



AGENDA
CITY OF CEDAR FALLS, IOWA
CITY COUNCIL MEETING
MONDAY, MAY 06, 2024
7:00 PM AT CITY HALL, 220 CLAY STREET

Call to Order by the Mayor

Roll Call

Pledge of Allegiance

Approval of Minutes

1. Approval of the minutes of the Regular City Council meeting of April 15, 2024.

Agenda Revisions

Public Forum. (Speakers will have one opportunity to speak for up to 5 minutes on topics relevant to City business.)

Staff Updates

Special Order of Business

2. Public hearing on the proposed plans, specifications, form of contract & estimate of cost for the 2024 Alley Reconstruction Project.
 - a) Receive and file proof of publication of notice of hearing. (Notice published 04/23/2024)
 - b) Written communications filed with the City Clerk.
 - c) Staff comments.
 - d) Public comments.
 - e) Resolution approving and adopting the plans, specifications, form of contract & estimate of cost for the 2024 Alley Reconstruction Project.
3. Public hearing on the proposed plans, specifications, form of contract & estimate of cost for the 2024 Sidewalk Assessment Project - Zone 6.
 - a) Receive and file proof of publication of notice of hearing. (Notice published 04/23/2024)
 - b) Written communications filed with the City Clerk.
 - c) Staff comments.
 - d) Public comments.
 - e) Resolution approving and adopting the plans, specifications, form of contract & estimate of cost for the 2024 Sidewalk Assessment Project - Zone 6.
4. Public hearing on the proposed amendments to the City's FY2024 Budget.

- a) Receive and file proof of publication of notice of hearing. (Notice published 04/18/24)
 - b) Written communications filed with the City Clerk.
 - c) Staff comments.
 - d) Public comments.
 - e) Resolution approving and adopting amendments to the City's FY2024 Budget.
5. Hearing on a proposed resolution adopting and levying the final schedule of assessments for the 2023 Sidewalk Assessment Project – Zone 1.
- a) Staff comments.
 - b) Respondent comments.
 - c) Resolution adopting and levying the final schedule of assessments for the 2023 Sidewalk Assessment Project - Zone 1.

Old Business

- 6. Pass Ordinance #3054, amending Chapter 17, Parks and Recreation, of the Code of Ordinances relative to the Art and Culture Center and Board, upon its third & final consideration.
- 7. Pass Ordinance #3055, amending Chapter 17, Parks and Recreation, of the Code of Ordinances relative to the Visitors and Tourism Board, upon its third & final consideration.
- 8. Pass Ordinance #3056, amending Chapter 2, Administration, of the Code of Ordinances relative to Boards and Commissions and Department of Community Development, upon its third & final consideration.
- 9. Pass Ordinance #3057, amending Chapter 2, Administration, of the Code of Ordinances relative to Department of Community Development, upon its third & final consideration.
- 10. Pass Ordinance #3058, amending Chapter 2, Administration, of the Code of Ordinances relative to Compensation, of Division 6, Utilities Board of Trustees, upon its second consideration.

Consent Calendar: (The following items will be acted upon by voice vote on a single motion without separate discussion, unless someone from the Council or public requests that a specific item be considered separately.)

- 11. Receive and file the City Council Standing Committee minutes of April 15, 2024 relative to the following item:
 - a) Discussion on Regular Council Meetings to be held on Tuesdays.
- 12. Approve the following recommendations of the Mayor relative to the appointment of members to Boards and Commissions:
 - a) Elyse Platt, Bicycle and Pedestrian Commission, term ending 09/30/27.
 - b) Gretchen Harken, Bicycle and Pedestrian Commission, term ending 09/30/28.
 - c) Cindy Wiles, Board of Rental Housing Appeals, term ending 05/01/2028.
 - d) Eryn Hamann, Human Rights Commission, term ending 07/01/2025.
 - e) MaraBeth Soneson, Utilities Board of Trustees, term ending 08/31/2030.
- 13. Receive and file Departmental Quarterly Reports of January - March 2024.
- 14. Receive and file communication from the Civil Service Commission relative to the following certified list:
 - a) Fitness Coordinator.
- 15. Receive and file the Bi-Annual Report of Community Main Street relative to FY24 Self-Supported Municipal Improvement District (SSMID) funds and an FY24 Economic Development Grant.

