	-
Annual Total		\$ -	\$ -	\$ 218,000	\$ -	\$ -	\$ 218,000

Code	Project Funding	Prior Years	2014-15 Estimated				Total Funding
			Actual	2015-16	2016-17	2017-18	
1010	General	-	-	-	-	-	-
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	-	-	-	-	-	-
2132	Federal HSIP	-	-	-	-	-	-
2299	Utility Restoration Funds	-	-	218,000	-	-	218,000
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ -	\$ -	\$ 218,000	\$ -	\$ -	\$ 218,000

**TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN**

Project Name: Elliott Rd Overlay Project
Project Number: 9374

Est. Start Date: 07/2015
Est. Completion Date: 10/2015

Project Description: The proposed project will provide a 0.10' overlay along Elliott Road between N. Libby Rd and Copeland Rd. Project is funded 50/50 between Town of Paradise and Paradise Irrigation District.

Code	Project Costs	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Costs
10	Preliminary Engineering	-	-	-	-	-	-
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	-	-	-	-	-
40	Construction	-	-	67,000	-	-	67,000
50	Construction Contingency	-	-	-	-	-	-
60	Non-Infrastructure Component	-	-	-	-	-	-
Annual Total		\$ -	\$ -	\$ 67,000	\$ -	\$ -	\$ 67,000

Code	Project Funding	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Funding
1010	General	-	-	-	-	-	-
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	-	-	42,000	-	-	42,000
2132	Federal HSIP	-	-	-	-	-	-
2299	PID Restoration Funds	-	-	25,000	-	-	25,000
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ -	\$ -	\$ 67,000	\$ -	\$ -	\$ 67,000

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: FY 16/17 Road Rehabilitation Project
 Project Number: 9375

Est. Start Date: 07/2016
 Est. Completion Date: 06/2017

Project Description: Various road rehabilitation throughout Paradise. Project development will consider options for rehab alternative and roadway selection(s).

Code	Project Costs	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Costs
10	Preliminary Engineering	-	-	-	-	-	-
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	-	-	-	-	-
40	Construction	-	-	-	400,000	-	400,000
50	Construction Contingency	-	-	-	-	-	-
60	Non-Infrastructure Component	-	-	-	-	-	-
Annual Total		\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ 400,000

Code	Project Funding	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Funding
1010	General	-	-	-	-	-	-
1010	Potential Measure "C"	-	-	-	200,000	-	200,000
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	-	-	-	200,000	-	200,000
2132	Federal HSIP	-	-	-	-	-	-
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ 400,000

**SUCCESSOR AGENCY TO THE PARADISE REDEVELOPMENT AGENCY
RESOLUTION NO. 15-__**

**A RESOLUTION OF THE SUCCESSOR AGENCY TO THE PARADISE REDEVELOPMENT AGENCY
ADOPTING THE FISCAL YEAR 2015/2016
SUCCESSOR AGENCY TO THE PARADISE REDEVELOPMENT AGENCY BUDGETS**

WHEREAS, the Successor Agency to the Paradise Redevelopment Agency Board of Directors has reviewed the proposed Preliminary 2015/16 Budget recommendations that were presented for the Town of Paradise as Successor Redevelopment Agency Fund and the Redevelopment Obligation Retirement Fund at the Budget Meeting on June 29, 2015;

NOW, THEREFORE, BE IT RESOLVED that the Successor Agency to the Paradise Redevelopment Agency Board of Directors after this review has determined the Budget appropriations for the above listed funds as identified in the FY 2015/16 adopted Budget contingent upon review and approval of the Oversight Board to the Successor Agency to the Paradise Redevelopment Agency.

PASSED AND ADOPTED by the Successor Agency to the Paradise Redevelopment Agency this 29th day of June, 2015, by the following vote:

AYES:

NOES: None

ABSENT: None

NOT VOTING: None

Greg Bolin, Chair

ATTEST:

By:

Joanna Gutierrez, Agency Secretary

APPROVED AS TO FORM:

Dwight L. Moore, Agency Counsel

**TOWN OF PARADISE
FISCAL YEAR 2015-2016 APPROPRIATIONS
RESOLUTION NO. _____**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE ADOPTING THE FINAL BUDGET FOR THE TOWN OF PARADISE INCLUDING ALL ATTACHMENTS, APPENDICIES AND OTHER RELATED DOCUMENTS FOR THE 2015-2016 FISCAL YEAR ENDING JUNE 30, 2016

WHEREAS, the Town Council has reviewed the proposed preliminary 2015-2016 budget that was presented during a budget meeting on June 29, 2015.

NOW, THEREFORE, BE IT RESOLVED, that the Town Council after this review has determined the following budget appropriations and operating transfers for the fiscal Year 2015-2016.

**PROPOSED FISCAL YEAR ANNUAL APPROPRIATIONS AND TRANSFERS
BY FUNDING SOURCES FOR FISCAL YEAR ENDING JUNE 30, 2016.**

Fund	Description	Fiscal Year Appropriations	Operating Transfer In	Operating Transfer Out
GOVERNMENTAL FUNDS				
1010	General Fund without Measure "C"	10,599,685	485,031	(17,500)
1010	Measure "C"	623,362		(200,000)
1010	GENERAL FUND	11,223,047	485,031	(217,500)
SPECIAL REVENUE FUNDS				
Administration				
3710	Equipment Replacement Fund	775,259		(4,405)
6970	Self Insurance Fund			(26,806)
7627	Tech Equipment Replacement Fund	80,000		
Total Special Revenue Administration Funds		855,259	-	(31,211)
Business and Housing Services				
2160	BHS - Economic Development	100,647	147,705	(37,280)
2162	BHS - HOME Loan Fund	84,677		(20,323)
2309	BHS - 2009 CDBG	80,000		
2313	BHS - 2013 CDBG	40,000		

Fund	Description	Fiscal Year Appropriations	Operating Transfer In	Operating Transfer Out
2314	BHS - 2014 CDBG	89,787		
2315	BHS - 2015 CDBG	93,726		
2413	BHS 2013 CalHome Grant	541,650		(49,000)
2612	BHS - 2012 HOME Grant	190,683		(38,664)
2614	BHS - 2014 HOME Grant	207,782		(39,718)
2921	Town of Paradise Housing Fund		3,512	
Total Special Revenue Business & Housing Funds		1,428,952	151,217	(184,985)
Community Development				
2030	Building Safety & Waste Water Services	659,048		(165,436)
2215	Abandoned Vehicle Abatement (AVA)	513		(5,000)
Total Special Revenue Community Development F		659,561	-	(170,436)
Public Safety				
2070	Animal Control Fund	171,970	15,817	(38,933)
2140	Traffic Safety Fund			(30,000)
2204	State SLESF Fund	100,010		
2206	AB 109 Fund	87,806		
2218	Avoid 2009 Police DUI Grant	56,600		
2540	95 DIF Impact Fee Police Facilities	42,000		
7626	Traffic Offender Impound Fund	3,500		
7629	Hydrant Maintenance Fund	1,000		
7635	PD Found Money	1,000		
7811	Animal Control Misc Donation Fund			(15,817)
Total Special Revenue Public Safety Funds		463,886	15,817	(84,750)
Public Works				
2120	Gas Tax	982,856	412,624	(236,035)
2121	Reg Surface Transportation Program			(300,000)
2551	Drainage Impact Fees			(50,000)
Total Special Revenue Public Works Funds		982,856	412,624	(586,035)
Total Special Revenue Funds		4,390,514	579,658	(1,057,417)

Fund Description	Fiscal Year Appropriations	Operating Transfer In	Operating Transfer Out
CAPITAL PROJECT FUNDS			
2100 Capital Improvement Projects Fund	2,180,871	2,180,871	
2132 HSIP - Highway Safety Improvement Program			(1,092,103)
2133 Active Transportation Program			(289,388)
2299 Grants Misc. One Time			(243,000)
5900 Transit Fund	925,360		(354,428)
Total Capital Project Funds	3,106,231	2,180,871	(1,978,919)
FIDUCIARY FUNDS			
OTHER EMPLOYEE BENEFIT TRUST FUND			
7611 GASB 45 Retiree Medical Trust	132	25,000	
Total Other Employee Benefit Trust Fund:	132	25,000	-
PRIVATE-PURPOSE TRUST FUNDS			
7805 VIPs (Volunteers in Police Service)	9,150		
Total Private-Purpose Trust Funds	9,150	-	-
Total Town of Paradise Budget	18,729,074	3,270,560	(3,253,836)
SUCCESSOR AGENCY TO PARADISE REDEVELOPMENT AGENCY FUNDS			
2924 RDA Obligation Retirement Fund			(356,244)
7650 Successor Agency to RDA NH	339,518	352,732	(13,212)
Total Successor Agency to Paradise RDA	339,518	352,732	(369,456)
	Fiscal Year Appropriations	Operating Transfer In	Operating Transfer Out
TOTALS FOR FISCAL YEAR 2015/2016	19,068,592	3,623,292	(3,623,292)

Fund Description	Fiscal Year Appropriations	Operating Transfer In	Operating Transfer Out
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Resolution No. _____

PASSED AND ADOPTED by the Town Council of the Town of Paradise this _____

By the following vote:

AYES:

NOES:

ABSENT:

NOT VOTING:

ATTEST:

Greg Bolin, Mayor

By: _____
Joanna Gutierrez, Town Clerk

APPROVED AS TO FORM: _____
Dwight L. Moore, Town Attorney

Town of Paradise
Resolution No. 15

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE APPROVING AND ADOPTING THE ANNUAL APPROPRIATION LIMIT (EXHIBIT A) FOR FISCAL YEAR 2015 - 2016.

NOW, THEREFORE, be it resolved by the Town Council of the Town of Paradise that the appropriations limit for the Town of Paradise fiscal year 2015-2016 is that which is set forth in Exhibit A.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this ____ day of June 2015, by the following vote:

AYES:

NOES: None.

ABSENT: None.

NOT VOTING: None.

ATTEST:

Joanna Gutierrez, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney

Greg Bolin, Mayor

Exhibit A-Resolution No.
Town of Paradise
Appropriations Limit Calculations
Fiscal Year 2015 - 2016

Percentage Population Change¹

Town of Paradise Population as of January 1, 2014	26,182
Town of Paradise Population as of January 1, 2015	26,235
Percentage Change	0.202
Population Converted to Ratio $(0.202 + 100) / 100 =$	1.0020

Inflation Adjustment Factor²

California Per Capita Income Percent Change Over Prior Year	3.82
Per Capita Cost of Living Converted to Ratio $(3.82 + 100) / 100 =$	1.0382

Growth Factor

1.0020 (population change) x 1.0382 (inflation adjustment)=	1.0403
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¹ Data provided by the California Department of Finance Demographic Research Unit

² Data provided by the California Department of Finance Demographic Research Unit

Calculation of Fiscal Year 2015 - 2016 Appropriations Limit

2014 - 2015 Appropriations Limit (last year)	16,382,713
Growth Factor @	x 1.0403
Appropriations Subject to Limit	17,042,936

Appropriations Subject to Limit

2015 - 2016 General Fund Expenditures (Net)	11,223,047	
2015 - 2016 Capital Projects Expenditures	2,180,871	
2015 - 2016 Appropriations Subject to Limit		13,403,918

**TOWN OF PARADISE
RESOLUTION NO. 15-__**

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE, CALIFORNIA, AMENDING GENERAL FUND RESERVES FOR FISCAL YEAR 2015 – 2016

WHEREAS, the Town of Paradise needs to reserve assigned General Fund monies for the purpose of setting aside contingency funds for unanticipated emergencies or other unplanned financial demands on the Town's General Fund;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Paradise as follows:

Section 1: The Town Council hereby establishes for the 2015 – 2016 Fiscal Year a General Fund Reserve as follows:

Non-spendable (RDA and other loans)	\$1,974,731
Unassigned for Measure "C" Expenses	216,246
Unassigned (spendable)	<u>418,409</u>
Total Reserve	\$2,609,386

Section 2: Notwithstanding the aforementioned section, it is the intent of the Council to maintain a General Fund Unassigned (spendable) Reserve of at least 10% of General Fund Appropriations.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 29th day of June, 2015 by the following vote:

AYES:

NOES: None.

ABSENT: None.

NOT VOTING: None.

