

AGENDA
CITY OF STEVENSON COUNCIL MEETING
August 12, 2021
6:00 PM, City Hall

*****Those attending in-person will be required to wear facemasks regardless of vaccination status and practice distancing.*****

Call-in numbers 253-215-8782, 669-900-6833, 346-248-7799, 312-626-6799, 929-205-6099 or 301-715-8592, Meeting ID 889 7550 7011, Zoom link
<https://us02web.zoom.us/j/88975507011> or via YouTube at
<https://www.youtube.com/channel/UC4k9bA0IEvsF6PSoDwjJvA/>

Information in parentheses after the agenda item reference the 2021-2022 council goal the item relates to.
Items with an asterisk (*) have been added or modified after the initial draft publication of the Agenda.

1. CALL TO ORDER/PRESENTATION TO THE FLAG: Mayor to call the meeting to order, lead the group in reciting the pledge of allegiance and conduct roll call.

2. CHANGES TO THE AGENDA: *[The Mayor may add agenda items or take agenda items out of order with the concurrence of the majority of the Council].*

- a) * 8/10 changes include:
 - Addition of Public Comments received (item 4a)
 - Addition of Discussion of Oath of Office (item 6a)
 - Addition of Sheriff's Office Report (item 7f)
 - Addition of Voucher information (item 9)
- b) ** 8/11 changes include:
 - Addition of Public Comments received (item 4a)
- c) *** 8/12 changes include:
 - Revision of the mask requirement
 - Addition of Public Comments received (item 4a)
 - Addition of Executive Session (item 12a)

3. CONSENT AGENDA: The following items are presented for Council approval. *[Consent agenda items are intended to be passed by a single motion to approve all listed actions. If discussion of an individual item is requested by a Council member, that item should be removed from the consent agenda and considered separately after approval of the remaining consent agenda items.]*

- a) **Liquor License Application** - 77 Cork & Tap Bistro located at Hotel Stevenson
- b) **Liquor License Assumption** - 54 40 Brewing Company assuming the license of Andrew's Pizza
- c) **Water Adjustment** - Bruce Nissen (meter No. 804500) requests a water adjustment of \$147.55 for a water leak which they have since repaired.

- d) **Water Adjustment** - Rock Creek Assisted Living (meter No. 706100) requests a water adjustment of \$169.33 for a water leak which they have since repaired.
- e) **Minutes** of July 15, 2021 Council Meeting.

MOTION: To approve consent agenda items a-e.

4. PUBLIC COMMENTS: *[This is an opportunity for members of the audience to address the Council. If you wish to address the Council, please sign in to be recognized by the Mayor. Comments are limited to three minutes per speaker. The Mayor may extend or further limit these time periods at his discretion. The Mayor may allow citizens to comment on individual agenda items outside of the public comment period at his discretion.]*

- a) *****Public Comments** - Enclosed in the packet are written public comments received ahead of the noon deadline on the council meeting date and requested to be included in the packet.

5. SITUATION UPDATES:

- a) **COVID-19 Update** - Mayor Scott Anderson will provide an update on the city's response to the COVID-19 pandemic.
- b) **Sewer Plant Update (1)** - City Administrator Leana Kinley will present the update from Public Works Director Karl Russell on the Stevenson Wastewater System and the Compliance Schedule.

6. COUNCIL BUSINESS:

- a) ***Discussion of Oath of Office and Pledge of Allegiance** - The minutes of the February 20, 2020 meeting where council discussed the Pledge of Allegiance is included for information (item 8a). Reciting the Pledge is not a requirement and the chair of the meeting may include the Pledge if desired after calling the meeting to order. A copy of the current Oath of Office and council Rules of Procedure are also included to aid in the council discussion.
- b) **2022 Budget Calendar** - City Administrator Leana Kinley presents the calendar for adopting the 2022 budget by year end for council review and discussion.
- c) **Approve Feeley Short Plat Deferral Agreement (6)** - Community Development Director Ben Shumaker presents the agreement for deferral of frontage improvements for the Feeley Short Plat for council review and consideration.

MOTION: To approve the agreement for deferral of frontage improvements with Edward J. Feeley as presented/with changes as discussed.

- d) **First Reading-Latecomers Ordinance (1 & 4)** - City Administrator Leana Kinley presents the enclosed ordinance revising the city code regarding Latecomer's Agreements due to changes in state law for council review and consideration.

MOTION: To approve the latecomer's ordinance as presented/with changes as discussed. OR No motion and the ordinance moves to a second hearing on September 16th.

- e) **Discuss Noise Control Ordinance** - City Administrator Leana Kinley presents the enclosed staff memo about amending SMC 8.08 regarding noise control for council review and discussion.
- f) **Discuss Camping in Public Places Ordinance (10)** - City Administrator Leana Kinley presents the enclosed memo regarding camping in public places for council review and discussion.

7. INFORMATION ITEMS:

- a) **Chamber of Commerce Activities** - The report presented describes some of the activities conducted by Skamania County Chamber of Commerce in July 2021.
- b) **Planning Commission Minutes** - Minutes from the 7/12/21 Planning Commission meeting are presented.
- c) **Financial Report** - City Administrator Leana Kinley presents the Treasurer's Report and year-to-date revenues and expenses through July 2021.
- d) **Project Status Updates** - City Administrator Leana Kinley and city staff present updates on city projects in process.
- e) **Risk MAP Project Update** - An update on the Skamania County Risk Mapping, Assessment and Planning (Risk MAP) project is included for information. This project includes updating the current paper only flood maps last approved in 1986 to an interactive GIS map to better determine exact risk locations. Outreach is planned for public input as well as to owners of properties impacted by any changes.
- f) ***Sheriff's Report** - The Skamania County Sheriff's report for activity within Stevenson city limits for July, 2021 is presented for council review.

8. CITY ADMINISTRATOR AND STAFF REPORTS:

- a) Ben Shumaker, Community Development Director
- b) Karl Russell, Public Works Director
- c) Leana Kinley, City Administrator

9. VOUCHER APPROVAL:

- a) *July 2021 payroll & August 2021 AP checks have been audited and are presented for approval. July payroll checks 15304 thru 15308 total \$100,734.26 which includes EFT payments. August 2021 AP checks 15309 thru 15359 total \$161,476.41 and includes EFT

payments and checks. The AP check register with fund transaction summary is attached for review.

MOTION: To approve the vouchers as presented.

10. MAYOR AND COUNCIL REPORTS:

11. ISSUES FOR THE NEXT MEETING: *[This provides Council Members an opportunity to focus the Mayor and Staff's attention on issues they would like to have addressed at the next council meeting.]*

12. EXECUTIVE SESSION:

- a) ***Council will convene in Executive Session under RCW 42.30.110(1)(b) to consider the selection of a site or the acquisition of real estate.

13. ADJOURNMENT - Mayor will adjourn the meeting.

=====

UPCOMING MEETINGS AND EVENTS:

- August 18-21, 2021 Skamania County Fair
- August 21, 2021 (Saturday) 11:00am Fair Parade
- September 6, 2021 (Monday) Labor Day, City Offices Closed
- September 7, 2021 (Tuesday) 6-8pm Diversity, Equity and Inclusion Workshop
- September 13, 2021 (Monday) Planning Commission Meeting
- September 16, 2021 (Thursday) 6pm City Council Meeting
- October 4, 2021 (Monday) 6:30-8pm Town Hall on utility extension outside city limits