16. Approve the following applications for cigarette/tobacco/nicotine/vapor permits:
 - a) Casey's #1887, 2425 Center Street.
 - b) Casey's #2630, 5226 University Avenue.
 - c) Casey's #2865, 5908 Nordic Drive.
 - d) Casey's #3045, 601 Main Street.
 - e) Casey's #3610, 1225 Fountains Way.
 - f) Hansen's Dairy, 123 East 18th Street.
 - g) Happy's Wine & Spirits, 5925 University Avenue, Suite 5.
 - h) Hy-Vee Fast and Fresh, 6527 University Avenue.
 - i) Hy-Vee Food Store, 6301 University Avenue.
 - j) Metro Mart #3, 103 Franklin Street.
 - k) The Landmark, 107 Main Street.
 - l) Up In Smoke, 2218 College Street.

17. Approve the following applications for retail alcohol licenses:
 - a) Hurling Hatchet, 100 East 2nd Street, Special Class C retail alcohol - renewal.
 - b) Double Tap, 312 Main Street, Class C retail alcohol - renewal.
 - c) Famous Dave's, 6222 University Avenue, Class C retail alcohol -renewal.
 - d) The Other Place, 209 Main Street, Class C retail alcohol - renewal.
 - e) Casey's General Store, 2425 Center Street, Class E retail alcohol - renewal.
 - f) Prime Mart, 2323 Main Street, Class E retail alcohol - renewal.
 - g) Walgreens, 2509 Whitetail Drive, Class E retail alcohol - renewal.
 - h) Deringer's Public Parlor, 314 ½ Main Street, Class C retail alcohol – change in ownership.
 - i) Double Tap, 312 Main Street, Class C retail alcohol – change in ownership.
 - j) The Stuffed Olive and Roxxy, 314-316 Main Street, Class C retail alcohol & outdoor service – change in ownership.
 - k) Live to 9, 200 Block of State Street and 100 Block of East 2nd Street including adjacent sidewalks, Special Class C retail alcohol & outdoor service - six 5-day permits (May 28- June 1, June 4-8, June 11-15, July 9-13, July 23-27, and August 6-10).

Resolution Calendar: (The following items will be acted upon by roll call vote on a single motion without separate discussion, unless someone from the Council or public requests that a specific item be considered separately.)

18. Resolution Calendar with items considered separately.
19. Resolution approving and authorizing execution of Amendment One to the Service/Product Agreement with Eide Bailley, LLP for Audit Services.
20. Resolution approving and adopting amendments to CFD 2100: Personnel Policies – Introduction.
21. Resolution approving and adopting amendments to CFD 2101: Personnel Policy – Equal Employment Opportunity.
22. Resolution approving and adopting amendments to CFD 2102: Personnel Policy – Harassment-Free Workplace.
23. Resolution approving and adopting amendments to CFD 2106: Personnel Policy – Probationary Period.
24. Resolution approving and adopting amendments to CFD 2107: Personnel Policy – Transfer.
25. Resolution approving and adopting amendments to CFD 2108: Personnel Policy – Promotion.
26. Resolution approving and adopting amendments to CFD 2110: Personnel Policy – Outside Employment.
27. Resolution approving and adopting amendments to CFD 2121: Personnel Policy – Nepotism Prohibition.
28. Resolution approving and adopting amendments to CFD 2152: Personnel Policy – Performance Appraisals.