Greg Bolin, Mayor

ATTEST:

BY: _____
Joanna Gutierrez, CMC, Town Clerk

APPROVED AS TO LEGAL FORM:

BY: _____
Dwight L. Moore, Town Attorney

**TOWN OF PARADISE
RESOLUTION NO. 15- __**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE APPROVING AND
ADOPTING THE TOWN OF PARADISE CAPITAL IMPROVEMENT PLAN FOR THE 2015-2016 FISCAL YEAR**

WHEREAS, the Town of Paradise needs to plan for critical long term Capital Improvement Projects; and

WHEREAS, a Town adopted Capital Improvement Plan (Exhibit A) will provide a valuable planning tool for Town staff; and

WHEREAS, a capital improvement plan recently prepared by staff is a planning document that is dependent upon future funding and staff resources; and

WHEREAS, This proposed Capital Improvement Plan has been reviewed by the Planning Director and reported to be consistent with the goals and objectives of the Town's adopted 1994 Paradise General Plan; and

WHEREAS, adoption of a Capital Improvement Plan will inform the local utilities and citizens of planned capital improvements; and

WHEREAS, advance planning and early coordination of Capital Improvement projects will allow all affected agencies to better coordinate construction and rehabilitation projects;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Paradise as follows:

Section 1. The Capital Improvement Plan attached as Exhibit "A" is hereby approved and adopted for the time period of July 1, 2015 through June 30, 2016.

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/

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 29th day of June, 2015, by the following vote:

AYES:

NOES: None

ABSENT: None

NOT VOTING: None

Greg Bolin, Mayor

ATTEST:

By: _____
Joanna Gutierrez, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Skyway Highway Safety Improvement Plan
 Project Number: 9365

Est. Start Date: 02/2013
 Actual Completion Date: 03/2015

Project Description: Safety improvements along Skyway between Vista Way and Elliott Road.
 Includes signal modifications, crosswalk enhancements and road work.

Code	Project Costs	Prior Years	2014-15 Estimated			Total Costs
			Actual	2015-16	2016-2017	
10	Preliminary Engineering	157,063	-	-	-	157,063
20	Right of Way & Utility Relocation	-	-	-	-	-
30	Construction Engineering	-	28,465	-	-	28,465
40	Construction	-	1,125,380	-	-	1,125,380
50	Construction Contingency	-	-	-	-	-
Annual Total		\$ 157,063	\$ 1,153,845	\$ -	\$ -	\$ 1,310,908

Code	Project Funding	Prior Years	2014-15 Estimated			Total Funding
			Actual	2015-16	2016-2017	
1010	General	-	-	-	-	-
2110	Proposition 1B	-	-	-	-	-
2120	Gas Tax/Streets	20,586	28,465	-	-	49,051
2132	Federal HSIP	120,827	779,173	-	-	900,000
2510	DIF Road	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-
5900	Local Transportation (Transit)	15,650	346,207	-	-	361,857
Annual Total		\$ 157,063	\$ 1,153,845	\$ -	\$ -	\$ 1,310,908

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Clark Road Safety Enhancements
 Project Number: 9367

Est. Start Date: 07/2014
 Est. Completion Date: 06/2016

Project Description: Micro-surface roadway, modify striping layout, add center turn lane, construct ADA ramps, and various other safety enhancements on Clark Road between Bille Road and Wagstaff Road.

Code	Project Costs	Prior Years	2014-15 Estimated				Total Costs
			Actual	2015-16	2016-17	2017-18	
10	Preliminary Engineering	-	18,315	42,201	-	-	60,516
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	-	-	-	-	-
40	Construction	-	-	353,600	-	-	353,600
50	Construction Contingency	-	-	-	-	-	-
Annual Total		\$ -	\$ 18,315	\$ 395,801	\$ -	\$ -	\$ 414,116

Code	Project Funding	Prior Years	2014-15 Estimated				Total Funding
			Actual	2015-16	2016-17	2017-18	
1010	General	-	-	-	-	-	-
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	-	1,832	4,685	-	-	6,517
2132	Federal HSIP	-	16,484	391,116	-	-	407,600
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ -	\$ 18,315	\$ 395,801	\$ -	\$ -	\$ 414,116

*Construction phase becomes 100% HSIP funded if authorized before 09/30/2016. Estimated authorization expected summer 2015.

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Cypress Curve Realignment Project
 Project Number: 9368

Est. Start Date: 07/2014
 Est. Completion Date: 06/2017

Project Description: Improve vertical and horizontal alignments; improve drainage; widen shoulders on Clark Road between Adams Road and Kimberly Lane.

Code	Project Costs	Prior Years	2014-15 Estimated			2017-18	Total Costs
			Actual	2015-16	2016-17		
10	Preliminary Engineering	2,575	57,032	140,393	-	-	200,000
20	Right of Way & Utility Relocation	-	-	75,000	-	-	75,000
30	Construction Engineering	-	-	-	-	-	-
40	Construction	-	-	-	928,300	-	928,300
50	Construction Contingency	-	-	-	-	-	-
Annual Total		\$ 2,575	\$ 57,032	\$ 215,393	\$ 928,300	\$ -	\$ 1,203,300

Code	Project Funding	Prior Years	2014-15 Estimated			2017-18	Total Funding
			Actual	2015-16	2016-17		
1010	General	-	-	-	-	-	-
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	258	5,703	21,539	-	-	27,500
2132	Federal HSIP	2,318	51,328	193,854	928,300	-	1,175,800
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ 2,575	\$ 57,032	\$ 215,393	\$ 928,300	\$ -	\$ 1,203,300

*Construction phase becomes 100% HSIP funded if authorized before 09/30/2016. Estimated authorization expected spring 2016.

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Paradise Signal Upgrade Project
 Project Number: 9369

Est. Start Date: 07/2014
 Est. Completion Date: 06/2015

Project Description: Upgrade signals to be equipped with battery backup, and emergency vehicle detection at all signalized intersections.

Code	Project Costs	Prior Years	2014-15 Estimated				Total Costs
			Actual	2015-16	2016-17	2017-18	
10	Preliminary Engineering	6,291	9,884	-	-	-	16,175
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	10,584	-	-	-	10,584
40	Construction	-	282,287	-	-	-	282,287
50	Construction Contingency	-	-	-	-	-	-
Annual Total		\$ 6,291	\$ 302,755	\$ -	\$ -	\$ -	\$ 309,046

Code	Project Funding	Prior Years	2014-15 Estimated				Total Funding
			Actual	2015-16	2016-17	2017-18	
1010	General	-	-	-	-	-	-
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	656	34,638	-	-	-	35,294
2132	Federal HSIP	5,635	268,117	-	-	-	273,752
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ 6,291	\$ 302,755	\$ -	\$ -	\$ -	\$ 309,046

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Pearson Road Shoulder Widening Project
 Project Number: 9370

Est. Start Date: 07/2014
 Est. Completion Date: 06/2016

Project Description: Widen shoulders, micro-surface roadway, add bicycle lanes on Pearson Road between Clark Road and Pentz Road.

Code	Project Costs	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Costs
10	Preliminary Engineering	-	30,852	65,148	-	-	96,000
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	-	-	-	-	-
40	Construction	-	-	1,048,500	-	-	1,048,500
50	Construction Contingency	-	-	-	-	-	-
Annual Total		\$ -	\$ 30,852	\$ 1,113,648	\$ -	\$ -	\$ 1,144,500

Code	Project Funding	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Funding
1010	General	-	-	-	-	-	-
1010	Potential Measure "C"	-	-	200,000	-	-	200,000
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	-	3,085	6,515	-	-	9,600
2132	Federal HSIP	-	27,767	507,133	-	-	534,900
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	50,000	-	-	50,000
5900	Local Transportation (Transit)	-	-	350,000	-	-	350,000
Annual Total		\$ -	\$ 30,852	\$ 1,113,648	\$ -	\$ -	\$ 1,144,500

*Construction phase becomes 100% HSIP funded if authorized before 09/30/2016. Estimated authorization expected spring 2016.

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Pearson Rd SR2S Connectivity Project
 Project Number: 9371

Est. Start Date: 02/2015
 Est. Completion Date: 06/2016

Project Description: Specific improvements include the construction of sidewalk, curb and gutter on the north and south sides of Pearson Road between Black Olive Drive and Academy Drive. In addition, the project includes construction of curb, gutter and sidewalk on the south side of Pearson Road between Skyway and Almond Street. The project will require minor drainage improvements and construction of appropriate retaining walls for hillside slopes.

Code	Project Costs	Prior Years	2014-15 Estimated				Total Costs
			Actual	2015-16	2016-17	2017-18	
10	Preliminary Engineering	-	10,100	226,548	-	-	236,648
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	-	-	72,528	-	72,528
40	Construction	-	-	-	906,594	-	906,594
50	Construction Contingency	-	-	-	90,659	-	90,659
60	Non-Infrastructure Component	-	-	-	90,659	-	90,659
Annual Total		\$ -	\$ 10,100	\$ 226,548	\$ 1,160,440	\$ -	\$ 1,397,088

Code	Project Funding	Prior Years	2014-15 Estimated				Total Funding
			Actual	2015-16	2016-17	2017-18	
1010	General	-	-	-	-	-	-
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	-	-	-	-	-	-
2132	Federal HSIP	-	-	-	-	-	-
2133	State ATP	-	10,100	226,548	1,160,440	-	1,397,088
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ -	\$ 10,100	\$ 226,548	\$ 1,160,440	\$ -	\$ 1,397,088

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Maxwell Dr SR2S Project
 Project Number: 9372

Est. Start Date: 02/2015
 Est. Completion Date: 12/2017

Project Description: The proposed project aims to improve safety and increase non-motorized transportation to Paradise High School on Maxwell Drive. The project includes construction of sidewalk, curb and gutter along the one side of Maxwell Drive while widening shoulders, as needed to facilitate the addition of Class II Bicycle Lanes on both sides of Maxwell Drive between Skyway and Elliott Road, a 0.56 mile stretch.

Code	Project Costs	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Costs
10	Preliminary Engineering	-	5,100	62,840	62,940	-	130,880
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	-	-	-	52,352	52,352
40	Construction	-	-	-	-	854,400	854,400
50	Construction Contingency	-	-	-	-	65,440	65,440
60	Non-Infrastructure Component	-	-	-	-	65,440	65,440
Annual Total		\$ -	\$ 5,100	\$ 62,840	\$ 62,940	\$ 1,037,632	\$ 1,168,512

Code	Project Funding	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Funding
1010	General	-	-	-	-	-	-
1010	Potential Measure "C"	-	-	-	-	200,000	200,000
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	-	-	-	-	-	-
2132	Federal HSIP	-	-	-	-	-	-
2133	State ATP	-	5,100	62,840	62,940	837,632	968,512
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ -	\$ 5,100	\$ 62,840	\$ 62,940	\$ 1,037,632	\$ 1,168,512

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Stearns-DeMille Pavement Restoration Project
 Project Number: 9373

Est. Start Date: 09/2015
 Est. Completion Date: 10/2015

Project Description: The proposed project includes a complete street overlay of 1.5" Hot Mix Asphalt. Project includes Stearns Road W/O Pentz Road, DeMille Road between Stearns Rd and Pentz Rd, Harrison Rd between Stearns Rd and DeMille Rd, Thornburg Ct, Richmond Ct, and Alpine Dr. Project is funded by Pacific Gas & Electric per trench restoration agreement.

Code	Project Costs	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Costs
10	Preliminary Engineering	-	-	-	-	-	-
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	-	-	-	-	-
40	Construction	-	-	218,000	-	-	218,000
50	Construction Contingency	-	-	-	-	-	-
60	Non-Infrastructure Component	-	-	-	-	-	-
Annual Total		\$ -	\$ -	\$ 218,000	\$ -	\$ -	\$ 218,000

Code	Project Funding	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Funding
1010	General	-	-	-	-	-	-
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	-	-	-	-	-	-
2132	Federal HSIP	-	-	-	-	-	-
2299	Utility Restoration Funds	-	-	218,000	-	-	218,000
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ -	\$ -	\$ 218,000	\$ -	\$ -	\$ 218,000

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: Elliott Rd Overlay Project
 Project Number: 9374

Est. Start Date: 07/2015
 Est. Completion Date: 10/2015

Project Description: The proposed project will provide a 0.10' overlay along Elliott Road between N. Libby Rd and Copeland Rd. Project is funded 50/50 between Town of Paradise and Paradise Irrigation District.

Code	Project Costs	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Costs
10	Preliminary Engineering	-	-	-	-	-	-
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	-	-	-	-	-
40	Construction	-	-	67,000	-	-	67,000
50	Construction Contingency	-	-	-	-	-	-
60	Non-Infrastructure Component	-	-	-	-	-	-
Annual Total		\$ -	\$ -	\$ 67,000	\$ -	\$ -	\$ 67,000

Code	Project Funding	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Funding
1010	General	-	-	-	-	-	-
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	-	-	42,000	-	-	42,000
2132	Federal HSIP	-	-	-	-	-	-
2299	PID Restoration Funds	-	-	25,000	-	-	25,000
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ -	\$ -	\$ 67,000	\$ -	\$ -	\$ 67,000

TOWN OF PARADISE
Fiscal Year 2015/16 Budget
CAPITAL IMPROVEMENT PLAN

Project Name: FY 16/17 Road Rehabilitation Project
 Project Number: 9375

Est. Start Date: 07/2016
 Est. Completion Date: 06/2017

Project Description: Various road rehabilitation throughout Paradise. Project development will consider options for rehab alternative and roadway selection(s).

Code	Project Costs	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Costs
10	Preliminary Engineering	-	-	-	-	-	-
20	Right of Way & Utility Relocation	-	-	-	-	-	-
30	Construction Engineering	-	-	-	-	-	-
40	Construction	-	-	-	400,000	-	400,000
50	Construction Contingency	-	-	-	-	-	-
60	Non-Infrastructure Component	-	-	-	-	-	-
Annual Total		\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ 400,000

Code	Project Funding	Prior Years	2014-15 Estimated Actual	2015-16	2016-17	2017-18	Total Funding
1010	General	-	-	-	-	-	-
1010	Potential Measure "C"	-	-	-	200,000	-	200,000
2110	Proposition 1B	-	-	-	-	-	-
2120	Gas Tax/Streets	-	-	-	200,000	-	200,000
2132	Federal HSIP	-	-	-	-	-	-
2510	DIF Road	-	-	-	-	-	-
2520	DIF Signal	-	-	-	-	-	-
2551	DIF Drainage	-	-	-	-	-	-
5900	Local Transportation (Transit)	-	-	-	-	-	-
Annual Total		\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ 400,000

**TOWN OF PARADISE
RESOLUTION NO. 15-__**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF PARADISE, CALIFORNIA,
ADOPTING THE AMENDED SALARY PAY PLAN
FOR TOWN OF PARADISE EMPLOYEES FOR THE FISCAL YEAR 2015-2016**

WHEREAS, the Town wishes to revise the salary pay plan; and

WHEREAS, the salary pay plan will incorporate all salary paid within the Town into one salary pay plan.

NOW, THEREFORE be it resolved by the Town Council of the Town of Paradise, that the Town of Paradise salary pay plan attached to this resolution is hereby adopted.

PASSED AND ADOPTED by the Town Council of the Town of Paradise this 29th day of June, 2015, by the following vote:

AYES:

NOES: None

ABSENT: None

NOT VOTING: None

Greg Bolin, Mayor

ATTEST:

By: _____
Joanna Gutierrez, Town Clerk

APPROVED AS TO FORM:

Dwight L. Moore, Town Attorney

**TOWN OF PARADISE
SALARY PAY PLAN FY 2015/16**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
TOWN CLERK									
1.00	1.00	ASSISTANT TOWN CLERK							
		HOURLY	40	27.34	28.71	30.15	31.66	33.24	34.90
		BIWEEKLY		2,187.08	2,296.80	2,412.00	2,532.80	2,659.20	2,792.00
		MONTHLY		4,738.67	4,976.40	5,226.00	5,487.73	5,761.60	6,049.33
		ANNUAL		56,864.08	59,716.80	62,712.00	65,852.80	69,139.20	72,592.00
1.00	1.00	TOWN CLERK							
		HOURLY	40	35.76	37.54	39.42	41.39	43.46	45.63
		BIWEEKLY		2,860.43	3,003.20	3,153.60	3,311.20	3,476.80	3,650.40
		MONTHLY		6,197.60	6,506.93	6,832.80	7,174.27	7,533.07	7,909.20
		ANNUAL		74,371.21	78,083.20	81,993.60	86,091.20	90,396.80	94,910.40
TOWN MANAGER / BUSINESS & HOUSING / HR / IT									
1.00	0.45	HOUSING PROGRAM ANALYST							
		HOURLY	18	15.14	15.90	16.70	17.54	18.42	19.34
		BIWEEKLY		545.06	572.40	601.20	631.44	663.12	696.24
		MONTHLY		1,180.96	1,240.20	1,302.60	1,368.12	1,436.76	1,508.52
		ANNUAL		14,171.51	14,882.40	15,631.20	16,417.44	17,241.12	18,102.24
1.00	1.00	ADMINISTRATIVE ANALYST (BUSINESS & HOUSING / TOWN MANAGER)							
		HOURLY	40	15.14	15.90	16.70	17.54	18.42	19.34
		BIWEEKLY		1,211.24	1,272.00	1,336.00	1,403.20	1,473.60	1,547.20
		MONTHLY		2,624.35	2,756.00	2,894.67	3,040.27	3,192.80	3,352.27
		ANNUAL		31,492.24	33,072.00	34,736.00	36,483.20	38,313.60	40,227.20

**TOWN OF PARADISE
SALARY PAY PLAN FY 2015/16**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
1.00	1.00	HOUSING PROGRAM SUPERVISOR							
		HOURLY	40	26.56	27.89	29.28	30.75	32.28	33.90
		BIWEEKLY		2,124.80	2,231.04	2,342.59	2,459.72	2,582.71	2,711.84
		MONTHLY		4,603.64	4,833.83	5,075.52	5,329.29	5,595.76	5,875.55
		ANNUAL		55,244.80	58,007.04	60,907.39	63,952.76	67,150.40	70,507.92
1.00	0.90	HUMAN RESOURCES & RISK MANAGEMENT MANAGER							
		HOURLY	36	26.72	28.05	29.45	30.92	32.47	34.09
		BIWEEKLY		1,923.69	2,019.60	2,120.40	2,226.24	2,337.84	2,454.48
		MONTHLY		4,167.99	4,375.80	4,594.20	4,823.52	5,065.32	5,318.04
		ANNUAL		50,015.91	52,509.60	55,130.40	57,882.24	60,783.84	63,816.48
1.00	1.00	INFORMATION TECHNOLOGY MANAGER							
		HOURLY	40	33.50	35.18	36.94	38.79	40.73	42.77
		BIWEEKLY		2,680.14	2,814.40	2,955.20	3,103.20	3,258.40	3,421.60
		MONTHLY		5,806.96	6,097.87	6,402.93	6,723.60	7,059.87	7,413.47
		ANNUAL		69,683.54	73,174.40	76,835.20	80,683.20	84,718.40	88,961.60
1.00	1.00	TOWN MANAGER							
		HOURLY	40	51.71	54.30	57.02	59.87	62.86	66.00
		BIWEEKLY		4,137.00	4,344.00	4,561.60	4,789.60	5,028.80	5,280.00
		MONTHLY		8,963.50	9,412.00	9,883.47	10,377.47	10,895.73	11,440.00
		ANNUAL		107,562.00	112,944.00	118,601.60	124,529.60	130,748.80	137,280.00

**TOWN OF PARADISE
SALARY PAY PLAN FY 2015/16**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
FINANCE									
1.00	1.00	SENIOR FINANCIAL SERVICES CLERK							
		HOURLY	40	14.76	15.49	16.26	17.07	17.92	18.82
		BIWEEKLY		1,180.42	1,239.20	1,300.80	1,365.60	1,433.60	1,505.60
		MONTHLY		2,557.59	2,684.93	2,818.40	2,958.80	3,106.13	3,262.13
		ANNUAL		30,691.02	32,219.20	33,820.80	35,505.60	37,273.60	39,145.60
1.00	1.00	FINANCE SUPERVISOR							
		HOURLY	40	27.34	28.71	30.15	31.66	33.24	34.90
		BIWEEKLY		2,187.08	2,296.80	2,412.00	2,532.80	2,659.20	2,792.00
		MONTHLY		4,738.67	4,976.40	5,226.00	5,487.73	5,761.60	6,049.33
		ANNUAL		56,864.08	59,716.80	62,712.00	65,852.80	69,139.20	72,592.00
1.00	1.00	FINANCE DIRECTOR/TREASURER							
		HOURLY	40	35.76	37.54	39.42	41.39	43.46	45.63
		BIWEEKLY		2,860.43	3,003.20	3,153.60	3,311.20	3,476.80	3,650.40
		MONTHLY		6,197.60	6,506.93	6,832.80	7,174.27	7,533.07	7,909.20
		ANNUAL		74,371.21	78,083.20	81,993.60	86,091.20	90,396.80	94,910.40
POLICE ADMINISTRATION									
1.00	0.90	ADMINISTRATIVE ASSISTANT III (P.D.)							
		HOURLY	36	17.36	18.22	19.13	20.09	21.09	22.14
		BIWEEKLY		1,249.59	1,311.84	1,377.36	1,446.48	1,518.48	1,594.08
		MONTHLY		2,707.44	2,842.32	2,984.28	3,134.04	3,290.04	3,453.84
		ANNUAL		32,489.31	34,107.84	35,811.36	37,608.48	39,480.48	41,446.08

**TOWN OF PARADISE
SALARY PAY PLAN FY 2015/16**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
2.00	2.00	POLICE LIEUTENANT							
		HOURLY	40	32.60	34.23	35.94	37.74	39.63	41.61
		BIWEEKLY		2,608.00	2,738.40	2,875.20	3,019.20	3,170.40	3,328.80
		MONTHLY		5,650.67	5,933.20	6,229.60	6,541.60	6,869.20	7,212.40
		ANNUAL		67,808.00	71,198.40	74,755.20	78,499.20	82,430.40	86,548.80
1.00	1.00	POLICE CHIEF							
		HOURLY	40	40.46	42.48	44.60	46.83	49.17	51.63
		BIWEEKLY		3,236.60	3,398.40	3,568.00	3,746.40	3,933.60	4,130.40
		MONTHLY		7,012.63	7,363.20	7,730.67	8,117.20	8,522.80	8,949.20
		ANNUAL		84,151.61	88,358.40	92,768.00	97,406.40	102,273.60	107,390.40

POLICE OPERATIONS

POLICE OFFICER TRAINEE (Short Term Position)

		HOURLY	40	15.06	15.81	16.60	17.43	18.30	19.22
		BIWEEKLY		1,204.80	1,264.80	1,328.00	1,394.40	1,464.00	1,537.60
		MONTHLY		2,610.40	2,740.40	2,877.33	3,021.20	3,172.00	3,331.47
		ANNUAL		31,324.80	32,884.80	34,528.00	36,254.40	38,064.00	39,977.60
1.00	1.00	COMMUNITY SERVICE OFFICER III							
		HOURLY	40	16.97	17.82	18.71	19.65	20.63	21.66
		BIWEEKLY		1,357.62	1,425.60	1,496.80	1,572.00	1,650.40	1,732.80
		MONTHLY		2,941.50	3,088.80	3,243.07	3,406.00	3,575.87	3,754.40
		ANNUAL		35,298.02	37,065.60	38,916.80	40,872.00	42,910.40	45,052.80

**TOWN OF PARADISE
SALARY PAY PLAN FY 2015/16**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
14.00	14.00	POLICE OFFICER							
		HOURLY	40	21.52	22.60	23.73	24.92	26.17	27.48
		BIWEEKLY		1,721.71	1,808.00	1,898.40	1,993.60	2,093.60	2,198.40
		MONTHLY		3,730.37	3,917.33	4,113.20	4,319.47	4,536.13	4,763.20
		ANNUAL		44,764.49	47,008.00	49,358.40	51,833.60	54,433.60	57,158.40
5.00	5.00	POLICE SERGEANT							
		HOURLY	40	25.38	26.65	27.98	29.38	30.85	32.39
		BIWEEKLY		2,030.72	2,132.00	2,238.40	2,350.40	2,468.00	2,591.20
		MONTHLY		4,399.88	4,619.33	4,849.87	5,092.53	5,347.33	5,614.27
		ANNUAL		52,798.61	55,432.00	58,198.40	61,110.40	64,168.00	67,371.20

PUBLIC SAFETY COMMUNICATIONS

2.00	0.90	CRIMINAL RECORDS TECHNICIAN							
		HOURLY	18	12.62	13.25	13.91	14.61	15.34	16.11
		BIWEEKLY		454.32	477.00	500.76	525.96	552.24	579.96
		MONTHLY		984.36	1,033.50	1,084.98	1,139.58	1,196.52	1,256.58
		ANNUAL		11,812.32	12,402.00	13,019.76	13,674.96	14,358.24	15,078.96
1.00	0.90	COMMUNITY SERVICE OFFICER II							
		HOURLY	36	13.35	14.02	14.72	15.46	16.23	17.04
		BIWEEKLY		961.46	1,121.60	1,177.60	1,236.80	1,298.40	1,363.20
		MONTHLY		2,083.16	2,187.12	2,296.32	2,411.76	2,531.88	2,658.24
		ANNUAL		24,997.94	26,245.44	27,555.84	28,941.12	30,382.56	31,898.88
3.00	0.77	PART TIME/HOURLY PUBLIC SAFETY DISPATCHER							
		HOURLY		15.93	16.73	17.57	18.45	19.37	20.34

**TOWN OF PARADISE
SALARY PAY PLAN FY 2015/16**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
6.00	6.00	PUBLIC SAFETY DISPATCHER							
		HOURLY	40	15.93	16.73	17.57	18.45	19.37	20.34
		BIWEEKLY		1,274.51	1,338.40	1,405.60	1,476.00	1,549.60	1,627.20
		MONTHLY		2,761.44	2,899.87	3,045.47	3,198.00	3,357.47	3,525.60
		ANNUAL		33,137.25	34,798.40	36,545.60	38,376.00	40,289.60	42,307.20
1.00	1.00	COMMUNICATION RECORDS SUPERVISOR							
		HOURLY	40	20.31	21.33	22.40	23.52	24.70	25.94
		BIWEEKLY		1,624.88	1,706.40	1,792.00	1,881.60	1,976.00	2,075.20
		MONTHLY		3,520.57	3,697.20	3,882.67	4,076.80	4,281.33	4,496.27
		ANNUAL		42,246.86	44,366.40	46,592.00	48,921.60	51,376.00	53,955.20