29. Resolution approving and adopting amendments to CFD 2255: Personnel Policy – Service Awards.
30. Resolution approving and adopting amendments to CFD 2351: Personnel Policy – Attendance and Punctuality.
31. Resolution approving and adopting amendments to CFD 2354: Personnel Policy – Leaves of Absence.
32. Resolution approving and adopting amendments to CFD 2356: Personnel Policy – Sick Leave.
33. Resolution approving and adopting amendments to CFD 2401: Personnel Policy – Employee Behavior.
34. Resolution approving and adopting amendments to CFD 2402: Personnel Policy – Employee Personal Appearance.
35. Resolution approving and adopting amendments to CFD 2405: Personnel Policy – Mobile Device Allowance.
36. Resolution approving and adopting amendments to CFD 2406: Personnel Policy – Technology Resources Acceptable Use.
37. Resolution approving and adopting a job classification for the position of Policy & Administration Specialist.
38. Resolution approving and authorizing execution of a Property Lease Agreement with Chicago, Central & Pacific Railroad Company.
39. Resolution approving and authorizing execution of a Service/Product Agreement with Benton's Sand & Gravel, Inc. for demolition of a structure located at 1218 Cottage Row Road.
40. Resolution approving and authorizing execution of a Service/Product Agreement with Lehman Trucking & Excavating Inc. for demolition of a structure located at 523 West 1st Street.
41. Resolution approving the preliminary plat for Panther West Additions.
42. Resolution approving and authorizing execution of a Service/Product Agreement for asbestos abatement services with Advanced Environmental Testing & Abatement Inc. relative to properties located at 2603 South Union Road, 2617 South Union Road and 6512 West Ridgeway Avenue.
43. Resolution approving and accepting a Warranty Deed, Purchaser's Affidavit and Trustee Affidavit, in conjunction with the Northern Cedar Falls Flood Buyout Program.
44. Resolution approving the preliminary plat and final plat of Pinnacle Prairie Commercial South Phase VI.
45. Resolution approving and authorizing execution of a Contract for Completion of Improvements with Greenhill Estates, Inc. relative to the final plat of Pinnacle Prairie Commercial South Phase VI. (Contingent upon approval of previous item)
46. Resolution approving and authorizing execution of a contract with Laser Line Striping relative to pavement marking services.
47. Resolution approving and accepting Patent No. 6464 and No. 6465 from the Iowa Department of Transportation (Iowa DOT), in conjunction with the West 1st Street Project.
48. Resolution approving and authorizing execution of an Agreement for Traffic Safety Improvement Program (TSIP) Funding with the Iowa Department of Transportation (IDOT) relative to the Prairie Parkway and Viking Road Intersection Improvements Project.
49. Resolution approving and authorizing execution of ten Owner Purchase Agreements; and approving and accepting seventeen Temporary Construction Easements, seven Sanitary Sewer Easements

and three Storm Sewer and Drainage Easements, in conjunction with the North Cedar Heights Drive Phase 2 Project.

50. Resolution approving and authorizing execution of a Storm Water Maintenance and Repair Agreement with Learn & Play Preschool & Daycare LLC, relative to a post-construction stormwater management plan for 4710 Cedar Heights Drive.
51. Resolution receiving and filing, and approving and accepting the bid of Aspro, Inc. in the amount of \$389,994.00, for the Orchard Hill Pickleball Court Expansion Project.
52. Resolution approving and accepting the contract and bond of Aspro, Inc. for the Orchard Hill Pickleball Court Expansion Project.
53. Resolution receiving and filing, and approving and accepting the bid of Peterson Contractors, Inc. in the amount of \$6,237,016.30, for the West Viking Road Reconstruction and Trail Project.
54. Resolution approving and accepting the contract and bond of Peterson Contractors, Inc. for the West Viking Road Reconstruction and Trail Project.
55. Resolution approving the Certificate of Completion and accepting the work of Municipal Pipe Tool Company, LLC for the 2024 CDBG Sanitary Sewer Rehabilitation Project.
56. Resolution approving and authorizing execution of Supplemental Agreement No. 3 to the Professional Service Agreement with Snyder & Associates, Inc. for administration and design services relative to the Oak Park Boulevard Sewer Replacement Project.
57. Resolution approving and authorizing execution of a License Agreement with Windstream Intellectual Property Services, LLC relative to installing a fiber optic telecommunications system within the public right-of-way along Hudson Road and Technology Parkway.
58. Resolution approving and authorizing execution of a License Agreement with Windstream Intellectual Property Services, LLC relative to installing a fiber optic telecommunications system within the public right-of-way along West Viking Road.
59. Resolution receiving and filing, and setting May 20, 2024 as the date of public hearing on the proposed plans, specifications, form of contract & estimate of cost for the 2024 Seal Coat Project.
60. Resolution setting May 20, 2024 as the date of public hearing on the proposed rezoning from M-1, Light Industrial District, to C-2, Commercial District, of properties located at 2300 Main Street, 2216 Main Street and 127 East 23rd Street.
61. Resolution setting May 20, 2024 as the date of public hearing on the proposed vacation of certain public right-of-way of an alley between Longview Street and Cedar Street.
62. Resolution setting May 20, 2024 as the date of the public hearing on the proposed amendments to Chapter 1, General Provisions, of the Code of Ordinances relative to the general penalty for scheduled violations.

Allow Bills and Claims

63. Allow Bills and Claims for May 6, 2024.

Council Updates and Announcements

Council Referrals

Adjournment