ANIMAL CONTROL

2.00	0.90	P/T ANIMAL SHELTER ASSISTANT							
		HOURLY	18	-	-	10.00	10.50	11.03	11.58
		BIWEEKLY		-	-	360.00	378.00	396.90	416.75
		MONTHLY		-	-	780.00	819.00	859.95	902.95
		ANNUAL		-	-	9,360.00	9,828.00	10,319.40	10,835.37
1.00	0.75	OFFICE ASSISTANT III (ANIMAL CONTROL)							
		HOURLY	30	12.23	12.84	13.48	14.15	14.86	15.60
		BIWEEKLY		733.81	770.40	808.80	849.00	891.60	936.00
		MONTHLY		1,589.91	1,669.20	1,752.40	1,839.50	1,931.80	2,028.00
		ANNUAL		19,078.96	20,030.40	21,028.80	22,074.00	23,181.60	24,336.00
1.00	0.90	ANIMAL CONTROL OFFICER							
		HOURLY	36	13.10	13.76	14.44	15.16	15.92	16.72
		BIWEEKLY		943.20	990.36	1,039.88	1,091.87	1,146.47	1,203.79
		MONTHLY		2,043.60	2,145.78	2,253.07	2,365.72	2,484.01	2,608.21
		ANNUAL		24,523.20	25,749.36	27,036.83	28,388.67	29,808.10	31,298.51

**TOWN OF PARADISE
SALARY PAY PLAN FY 2015/16**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
1.00	1.00	ANIMAL CONTROL SUPERVISOR							
		HOURLY	40	15.92	16.72	17.55	18.43	19.35	20.32
		BIWEEKLY		1,273.60	1,337.28	1,404.14	1,474.35	1,548.07	1,625.47
		MONTHLY		2,759.41	2,897.38	3,042.25	3,194.37	3,354.08	3,521.79
		ANNUAL		33,113.60	34,769.28	36,507.74	38,333.13	40,249.79	42,262.28

FIRE ADMINISTRATION

1.00	0.45	CIVILIAN FIRE PREVENTION INSPECTOR							
		HOURLY	18	10.14	10.65	11.18	11.74	12.33	12.95
		BIWEEKLY		365.04	383.40	402.48	422.64	443.88	466.07
		MONTHLY		790.92	830.70	872.04	915.72	961.74	1,009.83
		ANNUAL		9,491.04	9,968.40	10,464.48	10,988.64	11,540.88	12,117.92
1.00	0.60	ADMINISTRATIVE ASSISTANT II (FIRE)							
		HOURLY	24	14.85	15.59	16.37	17.19	18.05	18.95
		BIWEEKLY		712.88	748.32	785.76	825.12	866.40	909.60
		MONTHLY		1,544.57	1,621.36	1,702.48	1,787.76	1,877.20	1,970.80
		ANNUAL		18,534.80	19,456.32	20,429.76	21,453.12	22,526.40	23,649.60

COMMUNITY DEVELOPMENT (PLANNING, CODE ENFORCEMENT & BUILDING SAFETY & WASTE WATER)

1.00	1.00	BUILDING / ONSITE PERMIT TECHNICIAN							
		HOURLY	40	13.50	14.18	14.89	15.63	16.41	17.23
		BIWEEKLY		1,080.27	1,134.40	1,191.20	1,250.40	1,312.80	1,378.40
		MONTHLY		2,340.54	2,457.82	2,580.88	2,709.15	2,844.35	2,986.48
		ANNUAL		28,087.07	29,494.40	30,971.20	32,510.40	34,132.80	35,838.40

**TOWN OF PARADISE
SALARY PAY PLAN FY 2015/16**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
1.00	1.00	ENVIRONMENTAL SERVICES SPECIALIST							
		HOURLY	40	15.53	16.30	17.12	17.98	18.88	19.82
		BIWEEKLY		1,242.06	1,304.00	1,369.60	1,438.40	1,510.40	1,585.60
		MONTHLY		2,691.12	2,825.33	2,967.47	3,116.53	3,272.53	3,435.47
		ANNUAL		32,293.46	33,904.00	35,609.60	37,398.40	39,270.40	41,225.60
1.00	0.38	PART TIME/HOURLY CODE ENFORCEMENT OFFICER							
		HOURLY	40	18.96	19.91	20.91	21.96	23.06	24.21
1.00	1.00	CODE ENFORCEMENT OFFICER							
		HOURLY	40	18.96	19.91	20.91	21.96	23.06	24.21
		BIWEEKLY		1,516.80	1,592.80	1,672.80	1,756.80	1,844.80	1,936.80
		MONTHLY		3,286.34	3,451.00	3,624.33	3,806.33	3,996.99	4,196.32
		ANNUAL		39,436.80	41,412.80	43,492.80	45,676.80	47,964.80	50,356.80
1.00	1.00	ASSISTANT ONSITE SANITARY OFFICIAL							
		HOURLY	40	19.75	20.74	21.78	22.87	24.01	25.21
		BIWEEKLY		1,580.18	1,659.20	1,742.40	1,829.60	1,920.80	2,016.80
		MONTHLY		3,423.71	3,594.93	3,775.20	3,964.13	4,161.73	4,369.73
		ANNUAL		41,084.58	43,139.20	45,302.40	47,569.60	49,940.80	52,436.80
1.00	1.00	ASSISTANT PLANNER							
		HOURLY	40	21.08	22.13	23.24	24.40	25.62	26.90
		BIWEEKLY		1,686.40	1,770.72	1,859.26	1,952.22	2,049.83	2,152.32
		MONTHLY		3,653.87	3,836.56	4,028.39	4,229.81	4,441.30	4,663.36
		ANNUAL		43,846.40	46,038.72	48,340.66	50,757.69	53,295.57	55,960.35

**TOWN OF PARADISE
SALARY PAY PLAN FY 2015/16**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
1.00	1.00	ONSITE SANITARY OFFICIAL							
		HOURLY	40	27.34	28.71	30.15	31.66	33.24	34.90
		BIWEEKLY		2,187.08	2,296.80	2,412.00	2,532.80	2,659.20	2,792.00
		MONTHLY		4,738.67	4,976.40	5,226.00	5,487.73	5,761.60	6,049.33
		ANNUAL		56,864.08	59,716.80	62,712.00	65,852.80	69,139.20	72,592.00
1.00	1.00	FIRE MARSHAL/BUILDING OFFICIAL							
		HOURLY	40	32.65	34.28	35.99	37.79	39.68	41.66
		BIWEEKLY		2,611.66	2,742.40	2,879.20	3,023.20	3,174.40	3,332.80
		MONTHLY		5,658.59	5,941.87	6,238.27	6,550.27	6,877.87	7,221.07
		ANNUAL		67,903.06	71,302.40	74,859.20	78,603.20	82,534.40	86,652.80
1.00	1.00	COMMUNITY DEVELOPMENT DIRECTOR							
		HOURLY	40	35.76	37.54	39.42	41.39	43.46	45.63
		BIWEEKLY		2,860.43	3,003.20	3,153.60	3,311.20	3,476.80	3,650.40
		MONTHLY		6,197.60	6,506.93	6,832.80	7,174.27	7,533.07	7,909.20
		ANNUAL		74,371.21	78,083.20	81,993.60	86,091.20	90,396.80	94,910.40

PUBLIC WORKS (ENGINEERING, STREETS AND FLEET MANAGEMENT)

4.00	4.00	PUBLIC WORKS MAINTENANCE WORKER II							
		HOURLY	40	14.84	15.58	16.36	17.18	18.04	18.94
		BIWEEKLY		1,187.27	1,246.40	1,308.80	1,374.40	1,443.20	1,515.20
		MONTHLY		2,572.42	2,700.53	2,835.73	2,977.87	3,126.93	3,282.93
		ANNUAL		30,869.07	32,406.40	34,028.80	35,734.40	37,523.20	39,395.20
1.00	1.00	CONSTRUCTION INSPECTOR							
		HOURLY	40	15.69	16.47	17.29	18.15	19.06	20.01
		BIWEEKLY		1,254.90	1,317.60	1,383.20	1,452.00	1,524.80	1,600.80
		MONTHLY		2,718.94	2,854.80	2,996.93	3,146.00	3,303.73	3,468.40
		ANNUAL		32,627.30	34,257.60	35,963.20	37,752.00	39,644.80	41,620.80

**TOWN OF PARADISE
SALARY PAY PLAN FY 2015/16**

Head Count	Approve FTE's	Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
1.00	1.00	PUBLIC WORKS MAINTENANCE WORKER III							
		HOURLY	40	16.37	17.19	18.05	18.95	19.90	20.90
		BIWEEKLY		1,309.68	1,375.20	1,444.00	1,516.00	1,592.00	1,672.00
		MONTHLY		2,837.64	2,979.60	3,128.67	3,284.67	3,449.33	3,622.67
		ANNUAL		34,051.68	35,755.20	37,544.00	39,416.00	41,392.00	43,472.00
1.00	1.00	LEAD VEHICLE MECHANIC							
		HOURLY	40	20.30	21.32	22.39	23.51	24.69	25.92
		BIWEEKLY		1,624.00	1,705.60	1,791.20	1,880.80	1,975.20	2,073.60
		MONTHLY		3,518.67	3,695.47	3,880.93	4,075.07	4,279.60	4,492.80
		ANNUAL		42,224.00	44,345.60	46,571.20	48,900.80	51,355.20	53,913.60
1.00	1.00	PUBLIC WORKS MANAGER							
		HOURLY	40	27.34	28.71	30.15	31.66	33.24	34.90
		BIWEEKLY		2,187.08	2,296.80	2,412.00	2,532.80	2,659.20	2,792.00
		MONTHLY		4,738.67	4,976.40	5,226.00	5,487.73	5,761.60	6,049.33
		ANNUAL		56,864.08	59,716.80	62,712.00	65,852.80	69,139.20	72,592.00
1.00	1.00	PUBLIC WORKS DIRECTOR/TOWN ENGINEER							
		HOURLY	40	35.76	37.54	39.42	41.39	43.46	45.63
		BIWEEKLY		2,860.43	3,003.20	3,153.60	3,311.20	3,476.80	3,650.40
		MONTHLY		6,197.60	6,506.93	6,832.80	7,174.27	7,533.07	7,909.20
		ANNUAL		74,371.21	78,083.20	81,993.60	86,091.20	90,396.80	94,910.40

HC	73.00	65.80	FTE's
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HC= Head Count / actual number of employees
FTE's = Full-time equivalent employees

**SUCCESSOR AGENCY TO THE PARADISE REDEVELOPMENT AGENCY
RESOLUTION NO. 15-__**

**A RESOLUTION OF THE SUCCESSOR AGENCY TO THE PARADISE REDEVELOPMENT AGENCY
ADOPTING THE FISCAL YEAR 2015/2016
SUCCESSOR AGENCY TO THE PARADISE REDEVELOPMENT AGENCY BUDGETS**

WHEREAS, the Successor Agency to the Paradise Redevelopment Agency Board of Directors has reviewed the proposed Preliminary 2015/16 Budget recommendations that were presented for the Town of Paradise as Successor Redevelopment Agency Fund and the Redevelopment Obligation Retirement Fund at the Budget Meeting on June 29, 2015;

NOW, THEREFORE, BE IT RESOLVED that the Successor Agency to the Paradise Redevelopment Agency Board of Directors after this review has determined the Budget appropriations for the above listed funds as identified in the FY 2015/16 adopted Budget contingent upon review and approval of the Oversight Board to the Successor Agency to the Paradise Redevelopment Agency.

PASSED AND ADOPTED by the Successor Agency to the Paradise Redevelopment Agency this 29th day of June, 2015, by the following vote:

AYES:

NOES: None

ABSENT: None

NOT VOTING: None

Greg Bolin, Chair

ATTEST:

By:

Joanna Gutierrez, Agency Secretary

APPROVED AS TO FORM:

Dwight L. Moore, Agency Counsel



**TOWN OF PARADISE
COUNCIL AGENDA SUMMARY
DATE: June 29, 2015**

AGENDA ITEM No. 10(a)

**ORIGINATED BY: Crystal Peters, Human Resources & Risk Manager
Gina Will, Finance Director/Town Treasurer**

REVIEWED BY: Lauren Gill, Town Manager

SUBJECT: A Resolution of the Town Council of the Town of Paradise approving the Memorandum of Understanding between the Town of Paradise and the General Employees Unit relating to employment covering the period from July 1, 2015 to June 30, 2016.

RECOMMENDATION:

1. Adopt Resolution 15-____, approving the Memorandum of Understanding between the Town of Paradise and the General Employees Unit authorizing the Town Manager to execute the Memorandum of Understanding on behalf of the Town of Paradise effective July 1, 2015, or
2. Refer back to staff for further development.

BACKGROUND:

For the past six years, the Town Council and the employee groups have worked together in the collective bargaining process to achieve budget savings, unfunded liability savings, and benefit reform. Many of those “give-backs” and concessions were permanent in nature, thereby reducing the Town’s unfunded liability and future personnel costs.

This year, once again the General Employees Unit employees and Town negotiators worked together to reach agreement. The agreement, apart from changing the term dates and plugging back in the Lead Vehicle Mechanic’s uniform and tool allowance, includes just one tangible modification; each field employee will receive a \$200 increase to annual Boot Allowance, from \$300 to \$500 per annum, which applies to seven employees in the Unit.

FINANCIAL IMPACT:

\$1,420.30 per fiscal year.

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE TOWN OF PARADISE
AND
TOWN OF PARADISE GENERAL EMPLOYEES UNIT**



JULY 1, 2015 THROUGH JUNE 30, 2016

ADOPTED BY TOWN COUNCIL JUNE 29, 2015

RESOLUTION NUMBER 15-

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Article I. OPENING

Section 1.01 PREAMBLE

This Memorandum of Understanding hereinafter referred to as the "Memorandum," has been prepared pursuant to the terms of Resolution No. 81-23, of the Town of Paradise, hereinafter referred to as "Town," and the Operating Engineers Local No. 3, hereinafter referred to as "Union."

It is agreed that this Memorandum is of no force and effect until ratified and approved by a resolution duly adopted by the Town Council of the Town of Paradise; however, it is agreed that the agreements contained herein are within the authority held by the representatives of the Town and of the Union.

Principles: The parties recognize that the free enterprise system in the United States has produced the highest standard of living anywhere in the world, and they hereby confirm their adherence to, and belief in, that system. Further, the parties support the principles of bargaining and self-organization.

Section 1.02 NO DISCRIMINATION

It is the policy of the Town and the Union not to discriminate against any employee because of race, creed, or religion, physical or mental handicap, sex, color, age, national origin, or veteran's status as defined under any Act of Congress.

Section 1.03 RECOGNITION

For the purpose of bargaining with respect to wages, hours of employment, and other conditions of employment, Town recognizes Union as the sole and exclusive representative of all full-time and part-time (assigned to more than 1040 hours per fiscal year) employees employed by the Town and assigned to classifications listed in Appendix "A" hereto.

All part-time and full-time, as a condition of continued employment, shall become and remain members of the Union or shall pay a representation service fee which is the employee's proportionate share of the Union's cost of meeting and conferring and administering the Memorandum of Understanding. Such representation service fee shall in no event exceed the total regular periodic membership dues paid by the unit employee.

Any employee subject to this Memorandum of Understanding shall be provided through the Town with a notice advising that the Town has entered into a Fair Share agreement with the Union and that all employees subject to the Memorandum of Understanding must either join the Union, pay a service fee or execute a written declaration claiming a religious exemption from this requirement. Such notice shall include a form with the employee's signature authorizing payroll deduction of Union dues or a service fee, or a charitable contribution equal to the service fee. Such an employee shall have five (5) working days following the initial date of employment to fully execute the authorization form of his/her choice and return the form to the Town. If the form is not completed properly and returned within five (5) working days, the Town shall commence and continue a payroll deduction of Union dues from the regular pay of such employee.

The effective date of Union dues, service fee deduction or charitable contribution for such employees shall be the beginning of the first pay period of employment or the pay period following the ratification and adoption of this agreement by the Union and the Town.

Any employee subject to this Memorandum of Understanding who is a member of a bona fide religion, body or sect which has historically held conscientious objection to joining or financially support a public employee organization, shall, upon presentation of verification of active membership in such religion, body or sect be permitted to make a charitable contribution equal to the Union dues or service fee and initiation fees, to a non-religious, non-labor charitable fund exempt from taxation under Section 501(c)(3) of the Internal Revenue Code chosen by the employee and as recognized by the Town of Paradise. The Town shall forward declarations of or applications for religious exemption and any supporting documentation to the Union within fifteen (15) days after receipt. The Union shall have fifteen (15) days after receipt of a request for religious exemption to challenge any exemption granted by the Town. If challenged, the deduction to the charity of the employees' choice shall commence but shall be held in escrow pending resolution to the challenge. Charitable contributions shall be by regular payroll deduction only.

The Union shall cause to be prepared an audit of chargeable and non - chargeable expenses on an annual basis and pursuant to applicable law shall provide such report to individuals who have chosen or may choose to pay service fee.

Union shall indemnify and hold Town and its officers and employees harmless and defend from any and all claims, demands, suits, liability or any other action arising from the provision herein.

Section 1.04 TOWN - UNION RELATIONS

This Memorandum is intended to promote, and shall be so construed and interpreted as to carry out the following general purposes. The Town and Union agree to promote harmonious relations between the parties and other employee groups; establish and maintain an orderly bargaining procedure; work to provide the best possible service for the general public; prompt and fair disposition of all grievances and disputes; and adhere to this Memorandum.

Section 1.05 MANAGEMENT RIGHTS

The Town retains, solely and exclusively, all the rights, powers, and authority exercised or held prior to the execution of this Memorandum, and in addition, shall retain the following Management Rights not in conflict with this Memorandum of Understanding.

To manage and direct its business and personnel; to manage, control, and determine the mission of its departments, building facilities and operations; to create, change, combine or abolish jobs, departments and facilities in whole or in part; to subcontract or discontinue work for economic or operational reasons; to direct the work forces; to increase or decrease the work force and determine the number of employees needed; to hire, transfer, promote, and maintain the discipline and efficiency of its employees; to establish work standards, schedules of operation and reasonable work load; to specify or assign work requirements and require overtime; to schedule working hours and shifts; to adopt rules of conduct and penalties for violation thereof; to determine the type and scope of work to be performed and the services to be provided; to determine the methods, processes, means, and places

of providing services and to take whatever action necessary to prepare for and operate in an emergency.

Nothing in this article shall be construed to limit, amend, decrease, revoke or otherwise modify the rights vested in the Town by any law regulating, authorizing or empowering the Town to act or refrain from acting.

Section 1.06 AUTHORIZED AGENTS

For the purpose of administering the terms and provisions of this Memorandum, the following authorized agents have been designated:

Town's principal authorized agent:

- A. Lauren M. Gill, Town Manager
5555 Skyway
Paradise, CA 95969
- B. Union's principal authorized agent:
Mike Minton, Business Representative
Operating Engineers, Local No. 3
468 Century Park Drive
Yuba City, CA. 95991

Section 1.07 UNION ACTIVITY

On or before January 31st of each year, Town shall furnish Union with a list showing the name, Social Security number, home address, employment date, and classification of each employee in this bargaining unit.

Upon ten (10) calendar days after a new employee is hired, Town shall provide Union the following information: name of individual, Social Security number, employment date, classification, date vacancy filled.

The Union shall provide to the Town and keep current the names of the designated representative and a list of persons authorized to act on its behalf or receive service in its name.

Town agrees to provide payroll deduction of dues for those employees who authorize such deductions for payment directly to the Union. The Union shall indemnify and hold the Town harmless against any costs accruing from any and all claims which arise from the implementation of this section.

Section 1.08 BULLETIN BOARDS AND DEPARTMENT MAIL

The Union shall have reasonable access to bulletin boards and departmental mail for the purpose of Union communications provided such use does not interfere with the needs of the department and material posted is not derogatory to the Town, employees of the Town or other employee organizations. A copy of all posted material will be provided to the Human Resources Division of the Town Manager's Office.

Article II. WAGES & WORKING CONDITIONS

Section 2.01 WAGES

- A. Rates of pay. The hourly, monthly, yearly salary range and effective date for each classification within the Association, including steps, shall be as shown on Appendix A attached hereto and incorporated as an integral part of this Memorandum.
- B. "PERS Swap". In reference to Article V, Section 5.01.B, Retirement, effective September 27, 2010, employees received an increase in base pay of 7%. At that same time, employees became responsible for paying their full 7% employee paid member contribution to PERS.
- C. When an employee's position is reclassified to a classification with a higher salary range, the employee's pay shall be set at the first step of the new range or the next higher step in the new range that provides the employee a salary increase of a minimum of five (5%) percent. This reclassification or promotion will change the employee's original merit review date to the new job classification change date.
- D. The (F) step added to the pay schedule, the increase in the ten (10) year career performance pay from two and one half (2.5%) percent to five (5%) percent and the addition of the fifteen (15) year two and one half (2.5%) percent career performance pay step are understood and agreed to be settlement in full of any and all claims, grievance an or expectations arising out of the Town's past, present and future application of the former Memorandum of Understanding section setting out the conversion rule from the thirty six (36) hour work week back to the normal forty (40) hour work week.

Section 2.02 WORK SCHEDULES

- A. Employees shall be scheduled to work on regular work shifts having regular starting and quitting times. Nothing herein shall be construed as a guarantee of a minimum number of hours of work per day or per week. Nothing herein shall be construed to modify whatsoever a workday or workweek as defined by the Town.
- B. The normal workweek for "full time" employees of the Town shall be forty (40) hours schedule consecutively Monday through Friday. The Town Manager may authorize a department to establish a schedule of workdays within the regular (40) forty-hour workweek consistent with the following options:
 - 1. Five (5) eight (8) hour days.
 - 2. Four (4) ten (10) hour days.
 - 3. Four (4) nine (9) hour days and one (1) four (4) hour day.
- C. Management retains the right to schedule the consecutive workday other than Monday through Friday to the meet operational needs of the Town. Employees affected by such change will be given, (except in an emergency), fourteen (14) days prior notice of any permanent shift or schedule change.
- D. Employees who are assigned to work less then forty (40) hours per week shall work hours as scheduled by the Town to assure the efficiency and operational needs of Town services.
- E. A workday is defined as starting at 12:01am and ending at 12:00am (midnight).

- F. Flex Time. Employees may request flex time which shall be granted at the discretion of their supervisor, so long as it does not create overtime. If a supervisor grants an employee flex time, the employee shall be required to work an equal amount of time within the same work week.
- G. For the purpose of eligibility of benefits, employees covered by this Memorandum of Understanding as assigned by the Town to a thirty six (36) hours per week, shall be considered "full time". Workers assigned less than thirty (36) hours shall be considered "part time" and have benefits prorated on the normal forty (40) hour week benefits rates.

Section 2.03 OVERTIME

All employees not exempt from the provisions of the Fair Labor Standards Act shall receive overtime pay at time and one half pay for over forty hours (40) in a week. Over time may be paid or credited as CTO as set out in Section 2.04.

Section 2.04 COMPENSATORY TIME IN LIEU OF PAY

- A. Upon request of the employee, compensatory time off (CTO) may be accumulated in lieu of premium pay for overtime worked. CTO shall be accumulated at the rate of one and one-half times (1-1/2) the normal rate of pay. No more than one hundred twenty (120) hours of CTO may be held in the employees "CTO Bank" at any time. For public works maintenance classifications November 1st, of each year and for all other classes July 1st of each year, no employee may have more than one hundred twenty (120) hours in his/her CTO Bank. An employee may deplete any previously earned CTO by requesting such time off in advance. Such request shall be granted unless it would cause an undue hardship to the Town.
- B. The CTO limits for road maintenance classes may, upon recommendation of the Public Works Manager and approval by the Town Manager, be temporarily increased up to two (2) times the amounts in Section 2.04.A. due to the needs of the Town.

Section 2.05 CALL BACK

When an employee is called back to work, the employee shall receive a minimum of three (3) hours of compensation at time and a half (1-1/2) if called on any Saturday, Sunday, holiday, or regularly scheduled day off, and two (2) hours of compensation at time and a half (1-1/2) for call back at all other periods of time. Hours worked shall include reasonable travel time to work, but shall not include return from work travel time.

Any time worked beyond these minimum hours shall be paid at the applicable overtime rate. Call back pay is triggered either after leaving work premises, the employee is called back to work on an emergency basis or when the employee has the time scheduled in advance for a particular reason or event. Employees on assigned "on-call status" shall not be eligible for call back pay.

Section 2.06 LONGEVITY PAY

Career Performance Pay. Employees in the Unit shall be eligible to participate in a career performance incentive pay plan under the following conditions:

- A. Eligibility.

1. Effective July 1, 2001, an employee in the "E" Step of a pay range who has completed ten (10) years of continuous service with the Town and who meets the eligibility provisions stated in this section will be eligible to receive a career performance pay incentive equal to two and one-half percent (2.5%) of the employee's pay step effective the first pay period following the employee's employment anniversary date. Those employees, who are currently receiving career performance pay, shall continue to do so at the existing rate.
 2. Effective first pay period beginning in January 1, 2002, an employee who has completed ten (10) years of continuous service with the Town and who meets the eligibility provisions stated in this section will be eligible to receive a career performance pay incentive equal to five percent (5%) of the employee's pay step effective the first pay period following the employee's employment anniversary date. Effective first pay period beginning in January 1, 2002 employees who are currently receiving career performance pay, shall do so at the five-percent rate until the employee's employment anniversary date.
 3. Effective first pay period beginning in January 1, 2002, an employee who has completed fifteen (15) years of continuous service with the Town and who meets the eligibility provisions stated in this section will be eligible to receive a career performance pay incentive equal to seven and one half percent (7.5%) of the employee's pay step effective the first pay period following the employee's employment anniversary date.
 4. The ten (10) year and fifteen (15) year career performance pay increases are not cumulative. The maximum career performance pay is seven and one half (7.5%) percent.
- B. Performance Evaluations. Annually, within thirty (30) days of the employee's employment anniversary date, the employee's performance will be evaluated by the employee's supervisor.
1. If the employee's performance is "satisfactory," a career performance pay incentive will be granted for the next year.
 2. If the employee's performance is "less than satisfactory," the employee shall not receive a career performance pay incentive for the next year. The denied employee will be eligible for a review in the following year.
- C. Appeal. Denial of a career performance pay incentive shall not be subject to the normal grievance procedures. An employee receiving a "less than satisfactory" performance report may appeal for a review and determination to the next level of Town management not involved in the initial performance evaluation. The decision of the reviewing manager will be final.

Longevity Pay. Effective with the ratification of this amended Memorandum of Understanding, employees in the Unit shall be eligible to participate in a longevity pay plan under the following conditions:

A. Eligibility

1. At an employee's ten (10) year anniversary with the Town the employee shall be eligible to receive longevity pay incentive equal to five (5%) percent of the employees pay step effective on the employee's anniversary date.

2. At an employee's fifteen (15) year anniversary with the Town the employee shall be eligible to receive longevity pay incentive equal to seven and one-half (7.5%) percent of the employees pay step effective on the employee's anniversary date.
 3. Effective July 1, 2011, upon an employee's twenty (20) year anniversary with the Town the employee shall be eligible to receive longevity pay incentive equal to ten percent (10%) longevity pay effective on the employee's anniversary date.
 4. The ten (10) year, fifteen (15) year and twenty (20) year longevity pay increases are not cumulative. The maximum longevity pay is ten (10%) percent of the employee's pay step.
- B. Those employees currently receiving career performance pay shall have their career Performance pay converted to longevity pay at the same rate as the employee is receiving in career performance pay. The longevity pay rate at the time of ratification of this amended Memorandum of Understanding shall remain in effect until the employee is eligible for the fifteen-year longevity pay increase as set forth in Section 2.06.(Longevity)A.2 above. The rate increase shall be effective on the employee's anniversary date.

Section 2.07 OUT-OF-CLASS ASSIGNMENTS

When an employee in the Bargaining Unit is assigned by the department head to work out of class in a lead or supervisory position, the employee shall receive, a five percent (5%) increase for the period of assignment in one hour increments.

Section 2.08 ON-CALL WAGES

Effective June 30, 2005, on-call employees shall be paid three dollars (\$3.00) for each hour of on-call assignment. On call time worked will be paid on a one hour minimum of pay. The Town will provide a pager to each on-call employee and compensate at time and a half (1-1/2) for overtime worked. Public Works employees shall be in the on-call rotation after being hired and passing the probationary period.

Section 2.09 OVERTIME MEAL

Effective April 28, 2009, an employee working 2 or more hours over scheduled hours with a 8 hour minimum continuous work shift, shall be eligible for a meal stipend of fifteen dollars (\$15.00). For example; an employee on a nine (9) hour shift would be eligible for the meal stipend when working eleven (11) or more hours on a continuous work shift. When the Town activates the EOC at level 2 and is providing meals, no meal allowances will be provided for that period of time.

Section 2.10 UNIFORM ALLOWANCE

- A. Effective July 1, 2008, full-time Animal Control, Fire Prevention employees, and Community Service Officers will receive six hundred eighty two dollars (\$682.00) per year for the cost and maintenance of their uniform to be paid in 24 equal bi-weekly increments throughout the fiscal year.
- B. Each field personnel will receive a five hundred dollar (\$500.00) annual boot allowance, for the purchase, use and maintenance of work boots, which meet the approval of the Town, to be paid

in July of each year. Other positions may be considered based on the percentage of time they spend in the field and the safety risk on a case by case basis and approved by the Department head.

- C. The Lead Vehicle Mechanic will receive a five hundred dollar (\$500.00) uniform allowance per year for the cost and maintenance of the work uniform to be paid in 24 equal bi-weekly increments throughout the fiscal year.
- D. The Lead Vehicle Mechanic will receive one thousand dollars (\$1,000.00) as a tool allowance for personally providing, using and maintaining the mechanic tools necessary for the performance of the Town mechanic duties, to be paid in July of each year.
- E. Any allowances listed in the above section will be available to part-time employees covered under this MOU on a pro-rated basis.

Section 2.11 GYM REIMBURSEMENT

The Town proposes a gym reimbursement of \$90 per quarter for employees who attend the gym at least 13 times in a quarter to begin January 1, 2009. Employee shall submit proof of attendance to be eligible for reimbursement.

Article III. PAID LEAVES

Section 3.01 HOLIDAYS

- A. Employees under this Memorandum shall be eligible to take the following holidays:

New Year's Day	January 1st
Martin Luther King's Birthday	Third Monday in January
Presidents Day	Third Monday in February
Memorial Day	Fourth Monday in May
Independence Day	July 4th
Labor Day	First Monday in September
Veterans Day	November 11th
Thanksgiving	Designated Thursday in November
Thanksgiving pre/post	Wednesday or Friday, Town designates
Pre/Post Christmas Day*	*See chart to follow
Christmas Day	December 25 th

1. Any other day proclaimed by the President and/or Governor as a public holiday, day of mourning or day of thanksgiving.
2. If a holiday falls on a Saturday, the preceding Friday will be observed. Except for those employees whose regularly scheduled workweek includes a partial or non-work day on Friday, such employees will then observe the holiday on the preceding Thursday, or portion thereof.
3. If a holiday falls on a Sunday the following Monday will be observed.
4. A holiday for full time employees shall consist of eight (8) hours of paid time off. An employee whose work schedule is greater than eight (8) hours a day may use floating

holidays, vacation, CTO or flexible work hours during that workweek to make up the difference between the hours of an assigned work day and the defined eight (8) hour holiday. Holiday pay shall be prorated for part-time workers.

- B. *The Pre/Post Christmas Day Holiday shall be taken by the employee on the day before or the day after Christmas according to the following schedule:

If Christmas falls on:	Holiday shall be taken on:
Monday	following Tuesday
Tuesday	preceding Monday
Wednesday	following Thursday
Thursday	preceding Wednesday
Friday	preceding Thursday
Saturday	preceding Thursday
Sunday	following Monday

- C. Recognized Holidays - Animal Control Employees
Effective June 30, 2005, all permanent full-time Animal Control employees shall receive one hundred and sixteen (116) hours straight pay in lieu of Holiday Leave. Effective January 1, 2009, due to a CalPERS requirement, holidays will be paid in 26 bi-weekly equal increments throughout the calendar year. New hires that start after the 1st of the year will receive a prorated portion.

Section 3.02 SICK LEAVE

- A. General Policy. Sick leave with pay shall be earned by regular full-time, regular part-time and those authorized limited term employees and may be used as herein provided.
- B. Definition. Sick leave means the necessary absence from duty of an employee because of:
 1. The employee’s illness or injury.
 2. The employee’s exposure to contagious disease.
 3. The employee’s dental, eye, and other physical or medical examination or treatment by a licensed practitioner.
 4. Illness or disability caused or contributed to by pregnancy, miscarriage, abortion, childbirth, or recovery from any of the foregoing.
 5. For a serious illness of a person in the employee’s “immediate family” which requires the personal care and assistance to be provided by the employee requesting such leave.
 6. "Immediate family" is defined as: A person related by blood, marriage, or adoption who is a spouse, domestic partner, son, daughter, sister, sister-in-law, brother, brother-in-law, mother, father, mother-in-law, father-in-law, grandfather or grandmother of either husband or wife, or any other relative residing in the employee's immediate household.
- C. Substantiating Sick Leave. Department heads shall approve sick leave for the purposes mentioned in the above section. However, if in the opinion of the department head or Town Manager, there is a need for substantiating evidence or an investigation in regard to appropriate use of sick leave, he/she may require the employee to submit substantiating evidence including, but not limited to, a physician’s certificate.

- D. In cases of chronic absenteeism or medical work restrictions, the Town Manager may have an employee examined by a Town-selected physician. The Town shall pay the cost of any such medical exam.
- E. Transfer of Sick Leave. When a regular employee is transferred to, or appointed to, another Town department, sick leave credit shall be assumed by the new department.
- F. Rate of Accrual. Paid sick leave shall accrue as follows:
 - 1. Eight (8) hours per month for full-time employees.
 - 2. A regular part-time employee shall accrue sick leave with pay in proportion that his/her hours of service bear to full-time service.
 - 3. No sick leave credit shall be earned when an employee is on leave without pay.
 - 4. Effective October 20, 2011, sick leave may be accumulated to a maximum of one thousand and forty (1,040) hours. No sick leave shall be earned beyond one thousand and forty (1,040) hours. Employees with a sick leave balance over the new cap of 1,040 hours at the time of approval of this Memorandum shall have their balance grandfathered; provided however, no new sick leave accumulation shall be earned over 1,040 hours by such employees.
- G. Exclusions. No employee shall be entitled to sick leave while absent from duty on account of any of the following causes:
 - 1. Sickness or injury resulting from outside employment (as evidenced by a contract or payroll documents or as adjudicated by the Worker's Compensation Appeals Board).
 - 2. Injury purposely self-inflicted but not as a result of any job-related condition.
- H. Absence Paid by Worker's Compensation Insurance. Regular employees in this unit shall receive the difference between the Worker's Compensation for the lost time and the employee's sick leave accrued with assurance of no loss of salary as long as a sick leave balance is available (except as provided by the State Labor Code). Employees must send payments received from Worker's Compensation to the Town to avoid double payments as long as regular salary is received from the Town.
- I. Records. Sick leave shall be certified by the department head to the Human Resources Manager as well as recording time in the timekeeping system. Payroll shall maintain complete and accurate sick leave records for all employees.
- J. Loss of Sick Leave. Any employee whose continuity of employment with the Town is broken for any reason shall lose his/her entitlement to any sick leave which has been accrued. However, when an employee is re-employed after a break in service resulting from layoff, leave of absence or military leave, such employee shall be credited with any unused or uncompensated sick leave which had accumulated prior to such break in service.

Section 3.03 VACATION LEAVE

- A. Eligibility. All regular employees who are eligible for benefit under this Memorandum are eligible to earn and accrue vacation leave.
- B. Rate of Accrual.

1. Except as otherwise provided in this section, eligible employees who are in a full time paid status as defined in Section 2.02 shall earn vacation leave with pay at the following rate:

Years of Service	Vacation Hours Accrued Annually
0- 4	80 Hours
5- 9	120 Hours
10 & Over	200 Hours

2. Eligible employees who are not in a paid status of a full time during a pay period shall be credited with the appropriate prorated accrual based on the above hourly rates and actual hours in a paid status.
 3. Employees who on December 31 of any year exceed the vacation accrual limit shall not earn vacation until the vacation accrual is reduced to the limit allowed.
- C. **Vacation Accrual During Probation.** New probationary employees during the first thirteen (13) pay periods of their probation period, shall accrue vacation, but shall not take vacation until after his/her thirteenth (13th) pay period.
- D. **Use of Vacation.** The time at which an employee may use his/her accrued vacation leave and the amount to be taken at any one time shall be determined by the department head with particular attention to the needs of the Town, but also as far as possible, considering the wishes of the employee. Employees shall not work for any other department of the Town during vacation leave.
- E. **Maximum Accumulation.** As of December 31 of each year an employee may carry over unused vacation leave to an equivalent of twice the employee’s annual vacation rate.
- F. **Terminal Vacation Pay.** Employees who are separated from the Town shall be entitled to a lump sum payment for vacation leave accumulated as of the last day worked. In case of death, compensation for accrued vacation leave shall be paid in the same manner that salary due to the decedent is paid.
- G. **Transfer of Vacation Leave.** When an employee is transferred to, or appointed to, another department, his/her vacation credit shall be assumed by the new department.

Section 3.04 BEREAVEMENT LEAVE

In the event of a death in the immediate family of an employee of the Town, bereavement leave with pay shall be granted upon request not to exceed 3 days of regularly scheduled work for each leave. “Immediate family” is defined as: a person related by blood, marriage, or adoption who is a spouse, son, daughter, sister, sister-in-law, brother, brother-in-law, mother, father, mother-in-law, father-in-law, grandchild, grandfather or grandmother of either husband or wife, or any other relative residing in the employee's immediate household. The aforementioned bereavement leave shall not be deducted from or otherwise charted against sick leave or any other accrued leave or vacation.

Section 3.05 FAMILY MEDICAL LEAVE ACT (FMLA)

- A. The Town will comply with the provisions of the Family Medical Leave Act (FMLA), 29 C.F.R. Sec. 825.100 et seq. the California Family Rights Act (CFRA), Government Code Sec. 12945.2 and other related federal, state and local laws with regards to leaves of absence.

Family Medical Leave Act (FMLA) & California Family Rights Act (CFRA)

1. An employee shall be eligible for FMLA and CFRA leave only if the employee has worked for the Town at least twelve (12) months, including a minimum of one thousand, two hundred fifty (1,250) hours of paid service during the twelve (12) month period immediately preceding the leave.
2. Employees shall exhaust all accrued sick leave, vacation and compensation time off balances. An employee is entitled to use sick leave concurrently if the leave is for the employee's own serious health condition or the leave is needed to care for an FMLA/CFRA qualified family member and would otherwise be approved as sick leave.
3. Employees eligible for such leave may elect to take up to twelve (12) work weeks in a rolling 12 month period of leave for one of the following reasons:
 - a) The birth of a child or to care for a newborn of the employee.
 - b) The placement of a child with an employee in connection with the adoption or foster care of a child.
 - c) Leave to care for a child, parent, spouse or domestic partner who has a serious health condition
 - d) When the employee is unable to work because of his or her own serious medical condition.
 - e) For a "qualifying exigency" arising out of the fact that an employee's spouse, child or parent is on active military duty or has been notified or an impending call or order to active duty in support of a contingency operation involving the U.S. Armed Forces.
 - f) To care for a spouse, child, parent, or "next of kin" servicemember of the U.S. Armed Forces who has a serious injury or illness incurred in the line of duty while on active military duty (up to 26 work weeks to care for an injured service member).
4. The Town will continue to provide group health benefits and will pay the Town's share of the health plan premium during the leave. The employee is responsible for timely payment of his or her share of the premium.
5. The Town will reinstate the employee to the employee's previously held position or a substantially equivalent one if said position is not available. The employee, however, will lose reinstatement rights to such a position if the employee is unable to perform the essential functions of the job due to physical or mental condition under provisions of the Americans with Disabilities Act.
6. An employee on FMLA is equally subject to layoffs as are others continuously employed by the department.

7. The employee is required to give thirty (30) calendar days notice to the department head that a leave under the FMLA is being requested. If such an advance notice is not practical, the employee shall inform the department head of the need for leave as soon as possible.
8. Leaves shall be applied for in writing to the department head with accompanying documentation and verification by the appropriate medical provider. The request shall normally be initiated by the employee, but may be initiated by The Town. The Town shall have the right to require that FMLA/CFRA leaves run concurrently.

Section 3.06 FLOATING HOLIDAYS

Floating Holidays are to be taken at an employee's discretion, subject to prior management approval.

- A. Rate of Accrual: Floating Holidays (28 hours)
- B. Floating holidays shall be credited at the beginning of the calendar year, commencing January 1, 2002, and are to be used during the calendar year in which they are credited. An employee who has not used their floating holidays by the end of the calendar year shall have no floating holidays credited for the new year until they have used the prior year credit.
- C. The increase in the floating holiday amount from two days to twenty-eight (28) hours is in recognition of final settlement to any and all claims or grievances that may exist or arise over the past practice by the Town of the prior nine (9) hour holiday observance. To be taken at employee's discretion, subject to prior management approval.

Section 3.07 NON PAID MEDICAL LEAVE OF ABSENCE

If a non-paid leave does not qualify under FMLA, the employee may request a non-paid leave of absence for medical reasons in accordance with the following:

- A. The employee shall have used all accrued sick leave, vacation and administrative leave time balances.
- B. Leaves of thirty (30) calendar days or less may be granted by the Town Manager. Leaves greater than 30 days require the prior approval of the Town Council.
- C. A request for non-paid medical leave under the provisions of this section requires medical verification by the employee's medical provider and must be provided for in writing to the Town Manager.
- D. The employee may continue in the Town health plans by advancing the full premium during the leave period.
- E. The Town reserves the right to deny a non-paid leave and to deny the extension of such a leave.
- F. An employee granted a leave under this provision is expected to return to his normally assigned duties upon the expiration of the leave. He is subject to layoffs as if he were working.
- G. An employee unable to perform the essential functions of the job under provisions of the Americans with Disabilities Act may not be reinstated to Town employment.

Section 3.08 JURY DUTY

Any employee required to report for jury duty or to answer a subpoena as witness in his/her capacity as a Town employee, shall be granted a leave of absence with pay for actual time spent in court and in related travel, not to exceed the number of hours in the employees’ normal work day and work week. Employees must notify his/her supervisor of the expected duration of the absence and must present to the department head official documents supporting such duty. An employee shall reimburse the Town for any jury service or witness fees received except for mileage or subsistence allowance. This section shall not apply to Grand Jury service.

Section 3.09 MILITARY LEAVE

An employee who is a member of the National Guard or any reserve component of the armed services of the U.S. shall be granted up to thirty (30) days per year of paid leave for any reserve training or active duty scheduled during the employee’s regular work hours. When possible, the employees must give his/her supervisor forty-eight (48) hours advance notification of the need for such leave and must present a copy of the “notice” for such duty. All other military leaves shall be granted pursuant to the relevant state and federal statutes.

Article IV. INSURANCE BENEFITS

Section 4.01 MEDICAL INSURANCE

- A. All employees must enroll in an available Medical Plan in accordance with PERS and Town regulations. Employee shall pay all administrative fees required by the PERS medical program.
- B. Effective following approval of this Memorandum, the Town agrees to pay monthly a portion of the premiums for a medical plan, up to, but not exceeding the following amounts.

	Town Share
Employee	433.73
Employee plus one	867.45
Employee plus two or more	1,127.69

- C. Any premium cost in addition to the above Town Share Caps shall be paid by employees.

Section 4.02 DENTAL INSURANCE

Employees may choose to be covered under a Dental plan in accordance with the plan carrier and Town regulations. Effective December 1, 2005, the Town will share the cost of dental premiums at 80% (employer) – 20% (employee) ratio. The 80%-20% ratio would exist for each of the tiers (employee only, employee plus one, and employee plus family).

Section 4.03 VISION INSURANCE

Employees may choose to be covered under a Vision plan in accordance with the plan carrier. The Town agrees to pay 80% of the premium for the vision plan. Employees electing coverage will pay 20% of the premium. The 80%-20% ratio shall apply for each of the tiers.

Section 4.04 DEFERRED COMPENSATION OPTION

Employees may shift Town share of the medical plan premiums to a Town sponsored deferred compensation program (either ICMA or ING) or choose a pay-in-lieu option subject to one of the following conditions:

- A. An employee must submit proof of coverage under a qualified health plan, which must be accompanied by a signed health insurance waiver by January 1st of each year.
- B. An employee must provide proof of coverage under the employee's retired health plan, which must be a qualified plan and a signed health insurance waiver by January 1st of each year to qualify for waiver from the Town medical plan requirements.

Section 4.05 LONG-TERM DISABILITY INSURANCE

The Town will provide a long-term disability insurance policy with Mutual Benefit Life in the amount of two-thirds (2/3) of base salary. This coverage will be provided at no expense to the General employees and coverage will begin when hired, except when an individual, for underwriting reasons, is not able to obtain individual coverage.

Section 4.06 LIFE INSURANCE

Town shall provide prepaid life insurance in an amount of one hundred thousand (\$100,000) dollars for each employee in the unit. Amount of life insurance coverage benefit shall be pro-rated by percentage of standard hours for benefited part-time employees.

Article V. RETIREMENT BENEFITS

Section 5.01 RETIREMENT

- A. Effective January 1, 2011, The Town shall have a Two-Tiered Retirement Plan for Miscellaneous employees. These tiers shall consist of a two percent at age fifty five (2%@55) CALPERS plan and a two percent at age 60 (2%@60) CALPERS plan.
 - 1. The Town shall provide for miscellaneous employees in the Association hired before February 14, 2011, the Public Employees Retirement System (PERS) two percent (2%) at fifty-five (55) retirement. The 2%@55 PERS plan shall also include the fourth level of 1959 Survivor Benefits (Section 21574). The 2%@55 PERS plan shall include the one-year final compensation program (Government Code Section 20042).
 - 2. The Town shall provide for Miscellaneous employees in the Association hired on and after February 14, 2011, The Public Employees Retirement System (PERS) plan at two (2%) at sixty (60) retirement. This 2%@60 PERS plan shall also include the fourth level of 1959 Survivor Benefits (Section 21574). This 2%@60 PERS plan shall include a three (3) year final compensation averaging.
- B. "PERS Swap". Effective September 27, 2010, employees shall pay the entire seven percent (7%) of the employee paid member contribution rate toward their respective PERS retirement plan. In consideration of this, and at the same time, the Town shall increase such employees' base pay by seven percent (7%). The Town of Paradise Salary Pay Plan was updated accordingly.

- C. The Public Employees Pension Reform Act of 2013 (PEPRA) adds a Third Tier to the Town’s Retirement Benefits. All new members hired on or after January 1, 2013, shall be provided The Public Employees Retirement System (PERS) plan at two (2%) at sixty-two (62) retirement. This 2%@62 PERS plan shall include a three (3) year final compensation averaging. Also set forth by PEPRA is the provision that employees in this benefit Tier shall pay fifty percent (50%) of the total normal cost rate.

Section 5.02 RETIREE MEDICAL PLAN

- A. Upon enrollment in the PERS medical program, health plans for employees retiring after enrollment shall be in accordance with PERS medical program regulations.
- B. Employees of the Town, who, immediately upon termination, retire under the PERS retirement plan, and remain in the Town's medical plan, shall have a Town paid contribution towards the medical plan premium not to exceed the Town contribution to the active “employee and spouse” rate as prescribed in Town Resolution and PERS Health Plan Regulations.
- C. In addition, accumulated sick leave at time of retirement, not used for any other purpose, may be converted to supplement a health plan premium until the value is exhausted or the retiree reaches sixty-five (65) or the surviving spouse reaches sixty-five (65). The rate of sick leave conversion shall be fifty percent (50%) of the regular daily rate the employee was receiving at retirement.
- D. The following Retiree Medical vesting schedule shall take effect February 1, 2011. For new employees hired after that date, CalPERS retiree and spouse medical benefits shall vest as follows and as is mandated by California Public Employees Retirement Law, Government Code Section 22893 (this vesting schedule represents time with a CalPERS agency, of which five (5) of those years must be completed with the Town of Paradise):
- 50% vested – 10 years of service
 - 55% vested – 11 years of service
 - 60% vested – 12 years of service
 - 65% vested – 13 years of service
 - 70% vested – 14 years of service
 - 75% vested – 15 years of service
 - 80% vested – 16 years of service
 - 85% vested – 17 years of service
 - 90% vested – 18 years of service
 - 95% vested – 19 years of service
 - 100% vested – 20 years of service (100% employee/90% spouse of a premium amount set by the state pursuant to GCS20069 and GCS22871.)
- E. The Town shall have the right to reopen this section 5.02.D. of this Memorandum to meet and confer concerning the vesting schedule if there is any change to the vesting options in the Public Employees Retirement Law.

Article VI. OTHER BENEFITS

Section 6.01 EDUCATION REIMBURSEMENT

The parties agree to establish an educational reimbursement program to be jointly administered by representatives of the Union and the Town.

- A. Eligible employees must be full-time or half time employees of the Town and a part of the General Employees Unit.
- B. The annual expenditures for this purpose shall not exceed \$2,500 in the aggregate for the unit or more than \$600 per student per fiscal year.
- C. Reimbursement shall be one hundred (100%) percent for job required class, seventy-five (75%) percent for job related classes and fifty (50%) percent for career related classes. Determination shall be made by the Town Manager. Approval should be requested prior to signing up for any courses so that the employee will be aware of the amount of reimbursement.
- D. Before reimbursement is given, the employee must submit evidence that a grade of "C" or better has been earned in the course.
- E. The courses approved must be taken on the employee's own time.

Section 6.02 COMPUTER LOAN

The Town will establish a computer loan fund of ten thousand (\$10,000) to provide for loans to purchase computers, effective on the effective date of this Memorandum of Understanding. This loan fund is limited to the use of Town employees and cannot exceed \$1,500 per employee.

Section 6.03 ON-CALL VEHICLE

The Town will provide a vehicle to employees while employees are "on-call," under a policy established by the Town Manager.

Article VII. SAFETY & PERSONNEL

Section 7.01 SAFETY PROVISIONS

Town shall make reasonable provisions for the safety of employees in the performance of their work.

Section 7.02 PERSONNEL RULES

Where benefits and working conditions are not specifically described in this MOU, those provided for by the Town of Paradise Personnel Rules shall apply. If they conflict with language contained in this MOU, this MOU shall have precedent.

In the event of proposed changes to Town Personnel Rules and Regulations, subject to meet and confer, the Union shall be advised in writing, for the purpose of enabling the Town and the Union to meet and consult as soon as possible with respect to any proposed changes.

Section 7.03 TERMS OF PROBATION

- A. Newly hired employees shall have a six (6) month probation period and shall be eligible for a step increase after one (1) year.
- B. An employee promoted or reclassified to a class with a higher pay range shall have a new merit pay anniversary date effective the date of change. Promotional employees shall serve a six (6) month probationary period. An employee who is promoted and who has passed probation in their formerly held lower class, if rejected during the promotional probation period, shall have the right to return to their former class and pay status.
- C. Employees rejected during the probation period shall have no right to appeal the rejection.

Section 7.04 SALARY RANGE POLICY

Disclosure of salaries of individual General employees shall be made only in accordance with the requirement of the Public Records Act.

Section 7.05 GRIEVANCE PROCEDURE

- A. Grievance Definitions
 - 1. Grievance. A grievance is a claimed violation, misapplication, or misinterpretation of a specific provision of this Memorandum which adversely affects the grievant.
 - 2. Grievant. A grievant is an employee in the unit who is filing a grievance as defined above. Alleged violations, misapplications, or misinterpretations which affect more than one employee in substantially similar manner may be consolidated at the discretion of management as a group grievance and thereafter represented by a single grievant.
 - 3. Day. Day shall mean a calendar day.
- B. Grievance Process
 - 1. Informal Level.

Within seven (7) days from the event giving rise to a grievance or from the date the employee could reasonably have been expected to have had knowledge of such event, the grievant shall orally discuss his/her grievance with his/her immediate supervisor. A supervisor shall have seven (7) days to give an answer to the employee.
 - 2. Formal Levels
 - a. Level 1. If a grievant is not satisfied with the resolution proposed at the informal level, he/she may within fourteen (14) days of the receipt of such answer file a formal written grievance with his/her supervisor on a form containing a statement describing the grievance, the section of this Memorandum allegedly violated, and the remedy requested. The supervisor (or designee) shall, within seven (7) days thereafter give a written answer to the grievant on the form provided.
 - b. Level 2. If the grievant is not satisfied with the written answer from the supervisor, the grievant may within fourteen (14) days from the receipt of such answer, file a written appeal to the department head. Within fourteen (14) days of receipt of the written appeal, the department head or his/her designee

shall investigate the grievance which may include a meeting with the concerned parties and give written answer to the grievant.

- c. Level 3. If the grievant is not satisfied with the written answer from the department head, the grievant may, within fourteen (14) days from the receipt of such answer file a written appeal to the Town Manager. Within fourteen (14) days of receipt of the written appeal, the Town Manager or his/her designee shall investigate the grievance which shall include a meeting with the concerned parties and give written answer to the grievant.
 - d. Level 4. If the grievant is not satisfied with the written answer from the Town Manager, the grievant may, within fourteen (14) days from the receipt of such answer, file a written appeal to the Town Council. Within fourteen (14) days of receipt of the written appeal, the Town Manager or his/her designee shall schedule a personnel session with the concerned parties and the Town Council. The Town Council will conduct the hearing and render a decision which shall be final and binding on both parties.
3. General Provisions
- a. If a grievant fails to carry his/her grievance forward to the next level within the prescribed time period, the grievance shall be considered settled based upon the decision rendered at the most recent step utilized.
 - b. If a supervisor or manager fails to respond with an answer within the given time period, the grievant may appeal his/her grievance to the next higher level.
 - c. The grievant may be represented by a person of his/her choice at any formal level of this procedure.
 - d. Time limits and formal levels may be waived by mutual written consent of the parties.
 - e. Proof of service shall be accomplished by certified mail or personal delivery.

Article VIII. CLOSING

Section 8.01 SAVINGS PROVISION

If any provisions of this Memorandum are held to be contrary to law by a court of competent jurisdiction, such provisions will not be deemed valid and subsisting except to the extent permitted by law, but all other provisions will continue in full force and effect.

Section 8.02 FULL UNDERSTANDING, MODIFICATION AND WAIVER

This Memorandum sets forth the full and entire understanding of the parties regarding the matters set forth herein, and any other prior or existing understanding or agreements by the parties, whether formal or informal, regarding any such matters are hereby superseded or terminated in their entirety.

No agreement, alteration, understanding, variation, waiver, or modification of any of the terms or provisions contained herein shall in any manner be binding upon the parties hereto unless made and executed in writing by all parties hereto, and if required, approved by the Town Council. The waiver of any breach, term or condition of this Memorandum by either party shall not constitute a precedent in the future enforcement of all its terms and conditions.

Section 8.03 PEACEFUL PERFORMANCE

The parties to this Memorandum recognize and acknowledge that the services performed by the Town employees covered by this Memorandum are essential to the public health, safety, and general welfare of the residents of this jurisdiction. Union agrees that under no circumstances will the Union recommend, encourage, cause or permit its members to initiate, recognize, participate in, nor will any member of the bargaining unit take part in any strike, sit-down, stay-in, sick-out, slow-down, or picketing (hereinafter collectively referred to as work stoppage), in any office or department of this jurisdiction, nor to curtail any work or restrict any production, or interfere with any operation of the Town. In the event of any such work stoppage by any member of the bargaining unit, the Town shall not be required to negotiate on the merits of any dispute which may have given rise to such work stoppage until said work stoppage has ceased.

Section 8.04 IMPLEMENTATION

The Memorandum shall be of no force or effect until ratified and approved by formal action of the Town Council and the membership of the General Employees Unit. It is recognized that certain provisions may require ordinance changes in order to be effectuated.

Section 8.05 TERM OF MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding shall be effective July 1, 2015 through June 30, 2016. After June 30, 2016, the Memorandum shall terminate. Until the Town and Association agree on the terms for a subsequent memorandum of understanding, or there is an impasse regarding a new memorandum of understanding, the terms of this Memorandum will remain in effect, except for those provisions which have been assigned expiration dates.

DATED: _____

Town Manager

Union Representative

TOWN OF PARADISE SALARY PAY PLAN

Operating Engineers Local No. 3

FY 2015/16

Exhibit "A"

Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
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OFFICE ASSISTANT III (ANIMAL CONTROL)

HOURLY	30	12.23	12.84	13.48	14.15	14.86	15.60
BIWEEKLY		733.81	770.40	808.80	849.00	891.60	936.00
MONTHLY		1,589.91	1,669.20	1,752.40	1,839.50	1,931.80	2,028.00
ANNUAL		19,078.96	20,030.40	21,028.80	22,074.00	23,181.60	24,336.00

ANIMAL CONTROL OFFICER

HOURLY	36	13.10	13.76	14.44	15.16	15.92	16.72
BIWEEKLY		943.20	990.36	1,039.88	1,091.87	1,146.47	1,203.79
MONTHLY		2,043.60	2,145.78	2,253.07	2,365.72	2,484.01	2,608.21
ANNUAL		24,523.20	25,749.36	27,036.83	28,388.67	29,808.10	31,298.51

COMMUNITY SERVICE OFFICER II

HOURLY	36	13.35	14.02	14.72	15.46	16.23	17.04
BIWEEKLY		961.46	1,121.60	1,177.60	1,236.80	1,298.40	1,363.20
MONTHLY		2,083.16	2,187.12	2,296.32	2,411.76	2,531.88	2,658.24
ANNUAL		24,997.94	26,245.44	27,555.84	28,941.12	30,382.56	31,898.88

BUILDING/ONSITE PERMIT TECHNICIAN

HOURLY	40	13.50	14.18	14.89	15.63	16.41	17.23
BIWEEKLY		1,080.27	1,134.40	1,191.20	1,250.40	1,312.80	1,378.40
MONTHLY		2,340.59	2,457.87	2,580.93	2,709.20	2,844.40	2,986.53
ANNUAL		28,087.07	29,494.40	30,971.20	32,510.40	34,132.80	35,838.40

PUBLIC WORKS MAINTENANCE WORKER II

Current - July 1, 2011 - October 23, 2011

HOURLY	40	14.84	15.58	16.36	17.18	18.04	18.94
BIWEEKLY		1,187.27	1,246.40	1,308.80	1,374.40	1,443.20	1,515.20
MONTHLY		2,572.42	2,700.53	2,835.73	2,977.87	3,126.93	3,282.93
ANNUAL		30,869.07	32,406.40	34,028.80	35,734.40	37,523.20	39,395.20

TOWN OF PARADISE SALARY PAY PLAN

Operating Engineers Local No. 3

FY 2015/16

Exhibit "A"

Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
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ADMINISTRATIVE ASSISTANT II (FIRE)

HOURLY	24	14.85	15.59	16.37	17.19	18.05	18.95
BIWEEKLY		712.88	748.32	785.76	825.12	866.40	909.60
MONTHLY		1,544.57	1,621.36	1,702.48	1,787.76	1,877.20	1,970.80
ANNUAL		18,534.80	19,456.32	20,429.76	21,453.12	22,526.40	23,649.60

ENVIRONMENTAL SERVICES SPECIALIST

HOURLY	40	15.53	16.30	17.12	17.98	18.88	19.82
BIWEEKLY		1,242.06	1,304.00	1,369.60	1,438.40	1,510.40	1,585.60
MONTHLY		2,691.12	2,825.33	2,967.47	3,116.53	3,272.53	3,435.47
ANNUAL		32,293.46	33,904.00	35,609.60	37,398.40	39,270.40	41,225.60

CONSTRUCTION INSPECTOR

HOURLY	40	15.69	16.47	17.29	18.15	19.06	20.01
BIWEEKLY		1,254.90	1,317.60	1,383.20	1,452.00	1,524.80	1,600.80
MONTHLY		2,718.94	2,854.80	2,996.93	3,146.00	3,303.73	3,468.40
ANNUAL		32,627.30	34,257.60	35,963.20	37,752.00	39,644.80	41,620.80

ANIMAL CONTROL SUPERVISOR

HOURLY	40	15.92	16.72	17.55	18.43	19.35	20.32
BIWEEKLY		1,273.60	1,337.28	1,404.14	1,474.35	1,548.07	1,625.47
MONTHLY		2,759.47	2,897.44	3,042.31	3,194.43	3,354.15	3,521.86
ANNUAL		33,113.60	34,769.28	36,507.74	38,333.13	40,249.79	42,262.28

PUBLIC WORKS MAINTENANCE WORKER III

HOURLY	40	16.37	17.19	18.05	18.95	19.90	20.90
BIWEEKLY		1,309.68	1,375.20	1,444.00	1,516.00	1,592.00	1,672.00
MONTHLY		2,837.64	2,979.60	3,128.67	3,284.67	3,449.33	3,622.67
ANNUAL		34,051.68	35,755.20	37,544.00	39,416.00	41,392.00	43,472.00

COMMUNITY SERVICE OFFICER III

HOURLY	40	16.97	17.82	18.71	19.65	20.63	21.66
BIWEEKLY		1,357.62	1,425.60	1,496.80	1,572.00	1,650.40	1,732.80
MONTHLY		2,941.50	3,088.80	3,243.07	3,406.00	3,575.87	3,754.40
ANNUAL		35,298.02	37,065.60	38,916.80	40,872.00	42,910.40	45,052.80

TOWN OF PARADISE SALARY PAY PLAN
Operating Engineers Local No. 3
FY 2015/16
Exhibit "A"

Position Title	Hours/Week	A Step	B Step	C Step	D Step	E Step	F Step
CODE ENFORCEMENT OFFICER							
HOURLY	40	18.96	19.91	20.91	21.96	23.06	24.21
BIWEEKLY		1,516.80	1,592.80	1,672.80	1,756.80	1,844.80	1,936.80
MONTHLY		3,286.40	3,451.07	3,624.40	3,806.40	3,997.07	4,196.40
ANNUAL		39,436.80	41,412.80	43,492.80	45,676.80	47,964.80	50,356.80
LEAD VEHICLE MECHANIC							
HOURLY	40	20.30	21.32	22.39	23.51	24.69	25.92
BIWEEKLY		1,624.00	1,705.60	1,791.20	1,880.80	1,975.20	2,073.60
MONTHLY		3,518.67	3,695.47	3,880.93	4,075.07	4,279.60	4,492.80
ANNUAL		42,224.00	44,345.60	46,571.20	48,900.80	51,355.20	53,913.60
ASSISTANT PLANNER							
HOURLY	40	21.08	22.13	23.24	24.40	25.62	26.90
BIWEEKLY		1,686.40	1,770.72	1,859.26	1,952.22	2,049.83	2,152.32
MONTHLY		3,653.87	3,836.56	4,028.39	4,229.81	4,441.30	4,663.36
ANNUAL		43,846.40	46,038.72	48,340.66	50,757.69	53,295.57	55,960.35